DESCRIPTION OF THE STUDY PROGRAMME – OUTLINE

Name of the higher education institution: *University of Presov*

Name of the faculty: *Faculty of Arts*

Address of the faculty: *17. november street №1, 080 01 Prešov, Slovak republic*

Institution body for approving the study programme: Quality Council of the Faculty of Arts of the University of Prešov in Prešov, Council for the Internal Quality System of the University of Prešov
Date of the study programme approval or the study programme modification:
Date of the latest change[1] in the study programme description:
Reference to the results of the latest periodic review of the study programme by the institution:
Reference to the assessment report of the application for accreditation of the study programme under § 30 of Act no. 269/2018 Coll.[2]:

1. Basic information about the study programme

a) Name of the study program and its number according to the register of study programmes: ***CENTRAL EUROPEAN STUDIES (SESB), 185376***
b) Degree of higher education and ISCED-F education degree code: ***First cycle higher education (Bachelor's degree), 645***
c) Place(s) of delivery of the study programme: ***University of Prešov in Prešov, Faculty of Arts, Institute of Central European Studies, 17. november street No.1, 08001 Prešov***
d) Name and number of the field of study in which higher education is obtained by completing the study programme, or a combination of two fields of study in which higher education is obtained by completing the study programme, ISCED-F codes of the field/fields[3].: ***02 Arts and Humanities, 023 Languages, 0232 Literature and Linguistics***
e) Type of the study programme: ***academically oriented***
f) Awarded academic degree: **Bachelor*'s degree* („Bc.*")***
g) Form of study[4]: ***Full-time (presential method of study)***
h) In the case of joint study programmes, cooperating institutions and the range of study obligations the student fulfils at each of the given institutions (§ 54a of the Act on Higher Education Institutions): *Not relevant.*
i) Language or languages in which the study programme is delivered[5]: ***English language***
j) Standard length of the study expressed in academic years: ***3 years***
k) Capacity of the study programme (planned number of students), the actual number of applicants and students.

-planned number of students: 20 students/year
-actual number of students in the academic year 2025/2026 (years 1-3): 80
- number of graduates: 2017: 18 graduates, 2018: 20 graduates, 2019: 15 graduates, 2020: 17 graduates, 2021: 14 graduates, 2023: 15 graduates, 2024: 11 graduates

Study programme Central European Studies (1. cycle) - *statistics for the years 2017-2021:*

Year 2017	**Year 2018**	**Year 2019**	**Year 2020**	**Year 2021**
applications: 29	applications: 45	applications: 29	applications: 29	applications: 42
acceptance: 29	acceptance: 28	acceptance: 29	acceptance: 29	acceptance: 35
enrolled: 27	enrolled: 25	enrolled: 27	enrolled: 23	enrolled: 33

Year 2022	**Year 2023**	**Year 2024**
applications: 113	applications: 44	applications: 77
acceptance: 113	acceptance: 44	acceptance: 25
enrolled: 36	enrolled: 31	enrolled: 36

2. Graduate profile and learning objectives

a) The institution defines the learning objectives of the study programme such as student's abilities at the time of completion of the programme and the main learning outcomes[6].

Learning objectives are achieved in the study programme through measurable learning outcomes in individual subjects of the study programme and transformed into the student's abilities at the time of completion of the study program.

The aim of education in the Central European Studies programme is to prepare graduates - specialists in Polish and Slovak philology (studied as foreign philology) who are also culturally, historically or geopolitically oriented in the Central European area. The concept of the study programme in Central European Studies is based on the current need for a more detailed knowledge of the Central European area and its cultural, historical or geopolitical conditions, as well as on the necessity to offer education in the humanities in a more comprehensive scope

[1] *If the change is not a modification of the study programme according to § 30 of Act no. 269/2018 Coll.*
[2] *It is stated only if the accreditation of the study programme has been granted according to § 30 of Act no. 269/2018 Coll.*
[3] *According to the International Standard Classification of Education. Fields of Education and Practice 2013.*
[4] *According to § 60 of Act no. 131/2002 Coll. on Higher Education Institutions.*
[5] *It means the languages in which all learning outcomes are achieved and all related courses of the study programme as well as the state examinations are carried out. The institution independently provides information on the possibility of partial study parts/courses in other languages in part 4 of the description.*
[6] *Learning objectives are achieved in the study programme through measurable learning outcomes in individual parts (modules, subjects) of the study programme corresponding to the relevant level of the Qualifications Framework in the European Higher Education Area.*

and to form professionals capable of working in a more broadly focused area. The aim is also to strengthen the status and teaching of the minor Slavic languages (Polish and Slovak as foreign languages), thus preserving the diversity of higher education and enriching the supply of graduates for the current labour market.

General characteristics

Upon completion of the study programme of the first cycle of higher education, the graduate of the study programme of Central European Studies has knowledge within his/her field of study corresponding to the current state of knowledge. The graduate acquires theoretical knowledge and practical skills and competences in two languages (in relation to his/her mother language or language of active use, these are foreign languages), translation, literatures, cultures, history, geopolitics and cultural geography of the Central European area, as well as the basics of information technology. The student is able to implement the acquired knowledge and practical skills and competences in subsequent university studies at II. cycle and in social practice.

Graduates of the study programme will gain knowledge and acquire skills and competences:

Knowledge:

1) Knows the essential information, concepts and principles of the chosen linguistic and cultural-historical area, as well as the cultural, historical, social and other contexts and peculiarities of the studied language in the Central European context.

2) He/she has knowledge of individual linguistic disciplines and has developed linguistic competence understood as the totality of knowledge about language, which is a prerequisite for linguistic performance, i.e. the functional use of knowledge about language.

3) Possesses knowledge of translation theory, orientation in translation strategies, procedures and methods, equivalence issues, translation solutions and the cultural context of translation.

4) He/she is familiar with the conceptual apparatus of individual literary disciplines, and has a basic knowledge of the terminology of literary science, literary and cultural history, and literary and cultural comparative studies. Knows and can characterise key figures and canonical works from the literatures of Central Europe, can describe and explain the role of literary texts in the cultural contexts of Central Europe, can explain the cultural and civilisational contexts of selected historical events, and knows the role of language and culture in the formation of modern national societies.

Skills:

1) The graduate is able to functionally use knowledge about language (so-called language performance) to achieve communicative intentions in various communicative situations.Language competence and language performance together form communicative competence, i.e. a complex of knowledge, skills, attitudes and values related to language, on the basis of which we enter into the production processes (writing and speaking) and reception processes (listening and reading) of verbal interaction. After three years of study, the graduate has built up communicative competence in the language of specialisation (Polish or Slovak) at B1 level, in the second language (German) at A2 level. The acquisition of communicative competence in a foreign language, as defined by the Common European Framework of Reference for Languages, contributes to multilingualism, which is one of the eight key competences of the European Framework of Reference for Languages. Key competences are needed by individuals for their personal fulfilment and development, employability, social inclusion, successful life in society, active citizenship, etc.

a) Level B1 (Polish or Slovak): Listening. The student can understand the main ideas expressed in written language about common topics encountered at school, in free time, etc. Understands the meaning of many radio and television programs concerning current events or topics related to areas of personal or professional interest, if they are spoken relatively slowly and clearly. The student can understand the main ideas expressed in written language about common topics encountered at school, in free time, etc. Understands the meaning of many radio and television programs concerning current events or topics related to areas of personal or professional interest, if they are spoken relatively slowly and clearly. Reading. The student understands texts that contain everyday vocabulary. Can understand descriptions of events, feelings and wishes in personal letters. Speaking. The student can cope with most situations that may arise when traveling in an area where this language is spoken. Can engage in conversation without preparation about topics he knows, is interested in, or relates to everyday life (e.g., family, hobbies, work, travel, current events). He can put phrases together in a simple way to describe his experiences and events, his dreams, hopes and goals. Can briefly justify and explain his opinions and plans. He can tell a story or zoom in on the content of a book or movie and describe his reactions. Writing. The student can write simple continuous sentences on topics that he knows well or that are of personal interest to him. He can write private letters describing experiences and impressions.

b) Level A2 (German): Listening. The student understands phrases and the most common vocabulary related to areas that directly concern him. Can understand the meaning of short, clear, simple messages and reports. Reading. Can read short simple texts. Can search for specific predictable information in simple everyday materials. Understands a short, simple personal letter. Speaking. Can communicate in simple everyday situations requiring a simple direct exchange of information on familiar topics and activities. He can handle a very short social conversation, although he usually doesn't understand enough to hold a conversation on his own. Can use a reasonable number of phrases and sentences to describe his family and other people, living conditions, educational attainment and his current or previous employment in a simple way. Writing. Can write short simple notes and messages related to basic needs. He can write a very simple personal letter.

2) Has developed translation competence corresponding to the target level of communicative competence. Can analyse and interpret simple texts in the context of professional and artistic translation. Is able to understand the content of the utterance in the source language and to transfer the idea of the utterance into the target language, respecting the linguistic norms of both languages and the cultural context of both utterances, while maintaining its functionality in the target language.

3) In accordance with the target level of communicative competence, he/she is able to verbalise simple texts linguistically and normatively correctly within the selected styles and genres and at the same time translate them from/into Polish or from/into Slovak (depending on the language of specialisation) using modern information and communication technologies in the production, translation and revision of texts. The student is able to use text models in the system of culture and in actual communication.

4) On the basis of knowledge of specific cultures, the graduate is able to: comparatively use foreign and native culture, present and explain relevant differences of given cultures, adequately apply theoretical knowledge in the common practice of intercultural communication, present one's own native culture in the relations of intercultural spiritual traditions of Central Europe, reciprocate the literatures and cultures of the Central European area, interpret literary and social science texts from this area through the acquired intercultural competence.

5) The graduate will synchronically and diachronically orient himself/herself in the space of key literary and artistic works of Central European authors. He/she can interpret and carry out a complex analysis of literary texts and works of art as images of cultures and use the knowledge of cognition to typify national cultures. The acquired system of literary terms and knowledge of the basic stages of the chronological development of Central European literatures and cultures can be used by the graduate in the interpretation and evaluation of literary works.

6) Is able to independently acquire new information from relevant sources and use it to solve practical tasks. He/she can critically assess the acquired information and its application, which is guided by the comparative basis of the study, the emphasis on stimulating and forming critical thinking in the subjects of the study programme, together with the confrontation of the academic approach and the opportunity to

discuss with people from practice - experts, translators, literary scholars, diplomatic representatives from the Central European area, invited to the implementation of the individual profile courses. He is able to actively expand his knowledge, to continue his own professional development, including the development of linguistic culture in the language of specialisation. Thanks to the extensive opportunities for student mobility, the graduate is also oriented in the authentic environment of the Central European area and can apply the knowledge acquired there in the home environment.

Competencies:
1) The graduate is competent to synthesize the knowledge about language and translation acquired in the profile courses. The student is able to use the knowledge in foreign language communication and translation with respect to the norm, cultivated and polite expression. Is aware of the differences at the various linguistic levels between his/her mother language (language of active use) and Polish/Sloven, which he/she studies as a foreign language, and makes functional use of this in the process of speaking and written communication. The acquired communicative competence in a foreign language contributes to multilingualism - one of the eight key competences of the European Framework of Reference, which individuals need for their personal fulfilment and development, employability, social inclusion, successful life in society, for active citizenship, etc.
2) The graduate is familiar with the Central European area from the point of view of literatures, cultures, history, society or geopolitics.
3) Acquired competence: to use knowledge and skills in creating actual images of ethnicities and overcoming national stereotypes, to project literary texts into the contexts of national cultures and national stereotyping, to present the results of the study of literature and other sources in practical intercultural communication (culture, tourism, public life), to engage in professional discussion on the presented results.
4) The graduate is able to keep in touch with current developments in the discipline studied and to continue his/her own professional development effectively.

Transferable competences of the graduate: the concept of the study programme Central European Studies also emphasises the transferable competences of the graduate, applicable in different environments, professions and in further studies: communication skills (communication in several languages); thinking in context (Central European and Slovak context, analysis and synthesis of knowledge); development of creativity (determining the goal of a task, finding a solution, innovativeness), development of independent and critical thinking (o. i. the ability to determine the relevance of information and sources); the ability to compare multiple contexts and draw conclusions; metacognitive skills related to coping with a demanding study load (planning the study/work, defining objectives, analysing sources, finding solutions); digital skills (active search for information, use of linguistic and literary portals, determining their relevance, processing of obtained data, project presentations, etc.).

b) The institution indicates the professions for which the graduate is prepared at the time of completion and the potential of the study programme from the point of view of graduate's employability.

Based on the National Qualifications Framework, graduation from the study programme in Central European Studies will enable graduates to perform the following professions within the appropriate level of the Slovak Qualifications Framework (level 6):

- *publishing editor*
- *text corrector*
- *leading cultural and educational worker*
- *manager of the tourist information center*
- *employee of the tourist information center*

In the National Occupational Framework in the fields of "culture, arts, TV and publishing"; "local government", "accommodation and tourism" the following occupations correspond to the relevant level of the Slovak Qualifications Framework (level 6), which a graduate of the Central European Studies study program could perform:

- *publishing editor*
- *text corrector*
- *cultural agent*
- *specialist for regional and rural development*
- *tourist information center employee - back office*

In addition to the occupations/jobs indicated above, the acquired qualification will enable graduates to perform other occupations/jobs, in which they are not only advantaged by communication competence in Polish/Slovak and German as foreign languages, but also broader knowledge of individual linguistic and cultural areas within the Central European area, for example:

- *professional administrative assistant (at an embassy or consulate, in institutions mediating cultural and literary exchange, in multinational companies)*
- *lecturer in the museum and gallery*
- *regional guide*

By completing the Bachelor's degree programme, students will acquire the knowledge, skills and competences for employment in areas in which not only communicative competence in a foreign language is required, but also broader knowledge of individual linguistic and cultural areas within the Central European area. These are areas corresponding to the indicated professions/occupations, e.g.:

- *editorial and publishing*
- *media*
- *translation*
- *public sector*
- *cultural and artistic sphere*
- *foreign trade and business*
- *tourism and travel*
- *regional cross-border cooperation*
- *sub-diplomacy*

- international and non-governmental organisations

c) Relevant external stakeholders who have provided the statement or a favourable opinion on the compliance of the acquired qualification with the sector-specific requirements for the profession[7].

Irrelevant for the study program Central European Studies.

3. Employability

a) Evaluation of the study programme graduates employability.

The Faculty regularly monitors the success and employability of its graduates on the labour market - whether through information from the Ministry of Education, Science, Research and Sport of the Slovak Republic, the Central Office of Labour, Social Affairs and Family, the Statistical Office of the Slovak Republic or various portals. Another important source of information is communication with both practice and graduates themselves. Naturally, the macroeconomic environment, the situation of the country, economic crises and other environmental influences have a strong and undeniable impact on the employment opportunities of graduates in all fields of higher education and place increased demands on all the attributes and qualities of a graduate as a person. In addition to the basic philological education, other skills, personal qualities, aptitudes and experience simultaneously influence the graduates' ability to achieve various successes.

b) If applicable, indicate the successful graduates of the study programme.

Graduates have found employment as editors in the media, also as workers in municipal cultural and information centres, thanks to their knowledge of foreign languages they work in various positions in the private sector, many Ukrainian students have established and run their own private businesses in a wide range of services (translation agencies, employment agencies, tourism and services, etc.).
Mgr. Nikoleta Ferková, news editor RTVS
Mgr. Daniela Ďurišková (Németh), journalist (TREND.sk, Radio Host, Startit UP); editor and translator (SKRIVANEK)
Mgr. Radka Perekstová – Atena – employment agency, communication with Polish-speaking clients
Mgr. Monika Sekeráková (Krupová) – f. DEUTSCHE TELEKOM SERVICES EUROPE SLOVAKIA s.r.o., Košice, customer finance specialist (communication with Polish-speaking clients)
Mgr. Marianna Popovičová (Mudráková) – f. DEUTSCHE TELEKOM SERVICES EUROPE SLOVAKIA s.r.o., Košice, customer finance specialist (communication with Polish-speaking clients)
Mgr. Maroš Sivak – f. DEUTSCHE TELEKOM SERVICES EUROPE SLOVAKIA s.r.o., Košice, customer finance specialist (communication with Polish-speaking clients)
Mgr. Zuzana Smoradová (Kovács) – f. DEUTSCHE TELEKOM SERVICES EUROPE SLOVAKIA s.r.o., Košice, Department of communication with Polish-speaking clients
Mgr. Dominika Vincejová – graduate of the 1st and 2nd cycle of the Central European Studies program, currently in full-time doctoral studies (programme: Slavonic studies) at the Faculty of Arts PU
Mgr. Anna Dolhomutová – Alensa.sk – representative for the Polish market
Bc. Rostyslav Sukhariev – Letter of thanks from the dean of FF PU for promotion and representation of FF PU in Prešov in 2019, active member of the mixed choir Nostro Canto
Mgr. Valentyna Kyrian – Casino Rebuy Stars Košice
Mgr. Alina Cheremis – official translator of the Ministry of Justice of the Slovak Republic (Ukrainian language - Slovak language)
Mgr. Daria Hudym – MCe system, s.r.o., logistics officer
Bc. Tetiana Rybalka – Ski & Wellness Residence Družba
Mgr. Maryna Dobroskok – Gartner Slovakia, s.r.o., dispatcher of truck transport
Mgr. Mariia Kotsur – Inditex s.r.o, Bershka, Visual Mechandiser
Ing. Nataliia Nimets – Lidl, assistant manager
Bc. Yulia Kryvonis - coordinator of foreign students of UMB - the city of Banská Bystrica in the Metroculture project; Language courses - Slovak language for foreigners (Banská Bystrica)

c) Evaluation of the study programme quality by employers (feedback).

Selected representatives of employers and practitioners who expressed their consent to participate in the development and modification of the curriculum were sent complete documentation on the curriculum. At the follow-up meetings carried out in a presentation or distance form, the individual documents were presented in more detail and space was provided for questions and comments. They commented on the study programme primarily from the perspective of the needs of practice and the future employment of graduates. There were no negative comments on the quality of the study programme from the stakeholders. All of them expressed their favourable opinion on the study programme and, on the basis of a thorough study of the documentation and the meetings held, they drew up the document Report on the comments on the study programme by the interested party.

4. Structure and content of the study programme[8]

a) The institution describes the rules for the design of study plans within the study programme.

Responsibility for the content of the study programme rests with the guarantor of the relevant programme. The study programme is assessed by the Council for Evaluation of the Quality of Education at the Faculty of Arts PU and the Scientific Council of the Faculty of Arts PU. In accordance with the Rector's Measure 10/2021, "credits for compulsory subjects in OŠP make up 70-80% of the credits needed to graduate".

The student chooses courses in accordance with the Decree 614/2002 Coll. on the credit system of study and the PU study regulations.

(1) By enrolling, the student determines what part of the obligations prescribed by the study programme he/she wishes to complete in the next period of study to which the enrolment applies (trimester, semester or academic year).

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[7] *In the case of regulated professions in accordance with the requirements for the acquisition of professional competence pursuant to a special regulation.*

[8] *Selected characteristics of the content of the study programme can be stated directly in the Course information sheets or supplemented by the information of the Course information sheets.*

(2) A student shall enrol in courses in such a way that the number of credits he or she can obtain by successfully completing them is sufficient to satisfy the condition for continuing his or her studies in that period.

(3) A student may re-enrol in a compulsory course that he or she has failed during the course of his or her studies. After a second unsuccessful attempt to pass a compulsory subject, the student is expelled from the course of study (Section 66(1)(c) of the Act).

(4) A student may re-enrol in a compulsory elective course during his/her studies which he/she has failed, or may enrol in another compulsory elective course instead. After a second unsuccessful attempt to take the selected compulsory elective course, the student is expelled from the study (Section 66 (1) (c) of the Act).

(5) A student may re-enrol in an elective subject during his/her studies, which he/she has passed unsuccessfully, or he/she may enrol in another elective subject or a compulsory elective subject from among the compulsory elective subjects not yet taken. If the student has achieved a sufficient number of credits, he/she does not have to enrol in any elective course. If the student has not achieved a sufficient number of credits, he/she shall be expelled from the course after a second unsuccessful attempt to take the chosen elective course (§ 66(1)(c) of the Act).

The Central European Studies programme is structured and organised on the basis of the student's anticipated need for specific knowledge, skills and competences. The study units are implemented within the units of the study programme - lectures, seminars and exercises. In total, a graduate will obtain a minimum of 180 credits during the course of the first cycle of study. The structure and content of the units of the study programme according to the subjects are in the study plan and information sheets of the subjects, including the number of credits, which are part of the annex to the accreditation file.

The study program is carried out in 3 years. The structure and content of the courses are determined by the profile of the graduate, which has a more applied nature, which is generally expected from graduates of the 1st cycle, respecting the goals and priorities of the Bologna Process.

The study programme Central European Studies is assigned to the study field of Philology. The content correspondence of the study programme with the description of the field of study is unquestionable, as the supporting topics of the core of knowledge of the field of study in the field of philology are preserved, as stipulated by Decree No. 244/2019 Coll.

Within the framework of compulsory courses, the student acquires theoretical knowledge and practical skills and competences in the profiling language (Polish or Slovak as foreign languages), translation, literature, cultures, history, geopolitics and cultural geography of the Central European area, as well as the basics of information technolog. Within the compulsory optional courses, the student acquires theoretical knowledge and practical skills and competences from the second language (German language), strengthens the competences from profiling language, translation, culture and history. The program is completed by a state examinatian, which consists of a defense of the bachelor's thesis and an examination in the subjects of Central European literature and culture and Contemporary Polish or Slovak language. Part of the last subject is the written part consisting of drafting the text, orthographic dictation and translation of the text according to the language of specialization. The program also includes professional practice in the range of 30 hours.

b) The institution compiles the recommended study plans for individual study paths[9].

The study programme is designed in such a way that the professional content, structure and sequence of profile study subjects and other educational activities of the study programme enable the achievement of learning outcomes in accordance with the profile of the graduate, which has been created on the basis of the requirements of practice, experience of teachers and suggestions of stakeholders. The target knowledge, skills and competences defined in the graduate profile are based on the partial knowledge, skills and competences defined in the individual information sheets of the profile subjects and other supporting topics of the core knowledge of the field of study. The specification of the knowledge, skills and competences that the student will acquire by completing the course is a compulsory part of all course information sheets of the study programme.

c) The study plan generally states:

- *individual parts of the study programme (modules, courses, and other relevant school and extracurricular activities, if they contribute to the achievement of the required learning outcomes and allow to obtain credits) in the structure of compulsory, compulsory optional and optional courses,*

The recommended curriculum of the Central European Studies programme is divided into two blocks: compulsory courses and compulsory electives. Within the block of compulsory subjects, there are profile subjects, which are specially marked.

- *profile courses of the relevant study path (specialization) within the study programme,*

Profile courses of the study programme Central European Studies, explicitly marked in the study plan, are:
Contemporary language A/I – A/III (Polish or Slovak language)
Translation of non-literary text I – II (Polish or Slovak language)
Translation of literary text I – II (Polish or Slovak language)
Literature and Culture of Central Europe I – V
Intercultural communication

- for each learning part/course the learning outcomes, related criteria and rules of their assessment so that the learning objectives of the study programme are met (they can be stated only in the Course information sheets, in the Learning outcomes section and in the Course completion requirements),

All course information sheets contain learning outcomes and associated assessment criteria and rules. The infolists are available on the website of the Institute of Central European Studies: HERE – TU.

- prerequisites, co-requisites and recommendations for the design of the study plan,

[9] *In accordance with Decree no. 614/2002 Coll. on the study credit system and Act no. 131/2002 Coll. on Higher Education Institutions and on Amendments to Certain Acts.*

Prerequisites and recommendations for curriculum development are indicated in the infolists: HERE - TU.

- *for each learning part of the study plan/course the applied educational activities (lecture, seminar, exercise, final work, project work, laboratory work, internship, excursion, field practice, professional practice, state exam, etc. or their combinations) suitable for achieving learning outcomes,*

For each subject within the recommended study plan, the educational activities used (lecture, seminar, exercise) are determined, including their hourly subsidy. Information is contained in the information sheets of each subject. Teaching will be based on combining theoretical knowledge and practical skills. The combination of knowledge-based tasks and practical assignments will enable students to improve their proficiency and develop practical skills and competences. Teachers on each course will use a range of teaching methods and forms. In addition to classical methods (such as lecturing, storytelling, etc.), emphasis will be placed on the use of activating teaching methods (e.g. dialogic methods, group teaching and cooperative learning methods, project methods, methods developing critical thinking, etc.).) in order to arouse or strengthen students' interest in the topics covered, to increase students' activity, to enable students to apply and develop knowledge, skills and key competences (e.g. creativity, independence, responsibility, flexibility, critical thinking). Students will be included in lesson planning and encouraged to engage in team building, peer teaching and creativity. The following activities support the achievement of the learning objectives: lectures, seminars, presentations, discussions, group work, tutorials, etc.

- methods by which the educational activity is delivered – present, distant, combined (in accordance with the Course information sheets):

Educational activity in all subjects is carried out by the attendance method, which is also stated in the information sheets of individual subjects of the recommended study plan.

- outline/syllabus of the course[10],

The subject outline is a mandatory part of the information sheets for all subjects of the recommended study plan.

- *student workload ("extent" of individual courses and educational activities separately)[11]:*

The student's workload and the share of individual activities (e.g. participation in direct teaching, work on seminar work, self-study, etc.) in the student's total workload are indicated in the individual subject information sheets.

- credits allocated to each part based on the learning outcomes achieved and the workload involved:

The credit allocation of subjects reflects their difficulty and the intensity/rate of the student's workload. Credits allocated to individual subjects based on the educational outcomes achieved and the related workload are listed in the information sheets for the subjects.

- the person responsible for the course (or a partner organization/person[12]) with an indication of the contact details:

The list of names of persons providing individual subjects of the study program is available in the Recommended study plan and in the information sheets of the subjects, which are available HERE.
Partner organizations and individuals can participate in teaching in the form of lectures.

- course teachers (or participating partner organizations/persons) (may also be mentioned in Course information sheets),

The following teachers participate in the teaching of the subjects:
Prof. PhDr. Peter Káša, CSc., *peter.kasa@unipo.sk*
https://www.portalvs.sk/regzam/detail/6801
Doc. Mgr. Marta Vojteková, PhD., *marta.vojtekova@unipo.sk*
https://www.portalvs.sk/regzam/detail/6699
Doc. PhDr. Adriana Amir, PhD. *adriana.amir@unipo.sk*
https://www.portalvs.sk/regzam/detail/6874
Doc. Mgr. Marek Mitka, PhD., DiS. art., *marek.mitka@unipo.sk*
https://www.portalvs.sk/regzam/detail/6331
Doc. Mgr. Ivana Slivková, PhD., *ivana.slivkova@unipo.sk*
https://www.portalvs.sk/regzam/detail/6334
Mgr. Paulina Stawarz (lecturer of Polish language), *paulina.stawarz@unipo.sk*
https://www.portalvs.sk/regzam/detail/34539
Prof. RNDr. Robert Ištok, PhD., *robert.istok@unipo.sk*
https://www.portalvs.sk/regzam/detail/6494
RNDr. Juliana Krokusová, PhD., *juliana.krokusova@unipo.sk*
https://www.portalvs.sk/regzam/detail/6300
Mgr. Anton Fogaš, PhD., *anton.fogas@unipo.sk*
https://www.portalvs.sk/regzam/detail/6248
Mgr. Lucia Hartmannová, PhD., *lucia.hartmannova@unipo.sk*
https://www.portalvs.sk/regzam/detail/21641
Ing. Oleg Tkáč, PhD., *oleg.tkac@unipo.sk*
https://www.portalvs.sk/regzam/detail/6538

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[10] During the assessment, teachers responsible for the course will allow the working group access to the study materials of the course and the content of individual educational activities.
[11] We recommend indicating the workload of contact and non-contact teaching in accordance with the ECTS Users' Guide 2015.
[12] E.g. when providing the professional practice or other educational activities carried out outside the university.

Teachers participating in the teaching of individual subjects are also listed in the subject information sheets, including a specification of the type of educational activity they carry out.

- places where the courses are taught (if the study programme is delivered at several workplaces).

  The study programme takes place at the seat of the University and the Faculty.

d) The institution states the number of credits, the achievement of which is a condition for proper completion of studies and other requirements that the student must meet within the study programme and for its proper completion, including the requirements for state examinations, rules for re-study and rules for the extension, interruption of study.

Pursuant to Act no. 131/2002 Coll. on universities and on the amendment of certain laws (§ 52), the condition for proper completion of studies for a bachelor's study program in the full-time form of study (with a standard length of study of 3 years) is 180 credits. In accordance with the law, the presented bachelor's study program is designed for a standard length of study - 3 years, while the standard study load of 60 credits per academic year and 30 per semester is observed, where the total number of credits for the entire study is: 180 credits. Credits for the subjects of the state exam are also included in this number: Contemporary Polish or Slovak language, Central European literatures and cultures, Bachelor's thesis defense.

Further conditions for the course of study, progress in studies, repetition, interruption and proper completion of studies are set out in the PU Study Regulations in Art. Art. 15 – Organization of educational activity; Art. 16 – Study control and evaluation of study results; Art. 17 – Credits, their collection and transfer; Art. 18 – Enrollment of subjects and rules for completing subjects; Art. 20 – Recognition of subjects and credits and the following.
PU study regulations: https://www.unipo.sk/public/media/18850/STUDIJN%C3%9D%20PORIADOK%202018.pdf

e) For individual study plans, the university will state the conditions for completing individual parts of the study program and the student's progress in the study program in the structure:
- the number of credits for compulsory subjects required for the proper completion of the study/completion of part of the study: 144.

- the number of credits for compulsory optional subjects required for the proper completion of the study/completion of part of the study: 27.

- the number of credits for optional subjects required for the proper completion of the study/completion of part of the study,

The study program Central European Studies does not offer optional subjects.
Pursuant to the PU Study Regulations (Art. 13), the student enrolls in optional subjects from a special block provided by the university so that the sum of their credit subsidy is a maximum of 5% of the total number of credits (in the first cycle, a maximum of 9 credits).

- the number of credits required to complete the study/part of the study for the common basis and for the relevant approval, if it is a teaching combined study program or a translation combined study program,
Irrelevant for the study program Central European Studies.
- the number of credits for the final thesis and the defense of the final thesis necessary for the proper completion of the studies,

Seminar for bachelor's thesis: 1 credit
Bachelor thesis defense: 4 credits

- the number of credits for professional practice required for the proper completion of the study/part of the study,

Professional practice: 2 credits

- the number of credits required for the proper completion of studies/completion of part of the study for project work indicating the relevant subjects in engineering study programs,
Irrelevant for the study program Central European Studies.

- the number of credits required for the proper completion of the studies/completion of the part of the study for artistic performances, except for the final work in art study programs.
Irrelevant for the study program Central European Studies.

f) The institution describes the rules for verification of learning outcomes, students assessment and the possibilities of appealing against the assessment.

Verification of learning outcomes and evaluation of students is carried out in accordance with the PU Study Regulations (Article 16), which states: " Evaluation of student learning outcomes within the study subject is carried out by: a) intermediate evaluation (ph with classification); b) examination for the given study period (with classification); c) graduation - passed (abs. without classification). The dates of interim assessments are determined by the lecturer in agreement with the students in the first week of the semester. Passing the course is assessed by. The assessment shall reflect the quality of the acquisition of knowledge or skills in accordance with the learning outcomes of the course as specified in the course information sheet." The course information sheets of the curriculum contain information on the knowledge and skills that students will acquire by completing the course, as well as the conditions for successful completion of the course and the method of assessment and completion of the course.

The evaluation of the student's study results within the study of the subject is carried out according to the classification scale and success criteria (percentage of results in the evaluation of the subject) for the classification grades set by the PU Study Regulations. The results of the assessment are recorded in MAIS and are archived in the Education Department in print form at the end of the examination period. At the end of the examination period, the lecturer is obliged to hand in a printed and signed record of the final evaluation to the head of the

department, which the head of the department, after checking and summarising the report, hands over to the study department (PU Study Regulations, Art. 16, para. 13).

If the student so requests, the vice-dean/vice-rector for education may, in justified cases, allow the examination to be taken on a make-up date before a board appointed by the dean/vice-rector. A board examination may be requested from the study department of the faculty no later than five working days after the regular or make-up examination date (PU Study Regulations, Article 16, point 21).

Other possibilities of appeal procedures against the assessment can be implemented on the basis of the Act on Complaints 9/2010 Coll., which regulates the procedure for filing, handling and controlling the handling of complaints of natural or legal persons.
Study Regulations of the PU in Prešov: https://www.unipo.sk/public/media/18850/STUDIJN%C3%9D%20PORIADOK%202018.pdf

g) Conditions for recognition of studies or a part of studies.

The conditions for the recognition of a study or part of a study are set out in the PU Study Regulations (Article 20). Recognition is carried out on the basis of a written application and evidence of previous study, the subject can be recognized when the content corresponds more than 60% with the subject of the current course of study. Recognition of state examination subjects is not possible.

The rules for the recognition of subjects and credits are specified in the Study Regulations of the PU in Prešov (Article 20):

1. *A student may apply for recognition of courses and credits taken in another or identical degree program no later than seven days after enrollment in the academic year in question.*
2. *A student may only apply for recognition of a course which he/she has already successfully completed in previous academic years and for which he/she has obtained the appropriate number of credits, and where no more than five years have elapsed since the completion of the course.*
3. *The application for recognition of a course and the award of credit for the course in question shall be submitted by the student to the Education Department.*
4. *In addition to the application for recognition of the course and the award of credit for the course in question, the student must attach proof of having passed the examination (transcript) and the information sheet or syllabus for the course in question.*
5. *The dean's decision is preceded by a review of the information sheet by the education programme guarantor.*
6. *Only a subject can be recognized, in which the minimum content is 60% identical to a subject from the current study program. The recognition of a subject that has already been completed once in a previous study is the responsibility of the guarantor of the study program for education.*
7. *Recognition of a course taken in another study programme and recognition of the relevant number of credits for it may be granted if the conditions set out in the preceding paragraphs are met if the student is studying in only one study programme during the part of the academic year in which he or she is requesting recognition of the course and credits. Courses from concurrent studies shall not be recognised.*
8. *It is not possible to recognise a course and award credits for a course which the student has taken in a previous period of study in a programme of study which he/she has duly completed, i.e. has been awarded the relevant academic degree.*
9. *The number of credits may be recognised within the range of credits set by the current study programme (valid for all subjects - compulsory, optional, elective).*
10. *Recognition of state exam subjects is not possible.*

A student of the faculty has the right to complete part of his/her studies at another higher education institution in the Slovak Republic or abroad. Upon return, the faculty shall recognise the student's part of the study in accordance with the agreement with the European Standard and the European Credit Transfer System. If the student has completed part of his/her studies at a higher education institution which has not implemented a compatible credit system, the recognition of credits will be assessed by the study programme supervisor and the credits will be awarded by the faculty ECTS coordinator. The student is obliged to sign a Credit Transfer Agreement with the supervising department and the relevant Vice-Dean prior to departure for mobility at the sending faculty. The rules are defined in the PU Study Regulations (Article 15, points 6, 7).
Study regulations of Prešov University in Prešov:

https://www.unipo.sk/public/media/18850/STUDIJN%C3%9D%20PORIADOK%202018.pdf

h) The institution states the topics of final theses of the study programme (or a link to the list).

The list of theses topics is published on the institute's website: https://www.unipo.sk/filozoficka-fakulta/instituty-fakulty/iss/studenti/zaverecnaprace/temyzaverecnychprac/, as well as in the MAIS system. The topics of the final theses are listed by the workplace after approval by the person responsible for the program.

According to the PU Study Regulations (Article 23), "Bachelor's theses topics are listed by the scientific-pedagogical workplace in agreement with the guarantor of the study program and the supervisors of the bachelor's theses." The list of recommended topics for bachelor's theses is published by the scientific and pedagogical workplaces for students enrolled in the second year of the bachelor's degree program of OŠP by November 30 of the given academic year in MAIS and by January 31. of the given academic year, they will register it in MAIS."

Study regulations of Prešov University in Prešov:
https://www.unipo.sk/public/media/18850/STUDIJN%C3%9D%20PORIADOK%202018.pdf

When listing topics for bachelor's theses, the workplace is guided by the following principles. 1) The name of each topic of the final bachelor's thesis was created in such a way that it is already clear from it that the work will have a research, analytical character (i.e. that it will contain in its structure some kind of research, survey, analysis, etc.) whether in the field of empirical research or theoretical analysis. 2) It must be clear from the title of the thesis what the approximate focus is, or a more specific area of research, i.e. j. what specifically will be examined in the given final thesis, what will be the object of analysis, research, etc. 3) The topic of each final thesis must be related to the content focus of the study program. 4) No topic of the final bachelor's thesis can sound general and trivial.

i) The institution describes or refers to:
- rules for the assignment, processing, opposition, defence and evaluation of final theses in the study programme,

Approved thesis topics are published and listed in the MAIS (Modular Academic Information System) system during the winter semester of the penultimate academic year (i.e. in the academic year of the previous year, when the thesis should be submitted and defended). They are also published on the Institute's website: https://www.unipo.sk/filozoficka-fakulta/instituty-fakulty/iss/studenti/zaverecnaprace/temyzaverecnychprac/. The possibility to choose and write the thesis topic in the penultimate year of studies offers students sufficient time to successfully complete all the processes involved in writing the thesis.

In addition to individual consultations with lecturers - thesis supervisors/supervisors, a Thesis Seminar is held for students in the 6th semester, where the general rules and principles of thesis writing (theoretical and methodological issues) are discussed with students in the context of academic ethics.
At the Faculty of Arts of the University of Prešov and its units, optimal conditions are created for students to produce high-quality final theses. The team of teachers - thesis supervisors, their erudition, experience and helpful approach to students together with high standards and requirements set for the quality of final theses are an important prerequisite for high professional quality, scientific value and subsequent successful defense of the final theses. The supervisors of bachelor theses are exclusively internal teachers of the Faculty of Arts of PU in Prešov. All supervisors of bachelor theses at the Faculty of Arts of PU in Prešov have at least two degrees higher education than the degree of study at which the thesis is written.

The University has developed a system of processes to ensure the procedure for the preparation and organisation of final theses at all levels of study. The basic document is the Directive on the requirements of the final theses, their bibliographic registration, originality control, storage and accessibility, issued by the PU Rector in 2019. The Directive specifies general provisions, basic concepts, characteristics and formal regulation of theses, ethics and technique of citation and bibliographic references, the structure of the thesis, submission, originality control and accessibility, the scope of the University, its components and the scope of the author of the thesis, information on the central register of theses and the scope of the Ministry and the University, final provisions.

The specific procedures for the definition of the final theses at the bachelor's degree level, their processing, defence and evaluation are specified in the PU Study Regulations in Article 23: https://www.unipo.sk/public/media/14733/stud_por2018.pdf.pdf.
The defence of the thesis is the subject of the state examination.

- opportunities and procedures for participation in student mobility,

According to the Study Regulations of the PU in Prešov (Article 15), a student of the faculty has the right to complete part of his studies at another university in the Slovak Republic or abroad. According to the type of mobility, the dean/rector grants approval for the study and its duration, or vice-rector for external relations and marketing and is a matter of a tripartite contract between the student, the sending faculty and the receiving faculty. Upon the student's return, the faculty recognizes the part of the study in accordance with the contract, with the European standard and the European Credit Transfer System (ECTS). If the student completed a part of his studies at a university that does not have a compatible credit system implemented, the recognition of credits will be assessed by the guarantor of the study program and the credits will be awarded by the faculty ECTS coordinator. The student is obliged to sign the credit transfer agreement with the responsible workplace and the relevant vice dean before leaving for mobility at the sending faculty.

Transfer of credits is the acquisition of credits by completing a part of the study on the basis of a study contract at another university in the Slovak Republic or abroad. The transfer of credits is ensured by the study application, study contract and statement of study results. The study contract is a tripartite agreement concluded between the student, the sending higher education institution and the receiving higher education institution before the student enters the receiving higher education institution. Subjects completed at the receiving higher education institution are recognized for the student on the basis of a statement of study results prepared by the receiving higher education institution at the end of his stay. The statement becomes part of the student's personal study documentation. The faculty ECTS coordinator is responsible for the recognition of credits and their registration in MAIS (Study Regulations of PU in Prešov, Article 17).

Study regulations of Prešov University in Prešov: https://www.unipo.sk/public/media/18850/STUDIJN%C3%9D%20PORIADOK%202018.pdf

If a student completes a part of his studies abroad, he is entitled to substitute study obligations (which he will agree on in writing with the teacher or examiner of the subject before departure) in order to complete the subject, if the visiting university does not offer a suitable alternative subject to the subject of the study program at the Faculty of Arts of PU.

The description of the procedure for the implementation of Erasmus+ mobilities is regulated by Rector's Measure 8/2014 entitled Procedure for the implementation of outgoing student mobilities within the Erasmus+ program. Implementation of Erasmus+ mobilities consists of four sub-processes or steps: (1) submission of an application for mobility within the Erasmus+ program, (2) selection process, (3) realization of mobility, (4) recognition of results obtained abroad, within which the actions that need to be performed are precisely specified. PU rector's measure: https://www.unipo.sk/public/media/10602/Opatrenie-rektora-8-05-31.pdf

Learning mobility is covered in several documents that also refer to other types of mobility than Erasmus+:

PU Internationalisation Strategy:
https://www.unipo.sk/public/media/33756/Strat%C3%A9gia%20internacionaliz%C3%A1cie%20PU%20-%20WEB.pdf

Rector's measures and internal PU guidelines (Erasmus+):
https://www.unipo.sk/zahranicie/o/

CEEPUS scholarships:
https://www.unipo.sk/zahranicie/saia/ceepus/

Academic mobility:
https://www.unipo.sk/zahranicie/saia/akademickemobility/

National Scholarship Programme:

https://www.unipo.sk/zahranicie/saia/nsp/

- rules for adherence to academic ethics and rules for drawing consequences,

During their studies, students are continuously guided to respect the principles and rules applicable to thesis writing (including proper citation and referencing of bibliographic sources, respecting ethical principles), thus acquiring the necessary knowledge and skills to be used in the writing of the thesis within the framework of seminar papers and course projects.

The University has developed the PU Directive on the requirements of final theses, their bibliographic registration, originality control, storage and access, which regulates a uniform procedure for the preparation, registration and storage of final and qualification theses carried out at the Prešov University in Prešov. The directive stipulates that the bachelor's thesis verifies mastery of the basics of theory and professional terminology, basic standard scientific methods and the level of knowledge, skills and knowledge that the student acquired during his studies. It demonstrates the ability of independent professional work from a content and formal point of view. It can have elements of originality, summarization and compilation. The Directive further states that each final thesis must be original, created by the author in compliance with the rules of working with information sources, must not be plagiarized and must not violate the copyrights of other authors.

The Code of Ethics of the University of Prešov in Prešov: Scientific integrity and ethics sets out the basic ethical principles and requirements for the behavior of members of the academic community and other employees of the university regarding their academic and professional activities, especially educational, scientific research, development, artistic and other creative activities, as well as management and support activities. The consequences of a violation of the Code of Ethics are dealt with by the Ethics Commission at the level of the university or faculties. Violations of ethical principles, which are a disciplinary offense, are dealt with by the Disciplinary Commission of the university or faculties.

The PU Study Regulations (Article 43) state that plagiarism is considered an offence and is subject to disciplinary proceedings.
Code of ethics of the University of Prešov in Prešov:
https://www.unipo.sk/public/media/38250/Etick%C3%BD%20k%C3%B3dex%20Pre%C5%A1ovskej%20univerzity%20v%20Pre%C5%A1ove.pdf

Disciplinary Regulations of the University of Prešov:
https://www.unipo.sk/public/media/files/docs/u/svk/disciplinarny_poriadok_08.pdf

- procedures applicable to students with special needs,

For students with specific needs, FF PU pedagogues choose adequate forms and methods of teaching and evaluation of study results and proceed in accordance with the recommendations of the Methodical Guide for students with specific needs, as well as the recommendations of the faculty coordinator for working with students with specific needs. Students are informed about this option at the beginning of their studies.
The university document Methodological guide for students with specific needs (Article 7) specifies the rights of a student with specific needs, which include the right to:
(a) the use of specific educational resources;
(b) individual learning approaches;
(c) special conditions for the performance of study duties without reducing the requirements for study performance;
(d) the individual approach of university lecturers.

Methodological guide for students with specific needs:
https://www.unipo.sk/public/media/0190/METODIKA_%C5%A0%C5%A0P_april2017.pdf

- procedures for filing complaints and appeals by students.

Students can submit motions and appeals through their representatives in the Academic Senate of FF PU and Academic Senate of PU, or through representatives in the Student Council of Universities. The student can submit an initiative, or appeal in justified cases, especially in matters of admission to study, evaluation of studies, accommodation, or criminal activity according to the Complaints Act no. 9/2010 Coll., no. 94/2017 Coll.: *https://www.slov-lex.sk/pravne-predpisy/SK/ZZ/2017/94/vyhlasene_znenie.html*

5. Course information sheets of the study programme
In the structure according to Decree no. 614/2002 Coll.

Course information sheets are available HERE

6. Current academic year plan and current schedule (or hyperlink).

The academic year schedule is set centrally from the university level and is binding for all degree programs. According to the Rector's Measure No. 9/2016 on the creation of the timetable, the deadlines associated with the implementation of activities in the modular academic information system are specified in the document Schedule of activities in the modular academic information system for the preparation of the academic year, which is updated no later than 31 August of the current year (point 2). Programs of study are created in MAIS by the faculty/departmental//institute course administrator and the recommended program of study (ROP) administrator and deployed to the schedule by the faculty/departmental scheduler. The faculty/departmental/institutional scheduler deploys courses that are approved in the program of study. (Rector's measure No. 9/2016).
Schedule of the academic year 2025/2026:
https://www.unipo.sk/sites/default/files/content/63783/Harmonogram_AR_2025_26.pdf
Current timetable:
https://student.unipo.sk/maisportal/rozvrhy.mais

7. Persons responsible for the study programme

a) A person responsible for the delivery, development, and quality of the study programme (indicating the position and contact details).

Professor Dr. Marta Vojteková, *Functional position: professor, marta.vojtekova@unipo.sk*
https://www.portalvs.sk/regzam/detail/6699

b) List of persons responsible for the profile courses of the study programme with the assignment to the course and provided with a link to the central Register of university staff and with contact details (they may also be listed in the study plan).

Professor Dr. Marta Vojteková, *Functional position: professor, marta.vojtekova@unipo.sk*
https://www.portalvs.sk/regzam/detail/6699
Profile course: Contemporary Language A/I - A/III (Polish or Slovak language)
Professor Dr. Peter Káša, *Functional position: professor, peter.kasa@unipo.sk*
https://www.portalvs.sk/regzam/detail/6801
Profile course: Literature and Culture of Central Europe I - II
Assoc. Prof. Dr. Adriana Amir, *Functional position: associate professor, adriana.amir@unipo.sk*
https://www.portalvs.sk/regzam/detail/6874
Profile courses: Translation of Literary text II (Slovak language)
Assoc. Prof. Dr. Marek Mitka, DiS. art.*, Functional position: associate professor, marek.mitka@unipo.sk*
https://www.portalvs.sk/regzam/detail/6331
Profile courses: Literature and Culture of Central Europe III- V; Translation of non-literary text I -II (Polish language), Translation of Literary text I -II (Polish language)
Assoc. Prof. Ivana Slivková, PhD.*Functional position: associate professor, ivana.slivkova@unipo.sk*
https://www.portalvs.sk/regzam/detail/6334
Profile courses: Translation of non-literary text I -II (Slovak language), Literature and Culture of Central Europe III, Intercultural communication, Translation of Literary text I (Slovak language)

c) Reference to the research/art/teacher profiles of persons responsible for the profile courses of the study programme.
Persons providing profile subjects of the study program:
Prof. PhDr. Peter Káša, CSc.
Doc. Mgr. Marta Vojteková, PhD.
Doc. PhDr. Adriana Amir, PhD.
Doc. Mgr. Marek Mitka, PhD., DiS. art.
Doc. Mgr. Ivana Slivková, PhD.
Their scientific/artistic-pedagogical characteristics are available TU.

d) List of teachers of the study programme with the assignment to the course and provided with a link to the central Register of university staff and with contact details (may be a part of the study plan).

Professor Dr. Peter Káša, *peter.kasa@unipo.sk*
https://www.portalvs.sk/regzam/detail/6801
Non-profile courses: Introduction to Central European Studies, History of Central Europe I-II, Practical Training, Bachelor Thesis seminar, History and culture of German lingustics, Central-Euripean Identity in Art I (Literature, Music, Architecture), Central European Film, Images of History (Film, Theatre, Fine Art)
Professor Dr. Marta Vojteková, *marta.vojtekova@unipo.sk*
https://www.portalvs.sk/regzam/detail/6699
Non-profile courses: Writing A/I – A/II (Polish or Slovak language), Fundamentals of Linguistic Communication, Practical Training Bachelor Thesis seminar, Orthography (Polish or Slovak language), Practical Morphology (Polish or Slovak language), Practical Syntax (Polish or Slovak Language), Language practice with a native speaker A/I – A/IV (Slovak Language),
Assoc. Prof. Dr. Marek Mitka, DiS. art., *marek.mitka@unipo.sk*
https://www.portalvs.sk/regzam/detail/6331
Non-profile courses: World literature, Bachelor Thesis Seminar, Translation seminar I-II (Polish Language), Central – European Identity in Art (Theatre, Fine Art, Design), Media and Internet Text Analysis, Language Skills A/I – A/II (Slovak Language), Language Practice I-III (Slovak Language)
Assoc. Prof. Dr. Ivana Slivková, *ivana.slivkova@unipo.sk*
https://www.portalvs.sk/regzam/detail/6334
Non-profile courses: Fundamentals of Literature communication, Fundamentals of Translation and Interpretation, Bachelor Thesis Seminar, Linguistic Culture I-II, Creative Writing I-II, Translation seminar I-II (Slovak Language)
Mgr. Paulina Stawarz (lecturer of Polish Language), *paulina.stawarz@unipo.sk*
https://www.portalvs.sk/regzam/detail/34539
Non-profile courses: Language practice with a native speaker A/I – A/IV (Polish Language), Language Skills A/I – A/II (Polish Language), Language Practice I-III (Polish Language), Orthography (Polish Language)
Prof. RNDr. Robert Ištok, PhD., *robert.istok@unipo.sk*
https://www.portalvs.sk/regzam/detail/6494
Non-profile courses: Geopolitics of Central Europe
RNDr. Juliana Krokusová, PhD., *juliana.krokusova@unipo.sk*
https://www.portalvs.sk/regzam/detail/6300
Non-profile courses: Geopolitics of Central Europe
Mgr. Anton Fogaš, PhD., *anton.fogas@unipo.sk*
https://www.portalvs.sk/regzam/detail/6248
Non-profile courses: Cultural Geography of Central Europe
Mgr. Lucia Hartmannová, PhD., *lucia.hartmannova@unipo.sk*

https://www.portalvs.sk/regzam/detail/21641
Non-profile courses: German anguage B/I- B/II, Communication in German B/I - B/II, Writting in German B/I - B/II
Ing. Oleg Tkáč, PhD., *oleg.tkac@unipo.sk*
https://www.portalvs.sk/regzam/detail/6538
Non-profile course: Fundamentals of Information and Communication Technologies

e) List of the supervisors of final theses with the assignment to topics (indicating the contact details).

Final theses are led by all teachers of the Institute of Central European Studies who participate in the teaching of profile subjects of the study program Central European Studies.
List of topics of bachelor's theses defended in acad. r. 2024/2025 according to trainers:

Professor Dr. Peter Káša
Historical Themes in Slovak Cinema

Professor Dr. Marta Vojteková
Words of Foreign Origin in Tourism within the Slovak Linguistic Environment
Slovak National and Religious Holidays from a Linguistic and Cultural Perspective
Names of Cosmetics and Cosmetic Accessories: An Interlingual Comparison

Assoc. Prof. Dr. Olha Madyar
Translation Strategies in the Slovak Translation of Guzel Yakhina's Novel *Zuleikha Opens Her Eyes*
Levoča, the Metropolis of Spiš, in History, Culture, and Literature
Prepositions in Slovak–Ukrainian Contrastive Analysis
Bardejov – The Gothic Pearl of the Šariš Region
Fundamental Issues of Slovak–Ukrainian Literary Translation
Verbs in Slovak–Ukrainian Contrastive Analysis
Slovak Culture as an Object of Slovak–Ukrainian Translation
Acquisition of the Lexical Level of the Slovak Language
Translation of Literary Works in the Slovak–Ukrainian Context

Assoc. Prof. Dr. Marek Mitka, DiS. art.
Various Forms of Regional Identity in the Subculture of Football Club Supporters in Central Europe

Assoc. Prof. Dr. Ivana Slivková
Gender Aspects in Slovak and Ukrainian Phraseology
The Image of Women in Slavic Mythology
Folklore Motifs in Contemporary Slovak Literature
Baroque Art in Slovakia (Literature, Painting, and Music)

Supervisors and topics of final theses are published in the MAIS system and at the same time on the website of the institute: https://www.unipo.sk/filozoficka-fakulta/instituty-fakulty/iss/studenti/zaverecnaprace/temyzaverecnychprac/
Topics of final theses written for acad. year 2025/2026:

Professor Dr. Peter Káša peter.kasa@unipo.sk
https://www.portalvs.sk/regzam/detail/6801
Specialization: Slovak Language
The Protestant Reformation and the Beginnings of Education in Prešov and Bardejov
Milan Rastislav Štefánik – Family Background, Education, and Career
Slovakia and Ukraine in Times of Transition (1918)
Slovakia and Ukraine in Times of Transition (1989–1993)
Prešov – The Character and Transformation of the City in the Half-Century 1900–1950
Košice – The Character and Transformation of the City in the Half-Century 1900–1950
The Image of Ukraine, Ukrainians, and Ivan Mazepa in the Travelogue of Daniel Krman Jr.
Uzhhorod and the Rusyns in the Historical Prose and Travel Writing of Bohuš Nosák
Ukraine and Ukrainians in the Works of Ivan Olbracht
Pavol Dobšinský and the Slovak Folk Tale
The Prešov Literary Almanac Napred *(1871)*
Legends of Jánošík: Contexts and Poetics
Slovak Drama in the Current Repertoire of Slovak Theatres (Selected Works)
Themes and Genres in Contemporary Slovak Cinema
Specialization: Polish Language
Legends of Polish and Slovak Castles (Genre Specifics and the Relationship between Fact and Fiction)
Representations of Polish History in Film
Polish Socialism and the Solidarity Movement (The Historical Event and Its Representation in Literature and Film)
The Poet Adam Mickiewicz and the So-Called "Romantic Breakthrough"
Themes and Genres in Contemporary Polish Cinema

Professor Dr. Marta Vojteková *marta.vojtekova@unipo.sk*
https://www.portalvs.sk/regzam/detail/6699

A Selected Slovak UNESCO World Heritage Site (Cultural or Natural): A Linguistic and Cultural Perspective
A Selected Polish UNESCO World Heritage Site (Cultural or Natural)
Primary Tourism Resources (e.g., Monuments, Works of Art, Folklore, Caves, Botanical Gardens, etc.) from a Linguistic Perspective (Slovak Context)
Primary Tourism Resources (e.g., Monuments, Works of Art, Folklore, Caves, Botanical Gardens, etc.) from a Linguistic Perspective (Polish Context)
Secondary Tourism Resources (e.g., Catering and Accommodation Facilities, Travel Agencies, Transport Services, Sports and Recreational Facilities, etc.) from a Linguistic Perspective (Slovak Context)
Secondary Tourism Resources (e.g., Catering and Accommodation Facilities, Travel Agencies, Transport Services, Sports and Recreational Facilities, etc.) from a Linguistic Perspective (Polish Context)
National Holidays, Religious Holidays, and Memorial Days in Poland
Names of Squares in Selected Slovak Cities: A Linguistic and Cultural Perspective
Names of Bridges in Selected Slovak Cities: A Linguistic and Cultural Perspective
Names of Bridges in Selected Polish Cities: A Linguistic and Cultural Perspective
Street Names in a Selected Slovak City: A Linguistic and Cultural Perspective
Street Names in a Selected Polish City: A Linguistic and Cultural Perspective
Foreign Geographical Names and Their Forms in Slovak
Masculine and Feminine Nouns in the Slovak Language
Masculine and Feminine Nouns in the Polish Language
Adjective Government: An Interlingual Comparison
Verb Government: An Interlingual Comparison
Specialized Terminology in a Selected Field (e.g., Zoological Terminology): A Comparative Study
Secondary Prepositions: An Interlingual Comparison
Interjections: An Interlingual Comparison
Phraseological Units with a Selected Component in Slovak
Phraseological Units with a Selected Component in Polish and Their Slovak Equivalents
Names of Medical Aids and Instruments in the Polish–Slovak Context

Assoc. Prof. Olha Madyar, *olha.madyar@unipo.sk*
https://www.portalvs.sk/regzam/detail/32450
Cultural Regions of Slovakia (Selected Region)
The History of Slovakia as an Object of Slovak–Ukrainian Translation
Slovak Folk Culture as an Object of Slovak–Ukrainian Translation
Ukrainian Realities in Slovak Media
Literary Translation from Related Languages (Based on Slovak–Ukrainian Material)
Function Words: Slovak–Ukrainian Contrasts
The Stylistic Aspect of Acquiring Slovak as a Foreign Language
Polysemy and Its Importance in Teaching Slovak as a Foreign Language
Synonymy and Its Importance in Teaching Slovak as a Foreign Language
Homonymy and Its Importance in Teaching Slovak as a Foreign Language

Assoc. Prof. Dr. Marek Mitka, DiS. art., *marek.mitka@unipo.sk*
https://www.portalvs.sk/regzam/detail/6331
Specialization (Language A): Slovak Language and Culture
On the Poetics of Cultural Heritage Sites from the Great Moravian Period
On the Poetics of Slovak Renaissance and Humanist Culture (Literature, Music, Painting, etc.)
On the Poetics of Slovak Baroque Culture (Literature, Music, Painting, etc.)
The Prose Works of Ivan Krasko in the Context of Slovak Literary Modernism
Martin Kukučín and Božena Slančíková-Timrava: Two Variants of Slovak Realist Prose
Forms of Expressionism in Slovak Interwar Prose
On the Poetics of Dominik Tatarka's Prose Texts (1940s and 1950s)
Dominik Tatarka as an Author of Samizdat Literature (1970s and 1980s)
On the Poetics of the Poetry of Miroslav Válek
On the Poetics of the Poetry of Milan Rúfus
On the Poetics of Peter Pišťanek's Novellas Mladý Dônč and Muzika
On the Poetics of Erik Jakub Groch's Poetry in the 1990s
Slovak Postmodern Prose in the 1990s
Slovak Experimental Poetry in the 1990s
Between Poetry and Pop Lyrics: The Works of Kamil Peteraj, Boris Filan, Jozef Urban, and Others
Personalities of Slovak Popular Music in the 1990s
Slovak Documentary Film in the 1990s

Specialization (Language A): Polish Language and Culture
On the Poetics of Polish Renaissance and Humanist Culture (Literature, Music, Painting)
On the Poetics of Polish Baroque Culture (Literature, Music, Painting)
*On the Poetics of Henryk Sienkiewicz's Works (*Quo Vadis?, The Deluge*)*
*On the Poetics of Bolesław Prus's Works (*The Doll, Pharaoh*)*
*Poetological Aspects of Witold Gombrowicz's Works (*Ferdydurke, Cosmos*)*
The Poetics of the Periphery in the Prose of Andrzej Stasiuk and Mirosław Nahacz
On the Poetics of Autobiography in Sławomir Mrożek's Baltazar
Correlations between the Life and Poetry of Czesław Miłosz
Poetological Aspects of Franciszek Nastulczyk's Nature Poetry
Principles of Textual Play and Experimentation in Jerzy Franczak's Novel Przymierzalnia
Krzysztof Kieślowski as a Film Director of Global Significance (Biography and Poetics of His Works)
Dorota Masłowska as a Phenomenon of Postmodern Literature and Popular Music Culture (Mister D)
The Polish Media Landscape after 2000 (Television, Internet, Blogs, YouTube) (multiple papers possible)
Reflections of the Post-Historical and Post-Truth Era in the Prose of Ziemowit Szczerek
The Poetics of Krzysztof Kieślowski's Film Works

Assoc. Prof. Dr. Ivana Slivková, *ivana.slivkova@unipo.sk*
https://www.portalvs.sk/regzam/detail/6334
The Symbolism of Slovak Folk Songs (multiple theses possible based on thematic specification, e.g., colours, holidays, rituals, etc.)
Cultural Identity in Contemporary Advertising: An Intercultural Comparison
Intercultural Communication in Gastronomy: Specific Features of the Central European Region
The Poetics of Contemporary Slovak Songs (multiple theses possible based on thematic specification)
Phraseological Units in Contemporary Slovak Press (multiple theses possible based on thematic specification)
Phraseological Units in Contemporary Advertising (multiple theses possible based on thematic specification)
Phraseological Units in Contemporary Literature (multiple theses possible based on thematic specification)
The Issue of Discrimination in Contemporary Slovak/Central European Literature
The Issue of Discrimination in Contemporary Slovak/Central European Documentary Film
Borderlands in Contemporary Slovak/Central European Literature
Borderlands in Contemporary Slovak/Central European Cinema
The Representation of Foreigners in Contemporary Slovak Literature
The Representation of Otherness in Contemporary Central European Literature
The Representation of Borders in Contemporary Central European Literature
Stereotyping in Contemporary Slovak/Central European Literature (multiple theses possible based on thematic specification)

f) Reference to the research/art/teacher profiles of the supervisors of final theses.

Thesis supervisors:
Professor Dr. Peter Káša
Professor Dr. Marta Vojteková
Assoc. Prof. Dr. Marek Mitka, DiS. art.
Assoc. Prof. Dr. Olha Madyar
Assoc. Prof. Dr. Ivana Slivková

Scientific and pedagogical characteristics of thesis supervisors: TU.

g) Student representatives representing the interests of students of the study programme (name and contact details).

Members of the Academic Senate of Faculty of Arts PU for the student part. The list of members of the FA PU AS and their contacts is available at: https://www.unipo.sk/filozoficka-fakulta/as/

h) Study advisor of the study programme (indicating contact details and information on the access to counselling and on the schedule of consultations). *In accordance with Article 19 of the Study Regulations of the PU in Prešov, study counsellors (also called tutors) also provide study counselling at the PU Faculty of Arts. The Faculty of Arts has a network of study advisors (tutors) who are responsible for advising: https://www.unipo.sk/filozoficka-fakulta/vzdelavanie/tutori-tutorky/. For each study programme there is a tutor who carries out advisory activities. The role of the study advisor is to advise students on drawing up a study plan within the chosen study programme; to explain to students the principles of the credit system in the spirit of an ideal study path leading to the standard length of study; to keep up-to-date with administrative instructions governing studies (drawing up the timetable, handing in final theses, applying for state examinations, etc.) advise students during the semester and solve problems related to the organisation of studies and their practical organisation. At the beginning of the first year of the Bachelor's degree, tutors participate in an introductory information session, which is conducted at the whole-faculty level as an Introduction to university studies. Introductory briefing sessions, more narrowly focused on study in specific study programmes, are also carried out by individual institutes and departments as appropriate.*

Study advisors are selected from among the teachers (usually assistant professors) of a particular department (FF PU institute) so that they are well acquainted with the specific study programme(s) and can advise students adequately. The study advisor of the study programme Central European Studies is Professor Marta Vojteková, marta.vojtekova@unipo.sk, Filozofická fakulta PU v Prešove, Ul. 17. novembra 1, 080 01 Prešov, room no. 379, 3. floor.

Information on access to counselling at the Institute of Central European Studies, Faculty of Arts, PU: https://www.unipo.sk/filozoficka-fakulta/instituty-fakulty/iss/studenti/studijnyporadca/

The coordinator for students with specific needs has a special function. Support for students with specific needs at PU is coordinated by the PU Student Support Centre in Prešov and there are faculty coordinators at individual faculties. For the PU Faculty of Arts this is doc. Mgr. Michaela Skyba, PhD. (michaela.skyba@unipo.sk): https://www.unipo.sk/centrum-podpory-studentov/studenti-so-sp

i) Other supporting staff of the study programme – assigned study officer, career counsellor, administration, accommodation department, etc. (with contact details).

The unit that provides comprehensive administration of studies at the Faculty of Arts PU in Prešov, including student support, is the Unit for Education and Doctoral Studies (also abbreviated as the Study Department). The unit is managed by the Vice-Dean for Educational Activities. There are 4 study officers in the unit. The head of the unit, together with three other clerks, ensures the administrative functioning of the bachelor's and master's degree studies at the faculty, and a special clerk manages the doctoral studies and the rigorosum procedure. The Study Department is located on the ground floor of the building, making it easily accessible to students with reduced mobility; the office of the Study Officer for the PhD and rigorous examinations is located on the first floor of the building (also accessible by a large lift), which is efficient in terms of interaction with the Office for Science, Research and Artistic Activities as well as with other parts of the Faculty. The Study Officers have posted on the faculty's website page the days and hours primarily for dealing with study matters in person. In addition, they are available to students, as well as to instructors, by telephone and e-mail. In the event of the absence of one of the study officers, the Faculty has established a system of mutual substitution. The Study Officers for Bachelor's and Master's degrees have specific years and study programmes assigned to their agenda, which allows them to be more familiar with both the potential problems of specific programmes and years and the students assigned to them, so that they can promptly.
Education Unit (Study Department): https://www.unipo.sk/filozoficka-fakulta/vzdelavanie/studijne-oddelenie/
***Mgr. Michaela Sepešiová, PhD.** – Vice-Dean for Educational Activities*
michaela.sepesiova@unipo.sk
***Mgr. Katarína Mikitová** – Head of the Study Department and Study Officer*
katarina.mikitova@unipo.sk
051/757 08 34
***Jana Kamenčíková** – Study Officer*
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***Mgr. Katarína Pavlíková** – Study Officer*
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***Mgr. Katarína Čorejová** – Study Officer*
katarina.corejova@unipo.sk
0905 602 564
***Bianka Kušnírová** – Study Officer*
bianka.kusnirova@unipo.sk
0905 602 564

A secretariat is available to students at the Institute of Central European Studies: Iveta Havirová, iveta.havirova@unipo.sk, Ul. 17. novembra 1, 08001 Prešov, room no. 167, I. mezzanine floor, +421 51/7570 822
https://www.unipo.sk/filozoficka-fakulta/instituty-fakulty/iss/kontaktyakonzultacie

8. Spatial, material, and technical provision of the study programme and support

a) List and characteristics of the study programme classrooms and their technical equipment with the assignment to learning outcomes and courses (laboratories, design and art studios, studios, workshops, interpreting booths, clinics, priest seminaries, science and technology parks, technology incubators, school enterprises, practice centres, training schools, classroom-training facilities, sports halls, swimming pools, sports grounds).

The University of Prešov ensures the activities of the individual parts of the University in its own premises or in rented premises. The Faculty of Philosophy is situated in the largest building of the University, namely in the University Campus at 1 17.novembra Street, Prešov. The whole complex of buildings consists of five interconnected parts in which the teaching and facilities of the faculties, lecture halls, lecture rooms and professional workplaces take place. The building provides all the activities necessary to ensure quality teaching of individual programmes. The total usable area of the building is 25 060 m2. It is a building constructed in the 80's of the last century, the premises are continuously repaired for the needs of the study disciplines and faculties. The building houses laboratories and centres of excellence for science and research.
Teaching of the Central European Studies study program is provided primarily in the classrooms in the building at Ul. 17 November 1, where the workplace of the Institute of Central European Studies FF PU is located on the second, third and fourth floors. The institute has: a) classroom no. 234 on the 1st floor (capacity: 30 students, equipment: computer, Internet access, data projector, large and small blackboard, institute library), b) classroom no. 386 on the 3rd floor (capacity: 22 students, equipment: computer, Internet access, data projector, large and small blackboard), c) classroom no. 305 on the 2nd floor, connected to the office and designed for small group teaching (capacity: 4 students, equipment: computer, Internet access, multifunctional device, small blackboard, handy library). If its own rooms are full, the institute can use classrooms of other institutes, all-faculty classrooms or classrooms of the PU Rectorate. The teaching of the subject Basics of information and communication technologies takes place in a specialized computer classroom. Students have free access to the Internet in the premises of the entire university campus and the student dormitory, which is fully covered by a Wi-Fi signal.

b) Characteristics of the study programme information management (access to study literature according to Course information sheets, access to information databases and other information sources, information technologies, etc.).
The information provision of the study programme is at an adequate level. The faculty has servers and internet connection, which is shared and provided free of charge to all students. A centrally managed WiFi network of the University has been implemented throughout the premises, which allows, in particular, the connection of mobile devices in almost all University buildings.

In recent years, modern metallic and optical computer distribution systems have been built and expanded in 14 university buildings, including initial distribution systems in the rooms of students staying in the ŠDJ PU, within the framework of projects from ŠF. A total of 1,694 computer sockets were installed. All facilities have high-speed networks that operate at a standard speed of 1 Gbit/s, but are also prepared for the introduction of a speed of 10 Gbit/s in the future. In the years 2017-2020, the university underwent a complete replacement and reconstruction of the centrally controlled WiFi network worth EUR 154,000, a total of 298 new access points were installed in all objects.

Currently, more than 2880 personal computers, 98 servers, almost 1000 printers, 300 data projectors, 20 interactive whiteboards are available at PU.
University-wide information systems:
(a) Modular Academic Information System (MAIS)
The Learning Management Information System provides support for the entire lifecycle of study. The MAIS is mainly designed for:
-processing and recording of admissions,
-processing and registration of studies,
-processing of study programmes,
-processing of timetables.
PU has rented a multi-licence of Statistica statistical software. All teachers, students and employees of the university are authorized users of the license.
b) Library Information System
The PU University Library is a scientific-information, bibliographic, coordinating and consulting workplace of the University, which provides library-information services primarily to students and employees of the University and, within its capabilities, to other professional public. UK PU develops its activity on the historical basis of the development of education and library culture of the region and continues the traditions established by the Collegiate Library and the Eparchial Library. The mission of the library is primarily to provide free access to information; to assist in meeting the cultural, informational, scientific research and educational needs and interests of the university; to promote lifelong learning and the spiritual development of the university. To this end, the library provides the following basic and special library and information services: lending services, bibliographic and information services, consultancy services, reprographic services and other services (processing of records of the publication activities of the university staff; bibliographic registration of final and qualifying theses; operation of the Digital Library of the CU PU; organization of exhibitions of scientific literature, exhibitions of works of art, concerts, presentations, professional library events, etc.). The library collection contains a total of almost 225,000 library units (the annual growth of the library collection is about 4,000 books and 250 titles of periodicals, while the purchase of documents is carried out on the basis of the faculties' requirements with the aim of uniform purchase for the needs of the faculties). Since 2004, the library has been building a Digital Library (a database of electronic full-text publications created by university staff), which contains over 800 publications. Since 1997, it has been building a database of PU publications, in which it registers more than 66 000 documents. The library provides almost 280 000 loans annually, most of which are electronic. The total area of the library is over 2 600 m2, of which 1 150 m2 is for users. There are 303 study places in 6 study rooms (2 of which are database rooms). Over 70 000 readers visit the library every year and over 500 000 readers visit the library website. The library has its own computer network (PULIBnet) with 4 servers, 84 computers, of which 45 computers are reserved for users. Annually it publishes a bibliography of PU's publishing activity. The library provides access to 9 paid full-text database centres (EBSCO, Gale, ProQuest, Science Direct, Scopus, Springer, Taylor and Francis, Web of Knowledge, Wiley).

In addition to the book collections and digital databases of the PU University Library, which contain study literature for individual subjects, the Institute of Central European Studies has an institute library, which is located in classroom 234, as well as supplementary libraries located in the offices of the study programme teachers, which are thematically divided (according to the pedagogical and scientific research focus of the teachers). Students have access to the specialist literature, textbooks, as well as the fiction and journals they need for their studies. The Institute's library collection is extensive and offers the latest study literature - mostly in Slovak, Polish and Czech. The Institute's library is continuously enriched through purchases of literature from projects carried out by members of the Institute, as well as donations from partners.

c) Characteristics and extent of distance education applied in the study programme with the assignment to courses. Access, manuals of e-learning portals. Procedures for the transition from contact teaching to distance learning.

The University of Prešov uses the e-learning system to support online learning in the Moodle environment. It is available at https://elearning.unipo.sk/, where basic information, courses and manuals can be found. The e-learning system in the Moodle environment is available to all students, teachers and staff of the University of Prešov. Office 365 is also used for distance learning, in particular MS Teams and MS Forms. All PU employees and students have an Office 365 account.

Teaching of individual subjects of the Central European Studies programme is primarily carried out by the lecture method. In the event of the necessity to switch from the face-to-face method to the distance or combined method (forced, for example, by an unfavourable epidemiological situation), all teachers of the programme are able to teach their subjects in accordance with the timetable using MS Teams and MS Forms. Students have access to direct online teaching and to study materials, which is regulated by the Dean's Measure No. 10/2021 (point No. 3). Both the University and the Faculty have established a distance learning support system, which has intensified especially during the Covid-19 pandemic.
Dean's Action No. 10/2021: https://www.unipo.sk/public/media/26142/Opatrenie%20dekana%20%C4%8D.10_2021_ZS_21_22.pdf

d) Institution partners in providing educational activities for the study programme and the characteristics of their participation.

- Polish Institute in Bratislava - annually finances the Polish Days (in 2021 the 6th edition took place), which is initiated and co-organised by the Institute of Central European Studies. Within the framework of these days: lectures, workshops and discussions by visiting lecturers; concerts, exhibitions, film screenings for students of the Central European Studies programme and the wider public; during the academic year it also finances other events that enrich educational activities, e.g. financial support for publications published by the teachers and focused on teaching Polish language; mediation of contacts to other partners from outside the programme, e.g. for translations carried out by students of the programme within the framework of their professional practice.
-Embassy of the Republic of Poland in Slovakia - funding an excursion for students of the Central European Studies programme to Zakopane.
-DEUTSCHE TELEKOM SERVICES EUROPE SLOVAKIA s.r.o. (Košice) - financing of furniture for the institute's library, which is used in educational activities; provision of facilities for students' professional practice.
-Foreign universities and their components with which the Institute of Central European Studies has signed inter-institutional agreements under the Erasmus+ programme: - Poland: Uniwersytet Warszawski, Uniwersytet Wrocławski, Uniwersytet Śląski w Katowicach, Akademia

Techniczno-Humanistyczna w Bielsku-Białej, Państwowa Wyższa Szkoła techniczno-Ekonomiczna w Jarosławiu, Katolicki Uniwersytet Lubelski Jana Pawła II, Uniwersytet Adama Mickiewicza w Poznaniu, Uniwersytet Rzeszowski, The School of Higher Education in Humanities of the Association for Adult Education in Szczecin; Czech Republic: Masarykova univerzita v Brne, Ostravská univerzita. The Institute hosts several guest lecturers each year who give lectures to students of the Central European Studies programme within the Erasmus+ programme.
-NAWA (Narodowa Agencja Wymiany Akademickiej) – sends a Polish language lecturer to teach Polish language and culture subjects (mainly lecturing exercises, language exercises) in all years of the Central European Studies programme, prepares professional and cultural events; the agency provides various scholarships for students to carry out shorter or longer stays in the Republic of Poland (summer schools, semester-long and year-long stays).
- Jagiellonian University in Cracow, Charles University in Prague - the institute accepts guest lecturers to give lectures to students of the Central European Studies programme within the framework of the Visegrad Fund grant scheme.
- University of Warsaw, Państwowa Wyższa Szkoła Wschodnioeuropejska (Przemyśl), Catholic University (Budapest) - the institute accepts guest lecturers to give lectures to students of the Central European Studies programme as part of the international Collegium Carpathicum project.
-Professional translators and interpreters from practice (e.g. Mgr. Slavomír Bachura, Assoc. Prof. Ľubica Babotová) - they conduct translation workshops for the students of the programme, where they translate real texts and pass on to the students their experience of working as a translator from Slovak into Polish (and vice versa) and from Ukrainian into Slovak (and vice versa).
-Presov Self-Governing Region, Department of Cross-Border and International Cooperation - recruitment of students for professional practice on the basis of a contract on professional practice.
- FROST a. s. (Prešov) - recruitment of students for professional practice on the basis of a professional practice contract.
-Various foreign institutions (e.g. museums), where students have completed their traineeship within the Erasmus programme.

e) Characteristics of the possibilities for social, sports, cultural, spiritual and social activities.

University students have the opportunity for leisure-time sports activities in PU sports facilities such as swimming pool, gym, multipurpose sports complex or multifunctional playground. In both semesters of the calendar year 2019, the Faculty of Sports organised the PU University Mix Volleyball League and PU Football Mini-League for the students of the University, which are in constant demand. The University Sports Days organized by the Faculty of Sports also have a long tradition, with almost 600 students actively participating in 2019. University students can also develop their sporting interests in several sports clubs and clubs of TJ Slávia PU Prešov. Its membership base consists of around 300 athletes every year. Every year, the Faculty of Sports also organises a number of periodic and non-periodic sports and sports-educational activities not only for students, but also for the general public of different ages (Spring Run; Children's Sports Olympics of kindergartens; Olympic Pentathlon for seniors; Olympic Day Run; Sportsman's Run; ProSenior movement programme and others). In the implementation of these activities, the Faculty of Sports cooperates with students, the Olympic Club Prešov and the City of Prešov.

There are 11 artistic ensembles at the University of Prešov, which are members of the Council for Artistic Activities of the University. They operate at individual faculties of the university, whose professional guarantors are artistic directors. The members of the ensembles are mostly students of the University. The University's artistic ensembles are an example of the use of free time of university students, representing the University at domestic and international artistic events such as: academic competitions, shows, festivals, TV and radio performances, recordings, they significantly influence the cultural and social life of the university by individual performances and performances at university-wide and faculty ceremonial events, they represent and create the image of the university within the city of Prešov, the Prešov region, nationally and internationally. Several students of the Central European Studies programme are also members of the artistic ensembles.

The University Pastoral Centre of Dr. Štefan Hesek in Prešov (UPC) http://upc.unipo.sk/ is part of the nationwide network of university pastoral centres. Its main task is to care for the spiritual needs of university students and teachers. For its activities at PU, UPC uses the chapel in ŠD at 17. november str., TV room in ŠD Exnárová 36 and premises of hall no. 100 per FHPV.

The Greek-Catholic Youth Pastoral Centre (GMPC) www.gmpc.grkatpo.sk, whose founder is the Archbishop's Office in Prešov, is also active in the spiritual sphere at PU. GMPC cooperates very intensively with the GTF PU and offers various leisure activities. The role of this centre is to offer mostly young people working and studying in the city of Prešov a space to meet together, to engage in dialogue, to live their faith more fully, as well as to live their mutuality with each other and with the world. This is done on the basis of friendship, conversations, talks, invited lectures, spiritual and leisure activities.

During the academic year, the Institute of Central European Studies organises or co-organises a range of events that provide students with cultural and social activities, such as concerts, exhibitions, film screenings. Some of them are prepared by the students of the programme themselves under the guidance of the teachers, e.g. Slavic Christmas. A full list of events can be found on the Institute's Facebook page: Inštitút stredoeurópskych štúdií FF PU.

f) Possibilities and conditions for participation of the study programme students in mobilities and internships (indicating contact details), application instructions, rules for recognition of this education.

Erasmus+ mobility - conditions:
A student who is a citizen of the Slovak Republic, or of a country of the European Union, or of other countries participating in the ERASMUS+ Programme and is a student (enrolled in a given academic year) of a higher education institution in the Slovak Republic may apply for a mobility grant, who has been awarded an Erasmus Charter (ECHE), or who is a citizen of another country, who is a student of a comprehensive bachelor, master or doctoral programme (enrolled in a given academic year) of a higher education institution in the Slovak Republic which has been awarded an Erasmus Charter (ECHE). Each year, the External Relations and Marketing Department (Foreign Relations) at the PU Rector's Office informs individual faculties, faculty and institute coordinators, as well as the students themselves, about the opportunities for student mobility within the framework of the individual signed inter-institutional agreements. This information is also available on the faculty's website in the external relations section. In particular, students wishing to take part in a study placement at a foreign university under the Erasmus+ programme must fulfil the following student mobility criteria:
- Mobility is open to students at all levels of higher education (Bc., Mgr., PhD.)
-The student must be duly enrolled in full-time studies at the University of Prešov.
-Grant can be assigned only to a student who has completed the 1st year of university studies. However, he/she can apply for mobility already in the 1st year.

-Mobility can last a minimum of 3 and a maximum of 12 months.
-A student can participate in Erasmus+ mobilities (study placement + internship) of a cumulative duration of 12 months at each level of study.

Obligations of a student wishing to go on mobility:
After submitting the mobility application form (with an attached Transcript of Learning Outcomes and, if applicable, a motivation letter), the student will be interviewed. The student is obliged to select courses at the host institution in order to obtain a minimum of 30 credits in total. After consulting the website of the relevant foreign university and familiarising himself with its course offerings, the student will personally discuss his choice and possible alternatives for taking the courses with the institute coordinator (coordinator for the relevant study programme). The institutional coordinator assesses the match or similarity of the courses chosen by the student at the partner institution with the field of study and the curriculum at the home faculty. If this is not the case and the student's similarity is not approved by the institutional coordinator, the courses will not be recognised as compulsory and compulsory elective courses (A and B block of courses in the study programme) but only as elective courses (C block of courses in the study programme). The student together with the institute coordinator prepares the supporting material (Form - Proposal for recognition of the content of studies and courses taken in the framework of mobility), in which he/she lists the courses of the recommended study programme at the Faculty of Arts PU and on the basis of the supporting material completes the Learning Agreement for Studies, where the list of courses that the student will study at the partner university is given. The study contract specifies the study content that will be recognised upon return to the home university (specifying whether it will be recognised as compulsory, optional or elective).A student can only be admitted to a course if he/she has a signed Credit Transfer Agreement (Note: Prior to departure, the student must have signed and submitted Credit Transfer Agreements for each course to be taken as part of his/her studies at the foreign university) approved and signed by the Institute Coordinator. In the case of recognition of a course (taken in the framework of mobility) as an alternative to a compulsory or compulsory elective course of the Faculty of Arts PU, the Credit Transfer Agreement must also be signed by the lecturer who provides the course at the Faculty of Arts PU (lectures/experiences) or by the director of the institute, under whose responsibility the course is located. The student has the right to choose a course at the receiving institution, which is offered by the home faculty also in the higher year of study in the given study programme - after the assessment of the content matching the course will be recognized and in the higher year of study the student is no longer obliged to take it at home.

Prerequisites for taking the course at the home institution (Faculty of Arts PU):
If the host university does not offer a suitable alternative course to the course of the study programme at the Faculty of Arts, the student is obliged to take the course at the home institution or to re-enrol in it in the next year of study at the home faculty. In this case, it is the student's responsibility to contact each lecturer personally before leaving for mobility and to agree in advance on the conditions for taking the course.

Responsibilities and tasks of the student during the mobility period:
If there is a change in the subjects listed in the Learning Agreement, the student should immediately contact the Erasmus coordinator at the institute to agree on the changes (using the Changes to Learning Agreement for Studies form), while for the newly enrolled subjects it is also necessary to sign the Credit Transfer Agreement form.

Responsibilities and tasks of the student after returning from mobility:
Upon return, the student shall immediately contact the faculty ECTS coordinator and give him/her a copy of the Learning Contract (including amendments) and a copy of the Transcript of Records. It is the student's obligation to deliver the above documents no later than 5 working days after returning from mobility. The Faculty ECTS Coordinator will ensure that the learning outcomes with the course codes and titles, as completed by the student at the host institution, are entered into the MAIS system and assigned to the student's study plan, as well as record the grade obtained by the student.

Erasmus+ traineeships
A traineeship is a period spent in a company or organisation in an Erasmus+ country. The aim of the traineeship is to help students adapt to the demands of the European labour market, acquire professional skills and better understand the economic and social conditions of the host country in the context of gaining work experience. The internship is open to students of the University of Prešov (citizens of the Slovak Republic or other countries) who are duly enrolled in full-time or part-time studies at bachelor's, master's or doctoral level in a given year. A graduate traineeship is intended for students in their final year.
Students who have already completed an Erasmus+ mobility in the past are also eligible to apply. However, the cumulative duration of the mobility (study, traineeship) must not exceed 12 months per level of study. The enterprises in which the traineeship takes place must meet the definition of an eligible enterprise: an enterprise is an organisation engaged in an economic activity in the public or private sector, whatever its size, legal form, the economic sector in which it operates, including the social sphere of the economy. Host institutions may be: (1) enterprises, large and small organisations; (2) public and private organisations, including social enterprises; (3) public/state institutions at local, regional or national level; (4) higher education institutions awarded an ECHE (Erasmus Charter), research centres; (5) non-profit institutions; (6) foundations/foundations; (7) associations; (8) schools/education centres at different levels (from pre-schools - kindergartens, through primary and secondary schools, including adult education); (9) social partners, including chambers of commerce; (10) craft/professional associations and trade unions; (11) career guidance institutions; (12) vocational training centres; (13) national diplomatic representations (embassies, consular representations, etc.).

The completed internship abroad will be fully recognized by the student using ECTS credits or Diploma Supplement.
More information about students' study mobility is available on the website of the University of Presov: https://www.unipo.sk/zahranicie/erasmus/studium/ and
https://www.unipo.sk/zahranicie/erasmus/staze/

The Institute of Central European Studies currently has 11 inter-institutional agreements signed under the Erasmus+ programme: nine with Poland (the University of Warsaw, the University of Wroclaw, the University of Silesia in Katowice, the Academy of Technology and Humanities in Bielsko-Biała, the State Higher School of Technology and Economics in Jaroslaw, the Catholic University of Lublin John Paul II, the Adam Mickiewicz University in Poznan, the University of Rzeszow, the School of Higher Education in Humanities of the Association for Adult Education in Szczecin) and two with the Czech Republic (Masaryk University in Brno, the University of Ostrava).
Inter-institutional agreements Erasmus+: https://www.unipo.sk/zahranicie/erasmus/dohody/zoznam/

The institutional coordinator for the Erasmus+ programme is Assoc. Prof. Dr. Marek Mitka, DiS. art.:
https://www.unipo.sk/filozoficka-fakulta/instituty-fakulty/iss/studenti/erasmus/

Students of the Central European Studies programme can also apply for scholarships offered by the Polish NAWA (Narodowa Agencja Wymiany Akademickiej) under various programmes.
NAWA, Programy dla studentów zagranicznych: https://nawa.gov.pl/studenci/studenci-zagraniczni

9. Required abilities and admission requirements for the study programme applicants

a) Required skills and prerequisites for admission to study.

The required skills and prerequisites necessary for admission to the study are defined in the documents "Information on study options in the bachelor's degree at FF PU in Prešov" and "Principles of procedure of FF PU in Prešov", which are published on the website of the Faculty of Arts PU.

https://www.unipo.sk/public/media/23882/FF%20PU%20moznosti%20studia%202022-2023%20Bc%20final.pdf
https://www.unipo.sk/public/media/23882/zasadyPK10-11.pdf

To make it easier for applicants to decide, the Faculty of Arts PU also publishes the planned number of accepted applicants. The basic condition for admission to study is obtaining a complete secondary education or a complete secondary professional education, including the matriculation exam.
In the Central European Studies program, secondary school results with an emphasis on the Slovak language subject are evaluated, and in the case of foreign applicants, secondary school results with an emphasis on the mother or state language. Extracurricular activities in the field of humanitarian activities (language schools, Olympics, etc.) are also taken into account. Applicants for studies in the Central European Studies program are mainly expected to have an active interest and fondness for studying foreign languages, a relationship with the Polish or Slovak language and culture, communicative skills, but above all, the will to systematically work on their education, plan and manage the study load. Knowledge of Polish or Slovak, which are studied as foreign languages within the Central European Studies program, is not required at the beginning of the studies. Both languages are taught from level A1.

b) Admission procedures for studies.
Admission procedures are defined in the documents "Information on study options in the bachelor's degree at Faculty of Arts PU in Prešov" and "Principles of the admission procedure of Faculty of Arts PU in Prešov", which are published on the website of the PU Faculty of Arts.
https://www.unipo.sk/public/media/23882/FF%20PU%20moznosti%20studia%202022-2023%20Bc%20final.pdf
https://www.unipo.sk/public/media/23882/zasadyPK10-11.pdf

The admission procedure for all study applicants takes place without an entrance exam. In the methodology of processing the admission procedure, the following are taken into account: overall study results for 3.5 or 4.5 years; study results from the required subject for the evaluated period (3.5 or 4.5 years); completion of the type of high school, non-specific benefit.

C) Results of the admission process over the last period.

Study program Central European Studies, 1st cycle

Year 2017	**Year 2018**	**Year 2019**	**Year 2020**	**Year 2021**
applications: 29 acceptance: 29 enrolled: 27	applications: 45 acceptance: 28 enrolled: 25	applications: 29 acceptance: 29 enrolled: 27	applications: 29 acceptance: 29 enrolled: 23	applications: 42 acceptance: 35 enrolled: 33

Year 2022	**Year 2023**	**Year 2024**
applications: 113 acceptance: 113 enrolled: 36	applications: 44 acceptance: 44 enrolled: 31	applications: 77 acceptance: 25 enrolled: 36

10. Feedback on the quality of provided education

a) Procedures for monitoring and evaluating students' opinions on the study programme quality.

Monitoring and evaluation of students' opinions on the quality of the study program is performed centrally through the MAIS system. At the end of each semester, students have the opportunity to take part in an anonymous survey and fill out a feedback questionnaire regarding: (1) the study program (General survey), (2) a subject survey in which individual subjects + teachers are evaluated. Other methods of monitoring and evaluating students' opinions on the quality of the study program include anonymous feedback, which is carried out by teachers on individual subjects. Graduates can also comment on the quality of study programs (once a year, usually after the state exams) through a survey organized by the rectorate of the University of Prešov in Prešov.

Students have the opportunity to express their opinion in accordance with the Higher Education Act. PU's long-term effort is to involve students more significantly in the process of evaluating the quality of the study program. New tools for motivating students to provide feedback, as well as tools for delivering it, are being sought.

The evaluation of the programs is also carried out from the point of view of the teachers, while the appropriateness of the composition of the subjects, or the inclusion of subjects in the framework of OŠP, is reassessed.

b) Results of student feedback and related measures to improve the study programme quality.

The results of the survey are discussed at meetings of the FF PU leadership, the Dean's College, as well as the Scientific Council of the FF PU (as part of the Report on Educational Activities). At the level of the institute, completed surveys are subjected to analysis by individual teachers and the director of the institute. The relevance of proposals and comments to teachers, subjects and the study program will be evaluated. Relevant comments are an incentive for streamlining and improving the quality of the study program. To improve the quality of the study program, students' opinions are also used, which are directly articulated in various group or individual meetings between teachers and students. The feedback is mostly positive, the students evaluate positively especially the human approach of the teachers, their high

level of foundation, the way they react to the students' suggestions. They also appreciate the application of a student-oriented approach that supports their activity

c) Results of graduate feedback and related measures to improve the study programme quality.
Feedback from graduates is carried out through a survey organized by the rectorate of the Prešov University in Prešov. One of the ways to get feedback from FF PU students is the alumni club (Faculty of Arts Alumni Club), which serves as a communication channel between the faculty and its alumni, the goal of which is the integration of alumni into the life of the faculty and communication with them. The results of feedback evaluation are the subject of discussion at individual management levels (institutes, Dean's College, Board of Education, Rector's College), are the content of annual reports that are submitted to scientific councils and academic senates, which include students.

11. References to other relevant internal regulations and information concerning the study or the study programme student (e. g study guide, accommodation regulations, fee directive, guidelines for student loans, etc.).

Accommodation Regulations:
Link: https://www.unipo.sk/public/media/25722/Ubytovac%C3%AD%20poriadok%20SDJ%20PU%202020.pdf

Student accommodation options:
Link: https://www.unipo.sk/sdj/hlavne-sekcie/pracovisko/

Information on social scholarships:
Link: https://www.unipo.sk/vseobecne-informacie/uvod/stip

Information about student loans:
Link: https://www.unipo.sk/public/media/24024/Stipendijny_poriadok2013-final.pdf (čl. 9)

PU Scholarship Regulations:
Link: https://www.unipo.sk/public/media/24024/Stipendijny_poriadok2013-final.pdf

Directive of the Rector on the recognition of educational documents issued by foreign universities:
Link: https://www.unipo.sk/absolventi/uznavanie

Library and borrowing regulations of the PU University Library:
Link: http://www.pulib.sk/web/data/pulib/subory/stranka/ukpu-kniznicny-poriadok.pdf

University Pastoral Centre:
Link: http://upc.unipo.sk/

Video instructions from the PU Computing Center in Prešov:
https://www.unipo.sk/filozoficka-fakulta/vzdelavanie/uvod-do-vysokoskolskeho-studia/