

## COURSE DESCRIPTION

<b>University:</b> <i>University of Prešov</i>	
<b>Faculty/university workplace:</b> <i>Faculty of Management and Business</i>	
<b>Code:</b> 7KIK/AJ-ER/26	<b>Course title:</b> <i>Professional English Language</i>
<b>Type, scope and method of educational activity:</b> <i>Type of educational activity: lectures, seminars</i> <i>Scope of educational activity: 1 h lecture, 1 h seminar per week</i> <i>Method of educational activity: combined; max. 30% distance, via MS Teams, Moodle or other applications and platforms.</i>	
<b>Number of credits:</b> 2	
<b>Recommended semester:</b> winter, summer	
<b>Study grade:</b> Bachelor, Master	
<b>Prerequisites:</b> -	
<b>Conditions for passing the course:</b> <b>Course assessment and completion:</b> <i>continuous evaluation</i> <b>Conditions for completion of the course:</b> <i>During the semester, students are required to meet the conditions of participation according to the Study Rules of the University of Presov in Presov, develop and give an oral presentation of their semester projects (students must achieve maximum of 50% of the points), and take a written test (students may achieve a maximum of 50%), while passing all the above-mentioned conditions is mandatory.</i>  <i>The success criteria for the grading levels are as follows:</i> <i>A: 100.00-90.00%; B: 89.99-80.00%; C: 79.99-70.00%; D: 69.99-60.00%; E: 59.99-50.00%; FX: 49.99 and below. A student scoring less than 50% will be graded FX. Passing the course is contingent upon successful completion of the specified prerequisites and fulfillment of the conditions of participation according to the Student Regulations of University od Presov.</i>	
<b>Learning outcomes:</b> <i>The graduate of the course will acquire knowledge, skills and competences.</i>  <b>Knowledge:</b> <i>The graduate can</i> <ul style="list-style-type: none"><li>- <i>define the basic professional terminology used in the field of management in English;</i></li><li>- <i>describe professional activities and procedures in the field of management in English;</i></li></ul>	

- *conduct a discussion on topics in the field of management and justify their opinion in English;*
- *justify the effectiveness of their projects in terms of the outlined objectives in English.*

**Skills:**

*The graduate can*

- *search, process and analyse specialized information from foreign language sources;*
- *understand specialized texts in the field of management;*
- *skilfully and accurately search for information on grammatical categories and semantic nuances of specialized vocabulary in relevant dictionaries;*
- *apply the basic grammatical rules of the relevant language in their speech on a specialized topic in the field of management;*
- *present their project on a specialized topic with the use of ICT;*
- *communicate with their audience while giving a presentation on their projects in English.*
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**Competences:**

*The graduate will be competent to*

- *work independently on tasks assigned to develop the learner's language skills;*
- *work responsibly in a team on tasks assigned to develop the learner's language skills and communicate with team members regardless of cultural differences;*
- *critically evaluate their progress in the study of English and be aware of the various possibilities of self-study in this area (improvement in grammatical accuracy, specialized vocabulary building, improvement in fluency, etc.).*

**Course content:**

1. *Introduction into the course.*
2. *Training.*
3. *HR Management.*
4. *Job interview.*
5. *Working conditions.*
6. *Going abroad.*
7. *Talking facts.*
8. *Building business relationships.*
9. *Purchasing.*
10. *Meetings and negotiations.*
11. *Logistics.*
12. *Production.*
13. *Academic discourse.*

**Recommended literature:**

*DANČIŠINOVÁ, L., (2020). English for Students of Management and Tourism. Prešov: Bookman, s.r.o. ISBN 978-80-8165-383-4.*

*DANČIŠINOVÁ, L. and I. KOZÁROVÁ, (2023). Intercultural Communication: English Language for Managers. Prešov: Vydavateľstvo Prešovskej univerzity. ISBN 978-80-555-3162-5.*

ZBIHLEJOVÁ, L., (2023). *Managerial Skills in International Settings*. Prešov: Vydavateľstvo PU. ISBN 978-80-555-3243-1.

BULLER, R., (2024). *Real Business English B2: 21st century Skills at Work: Student's Book*. Stuttgart: Delta Publishing. ISBN 978-3-12-501781-8.

EMMERSON, P., (2009). *Business Grammar Builder*. Oxford: Macmillan. ISBN 0-333-75492-1.

MURPHY, R., (2019). *English Grammar in Use*. 5th ed. Cambridge: Cambridge University Press. ISBN 978-1-108-45765-1.

MASCULL, B., (2010). *Business Vocabulary in Use*. Cambridge: Cambridge University Press. ISBN 978-0-521-74862-9.

O'DELL, F. a M. MCCARTHY, (2017). *English Collocations in Use*. Cambridge: Cambridge University Press. ISBN 978-1-316-62975-8.

**Language which is necessary to complete the course:** English

**Notes:**

*Distribution of student workload:*

*78% of workload – direct teaching activities (seminars)*

*11% of workload – independent student work (preparation for seminars, preparation of a seminar paper, work on continuous assessment outputs)*

*11% of workload – self-study and preparation for the final assessment*

*Students with specific needs are provided with an individualized approach based on the recommendation of the faculty coordinator for students with specific needs.*

*In the case of distance learning, teaching and assessment will take place via Microsoft Teams, Moodle (LMS), or other applications and platforms (using official email addresses: @unipo.sk, @smail.unipo.sk).*

**Course evaluation**

Total number of students evaluated:

A	B	C	D	E	FX

**Lecturers:** *Mgr. Lucia Dančišinová, PhD., doc. Lucia Zbihlejšová, doc. Mgr. Eva Benková, PhD., PaedDr. Dagmara Ratnayake Kaščáková, PhD., MBA, PhDr. Irina Kozárová, PhD.*

**Date of last change:** 10.06.2026

**Approved by:** Mgr. Lucia Dančišinová, PhD.