



Faculty of Management and Business

UNIVERSITY OF PREŠOV

Konštantínova 16, 080 01 Prešov, Slovakia

ADMISSION REQUIREMENTS FOR THIRD-LEVEL STUDY

(DOCTORAL STUDY)

**at the Faculty of Management and Business of the University in Prešov for the academic year
2026/2027**

2ND ROUND OF THE ADMISSION PROCEDURE FOR PART-TIME FORM OF STUDY

An **electronic application form** should be submitted to the Faculty of Management and Business of the University of Prešov in Prešov (hereinafter referred to as "FMB UP"). FMB UP accepts e-applications submitted via MAIS – Modular Academic Information System (<https://www.unipo.sk/cvtpu/hlavne-sekcie/MAIS/intro/>), in the section "Electronic Application". A paper application submitted on an official printed form with the required attachments is also accepted.

Full-time study in all study programmes taught in the Slovak language at all levels of study at the Faculty of Management and Business of the University of Prešov in Prešov (FMB UP) is **TUITION-FREE**.

Part-time study in all study programmes at FMB UP, as well as study programmes taught in English, is subject to tuition fees in accordance with the valid Directive on Tuition Fees and Study-Related Fees published on the university website (<https://www.unipo.sk/en/study/docum>). Each applicant may submit multiple applications to FMB UP for different study programmes according to their preference. For each study programme (at each level and form of study), a separate ranking of applicants for admission is always evaluated.

IMPORTANT DEADLINES:

- **Deadlines for submission of applications** to study programmes at the third level of study:
➤ for doctoral studies: **until August 15, 2026**

ADDRESS OF THE FACULTY:

University of Prešov
Faculty of Management and Business
Konštantínova 16
080 01 Prešov

ADMISSION PROCEDURE FEE:

- applicants for doctoral studies (electronic application form, or alternatively a paper application submitted on the official printed form): **50 EUR**

The admission procedure fee must be paid **by bank transfer**. The confirmation of payment is the bank's confirmation of the transfer (in the case of payment by Internet banking, the confirmation of payment, not the payment order confirmation). Please ensure that the variable symbol is entered correctly. The payment confirmation must be attached to the application form.

The admission procedure fee is non-refundable.

THE DATA REQUIRED TO MAKE THE PAYMENT:

Account number: 7000199613/8180

IBAN: SK89 8180 0000 0070 0019 9613

SWIFT: SPSRSKBA

Variable symbol: the applicant's birth number (without slashes)

(It is necessary to include the **name and surname of the applicant** in the message for the recipient or notes.)

Recipient's address:

University of Prešov
Faculty of Management and Business
Konštantínova 16
080 01 Prešov

CONTACT US IF YOU HAVE ANY QUESTIONS OR UNCERTAINTIES:

tel.: 051/4880 523

051/4880 531

e-mail: katarina.benkova@unipo.sk

danka.foltinova@unipo.sk

richard.fedorko@unipo.sk

faculty website: <https://www.unipo.sk/en/faculty-of-management-and-business>

ACCREDITED STUDY PROGRAMMES OFFERED AT FMB UP IN THE ACADEMIC YEAR 2026/2027:**Study programmes in Slovak language:**

Study Programme	Field of Study	Form of Study	Awarded Academic Title	Years of Study	Planned Number of Students
Manažment	Economics and Management	PT	PhD.	5	5

PT - part-time study PhD. – philosophiae doctor

Study programmes in English language:

Study Programme	Field of Study	Form of Study	Awarded Academic Title	Years of Study	Planned Number of Students
Management	Economics and Management	PT	PhD.	5	5

PT - part-time study PhD. – philosophiae doctor

The Faculty reserves the right:

- 1) Operatively increase the number of admitted applicants for study programmes that, in the 2026 admission procedure, demonstrate higher applicant interest, by reallocating admission quotas from study programmes with lower applicant interest.
- 2) Not to open a study programme in case of an insufficient number of enrolled students.
- 3) The Dean of the faculty has the right to change the rules of the admission procedure in case of unforeseen and exceptional circumstances, with the consent of the Academic Senate of FMB PU.

Admission requirements for the 3rd level of studies (doctoral studies, PhD.):

The **basic condition for admission to doctoral studies is a completed second-degree higher education** (Section 56 (4) of Act No. 131/2002 Coll. on Higher Education and on Amendments and Additions to Certain Acts).

More detailed information about doctoral studies can be found on the faculty's website in the Science and Research section (<https://www.unipo.sk/en/faculty-of-management/science-and-research/phd-study/>). It is recommended to monitor the information on the website permanently for operational updates.

Required documents:

1. **A duly and fully completed electronic application for studies**, which should be submitted via MAIS (<https://www.unipo.sk/cvtpu/hlavne-sekcie/MAIS/intro/>), or a **paper application for studies** delivered to the address of the faculty, including the attachments listed in the following points. When submitting an electronic application via MAIS, the application form must also be printed, signed by hand and sent by post to the faculty address.

2. Professional CV
3. Research proposal for the doctoral dissertation with a summary in English,
4. List of published and unpublished papers,
5. Documents demonstrating the applicant's abilities (e.g. proof of courses attended, certificates, language test certificates, etc.)
6. **Officially verified photocopy of the diploma and certificate of state examination**, which must be sent by post or delivered in person to the FMB UP.

Applicants who have completed their 2nd degree studies at a university outside the Slovak Republic (or the Czech Republic) are obliged to deliver also:

- **Decision on recognition of equivalence of educational documents** (nostrification). It is necessary to request nostrification:
 - (a) the appropriate faculty in Slovakia that carries out study programmes in the same or related fields of study as those listed on the education document, or (b) the Ministry of Education, Science, Research and Sport (if there is no higher education institution in the Slovak Republic that carries out study programmes in the same or related fields of study as those listed on the education document). For more information see: <https://www.minedu.sk/23276-sk/akademicke-uznavanie-dokladov-o-vzdelani-a-stupna-vzdelania/#UznStup> and <https://www.minedu.sk/academic-recognition-of-diplomas/>.
- **Officially translated and by a notary verified documents proving completion of the second degree of higher education:** diploma and state examination certificate.
- **Apostille** – for educational documents issued in states that are parties to the Convention of October 5, 1961, on the Abolition of the Requirement of Higher Authentication for Foreign Public Documents (the Hague Convention);
- **Legalisation/super-legalisation**—for educational documents issued in states that are not member states of the Hague Convention.

7. Proof of payment of the admission fee of 50 EUR (can be uploaded as an attachment to the electronic application form)

Applicants for doctoral studies (in the 2nd round of the admission procedure) who will take the state final examination of the 2nd cycle of university degree (Master's or engineering degree) in the academic year 2025/2026 are obliged to apply for studies (as well as other applicants for studies) **by 15 August 2026** and to send officially certified documents of successful completion of the 2nd cycle of university studies **by August 15 2026** at the latest.

An applicant for study at the Faculty of Management and Business can also submit multiple applications for study at this faculty - this applies to both the study programmes and the form of study.

If the applicant fails to meet all the above admission requirements, he/she will be excluded from the admission process. Applications received after the deadline or without the necessary formalities will not be accepted by the faculty.

The expected date for the admission exam is within the period **from August 24, 2026, to August 28, 2026**. The specific date, as well as the address and room for the entrance examination in front of the committee, will be provided to applicants after the registration of the application and the closing of the application deadline for doctoral studies.

The applicant chooses the topic of his/her future dissertation (provided by the respective supervisor) from the published offer when applying for doctoral studies. Dissertation topics will be published by March 31, 2026.

Applicants can obtain information on the topics of dissertations, supervisors and study rules on the website of the Faculty of Management and Business UP <https://www.unipo.sk/en/faculty-of-management/science-and-research/phd-study/> - "Dissertation Topics" and at the Department for Science, Research and Doctoral Studies of the Faculty of Management, and Business UP in Prešov.

The admission process in the form of an interview will be conducted by the applicants before a committee – in accordance with legal requirements – in an oral form, covering the following areas, in which demonstrating knowledge and readiness is a condition for the applicant's admission (or their placement in the admission ranking):

- **methodology and methods of scientific research,**
- **English language at the level of proficiency "advanced",**

- **management, marketing and economics,**
- **defence of the research project in the selected dissertation topic.**

An applicant may be admitted to study only if the result of the committee examination in the four specified areas is “passed”. Admission is granted based on the applicant’s ranking determined by the examination committee.