



Faculty of Management and Business
UNIVERSITY OF PREŠOV
Konštantínova 16, 080 01 Prešov

ADMISSION REQUIREMENTS **to the Faculty of Management and Business of the University of Prešov** **for the academic year 2026/2027**

The Faculty of Management and Business of the University of Prešov (hereinafter referred to as "FMB PU") accepts applications submitted in **electronic form**. FMB PU accepts electronic applications submitted through MAIS – the Modular Academic Information System (<https://www.unipo.sk/cvtpu/hlavne-sekcie/MAIS/intro/>) in the "Electronic Application" section. A paper-printed application submitted on the official form, with the required attachments, is also accepted.

Full-time studies in all study programmes in the Slovak language at all levels of study at FMB PU are **FREE OF CHARGE**.

Part-time studies in all study programmes at FMB PU, as well as in English-language programmes, are subject to fees in accordance with the valid Pricelist of Tuition Fees and Charges published on the university website (<https://www.unipo.sk/vzdelavanie/vnutorne-predpisy/>). Each applicant may submit multiple applications for different study programmes at FMB PU according to his/her own consideration. For each study programme (at each level of study and in each form of study), a separate ranking of applicants is always evaluated for admission.

The admission procedure for bachelor's, Master's and Engineering studies is conducted WITHOUT AN ENTRANCE EXAMINATION, i.e. applicants for bachelor's, Master's and Engineering studies will be admitted in the admission procedure without taking an entrance exam, on the basis of the published algorithm, which also addresses possible specific cases and non-standard situations (<https://www.unipo.sk/fakulta-manazmentu/informacie/uchadzaci/>).

IMPORTANT DEADLINES:

- **Deadlines for submitting applications** for study programmes conducted in **Slovak**:
 - Bachelor's studies: by 31 March 2026
 - Master's studies: by 31 March 2026
 - Engineering studies: by 31 March 2026
 - Doctoral studies: by 31 May 2026
- **Deadlines for submitting applications** for study programmes conducted in **English**:
 - Bachelor's studies: by 30 April 2026
 - Master's studies: by 30 April 2026
 - Engineering studies: by 30 April 2026
 - Doctoral studies: by 31 May 2026

ADDRESS OF THE FACULTY:

University of Prešov
Faculty of Management and Business
Konštantínova 16
080 01 Prešov

ADMISSION PROCEDURE FEE:

- applicants for bachelor's studies (electronic application, or optionally a paper application on the official form): **30 EUR**
- applicants for Master's studies (electronic application, or optionally a paper application on the official form): **30 EUR**
- applicants for Engineering studies (electronic application, or optionally a paper application on the official form): **30 EUR**
- applicants for Doctoral studies (electronic application, or optionally a paper application on the official form): **50 EUR**

Note: When submitting applications for multiple study programmes at FMB PU, the fee must be paid for each application separately.

The application fee must be paid by **bank transfer**. Proof of payment is a bank confirmation of the completed transfer (in the case of payment via internet banking, a confirmation of the executed payment, not a confirmation of the payment order, is required). Applicants are requested to enter the variable symbol correctly. Proof of payment must be attached to the application. The application fee is non-refundable.

PAYMENT DETAILS REQUIRED FOR THE TRANSACTION:

Account number: 7000199613/8180

IBAN: SK89 8180 0000 0070 0019 9613

SWIFT: SPSRSKBA

Variable symbol: enter the applicant's birth number (without the slash)

Payment reference/note: enter the **applicant's first and last name**.

Recipient's address:

University of Prešov

Faculty of Management and Business

Konštantínova 16

080 01 Prešov

Accredited Study Programmes Offered at FMB PU in the Academic Year 2026/2027:

Study Programmes in the Slovak Language:

Study Programme	Field of Study	Form of Study	Awarded Academic Title	Years of Study	Planned Number of Students
Management	Economics and Management	FT	Bc.	3	110
Management	Economics and Management	PT	Bc.	3	50
Business Management and Marketing	Economics and Management	FT	Bc.	3	100
Business Management and Marketing	Economics and Management	PT	Bc.	3	50
Tourism, Hotel and Spa Industry	Economics and Management	FT	Bc.	3	50
Tourism, Hotel and Spa Industry	Economics and Management	PT	Bc.	3	20
Green Economy and Business	Economics and Management	FT	Bc.	3	40
Green Economy and Business	Economics and Management	PT	Bc.	3	20
Management	Economics and Management	FT	Mgr.	2	100
Management	Economics and Management	PT	Mgr.	2	40
Economy and Management in Sustainable Innovative Industry	Economics and Management	FT	Ing.	2	60
Economy and Management in Sustainable Innovative Industry	Economics and Management	PT	Ing.	2	30
Management	Economics and Management	FT	PhD.	4	3*
Management	Economics and Management	PT	PhD.	5	5

D – full-time study; E – part-time study; Bc. – bachelor; Mgr. – master; Ing. – engineer; PhD. – philosophiae doctor

Study Programmes in English Language:

Study Programme	Field of Study	Form of Study	Awarded Academic Title	Years of Study	Planned Number of Students
Management	Economics and Management	FT	Bc.	3	20
Management	Economics and Management	PT	Bc.	3	10
Management	Economics and Management	FT	Mgr.	2	15
Management	Economics and Management	PT	Mgr.	2	10
Economy and Management in Sustainable Innovative Industry	Economics and Management	FT	Ing.	2	15
Economy and Management in Sustainable Innovative Industry	Economics and Management	PT	Ing.	2	10
Management	Economics and Management	FT	PhD.	4	7*
Management	Economics and Management	PT	PhD.	5	5

FT – full-time study; PT – part-time study; Bc. – bachelor; Mgr. – master; Ing. – engineer; PhD. – philosophiae doctor

*Note: The number of admitted applicants to the full-time doctoral studies depends on the financial possibilities of the Faculty of Management and Business of the University of Prešov. The faculty aims to increase the number of admitted students at all levels of study and in all forms of study, both in Slovak and in English.

The faculty reserves the right to:

1. Operatively increase the number of admitted applicants to those study programmes for which applicants show higher interest in the admission procedure in 2026, by reallocating quotas from study programmes with lower applicant interest.
2. Do not open a study programme if the number of enrolled students is insufficient.
3. The Dean of the Faculty has the right to change the rules of the admission procedure in the event of unforeseen and exceptional circumstances, with the consent of the Academic Senate of FMB PU.

Admission Requirements for First-Cycle Studies (Bachelor's Studies):

The basic admission requirement for studies is the completion of secondary education or full vocational secondary education, including the school-leaving (maturita) examination.

The admission procedure for bachelor's studies is conducted without an entrance examination. All applicants applying for studies at FMB PU are ranked in a single admission order for the study programme they have applied for (each study programme has its own separate ranking). Applicants are admitted **based on the results of their school-leaving (maturita) examination** and their assigned position in the admission ranking, within the limits set by the faculty's teaching capacity. The applicant's final ranking position is calculated according to a published algorithm available on the faculty's website (<https://www.unipo.sk/fakulta-manazmentu/informacie/uchadzaci/>).

Applicants **will be automatically admitted** (outside the algorithm-based evaluation and ranking) if they meet any of the following conditions:

- They submitted a standard* application for studies and achieved an arithmetic average of grades on the school-leaving (maturita) certificate lower than 1.5, regardless of the secondary school attended;
- They submitted an application for studies and completed the optional SCIO test "General Study Prerequisites" (Všeobecné študijné predpoklady / Obecní studijní předpoklady) with an average percentile score of 50 or higher. Naturally, it is also necessary to submit proof of completed secondary education.

In both of the above cases, if the applicant does not provide a grade in the Slovak language based on the school-leaving (maturita) examination (applicable to applicants who completed secondary education abroad), he/she may be admitted only after successfully passing the language proficiency assessment at the Faculty of Management and Business of the University of Prešov.

* Applicants may be considered "standardly enrolled" if, during the admission procedure, they submitted their school-leaving (maturita) certificate containing specific grades for individual subjects, as well as the name of the secondary school completed.

Required documents:

1. **A duly and fully completed electronic application for studies** submitted through MAIS (<https://www.unipo.sk/cvtpu/hlavne-sekcie/MAIS/intro/>), including the attachments specified in the following points.
2. **An officially certified copy of the school-leaving (maturita) certificate**, which must be sent by post or delivered in person to FMB PU no later than **17 June 2026**.
 - Applicants who complete the school-leaving (maturita) examination in the academic year 2025/2026 must, **immediately after the examination**, send or personally **deliver to the address of FMB PU an officially certified copy of the school-leaving certificate, including grades**.
 - Applicants who **completed secondary education outside the territory of the Slovak Republic** are required to submit **officially translated and certified documents** proving the completion of either full secondary education with a school-leaving (maturita) examination or full vocational secondary education with a school-leaving (maturita) examination, along with the **decision on the recognition of equivalence of education documents for the purpose of continuing studies** (so-called nostrification), issued by the Regional School Office in the Slovak Republic (information from the Ministry of Education regarding the recognition of education documents is available at: <https://uznavanie.minedu.sk/en/navigator/>).
3. **A structured curriculum vitae** (in the case of an electronic application, it must be uploaded as an attachment to the e-application).
4. **Proof of payment of the admission procedure fee** (in the case of an electronic application, it must be uploaded as an attachment to the e-application).

If all the required documents are not submitted by the specified deadline, the application will be placed into the 2nd round of the admission procedure.

If an applicant for a bachelor's degree **does not present a school-leaving certificate (maturita certificate) that includes the Slovak language as one of the completed subjects** (this applies especially to international applicants), they **are required to undergo a LANGUAGE PROFICIENCY ASSESSMENT at the faculty in order to study a bachelor's degree programme taught in Slovak.**

The verification of language proficiency required to study a degree programme in the Slovak language cannot be substituted by any Slovak language certificates. If the applicant does not pass the language proficiency assessment required for studying a degree programme in Slovak, they will not be admitted.

An applicant who does not present a standard school-leaving certificate (i.e., a certificate that includes specific grades for each subject and the name of the secondary school attended — this applies mainly to international applicants) is required to take a **DIFFERENTIAL TEST**. This test serves as an assessment of general academic aptitude and is administered from a selected part of the core curriculum of Slovak grammar schools, specifically from the subject Civic Education – Fundamentals of Economics and Economic Theory. All topic areas of the Differential Test, based on the above-mentioned section of the core curriculum, will be published on the faculty's website in the Education/Information for Applicants section (<https://www.unipo.sk/fakulta-manazmentu/informacie/uchadzaci/>). If the applicant completes the differential test and subsequently, within the specified deadline, submits a school-leaving certificate that includes final examination grades, the submitted certificate will be taken into account for the purpose of determining the applicant's ranking for admission. Specific cases will be assessed individually by a committee established for this purpose.

The language proficiency assessment and the differential test may be taken by an applicant only once during the entire admission procedure for the academic year 2026/2027 (even if the applicant applies for multiple study programmes), **and only on one of the following dates:**

- **Dates for the language proficiency assessment for studying a bachelor's degree programme in Slovak** (applies **ONLY TO THOSE** bachelor's applicants who did **NOT COMPLETE** the school-leaving (maturita) examination in the Slovak language):
 - 24 April 2026 after 11:00 a.m.
 - 5 May 2026 after 11:00 a.m.
 - 22 May 2026 after 11:00 a.m.
 - 10 June 2026 after 11:00 a.m.
- **Dates for the differential test for bachelor's applicants** (applies **ONLY TO THOSE applicants** who submitted a school-leaving certificate in which the name of the secondary school is **NOT INDICATED** and/or the certificate does **NOT INCLUDE GRADES** from the school-leaving examination):
 - 24 April 2026 at 9:00 a.m.
 - 5 May 2026 at 9:00 a.m.
 - 22 May 2026 at 9:00 a.m.
 - 10 June 2026 at 9:00 a.m.

If an applicant is required, under the admission procedure conditions, to take both tests (the Language Proficiency Assessment and the Differential Test), they may take both on the same day.

The faculty will send the **invitation** for both the Language Proficiency Assessment and the Differential Test to the applicant no later than 14 days before the scheduled date.

Applications from applicants who do not attend any of the above-mentioned dates will be placed in the 2nd round of the admission procedure, and the applicant will be notified electronically at their email address.

Final information:

The deadlines for submitting applications for the respective study programmes are provided at the beginning of this document. The electronic application (or, if applicable, a paper application) must be fully completed, including all attachments, and submitted by the specified deadline. Applicants are asked to provide their own email address and telephone number in the application. If an applicant does not submit all required documents related to admission by 17 June 2026, their application will be placed into the 2nd round of the admission procedure. The administrative fee for the admission procedure must be paid by each applicant only once per application, either by bank transfer or by postal money order, and proof of payment must be electronically attached to the electronic application. No additional fee is required if the application is moved from the first to the second round.

The decision on the results of the admission procedure will be issued in writing within 30 days after verification of the fulfilment of the admission requirements (including legislative requirements).

Admission to studies is decided by the dean of the faculty upon the proposal of the Admission Committee. The members of the Admission Committee are appointed by the dean of the faculty.

An applicant who receives a decision of non-admission may submit a request for a review of this decision. The request must be submitted to the dean of the faculty within eight days from the date of delivery of the non-admission decision.

Further information regarding the admission of applicants to bachelor's studies will be published on the faculty's website (<https://www.unipo.sk/fakulta-manazmentu-ekonomiky-a-obchodu> or <https://www.unipo.sk/en/faculty-of-management/study/admissionprocedure>), which **we recommend monitoring regularly**.

Applicants with specific needs are advised to contact the coordinator for students with specific needs before submitting their application (more information is available on the faculty's website in the Education/Students with Specific Needs section: <https://www.unipo.sk/fakulta-manazmentu-ekonomiky-a-obchodu/specifickymi-potrebami/>).

IN CASE OF ANY QUESTIONS OR UNCERTAINTIES, PLEASE CONTACT US:

tel.: 051/4880 580

051/4880 585

e-mail: marcela.strisova@unipo.sk
mariana.dubravska@unipo.sk

Faculty website: <https://www.unipo.sk/en/faculty-of-management-and-business>

Admission Requirements for Second-Cycle Studies (Master's and Engineering Studies):

The basic requirement for admission to Master's and Engineering studies is the completion of first-cycle higher education (Bachelor's degree) concluded with a state examination. (According to § 56, paragraph 3 of Act No. 131/2002 Coll. on Higher Education Institutions and on the Amendment and Supplementation of Certain Acts, the basic admission requirements for second-cycle study programmes are either first-cycle or second-cycle higher education, whereby the total number of credits obtained from the previous higher education, which led to the degree, and the number of credits required for the proper completion of the second-cycle study programme applied for must be at least 300 ECTS credits).

The admission procedure for Master's and Engineering studies is conducted without an entrance examination. All applicants applying for studies at FMB PU are ranked in a single admission order for the study programme they have applied for (each study programme has its own separate ranking). The admission ranking is created based on the weighted average for the entire period of the bachelor's studies, according to an algorithm published on the faculty's website (<https://www.unipo.sk/fakulta-manazmentu/informacie/uchadzaci/>). Each applicant may be admitted according to their position in the admission ranking, within the limits of the faculty's capacity.

Required Documents:

1. **A duly and fully completed electronic application for studies** submitted through MAIS (<https://www.unipo.sk/cvtpu/hlavne-sekcie/MAIS/intro> or <https://www.unipo.sk/en/center-for-computing-technology/services/mais/mais-electronic-application>). A paper application on the official form with the relevant attachments is also accepted. Applicants for Master's and Engineering studies at FMB PU are always requested to include information about the higher education institution where they completed or are completing their first-cycle higher education (Bachelor's degree).
2. **An officially certified copy of the diploma and the state examination certificate**, which must be sent by post or delivered in person to FMB PU (in the first round by **1 July 2026**).
 - An applicant who has not completed their bachelor's degree at FMB PU in Prešov must send, by post or personally deliver, an officially certified **transcript of records**, including the weighted grade point average (GPA) for the entire period of bachelor's studies, as well as the grades from the state examination.
 - Applicants who completed their first-cycle studies at a higher education institution outside the territory of the Slovak Republic (or the Czech Republic) are required to submit:
 - **The decision on the recognition of the equivalence of education documents** (so-called nostrification) - also officially certified. The nostrification must be requested from: (a) the relevant faculty in Slovakia that offers study programmes in the same or related fields as those indicated on the education document, or (b) the Ministry of Education, Science, Research and Sport (if there is no higher education institution in the Slovak

Republic offering study programmes in the same or related fields as those indicated on the education document). More information is available at: <https://www.minedu.sk/23276-sk/akademicke-uznavanie-dokladov-o-vzdelani-a-stupna-vzdelania/#UznStup> and <https://www.minedu.sk/academic-recognition-of-diplomas/>.

- **Officially translated and certified documents proving the completion of first-cycle higher education:** diploma, state examination certificate, and transcript of records.
- **Apostille** – for education documents issued in countries that are parties to the Convention Abolishing the Requirement of Legalisation for Foreign Public Documents of 5 October 1961 (so-called Hague Convention).
- **Legalisation/Superlegalisation** – for education documents issued in countries that are not members of the Hague Convention.

3. **A structured curriculum vitae** (in the case of an electronic application, it must be uploaded as an attachment).

4. **Proof of payment of the admission procedure fee** (in the case of an electronic application, it must be uploaded as an attachment).

If the required documents are not submitted by 17 June 2026, the application will be placed into the 2nd round of the admission procedure.

If an applicant has not completed their bachelor's studies in Slovak and/or does not present a school-leaving (maturita) certificate with a grade in the Slovak language, they are required to undergo **a language proficiency assessment for studying a degree programme in Slovak**. **The language proficiency assessment for studying a degree programme in Slovak cannot be substituted by any Slovak language certificates.** If the applicant does not pass the language proficiency assessment, they will not be admitted.

In the case of a graduate who completed a study programme in a field other than Economics and Management (completed in the Slovak Republic) or in the case of graduates of any study programme in a field other than Economics & Management (completed abroad outside the Slovak Republic, or also in the Slovak Republic), or who has not completed studies in a related study programme, the applicant is required to take a **differential test based on selected sections of the bachelor's state examination conducted** at FMB PU. The differential test will cover the following subject areas: **Macroeconomics and Microeconomics – selected topics, Management – selected topics, Marketing – selected topics.**

The topics will be published on the faculty's website (<https://www.unipo.sk/fakulta-manazmentu/informacie/uchadzaci/> or <https://www.unipo.sk/en/faculty-of-management/study/admissionprocedure>). Based on the grade obtained in the differential test, each applicant is assigned a position in the combined admission ranking for each respective study programme (together with other applicants evaluated according to the grades from their bachelor's state examination). Specific or non-standard cases will be assessed individually by a committee established for this purpose.

During the entire admission procedure for the academic year 2026/2027, **an applicant may take the language proficiency assessment and the differential test only once** (even if they submit applications for multiple study programmes), **and only on one of the scheduled dates:**

- **Dates for the Language Proficiency Assessment for studying a bachelor's degree programme in Slovak** (applies **ONLY** to applicants for Master's or Engineering studies who **DID NOT COMPLETE** their Bachelor's studies in **SLOVAK** and/or did not take the school-leaving (maturita) examination in Slovak):
 - 24 April 2026 after 11:00 a.m.
 - 5 May 2026 after 11:00 a.m.
 - 22 May 2026 after 11:00 a.m.
 - 10 June 2026 after 11:00 a.m.
- **Dates of the differential test for applicants to master's or engineering study programmes** (applies **ONLY TO THOSE** applicants who completed a bachelor's degree programme in a field of study other than Economics and Management / Economics & Management):
 - 24 April 2026, 9:00 a.m.
 - 5 May 2026, 9:00 a.m.
 - 22 May 2026, 9:00 a.m.
 - 10 June 2026, 9:00 a.m.

If an applicant is required, according to the admission conditions, to take both tests (Language Proficiency Assessment and Differential Test), they may take them on the same day.

The faculty will send an **invitation** for the Language Proficiency Assessment and the Differential Test to the applicant no later than 14 days before the scheduled date, electronically to the applicant's email address.

Applications of applicants who do not attend any of the dates mentioned above will be placed in the 2nd round of the admission procedure.

Admission Conditions for Third-Cycle Studies (Doctoral Studies):

The basic condition for admission to doctoral studies is the completion of second-cycle (Master's) higher education (§ 56, paragraph 4, Act No. 131/2002 Coll. on Higher Education and on the Amendment and Supplementation of Certain Acts).

Detailed information about doctoral studies can be found on the faculty's website in the Science and Research section (<https://www.unipo.sk/fakulta-manazmentu/veda-a-vyskum/doktorandske/>). Applicants are advised to monitor this website regularly due to possible operational updates.

Required Documents:

1. A properly and fully completed application for study, submitted electronically via MAIS (<https://www.unipo.sk/cvtpu/hlavne-sekcie/MAIS/intro/> or <https://www.unipo.sk/en/center-for-computing-technology/services/mais/mais-electronic-application>) or as a paper application sent to the faculty's address, including the attachments listed in the following points. When submitting an electronic application via MAIS, the application must also be printed, signed by hand, and sent by post to the faculty's address.

The application for doctoral studies must be submitted to the Faculty of Management and Business together with all attachments and proof of payment of the admission fee (€50) for the admission procedure:

- by 31 May 2026 for the 1st round of the admission procedure
- by 15 August 2026 for the 2nd round of the admission procedure

2. Professional Curriculum Vitae (CV),
3. Dissertation research project proposal, including a summary in English,
4. A list of published and unpublished works
5. Documents demonstrating the applicant's competencies (e.g., certificates of completed courses, language certificates, proof of passed language exams, etc.),
6. An officially certified copy of the diploma and the state examination certificate, which must be sent by post or delivered in person to FMB PU.

Applicants who completed their second-cycle university studies at a higher education institution outside the Slovak Republic (or the Czech Republic) are also required to submit:

- A decision on the recognition of the equivalence of educational documents (so-called nostrification). Nostrification must be requested from: (a) the relevant faculty in Slovakia that offers study programmes in the same or related field of study as indicated on the foreign educational document, or (b) the Ministry of Education, Science, Research and Sport of the Slovak Republic (if there is no higher education institution in Slovakia that offers study programmes in the same or a related field of study as stated on the document).
More information is available at: <https://www.minedu.sk/23276-sk/akademicke-uznavanie-dokladov-o-vzdelani-a-stupna-vzdelania/#UznStup> and <https://www.minedu.sk/academic-recognition-of-diplomas/>.
 - Officially translated and certified copies of documents proving completion of second-cycle higher education: the diploma and the state examination certificate.
 - Apostille – required for educational documents issued in countries that are contracting parties to the Hague Convention of 5 October 1961 Abolishing the Requirement of Legalisation for Foreign Public Documents (the "Hague Convention").
 - Legalisation/superlegalisation (nostrification) – required for educational documents issued in countries that are not contracting parties to the Hague Convention.
7. Proof of payment of the admission procedure fee of 50 EUR (may be uploaded as an attachment to the e-application).

Applicants for doctoral studies (in the 1st round of the admission procedure) in the full-time form of study who will complete their second-cycle higher education (Master's or Engineer level) with the state examination in the academic year 2025/2026 are required to submit their application (in the same way as all other applicants) by 31 May 2026 and must submit the officially certified documents proving the successful completion of second-cycle higher education no later than 19 June 2026.

An applicant for study at the Faculty of Management and Business may submit more than one application to the faculty – this applies both to different study programmes and to different forms of study.

If an applicant does not meet all of the above admission requirements, they will be excluded from the admission procedure. Applications submitted after the deadline or without the required documentation will not be accepted by the faculty.

The expected date of the entrance examination in the first round of the admission procedure is within the period from 22 June 2026 to 10 July 2026. The exact date, address, and room where the entrance examination before the committee will take place

will be specified to applicants after their applications have been registered and after the application deadline for doctoral studies.

The applicant selects the topic of their future dissertation (announced by the respective supervisor) from the published list when applying for doctoral studies. The dissertation topics will be published by 31 March 2026.

Information about the offered dissertation topics, supervisors, and the study regulations can be found on the website of the Faculty of Management and Business of the University of Prešov at <https://www.unipo.sk/en/faculty-of-management/science-and-research/phd-study>, as well as at the Department for Science, Research and Doctoral Studies of the Faculty of Management and Business of the University of Prešov.

The admission procedure, in the form of an interview, is conducted before a committee. In accordance with the legal requirements, applicants take an oral examination in the following areas, in which demonstrating adequate knowledge and preparedness is a condition for admission (or for determining the applicant's position in the admission ranking):

- **Methodology and methods of scientific research,**
- **English language at an advanced level**
- **Management, marketing, and economics**
- **Defence of the research project in the chosen dissertation topic (the applicant submits their research project together with the application as an attachment)**

An applicant can be admitted only if the committee examination results in the four specified areas are "passed." Admission is based on the applicant's ranking as determined by the examination committee.

Additional Information for Applicants to Study Programmes in ENGLISH:

Bachelor's Study Programmes in English at FMB PU

- The applicant fills in the published application form in English, titled "An Application Form for Bachelor's Study in English" (<https://www.unipo.sk/en/faculty-of-management/study/admissionprocedure/>)
- The admission procedure for bachelor's study programmes in English at the FMB PU is conducted according to the same relevant rules and analogous prescribed processes as the above-mentioned admission procedure for bachelor's study programmes in the Slovak language at the FMB PU (see the admission requirements above). The only difference is that the verification of language competence—if required for a given applicant—does not concern the verification of competence to study in the Slovak language, but exclusively the verification of competence to study the study programme **in the English language**.
- In the case of an applicant who completed secondary education outside the territory of the Slovak Republic, it is necessary to submit an officially certified and translated decision on the recognition of equivalence of educational documents (so-called nostrification) (explained in more detail in the text above).
- The obligation to undergo verification of language competence to study the study programme in English applies to:
 - an applicant who has not completed secondary school studies in the English language, including the grade in English on the school-leaving certificate,
 - an applicant who does not present the prescribed certificate proving English language proficiency at the required level of at least B2 – upper-intermediate (the achieved level must be demonstrated by a diploma or certificate, e.g., TOEFL, IELTS, etc.).
- The dates and method of conducting the verification of language competence to study the study programme in English (physical attendance/online) will be communicated to applicants in due time to the email address specified in the application.
- Specific cases will be assessed individually by a committee established for this purpose.

Master's and Engineering Study Programmes in English at FMB PU

- The applicant fills in the published application form in English, "An Application Form for Master's Study in English" (<https://www.unipo.sk/en/faculty-of-management/study/admissionprocedure/>).
- In the case of an applicant who completed first-cycle higher education at a university outside the Slovak Republic, it is necessary to provide an officially certified and translated decision on the Recognition of Equivalence of Education Documents (so-called nostrification) (explained in more detail above).
- The obligation to complete a Language Proficiency Assessment for studying a programme in English applies to:
 - an applicant who has not completed a bachelor's degree programme in English
 - an applicant who does not provide the required certificate of English language proficiency at a minimum B2 – Upper-Intermediate level (the achieved level must be proven by a diploma or certificate, e.g., TOEFL, IELTS, etc.).
- The dates and method of the Language Proficiency Assessment for studying a programme in English (in-person/online) will be communicated to applicants on time via the email address provided in the application.
- Specific cases will be assessed separately by a committee established for this purpose.

Doctoral Study Programme in English at FMB PU

- The applicant fills in the published application form in English, "An Application Form for Doctoral Study in English" (<https://www.unipo.sk/en/faculty-of-management/study/admissionprocedure/>).
- In the case of an applicant who completed second-cycle studies at a higher education institution outside the Slovak Republic, it is necessary to provide the decision on the Recognition of Equivalence of Education Documents (so-called nostrification) (as explained in detail above).
- The same conditions apply to applicants for the **Doctoral study programme in English** as those specified for applicants to the Doctoral study programme in Slovak, **including the admission interview before the Examination Committee, with two specific differences:**
 - The **entire admission interview** before the Examination Committee is conducted exclusively in English
 - **All evaluated documents**, including the **research project** in the chosen dissertation topic and other attachments to the application, must be submitted exclusively in English

Final Information and Notices:

The deadlines for submitting applications for the respective study programmes are provided at the beginning of this document.

The electronic application must be fully completed, including all attachments, and submitted by the specified deadline. Applicants are asked to provide their own email address and telephone number in the application.

In the case of a paper application, it must be submitted fully completed, including all required attachments, by the specified deadline.

Applicants are strongly advised to provide their own email address and telephone number in the application.

Applicants shall pay the administrative fee for the admission procedure by bank transfer or postal money order. Proof of payment must be attached to the electronic application (either electronically or in paper form). In the case of doctoral studies, self-funding applicants are admitted on the basis of a contract, in accordance with the applicable legal regulations.

The decision on the results of the admission procedure will be issued in writing no later than 30 days after verification of the fulfilment of the conditions (including legislative requirements) for admission to study.

Admission to study is decided by the dean of the faculty based on the recommendation of the Admission Committee. The members of the Admission Committee are appointed by the dean of the faculty.

An applicant who receives a decision of non-admission may submit a request for a review of this decision. The request must be submitted to the dean of the faculty within eight days from the date of delivery of the non-admission decision.

Further information regarding the admission of applicants to Master's and Engineering studies will be published on the faculty's website (<https://www.unipo.sk/fakulta-manazmentu-ekonomiky-a-obchodu> or <https://www.unipo.sk/en/faculty-of-management/study/>), which we **recommend monitoring regularly**.

Applicants with specific needs are advised to contact the coordinator for students with specific needs before submitting their application (more information is available on the faculty's website in the Education/Students with Specific Needs section: <https://www.unipo.sk/fakulta-manazmentu-ekonomiky-a-obchodu/specifickymi-potrebami/>).

IN CASE OF ANY QUESTIONS OR UNCERTAINTIES, PLEASE CONTACT US:

tel.: 051/4880 580
051/4880 585

email: Applications for Bachelor's and Master's studies: marcela.strisova@unipo.sk, mariana.dubravska@unipo.sk
Applications for PhD studies: danka.foltinova@unipo.sk, richard.fedorko@unipo.sk

Faculty website: <https://www.unipo.sk/en/faculty-of-management-and-business>