INTERNAL ASSESSMENT REPORT OF THE STUDY PROGRAMME

Name of the higher education institution: *University of Presov*

Name of the faculty/university workplace: Faculty of Arts

Type of the study programme: standard/non combinative

Name of the study programme: Central European Studies

Name of the study field: Philology

Degree of study: 1. (Bachelor´s degree)

Form of study: full-time

Method of study: *presential method of study*

Správy o vzdelávaní dostupné **TU**
Výročné správy o činnosti PU **TU**
Študijný poriadok **TU**
Etický kódex PU v Prešove. Vedecká integrita a etika. **TU**
Vnútorný systém kvality **TU**
Smernica na vytváranie, úpravu, periodické schvaľovanie, zrušenie študijných programov a podávanie žiadostí o udelenie akreditácie študijným programom na Prešovskej univerzite v Prešove **TU**
Smernica o vytváraní a podávaní žiadostí o udelenie akreditácie habilitačného konania a inauguračného konania a zrušení akreditácie habilitačného konania a akreditácie inauguračného konania na Prešovskej univerzite v Prešove **TU**

I. Self-assessment of Standard 2 – Proposal of a new study programme and a proposal of a study programme modification

SP 2.1. The proposal of a new study programme or a modification of the study programme is elaborated and submitted by the formalized processes of the internal quality assurance system of higher education institution (hereinafter referred to as the "internal system"). If the institution does not have an internal system approved, the quality assurance rules are set out directly in a given proposal of the study programme.

Self-assessment of compliance [1]	*References to evidence*[2]
In 2010, with the aim of quality assessment, the University of Presov (hereinafter referred to as "the University") was one of the first Slovak universities to implement the CAF (Common Assessment Framework) model, on which the current internal quality system (hereinafter referred to as "IQS") of the University is based. However, in connection with the adoption of the new accreditation standards of the Slovak Accreditation Agency for Higher Education (hereinafter referred to as "SAAVŠ"), valid from 1 September 2020, the University is working intensively on aligning its internal documents and the overall VQF system with the new requirements. The definition of the scope, structure, activities, responsibilities, powers and composition of the members of the newly established Boards responsible for all processes of provision, maintenance and evaluation of the University's VSK is contained in selected VSK documents, which were approved at the meetings of the Academic Senate and the University's Scientific Council and subsequently published on the University's website. In accordance with the new standards and requirements, the University has currently developed its own functional VSK, which is defined in its basic document, Basic Principles of Internal Quality Assurance and Evaluation of the Internal Quality System of the University of Prešov in Prešov. Other related processes, internal structures, responsibilities and principles of the VSK of the University are identified and described in more detail in the Statute of the Council for the Internal Quality System of the University of Presov and the Directive on the Creation, Modification, Periodic Approval, and Discontinuation of Study Programmes and the Submission of Applications for the Accreditation of Study Programmes at the University of Prešov and Directive on the Preparation and Submission of Applications for the Accreditation of Habilitation Proceedings	Východiskové princípy zabezpečovania a hodnotenia vnútorného systému kvality Prešovskej univerzity v Prešove Štatút Rady pre vnútorný systém kvality Prešovskej univerzity v Prešove Smernica na vytváranie, úpravu, periodické schvaľovanie, zrušenie študijných programov a podávanie žiadostí o udelenie akreditácie študijným programom na Prešovskej univerzite v Prešove **TU** Smernica o vytváraní a podávaní žiadostí o udelenie akreditácie habilitačného konania a inauguračného konania

[1] *In the **Self-Assessment of Compliance** section, the college shall briefly describe the policies and procedures for meeting the relevant standard or refer to specific provisions of an existing bylaw, procedure, record(s), information system, contract, etc., that it has implemented in meeting the standard. Briefly assess the outcome and extent of compliance with the standard and intentions to ensure compliance in the relevant area in the delivery of the programme of study.*

[2] *The college shall list in the **References to Evidence** section a list of evidence (related bylaws, internal records, portions of the curriculum description, information sheets, scholarly/artistic/teaching characteristics, location in an information system, location on a website, student record, etc.) by which it can demonstrate compliance with the standard, including an electronic link to the evidence. If the evidence cannot be accessed remotely by the working group, it shall be presented during the on-site assessment.*

and Inaugural Proceedings, and on the Withdrawal of Accreditation for Habilitation Proceedings and Inaugural Proceedings at the University of Prešov. The VSK of the University is based primarily on the Standards and Guidelines for Quality Assurance in the European Higher Education Area (ESG) of 2015, SAAVŠ Standards and the legislation of the Slovak Republic - § 15 (1) (b) of Act No. 131/2002 Coll. on Higher Education and on Amendments and Supplements to Certain Acts, as amended, § 3 of Act No. 269/2018 Coll. on Quality Assurance of Higher Education and on Amendment and Supplementation of Act No. 343/2015 Coll. on Public Procurement and on Amendment and Supplementation of Certain Acts, as amended - as well as specific internal documents of the University, which contain policies, principles and procedures in the field of quality assurance. The University's QQA also takes into account other national, European and international standards relating to the QA and evaluation of HEIs. The present article contains specific recommendations for a national family policy whose main mission is to integrate all key areas such as the labour market, social protection, education, housing, public services, equal opportunities, etc., in a cross-cutting manner. The VSK of the University is in line with the defined mission and strategic goals of the University as stated in its Statute and is based on the University's development concept formulated in the long-term plan, strategies for the development of science and research, education, internationalisation, environmental sustainability and other artistic or creative activities. It is aimed at raising the visibility of the intentions and achievements of the University, its faculties and other components, the transparent evaluation of the processes taking place throughout the University, as well as the creation and strengthening of feedback loops between the various stakeholders. The VSK of the University continuously responds to the current developments of the academic community and to the suggestions from the permanent and advisory bodies and other components of the University, taking care to increase the level of attractiveness and quality of higher education and scientific, research, development, innovation and other creative activities. University staff, external and internal assessors, students, employers' representatives and other stakeholders are actively involved in the process of assurance and evaluation of the VSC. The creation, implementation and maintenance of the University's VQS is ensured, coordinated, evaluated and controlled by the Internal Quality System Council (hereinafter referred to as the "Internal Quality System Council") in accordance with the Statute of the Internal Quality System Council of the University of Presov in Presov. The VQC Council, established by a decision of the Rector and approved by the University's Scientific Council, is a decision-making body of the University, whose decisions are binding for all faculties and other parts of the University. It is primarily responsible for evaluating and verifying the fulfilment of the requirements for the quality of educational activities, discussing the draft report on the internal evaluation of the University and its supplements, discussing and approving all applications submitted to SAAVŠ, assessing faculty applications for accreditation of study programmes (hereinafter referred to as "SP") and fields of habilitation and inauguration proceedings (hereinafter referred to as "HIP"), and subsequently checking the implementation of corrective measures in case of detected deficiencies. In principle, the HEC Council deals with all questions and suggestions concerning the provision and evaluation of the University's HEC, develops and approves relevant methodological materials, rules for quality assessment and proposals for the development of the University's HEC, its faculties and other units. In fulfilling its remit, the VQF Council includes the Study Subject Groups (hereinafter referred to as "SSCs"), which are represented by all study and HIC disciplines conducted at the University, as well as the Expert Ad Hoc Committees (hereinafter referred to as "EACs"), composed of members of the SSCs, other experts from among the University staff, student representatives, employer representatives, and the University's internal and external assessors. The above-mentioned Boards discuss all matters, requests, proposals, assessments, opinions and decisions relating to their assigned field of education and the corresponding disciplines, on the basis of which they draft resolutions, including justifications, and OAHK reports on the fulfilment of the relevant standards and criteria of the SP or HIC disciplines. The members and the Chair of the SSC shall be appointed by the Chair of the HEC Council after approval by the University Research Council. The members and the Chair of the OAHK are also appointed by the Chair of the HEC Council, but on the proposal of the relevant SSC. To the extent specified in the Directive on the Creation, Modification, Periodic Approval, and Discontinuation of Study Programmes and the Submission of Applications for the Accreditation of Study Programmes at the University of Prešov, individual Faculty Quality Councils, persons responsible for the	a zrušení akreditácie habilitačného konania a akreditácie inauguračného konania na Prešovskej univerzite v Prešove **TU** Rada pre vnútorný systém kvality Štatút Prešovskej univerzity v Prešove Dlhodobý zámer Prešovskej univerzity v Prešove Stratégia rozvoja vedy a výskumu Prešovskej univerzity v Prešove Stratégia rozvoja vzdelávania Prešovskej univerzity v Prešove Stratégia internacionalizácie Prešovskej univerzity v Prešove na roky 2019-2023 Stratégia environmentálnej udržateľnosti Prešovskej univerzity v Prešove

implementation, development and quality assurance of SPs and fields of study of the HIK (guarantors) and other responsible persons, including stakeholders, are also involved in the process of ensuring and evaluating the HQC of the University. Their participation consists mainly in the drafting, completion and assessment of proposals and applications for the modification and creation of new SPs and applications for the accreditation of new HIC disciplines at faculty level. The internal structures and processes for the creation, modification and approval of authorisations to carry out programmes of study in the disciplines and degrees in which the University has been granted authorisation to carry out programmes of study are identified and described in the Directive on the Creation, Modification, Periodic Approval, and Discontinuation of Study Programmes and the Submission of Applications for the Accreditation of Study Programmes at the University of Prešov (Articles 6 to 13). ● The processes for approving a proposal for a new SP in a single SP, in a combination of two SPs, or for a first cycle SP carried out as interdisciplinary studies and for joint SPs can be briefly described as follows. The proposal for the creation of a new SP shall be submitted by its sponsor to the Chair of the Quality Council of the Faculty where the new SP will be implemented. After the proposal has been discussed at a meeting of the Quality Council of the faculty concerned, the chairperson submits it to the Chairperson of the SQC Council. If, after discussion, the VQF Board agrees with the proposal to establish a new SP, the Secretary of the VQF Board shall forward this information to the Chair of the Quality Board of the faculty concerned, who shall immediately instruct the guarantor to draw up the documented information of the SP in accordance with Article 8(2)(a) to (m) of the above-mentioned guideline. Other responsible persons and stakeholders who have confirmed their participation in the development of the new SP by written consent shall also be involved in this process. The guarantor then submits the fully processed documented SP information to the Chair of the Quality Council of the relevant faculty, who forwards it together with the request for its assessment to the Chair of the „VSK“ Council. The latter will then ask the Chair of the SQA which is the union responsible for the new SP to propose the Chair and the composition of the members of the OAHK. Once the proposal for its composition has been approved by the SSC Council, the Chairperson of the SCO shall instruct the relevant OAHK to consider the documented information submitted by the SP, together with the application for authorisation to conduct the new SP. This comprehensive assessment shall result in a report from the OAHC on the fulfilment of the standards and criteria of the new SP, which shall be of a recommendatory nature and shall be approved by the SSC Council. In the event of a decision to authorise the new SP, the SSC Council shall issue a written decision within 14 days of its approval. Where comments are made by stakeholders or Authorised Bodies on a proposal or application at the relevant stages of the development of a new SP, the comments shall be incorporated and submitted for reconsideration, together with a written opinion on their incorporation. In the event of disagreement with a proposal or application submitted in the relevant steps of the development of a new SP, the reasons for this should be stated by the interested parties or the eligible bodies and referred directly to the SSC Council for discussion. ● The procedure for approving a proposal to create a new combination SP is almost identical. However, the processes involve the guarantors of the SPs and the Boards of all the faculties or units of the University concerned, as well as a number of the chairpersons of the union's respective SCOs and their respective OAHKs. They decide on the proposal to be submitted, the documented information or the request for authorisation to carry out a new combinatorial SP by joint proposal. Directive on the Creation, Modification, Periodic Approval, and Discontinuation of Study Programmes and the Submission of Applications for the Accreditation of Study Programmes at the University of Prešov also identifies and describes the internal structures and processes for the submission of applications for accreditation of new programmes of study in disciplines and degrees in which PU has not been granted the authorisation to conduct programmes of study (Article 14), and applications for accreditation of new fields of study for HIP (Article 15). ● The process of SAAVS applications for accreditation of new SPs can be briefly described as follows. A proposal for the creation of a new SP in a field and degree in which the PU has not been granted authorisation to conduct an SP is submitted to the Chair of the Council for VSK by the Chair of the Quality Council of the faculty where the new SP will be conducted. The proposal must be approved by the Quality Council of the faculty concerned before it is submitted to the VQF Board. Other responsible persons and stakeholders shall cooperate with the sponsor of the newly established SP in the preparation of the proposal. The Chair of the relevant SQA shall convene a meeting at which the proposal for the accreditation of the new	

SP shall be duly discussed and the minutes, together with the clear opinion of the SQA, shall then be submitted to the Chair of the VQA Council. In the event of an approving opinion, the Secretary of the VQA Council shall inform the Chair of the Quality Council of the faculty that submitted the proposal. The latter will then instruct the sponsor of the newly established SP to prepare an application for accreditation of the new SP without delay (including relevant documented information). After the application has been discussed by the Quality Council of the faculty concerned, the Chair of the Quality Council will then forward it to the Chair of the VQF Council, who will ask the Chair of the SQF to propose the composition of the members of the OAHK. Once the proposal has been approved at the meeting of the QQF Council, the Chair of the SQF will delegate the relevant OAHK to consider the submitted application for the authorisation to conduct a new SP. As a result of the comprehensive assessment, the OAHC shall report on the fulfilment of the standards and criteria of the new SP, which shall be of a recommendatory nature and shall be approved at the meeting of the VSK Council. If, after a thorough assessment of all relevant documents and facts, the VSK Council agrees to the submission of an application for the accreditation of a new SP, its Chairperson or his/her designee shall process the application into an official electronic form and upload it, together with all required attachments, to the SAAVS information system without delay. When SAAVS applies for accreditation of new HIP disciplines, the process is almost identical, with the exception of a few specifics. In developing a proposal for accreditation of a new HIP field, the staff of the newly established HIP field collaborates with the sponsor of the HIP field, and at least one foreign internationally recognised assessor must be a member of the OAHK.	

SP 2.2. The study programme is elaborated following the mission and strategic goals of the institution, these are determined in a long-term plan of the institution.

Self-assessment of compliance	*References to evidence*
Based on section 4 *Strategic goals of the University of Presov within the Long-term plan of the University of Presov for the years 2021 - 2027* with a view to 2029, the University of Presov has defined strategic goals in the field of education: Education of the young generation is a key task of universities everywhere. It creates a commitment of universities to ensure the maintenance and growth of education in society, which is a prerequisite for its long-term and sustainable development. The University of Prešov is fully aware of this commitment. It has acted and will continue to act as an important actor in the field of education in the wider area. Through a set of tools, continuously modified in time and space, it will continuously improve the quality of education, which will synergistically contribute to the growth of the University's status as the most important scientific and research institution in the wider region. STRATEGIC OBJECTIVE A.1 Quality Education. To implement the quality of education as an integral part of the branding of PU in Presov Measures: ● Develop competency-based, lifelong and distance learning (A.1.1). ● Teacher professional and qualification development to be seen as a condition for quality improvement improve the quality of educational processes (A.1.2). ● Regularly review curricula with the participation of stakeholders (A.1.3). ● Monitor the student to teaching staff ratio with a view to increasing accessibility and intensity of education (A.1.4). ● Improve conditions for students from vulnerable groups and students with specific needs (A.1.5). STRATEGIC OBJECTIVE A.2 Education for practice ● Adapt study programme offerings to national need and applicant interest (A.2.1). ● Increase the proportion of independent and autonomous students (A.2.2). ● Build strong links with practice (A.2.3). ● In the context of lifelong learning, map the needs of the labour market and, in cooperation with the external environment, offer study programmes to broaden education, or to complement education (A.2.4). STRATEGIC OBJECTIVE A.3 The European dimension of higher education in cooperation with universities and in academic mobility - Encourage increased student and staff mobility, including through schemes other than ERASMUS+ (A.3.1).	Dlhodobý zámer PU v Prešove na roky 2021 – 2027 – dostupný TU Dlhodobý zámer rozvoja FF PU v Prešove pre roky 2020 – 2023 – dostupný TU

Indicators: ● Number of students enrolled, registered and admitted, ● proportion of enrolled students to total number of admitted students, ● number of students, ● proportion of students from vulnerable groups and students with specific needs, ● the proportion of students who have completed part of their studies at another university (mobility and internships), ● the average number of students per university teacher, ● completion rate, ● number of graduates, ● employment rate, ● number of cooperating enterprises and institutions involved in providing internships students, ● number of revised study programmes, ● number of lifelong learning courses, ● number of participants in lifelong learning, ● number of student mobilities. In the document *Long-term development plan of FF PU for the years 2020 -2023 with a view to 2027*, FF PU in Prešov has in section 2.3 Area of education defined: Higher education has long been in the focus of attention of the professional and lay public. This interest obliges us to continuously improve the quality of educational activities not only by implementing the latest knowledge and trends in the educational process, but also by coordinating and harmonizing the educational process with the needs of practice and development trends. Quality orientation requires continuous evaluation of the provided education and its level not only in the form of student feedback, but also by expanding contacts with practice - the customer of our graduates and monitoring their employability. PRIORITY TASK 1: Maintaining the existing offer of accredited study programmes of the faculty and the possible creation of new and prospective programmes, including professionally oriented ones. Tools to achieve the objective: 1. Continuous analysis of degree program offerings in relation to graduate employability. 2. Promotion of the link between the educational process and practice, expanding the offer of internships and placements for students, both at home and abroad. 3. Monitoring the quality of the educational process - implementation and evaluation of feedback from both students and teachers. Indicators: number of accredited study programmes offered, continuity in qualification growth and in guarantee potential for generational change. PRIORITY TASK 2: Maintain and increase interest in faculty studies. Tools to achieve the objective: 1. Offer a wide range of degree programs both single-discipline and combinatorial, both teaching and non-teaching. 2. Improving and expanding direct communication with applicants while they are still studying in grammar and secondary schools. 3. Enabling students from abroad to receive the language training necessary to obtain a full university education conducted in the Slovak language. 4. Making available language versions of all offered study programmes, making available the most important documents in different language versions. Indicators. PRIORITY TASK 3: Quality provision of the educational process. Tools to achieve the objective: 1. Publication activities of teachers related to the educational process (in particular the publication of teaching texts, textbooks and textbooks). 2. Implementation of a combined form of teaching, i.e. in addition to the full-time form, part of the semester to be implemented in the form of e-learning in order to lead students to autonomy, time management, but also to facilitate the organization of the student's study duties during the study abroad. 3. Systematic teaching of the Slovak language to foreigners as part of their university preparation. 4. Flexibility in the implementation of study courses in languages other than Slovak for foreign students.	

Indicators: innovative teaching materials, implementation of a course or part of a course in Moodle, etc., number of foreign students studying in a language other than Slovak. PRIORITY TASK 4: Student Personality Development. Tools to achieve the goal: 1. 1. 2. Motivation and responsible mentoring of students for scientific research activities, their participation in student scientific conferences, resulting in the education of future PhD students and the emerging generation of young scientists.	

SP 2.3. There are designated persons responsible for the implementation, development and quality assurance of the study programme.

Self-assessment of compliance	*References to evidence*
The University has an Internal Quality System Board for PU. The Directive on the Creation, Modification, Periodic Approval, and Discontinuation of Study Programmes and the Submission of Applications for the Accreditation of Study Programmes at the University of Prešov and Directive on the Preparation and Submission of Applications for the Accreditation of Habilitation Proceedings and Inaugural Proceedings, and on the Withdrawal of Accreditation for Habilitation Proceedings and Inaugural Proceedings at the University of Prešov provides that the Board for the Internal Quality System of the Board of the Board of the Board of the Board (the ' HPC Board ') is the highest internal body of the Board of the PU, which decides on: (A) the approval of authorisations to carry out PPAs in the branches and grades in which the PO has been granted the authorisation to carry out PPAs entered in the Register of Study Unions (OJs) and the Register of PPAs; (B) the assessment of applications for accreditation of new ASs in the branches and grades in which the PO is not authorised to carry out the ASs, (C) the assessment of applications for accreditation of new branches of the HIK. The Directive further defines the competence of the School Quality Council, which is the internal body of the faculty which: (A) consider proposals and applications for the creation of new PPPs in the branches and grades in which the PO is authorised to implement the PPAs; (B) consider proposals and applications for the creation of new PPPs in the branches and grades in which the PO is not authorised to implement the PPAs; (C) consider proposals and requests for amendments to the NP in the branches and grades in which the NP is authorised to implement the NP; (D) consider proposals and applications for accreditation of new branches of the HIK; (E) consider proposals for the abolition of the IHR, initiate the abolition of the IHR or the IAC. According to Article 4 of the Directive on the Creation, Modification, Periodic Approval, and Discontinuation of Study Programmes and the Submission of Applications for the Accreditation of Study Programmes at the University of Prešov (Person responsible for the implementation, development and quality assurance of the HIC), the person responsible for the implementation, development and quality assurance of the HIC shall be the person responsible for the implementation, development and quality assurance of the HIC only. 6 (2) 4 SAAVŠ — Standards for SDS accreditation. The SIC guarantor shall be appointed by the Chairperson of the Quality Board of the faculty on which the SIC guarantor or the HIK guarantor acts. He is appointed for a period to be determined by the granting of an authorisation to carry out the PO or the HIK. The Chairperson of the Quality Board of the faculty concerned may, after discussion within the Quality Board of the Faculty, revoke the guarantor's PMI if: (B) fails to fulfil its obligations to the extent required. Article 4 further states that the function of guarantor of the RP shall automatically lapse if: (A) the power to implement the RP has been revoked by the SAAVŠ or the Council for the PSC; (b) the authority to request in writing the President of the Quality Board of the faculty concerned to resign as guarantor; (c) the termination of the employment relationship with the PO; (d) the death. (A) co-ordinates the content preparation of the SEN with the teachers involved in the implementation of the SEN; (b) ensures that the SEN is carried out in accordance with the relevant SAAVŠ accreditation standards and the internal accreditation file; (c) supervises the quality of the SEN and its implementation; (d) approves the work of the SEN; (e) identify, in liaison with the heads of higher education teaching staff, the teachers involved in the implementation of the SHP; (f) develop the LP in a substantive and methodological manner in accordance with the current level of knowledge in the field of education, the scientific profession and the practical requirements for graduates.	Štatút Rady pre vnútorný systém kvality Prešovskej univerzity v Prešove *Smernica na vytváranie, úpravu, periodické schvaľovanie, zrušenie študijných programov a podávanie žiadostí o udelenie akreditácie študijným programom na Prešovskej univerzite v Prešove* Smernica o vytváraní a podávaní žiadostí o udelenie akreditácie habilitačného konania a inauguračného konania a zrušení akreditácie habilitačného konania a akreditácie inauguračného konania na Prešovskej univerzite v Prešove

Art. 5 "person providing a profile study subject" of the Directive also defines the qualification requirements and activities of a person providing a profile subject. As far as the qualification requirements are concerned, it should be a teacher in the capacity of professor or docent according to the qualification requirements of Art. 6 par. 2 and 3 of the SAAVŠ accreditation standards – Standards for SP. The main activities of the person providing the profile study subject include: a) supervises the quality of provision of the profile study subject, b) is responsible for the up-to-date information sheet of the profile study subject, c) monitors current trends related to the content of the given profile study subject and ensures the proposal of content innovations in accordance with the procedures for adjusting the SP, d) coordinates the activities of teachers participating in the implementation of a profile study subject in the event that several teachers are needed to provide it.	

SP 2.4. Students, employers, and other stakeholders are involved in the preparation of the proposal of the study programme.

Self-assessment of compliance	*References to evidence*
In the document Directive on the Creation, Modification, Periodic Approval, and Discontinuation of Study Programmes and the Submission of Applications for the Accreditation of Study Programmes at the University of Prešov it is also stated that the proposal to create of the new study program also contained a list of interested parties (Article 12 paragraph 32 of the SAAVŠ accreditation standards – Standards for ŠP) who will participate in its creation, including the identification of their needs and expectations. If it is a proposal of employers as one of the interested parties, an objective link between the content of the new SP and the field of activity of the given employer must be proven, while the employer should be a recognized authority in relation to the new SP. All key stakeholders – representatives of employers, graduates and students – were involved in the preparation of the study program proposal. **Stakeholder representatives:** **Mgr. Kristína Tkáčová**: representative of the employer DEUTSCHE TELEKOM SERVICES EUROPE SLOVAKIA p. r. about. Company address: Legionárska 10, 811 07 Bratislava Office: Moldavská cesta 8/B (BCT2), 040 11 Košice Job position: team leader Mail: Kristina.Tkacova@telekom.com **Mgr. Slavomír Bachura**: expert in practice, court translator and interpreter from/to the Polish language entered in the list of the Ministry of Justice of the Slovak Republic Address: 8. maja 494/20, 089 01 Svidník Mail: bachura.slavomir@gmail.com **Nataliia Tryhub**: student representative, graduate of the 1st degree of the study program Central European Studies at the Faculty of Arts of PU, continuing her studies at the 2nd degree of the mentioned study program (in the academic year 2022/2023 in the 1st year at the 2nd degree) Mail: nataliia.tryhub@smail.unipo.sk **Bc. Dominika Semančíková**: student representative, student of the 2nd cycle of the Central European Studies study program at the Faculty of Arts of PU, in the acad. r. 2022/2023 in the 5th year at the 2nd degree. Mail: dominika.semancikova@smail.unipo.sk Complete documentation for the study program was sent to selected representatives of employers, practitioners, graduates and students of the Central European Studies bachelor's program. At the follow-up meetings held face-to-face or remotely, individual documents were presented in more detail, space was provided for questions and comments. There were no negative comments about the quality of the study program from the interested parties. Everyone expressed a favorable opinion on the study program and, based on a thorough study of the documentation and the meetings held, they prepared a document Report on comments on the study program by an interested party.	Štatút Rady pre vnútorný systém kvality Prešovskej univerzity v Prešove Smernica na vytváranie, úpravu, periodické schvaľovanie, zrušenie študijných programov a podávanie žiadostí o udelenie akreditácie študijným programom na Prešovskej univerzite v Prešove **TU** Výročná správa o činnosti PU za rok 2024 – dostupná TU Výročná správa o činnosti Filozofickej fakulty Prešovskej univerzity v Prešove za rok 2024 - TU

SP 2.5. The study program is assigned to a field of study and the extent of its content matching with the relevant field of study is justified. In the case of study programs in a combination of two fields of study or if they are interdisciplinary studies, the study program is assigned to the respective fields of study and the degree of content matching with the respective fields of study is justified.

Self-assessment of compliance	*References to evidence*
The study program of Central European Studies is assigned to the study field of philology. The study program is in accordance with the description of the study field, as the supporting topics of the core knowledge of the study field in the field of philology are preserved as established by Decree no. 244/2019 Coll.	Vyhláška č. 244/2019 Z. z. – dostupná **TU** Študijné odbory, v ktorých môžu vysoké školy v Slovenskej

The supporting topics of the core knowledge of the field of study in the field of philology are represented in the subjects of the study program as follows: 1. the structure and structure of natural languages, the social status and functioning of languages in interpersonal communication and in wider social, cultural and pragmatic contexts are represented in the subjects Contemporary language A/I – A/III (Polish or Slovak language), Written expression A/I – A/II (Polish or Slovak language), Basics of language communication; 2. synchronic relations and connections between languages and language groups are represented in the subject Basics of language communication, Contemporary language A/I – A/III (Polish or Slovak language); 3. language education and the development of communication-pragmatic competences and skills associated with oral and written expression and with the public activity of graduates are represented in the subjects Lecture exercises A/I – A/IV (Polish or Slovak language), Language communication A/I – A/ II (Polish or Slovak language), Written expression A/I – A/II (Polish or Slovak language), Contemporary language A/I – A/III (Polish or Slovak language); 4. history of literature, theory of literature, literary science and literary methodology are represented in the subjects Central European literature and culture I - V, World literature, Basics of literary communication; 5. cultivation of interpretation skills when working with literary texts and written records from various spheres of communication are represented in the subjects Basics of Literary Communication, Professional Translation I – II (Polish or Slovak language), Artistic Translation I – II (Polish or Slovak language); 6. analysis, interpretation and edition of the texts of literary and cultural-historical works and monuments are represented in the subjects Intercultural Communication, Professional Translation I - II, Artistic Translation I - II, Central European Literatures and Cultures I - V; 7. Knowledge related to translation and interpreting is represented in the subjects Fundamentals of Translation and Interpreting, Professional Translation I – II, Artistic Translation I – II. The stated supporting topics of the core knowledge of the study field are included among the compulsory subjects of the study program (some among the profile subjects). The supporting topics of the knowledge core of the field of study reflect current trends in the field of study and the requirements of social practice.	republike poskytovať vysokoškolské vzdelávanie – dostupné **TU** Odporúčaný študijný plán – dostupný **TU**

SP 2.6. The study programme clearly defines and communicates the level of qualification that students acquire upon their successful completion. The qualification corresponds to the appropriate level of education under the qualifications framework.

Self-assessment of compliance	*References to evidence*
Graduates of bachelor's studies are awarded the academic title bachelor (abbreviated as "Bc."). By completing the bachelor's study program in Central European Studies, graduates will obtain a qualification corresponding to level 6 of education according to the Slovak Qualification Framework (SKKR). This qualification is awarded after successful completion of the 1st stage of higher education in both professionally and academically oriented bachelor study programs. Enables entry into Tier 2 where required. Proof of qualification is a university diploma, a certificate of state examination and an addendum to the diploma. Within the descriptors (i.e. units characterizing expected educational outcomes at the relevant level of the national qualification framework), the outcomes of level 6 are: Knowledge (which the individual has): • cross-sectional knowledge of the field with a focus on application use at a level corresponding to the current state of knowledge, • broad knowledge and understanding of a specialized field, including knowledge of practical contexts and relationships to related disciplines. Skills (which the individual can demonstrate): • knows how to actively acquire information and use it to solve practical tasks in the field, • can solve practical tasks in the field using usual research and development procedures, with a critical assessment of their appropriateness and adequacy. Competencies (by which the individual is distinguished): • able to solve professional tasks and coordinate sub-activities and take responsibility for team results, • can identify and evaluate the ethical, social and other contexts of solved problems, • can independently acquire new knowledge and actively expand their knowledge.	ŠP čl. 23 (bod 22), ŠP čl. 25 (bod 30), ŠP čl. 27 (bod 3) – ŠP dostupný **TU** Opis študijného programu a **profil absolventa** – dostupný **TU**

SP 2.7. The study programme clearly defines a graduate ‘s profile. Within its framework the descriptors define the learning outcomes that are verifiable and appropriate to the institution‘s mission, to the given level of the qualification framework, and to the subject field according to the relevant field of study or a combination of fields of study in which graduates obtain their higher education degree.

Self-assessment of compliance	*References to evidence*
Profile of graduates of the Central European Studies bachelor's study program expressed through descriptors: Graduates of the study program acquire the following knowledge and acquire the following skills and competencies: ***Knowledge:*** 1) Master the essential information, concepts and principles of the chosen linguistic and cultural-historical area, as well as cultural, historical, social and other contexts and peculiarities of the studied language in the Central European context. 2) Has knowledge from individual linguistic disciplines and developed language competence, understood as a summary of knowledge about language, which is a prerequisite for language performance, i.e. j. functional use of language knowledge. 3) He has knowledge of translation theory, he is familiar with translation strategies, procedures and methods, the issue of equivalence, translation solutions and the cultural context of translation. 4) Orients himself in the conceptual apparatus of individual literary disciplines, masters the basic terminology of literary science, literary and cultural history, and literary and cultural comparative studies. He knows and can characterize key personalities and canonical works from the literatures of Central Europe, he can describe and explain the role of literary texts in the cultural contexts of Central Europe, explain the cultural-civilization contexts of selected historical events, he knows the role of language and culture in the formation of modern national communities. ***Skills:*** 1) The graduate can functionally use knowledge about language (so-called language performance) to achieve communication goals in various communication situations, while language competence and language performance together form communication competence, i.e. a complex of knowledge, skills, attitudes and values related to language, based on which we enter into the production processes (writing and speaking) and reception processes (listening and reading) of verbal interaction. After three years of study, the graduate has developed communication competence in the language of specialization (Polish or Slovak language) at level B1, in the second language (German language) at level A2. The acquisition of communicative competence in a foreign language, defined by the Common European Framework of Reference for Languages, contributes to multilingualism, which is one of the eight key competences of the European Framework of Reference. Key competences are needed by individuals for their personal fulfillment and development, employability, social inclusion, successful life in society, for active citizenship, etc. 2) Has developed translation competence corresponding to the target level of communication competence. He can analyze and interpret simple texts as part of professional and artistic translation. He is able to understand the content of the utterance in the source language and transfer the idea of the utterance into the target language, while respecting the set of linguistic norms of both languages, as well as the cultural context of both utterances with the condition of maintaining functionality in the target language. 3) In accordance with the target level of communication competence, he is able to verbalize simple texts linguistically and normatively correctly within the selected styles and genres and at the same time translate them from/to the Polish language or from/to the Slovak language (according to the language of specialization) using modern information and communication technologies when creating, translating and revising texts. Can use text models in the system of culture and in current communication. 4) On the basis of knowledge of specific cultures, the graduate is able to: make comparative use of foreign and native culture, present and explain the relevant differences of given cultures, adequately apply theoretical knowledge in the common practice of intercultural communication, present one's own native culture in sessions of intercultural spiritual traditions of Central Europe, receive literature and culture of the Central European area, to interpret literary and social science texts from this area through the acquired intercultural competence. 5) The graduate orients himself synchronically and diachronically in the area of key literary texts of Central European authors. Can interpret and implement a complex analysis of literary texts as images of cultures and use knowledge from knowledge to typify national cultures. The acquired system of literary concepts and knowledge of the basic stages of the chronological development of Central European literatures and cultures can be used by the graduate in the interpretation and evaluation of literary works.	

6) He is able to independently obtain new information from relevant sources and use it to solve practical tasks. He can critically assess the information obtained and its application, which is led by the comparative basis of his studies, the emphasis on stimulating and shaping critical thinking in the subjects of the study program, together with the confrontation of the academic approach and the opportunity to discuss with people from practice - experts, translators, literary scholars, diplomatic representatives from the Central European area, invited to implement individual profile subjects. He is able to actively expand his knowledge, continue his own professional development, including developing language culture in the language of specialization. Thanks to the extensive possibilities of student mobility, the graduate can also orientate himself in the authentic environment of the Central European campus and can apply the knowledge gained there in his home environment. ***Competencies:*** 1) The graduate is competent to synthesize the knowledge about language and translation acquired within profile subjects. He can use the knowledge when communicating in a foreign language and translating with respect to the standard, cultured and polite expression. He is aware of the differences on individual language levels between his mother tongue (the language of active use) and Polish/Slovak, which he studies as a foreign language, which he functionally uses in the process of oral and written communication. Acquired communicative competence in a foreign language contributes to multilingualism - one of the eight key competences of the European reference framework, which individuals need for their personal fulfillment and development, employability, social inclusion, successful life in society, for active citizenship, etc. 2) The graduate masters the issues of the Central European area from the point of view of literature, cultures, history, society or geopolitical aspect. 3) Acquired competence: to use knowledge and skills in creating current images of ethnic groups and overcoming national stereotypes, to project literary texts into the contexts of national cultures and the creation of national stereotypes, to present the results of studying literature and other sources in practical intercultural communication (culture, tourism, public life) , to join the professional discussion on the presented results. 4) The graduate can maintain contact with current developments in the studied discipline and effectively continue their own professional development.	

SP 2.8. The learning outcomes and qualifications obtained by completing the study programme meet the sector-specific professional expectations for the pursuit of the profession. The study programme indicates the professions for which the acquired qualification is necessary. This is confirmed by the statements of relevant external stakeholders or by the agreement of the legal entity indicated in the description of the relevant field of study, if required by the description, or by a favourable opinion of the relevant ministry for the delivery of the study programme, in case of a state higher education institution, or in case of a qualification for the performance of regulated professions.

Self-assessment of compliance	*References to evidence*
Application of graduates no. of the Central European Studies program: The bachelor's study program Central European Studies prepares students for a career in a domestic and international environment. By completing the bachelor's study program, students will acquire knowledge, skills and competences for application in areas in which not only communication competence in a foreign language is required, but also broader knowledge about individual linguistic and cultural areas within the Central European area. These are areas corresponding to the indicated occupations, e.g.: editorial and publishing, media, translation, state sector, cultural and artistic sphere, foreign trade and entrepreneurship, tourism and tourism, regional cross-border cooperation, junior diplomacy, international and non-governmental organizations. Based on the National System of Qualifications, completion of the study program will enable graduates to perform the following professions within the corresponding level of the Slovak Qualifications Framework (level 6): • publishing editor • text corrector • leading cultural and educational worker • manager of the tourist information center • employee of the tourist information center In the National system of occupations in the fields of "culture, art, TV and publishing"; "self-government", "accommodation and tourism" correspond to the relevant level of the Slovak	Uplatnenie absolventov je uvedené v dokumente Opis študijného programu a profil absolventa – dostupný **TU**

Qualifications Framework (level 6) of the following jobs that a graduate of the Central European Studies study program could perform: • publishing editor • text corrector • cultural agent • specialist for regional and rural development • tourist information center employee - back office In addition to the professions/jobs indicated above, the obtained qualification will enable graduates to perform other professions/jobs, in which they are not only advantaged by their communication competence in Polish/Slovak and German as foreign languages, but also broader knowledge of individual linguistic and cultural areas. within the Central European area, for example: • professional administrative assistant (at an embassy or consulate, in institutions mediating cultural and literary exchange, in multinational companies) • lecturer in the museum and gallery • regional guide After completing the study program, graduates will have the necessary knowledge and practical skills needed to: • practical use of language knowledge in intercultural communication in the areas of international business and cultural cooperation • routine and professional communication in the areas of international and cross-border cooperation, social organizations and institutions with international participation • solving basic questions and problems of intercultural communication when designing international cooperation in the fields of cultural and business cooperation	

SP 2.9. The professional content, structure, and sequence of the profile courses and other educational activities of the study programme and the conditions for successful completion of the study enable the learning outcomes specified in the graduate profile to be achieved and ensure the access to the latest knowledge, skills, and competences, including *transferable competencies* that affect their personal development and that can be used in their future careers and life as active citizens in democratic societies. In case of professionally oriented bachelor's degree programmes, the content of the study programme is designed to enable the achievement of the employers´ expected learning outcomes with an emphasis on the development of practical professional skills in the given sector of the economy or social practice.

Self-assessment of compliance	*References to evidence*
The study program is compiled in such a way that the content, structure and sequence of profile study subjects and other educational activities of the study program enable the achievement of educational outcomes in accordance with the profile of the graduate, which was created based on the requirements of practice, the experience of educators and based on the suggestions of interested parties. The target knowledge, skills and competences, defined in the graduate profile, are based on partial knowledge, skills and competences, defined in the individual information sheets of the profile subjects, and other supporting topics of the knowledge core of the field of study. A mandatory part of all information sheets for the subjects of the new study program is the specification of knowledge, skills and competences that the student will acquire by completing the subject.	Odporúčaný študijný plán – dostupný **TU** Informačné listy predmetov – dostupné **TU** Profil absolventa – dostupný **TU**

SP 2.10. The study programme has a standard length of study, a specified workload for each study subject expressed in ECTS credits, and hours of face to face teaching, except where the nature of the educational activity does not require it. The standard length of study, workload, and hours of contact instruction allow learning outcomes to be achieved and they correspond to the form of the study programme.

Self-assessment of compliance	*References to evidence*
Pursuant to Act no. 131/2002 Coll. on universities and on the amendment of certain laws (§ 52), the bachelor's study program as a first-degree study program focuses on acquiring theoretical knowledge and practical knowledge based on the current state of science or art. Graduates of the bachelor's study program will receive a first-level university education. The standard length of study, including professional practice, for a full-time bachelor's study program is three academic years; the number of credits, the achievement of which is a condition for proper graduation, is 180 credits. In accordance with the law, the presented bachelor's study program is designed for a standard length of study - 3 years in full-time study; the standard study load of 60 credits per academic year is observed and the total number of credits for the entire study is 180 credits. Pursuant to Rector's Measure no. 10/2021 for the harmonization of study programs, according to the recommended study plan, the student completes classes in the range of 18-24 hours per week (point 3.). Pursuant to the Study Regulations of the PU in Presov (Article 2), the recommended study plan defines the list of compulsory and optional subjects and the recommended range of	Študijný poriadok Prešovskej univerzity v Prešove (čl. 2 a 11) – dostupný **TU** Odporúčaný študijný plán – dostupný **TU** Opatrenie rektora – dostupné **TU**

optional subjects, their credit and hourly allowance and the recommended semesters for their implementation. These requirements are complied with in the study plan of the presented SP Central European Studies.	

SP 2.11. In the case of a professionally oriented bachelor's degree programme, their content includes the compulsory professional practice of students in a contracted organization for a total of at least one semester. The practice is designed to develop practical professional skills. It enables students to undertake activities through which they acquire the work procedures typical for the relevant level of qualification and the relevant field of study. It allows students to participate in professional processes, projects and through specific tasks acquire, knowledge, skills, and competencies relevant for the respective professions. The professional practice may be carried out as continuous or divided into several shorter periods, depending on the needs of the relevant study programme and the conditions of the cooperating organization in which the professional practice takes place.

Self-assessment of compliance	*References to evidence*
In relation to the Central European Studies program, which is academically oriented, it is not relevant.	

SP 2.12. The study programme has a clearly defined level and nature of research/artistic/other activities required for the successful completion of studies, especially concerning the final thesis.

Self-assessment of compliance	*References to evidence*
The university has developed a comprehensive system of processes ensuring the preparation and organization of final theses at all levels of study. The basic document is the Directive on the requirements of final theses, their bibliographic registration, control of originality, storage and access, which specifies the general provisions, basic terms, characteristics and formal arrangement of final theses, ethics and technique of citation and bibliographic references, structure of the work, submission, control of originality and disclosure, the scope of the university, its components and the scope of the author of the final thesis, information on the Central Register of final theses and the scope of the ministry and the university, final provisions. The directive stipulates that the bachelor's thesis verifies mastery of the basics of theory and professional terminology, basic standard scientific methods and the level of knowledge, skills and knowledge that the student acquired during his studies. It demonstrates the ability of independent professional work from a content and formal point of view. It can have elements of originality, summarization and compilation. The Directive further states that each final thesis must be original, created by the author in compliance with the rules of working with information sources, must not be plagiarized and must not infringe the copyright of other authors (which establishes the rules for observing academic ethics). Specific procedures for the definition of final theses in bachelor's and master's degrees, their processing, defense and evaluation are listed in the PU Study Regulations. During their studies, students are continuously guided to respect the principles and rules applicable to the writing of final theses (including correct citation and citing of bibliographic sources, respecting ethical principles) necessary knowledge and skills that can be used when writing the final thesis.	Smernica PU o náležitostiach záverečných prác, ich bibliografickej registrácii, kontrole originality, uchovávaní a sprístupňovaní – dostupná **TU** Informačný list predmetu Seminár k bakalárskej práci dostupný v balíčku Informačné listy predmetov – dostupné **TU**

II. Self-assessment of Standard 3 – Approval of the study programme

SP 3.1. The study programme is approved by the formalized processes of the internal system. The study programme assessment and its approval, involving students, employers, and other stakeholders, is guaranteed to be independent, unbiased, objective, professionally based, transparent, and fair. The persons assessing and approving the study programme are guaranteed to be different from the persons preparing the study programme proposal.

Self-assessment of compliance	*References to evidence*
The university document Directive on the Creation, Modification, Periodic Approval, and Discontinuation of Study Programmes and the Submission of Applications for the Accreditation of Study Programmes at the University of Prešov also defines the obligation that the proposal for the creation of a new of the study program also contained a list of interested parties (Article 12, paragraph 32 of the SAAVŠ accreditation standards – Standards for ŠP), which will participate in its creation, including the identification of their needs and expectations. If it is a proposal of employers as one of the interested parties, an objective link between the content of the new SP and the field of activity of the given employer must be proven, while the employer should be a recognized authority in relation to the new SP. Art. 12 Approval of the application for adjustment of the SP in the Council for Faculty Quality: 1. Requests for modification of the SP referred to in Art. 11 par. 1 letter a) to f) of this directive is approved by the Quality Council of the relevant faculty. 2. In the case of a combined SP, the request for modification of the combined SP is approved by the Quality Council of the faculty at which the given approval, common teaching or translation basis is carried out. 3. In the process of approving the application for modification of the SP, the participation of interested parties must be ensured, who express their consent to participate in its modification to the SP guarantor in a written opinion.	Smernica na vytváranie, úpravu, periodické schvaľovanie, zrušenie študijných programov a podávanie žiadostí o udelenie akreditácie študijným programom na Prešovskej univerzite v Prešove **TU** Štatút rady pre kvalitu Filozofickej fakulty Prešovskej univerzity v Prešove

4. The SP guarantor is obliged to update the SP description, publish it on the PU website and ensure that the information sheets in the PU academic information system are updated. Art. 13 Approval of the application for adjustment of the SP in the Council for VSK 1. Requests for modification of the SP referred to in Art. 11 par. 1 letter c), e) and g) of this directive are discussed and approved by the VSK Council on the proposal of the Quality Council of the relevant faculty. 2. The participation of interested parties is identical to Art. 12 par. 3 of this directive. 3. The chairman of the Council for the VSK submits a request for modification of the SP to the president of the SŠO to which the SP is unionally competent. 4. In the case of a request for modification of the SP in a combination of two first-level SPs or SPs conducted as interdisciplinary studies, the chairman of the Council for VSK will submit the processed request to the presidents of SŠOs who are departmentally competent for the SPs in question. 5. The chairman of the SŠO will send the submitted request for modification of the SP to the members of the SŠO and call a meeting at which the request is voted on. Voting is governed by the statute of the Council for VSK and the result of the vote will be announced by the chairman of the relevant SŠO to the chairman of the Council for VSK. 6. In case of elimination of deficiencies in the submitted application even before its approval at the SŠO meeting, the chairman of the SŠO will send a statement justifying the deficiencies to the secretary of the Council for VSK. The secretary will then forward them to the chairman of the Quality Council of the faculty that submitted the request. 7. The secretary of the Council for VSK, or a person authorized by him, will send the minutes of the vote of the Council for VSK to the chairman of the Quality Council of the faculty that submitted the request.	

III. Self-assessment of Standard 4 – Student-centred learning, teaching, and assessment

SP 4.1. The rules, forms, and methods of teaching, learning, and students' assessment within the study programme enable the achievement of learning outcomes while respecting the diversity of students and their needs.

Self-assessment of compliance	*References to evidence*
When choosing forms and methods of teaching and evaluating study results, teachers reflect the diversity and individual needs of students. Support in relation to the individual needs of students is provided together with the Department for Education and Doctoral Studies, as well as study advisors (tutors) for a specific study program. They are in accordance with Art. 19 of the Study Regulations of the PU in Presov is particularly helpful in drawing up study plans, clarifying the principles of credit studies, interpreting the study regulations and other regulations and in solving various practical problems related to studies. They maintain contact with the students and continuously provide them with the necessary information about the progress of their studies. In the case of students with specific needs, they proceed in accordance with the recommendations of the Methodological Guide for students with specific needs, as well as the specific recommendations of the faculty coordinator for working with students with specific needs. Students are informed about the possibility to apply for the status of a student with specific needs at the beginning of their studies, as well as through the website of the university and the faculty. University document Methodological guide for students with specific needs in Art. 7 Rights and responsibilities of a student with specific needs specifies the rights of a student with specific needs, which include e.g. the right to: a) use of specific educational resources, b) individual educational approaches, c) special conditions for the performance of study duties without reducing the requirements for academic performance, d) individual approach of university teachers. FoA PU in Presov also takes into account the specific needs of students in such a way that, in demonstrable cases, the teacher of the subject can enter into an agreement with the student on substitute performance of duties no later than 2 weeks after the start of classes in the relevant semester. The agreement defines the scope of the fulfillment of study obligations and can be concluded if it concerns: a) a long-term patient, or hospitalized (based on the confirmation of the attending physician), b) a student sent by the faculty to another faculty or university in Slovakia or abroad, c) an active (professional) athlete, d) a student in a very unfavorable family or social situation, e) a student studying at two universities, f) a student from another faculty or another university for whom the subject was not recognized, but based on the teacher's decision, he can complete the subject partially, h) for reasons worthy of special attention.	Metodický sprievodca pre študentov so špecifickými potrebami – dostupný **TU** Informačné listy predmetov – dostupné **TU** Študijný poriadok PU v Prešove – dostupný **TU** FF PU – sekcia Vzdelávanie –podsekcia Študijní poradcovia (tútori) – dostupné **TU** FF PU – sekcia Vzdelávanie –podsekcia Tlačivá a dokumenty – dostupné **TU**

SP 4.2. There is a flexibility in learning paths and in the achievement of learning outcomes. The study programme allows adequate education outside the university in domestic and foreign institutions, particularly through a mobility support. The results of this education are recognized by the institution.

Self-assessment of compliance	*References to evidence*
As part of the study, students will thoroughly familiarize themselves with profile subjects such as Contemporary Language A/I – A/III (Polish or Slovak language), Professional Translation I – II (Polish or Slovak language), Artistic Translation I – II (Polish or Slovak language), Central European literatures and cultures I – V, Intercultural communication. Teaching is provided by a team of professionally qualified and experienced teachers. The flexibility of learning trajectories and autonomy in achieving educational goals/outcomes is ensured by the possibility of choosing one's own pace of study so that, overall, within the framework of compulsory and compulsory optional subjects, the student receives a sufficient number of credits (180 for the entire course). The offer of compulsory optional subjects as well as optional subjects (offered within the whole university offer) allows students to choose their own path in studies and achieving educational outcomes. The rules for enrolling in elective subjects are defined by the Study Regulations of the University of Presov in Presov (Article 13) as follows: the student enrolls in elective subjects so that the sum of their credit allowance is a maximum of 5% of the total number of credits (max. 9 credits in the first degree). Elective subjects completed, or recognized above the number of 5% are not included in the number of credits required for proper graduation. All completed subjects are listed in the addendum to the diploma. The study program enables appropriate education outside the university in domestic and foreign institutions. Pursuant to the Academic Regulations of the PU (Article 15, points 6 and 7), a student of the faculty has the right to complete part of his studies at another university in the Slovak Republic or abroad. According to the type of mobility, the dean/rector grants approval for the study and its duration, or vice-rector for external relations and is a matter of a tripartite contract between the student, the sending faculty and the receiving faculty. Upon the student's return, the faculty recognizes part of the study in accordance with the contract, with the European standard and the European Credit Transfer System. If the student completed a part of his studies at a university that does not have a compatible credit system implemented, the recognition of credits will be assessed by the guarantor of the study program and the credits will be awarded by the faculty ECTS coordinator. The student is obliged to sign the Credit Transfer Agreement with the responsible workplace and the relevant vice-dean before leaving for mobility at the sending faculty. The conditions for the recognition of a study or part of a study and the rules for the recognition of subjects and credits are defined by the Study Regulations of the PU in Presov (Article 20): 1. A student may apply for recognition of subjects and credits completed in a different or identical study program no later than seven days after enrollment in the relevant academic year. 2. A student can only apply for the recognition of the subject that he has already successfully completed in previous academic years and obtained the appropriate number of credits for it, and in the case that no more than five years have passed since his completion. 3. The student submits the application for recognition of the subject and granting of credits for the relevant subject to the Department of Education. 4. To the application for recognition of the subject and granting of credits for the relevant subject, the student is obliged to attach a document on the completion of the exam (extract) and an information sheet, or syllabi of the relevant subject. 5. The dean's decision is preceded by an assessment of the information sheet by the guarantor of the study program for education. 6. Only a subject can be recognized, in which the minimum content is 60% identical to a subject from the current study program. The recognition of a subject that has already been completed once in a previous study is the responsibility of the guarantor of the study program for education. 7. It is possible to recognize a subject completed in another study program and to recognize the corresponding number of credits for it, if the conditions stated in the previous points are met, if the student studies in only one study program in the part of the academic year in which he requests recognition of the subject and credits. Subjects from concurrent studies are not recognized. 8. Recognize the subject and grant credits for the subject that the student completed in the previous period by studying in the study program that was duly completed, i.e. j. he was awarded the relevant academic title, it is not possible. 9. The number of credits can be recognized within the range of the number of credits determined by the current study program. The stated rule for recognizing the number of credits applies to all subjects (compulsory, compulsory optional and optional). 10. Recognition of state exam subjects is not possible. In Rector's Measure 8/2014 Procedure for implementing outgoing student mobility within the Erasmus+ program (chapter 5.2), the recognition of results abroad section lists the rules for recognizing results abroad: a) Upon return, the student immediately contacts the faculty ECTS coordinator and hands him a copy of the Study Agreement and Transcript of records.	OŠP s podielom P a PV predmetov dostupný **TU** ŠP čl. 15 (body 6-7), 20 – ŠP dostupný **TU** ECHE 2021-2027 - **TU** Opatrenie rektora č. 30/2022 Postup realizácie krátkodobých doktorandských stáží v rámci programu ERASMUS+ Opatrenie rektora č. 24/2022 Postup realizácie odchádzajúcich absolventských stáží v rámci programu ERASMUS+ Opatrenie rektora č. 23/2022 Postup realizácie odchádzajúcich študentských stáží v rámci programu ERASMUS+ Opatrenie rektora č. 22/2022 Postup realizácie odchádzajúcich študentských mobilít v rámci programu ERASMUS+

b) On the basis of the Study Agreement and the Transcript of records, the ECTS coordinator will ensure that the results are recorded in the MAIS system. c) To the student who submitted the documentation to the Department of External Relations of the Rectorate of Presov University in Presov (ÚVV RPU) the ÚVV RPU will issue a Certificate of Participation in Mobility. d) ÚVV RPU reports information about the exact date of the student's mobility to the authorized person at the faculty. e) The authorized worker at the faculty records the information about the end of the mobility in MAIS. Rector's measure 9/2014 The procedure for the implementation of outgoing student internships within the Erasmus+ program (chapter 5.2), the rules for the recognition of results abroad are defined as follows: a) Upon return, the student immediately contacts the faculty ECTS coordinator and gives him a copy of the Europass - Mobility document and a copy of the Internship Agreement. b) On the basis of Europass - Mobility, the faculty ECTS coordinator will ensure that the completion of the internship is recorded in the MAIS system. c) The student submits the necessary documents to the ÚVV RPU and fills out the questionnaire in the Mobility Tool. d) ÚVV RPU will issue a Certificate of Completion of Internship and send it to the relevant faculty, which will archive it in the student's folder. e) ÚVV RPU informs authorized faculty employees about the exact date of the internship, who register this information in MAIS. ÚVV RPU, after checking that the conditions have been met, will ensure that the second installment of the grant is sent to the student's account.	

SP 4.3. The variety of forms and methods used in teaching, learning and assessing of learning outcomes stimulates students to take an active role in the process of learning and developing their academic careers. In higher education institutions, students are adequately, and in relation to the learning outcomes and level of the qualification framework of the study programme, involved in research/artistic/other activities.

Self-assessment of compliance	*References to evidence*
Teachers choose from a wide variety of forms and methods of teaching according to the nature and nature of the subject and taking into account the needs of students. In the long term, student-centered education, independent creative work of students and acceptance of the active role of the student in the learning process are preferred. Teaching is based on linking theoretical knowledge and practical skills. The combination of knowledge-based tasks and practical assignments will allow students to improve their expertise and develop practical skills and competencies. Teachers in individual subjects will use the whole range of methods and forms of teaching - in addition to classic methods (such as interpretation, narration, etc.), the emphasis will be on the use of activating teaching methods (e.g. dialogic methods, methods of group teaching and cooperative learning, project-based methods, methods developing critical thinking, etc.) with the aim of awakening, or strengthen students' interest in the topics covered, increase student activity, enable students to apply and develop knowledge, skills, and key competencies (e.g. creativity, independence, responsibility, flexibility, critical thinking). Students will be included in lesson planning and encouraged for team building, mutual teaching and creativity. The following activities support the achievement of learning goals: lectures, seminars, discussions, group work, consultations, etc. The University has a long-established "Casopis Na Pulze", in which students can publish their opinions, observations, experiences, and activities. FF PU in Presov has been organizing the Student Science and Art Conference (ŠVUK) for a long time. Several dozen students participate in the event every year, presenting the results of their scientific and professional research, or of your artwork in the appropriate section depending on your study program or the focus of your contribution. The commissions in the individual sections are made up of scientific-pedagogical staff of the relevant institutes of FF PU, who provide students with feedback contributing to their individual scientific, professional or artistic formation. Several study programs allow you to receive credits for active participation at ŠVUK. A peer-reviewed collection of contributions is published from individual years, which is available in electronic form in the Digital Library section of the website of the PU University Library in Presov. By actively participating in a faculty event, students can already during their university studies gain not only the experience of presenting the results of their creative activity at a professional event, but also, in the case of publication, a valuable output with which they can later declare their activity and competences within the framework of further studies, or when applying for a job.	Informačné listy predmetov – dostupné **TU** Študentská vedecká a umelecká konferencia (ŠVUK) – dostupná TU Digitálna knižnica Univerzitnej knižnice PU v Prešove – zborníky zo Študentskej vedeckej a umeleckej konferencie – dostupné TU

SP 4.4. Within the study programme a sense of autonomy, independence, and self-evaluation is reinforced, while providing adequate guidance and support by teachers based on mutual respect.

Self-assessment of compliance	*References to evidence*
Teachers stimulate and support students to take an active and autonomous approach to their studies by providing them with basic information about studying and interpretation of the curriculum, and continuously helping them navigate the academic sphere and the way of higher education. The teaching methods used are aimed not only at mastering the content of the SP and its individual subjects, but also at strengthening independence in the organization of studies and solving specific tasks, cooperation in the study group, critical thinking about the problems of theory and practice in the relevant field of knowledge and related areas, self-reflexivity and self-evaluation skills. Support from teachers is, among other things, also implemented in the form of individual or group consultations. Students profile themselves more clearly by choosing and processing the topics of their final theses, during which they are encouraged to work independently and original processing of the chosen problem. The sense for the development of independent and individual work, as well as the cultivation of the student's own self-evaluation at the 1st level of study, will be supported mainly by the supervisor, but also indirectly by the teachers of individual subjects. Students are allowed to provide feedback in various forms during their studies. Every time after the end of the semester, the evaluation of completed subjects is made available to them through an anonymous questionnaire in the student interface of the Modular Academic Information System (MAIS). The subjective feedback questionnaire provides an opportunity to take a position on 20 statements using a five-element scale: 1 – very high level of agreement (very high level of quality), 2 – high level of agreement (high level of quality), 3 – medium level of agreement (medium level of quality), 4 – low level of agreement (low level of quality), 5 – very low level of agreement (very low level of quality). The evaluation criteria are based on e.g. for determining the professional competence of teachers, the ability of comprehensible and targeted interpretation, the use of practical examples or information and communication technologies when demonstrating a problem, encouraging student participation, creating a positive study atmosphere and taking into account the needs of students or the willingness to give advice in consultations. The university responded to the pandemic situation by adding special criteria, the purpose of which is to evaluate the quality of distance education. In addition to standardized scaled questions, the subject questionnaire offers the possibility to provide a verbal evaluation of the subject. After the survey is closed, its results are available to the teachers of the relevant subjects and the heads of workplaces. In the MAIS system, students have the opportunity to anonymously evaluate the study program as a whole. In this case, too, both scaling and an open question with the option of verbal evaluation are used. The questions focus on the interest, difficulty or logic of the composition of the SP, on the compatibility of compulsory elective subjects with profiling and elective subjects with the interests of students, but also on the material and technical provision, scope and adequacy of the book collection of the University Library of PU in Presov, satisfaction with the functioning of study services department or with the help of a study advisor, as well as with the timetable and the academic information system. The evaluation is accessible to workplace managers, who can use it to improve the quality of the SP. Due to the natural limitations of scaling as an evaluation method, as well as due to the uniqueness of study programs, several teachers or heads of workplaces (institutes, departments) also use their own forms of feedback to enable students to express themselves more freely about the quality of individual aspects of the study. It goes, for example o own questionnaires distributed at the end of the semester, which take into account the uniqueness of the study program and its subjects. Feedback is also implemented continuously in the form of regular consultations, the dates of which are always published at the beginning of the semester on the website of the institute or department, as well as in the form of group or individual interviews with students and graduates. The suggestions are continuously summarized, evaluated and, if necessary, consulted with the relevant staff (head of the department, institute, faculty or university) by teachers and heads of workplaces and taken into account in the functioning of the relevant components of the study program.	

SP 4.5. The study programme is delivered in a way that reinforces the internal motivation of students to continuously improve leading to the observance of principles of the academic ethics or professional ethics in the case of a professionally oriented bachelor's degree programme.

Self-assessment of compliance	*References to evidence*
Teachers are led to permanently strengthen the internal motivation of students to improve themselves. Students are initially introduced to the principles of academic ethics during the Introduction to studies at the beginning of the 1st year of study, and by teachers permanently during the entire educational process and in the final years during consultations for final theses. The basic principles of academic ethics are part of the document Code of Ethics of PU in Presov – Scientific integrity and ethics. The Code of Ethics establishes basic ethical principles and requirements for the behavior of members of the academic community and other employees of the university regarding their academic and professional activities, especially educational, scientific-research, development, artistic and other activities creative activity, as well as management and support activities. Every member of the academic community of the university within the implementation of the educational activity except general principles of ethical behavior: a) respects and adheres to this code of ethics, study regulations and other internal regulations the university, including the internal regulations of the faculties and other parts of the university, b) is tolerant and honest towards members of the academic community and other employees of the university, loyal, tactful and behaves in such a way that mutual relations are not disturbed created to maintain an academically correct atmosphere, c) freely expresses own professional opinions that do not limit human dignity, respect, the principles of humanism, freedom and democracy, d) does not use the services of writing professional, scientific and final theses to order (so-called academic ghostwriting) does not in any other way violate ethics in the creation of these works, e) does not disparage the results of the work of members of the academic community, f) adheres to the predetermined rules intended for the organization of teaching, g) does not come to classes or work under the influence of alcohol or other intoxicating substances, while bearing full responsibility for all consequences of possible inappropriate behavior. A member of the academic community of the university - a student within the implementation of educational activities except general principles of ethical behavior: a) during any form of verification of study knowledge and skills, he does not cheat or take advantage unfair practices and works only with study aids and materials approved by the examiner, b) comes prepared for teaching and assessment according to the requirements listed in the information sheet of the subject, which were established at the beginning of the semester, and according to the requirements teacher, c) does not disrupt the course of teaching or assessment by arriving late or early leaving, disturbing the teacher and other students with activities that are not direct associated with teaching d) uses information and communication tools, available computer during classes technique and other means of recording images or sound only with the permission of the teacher and for teaching needs, e) does not convey teaching and other resources and materials intended for his study to third parties and teams respects that it is the know-how of the workplace or the teacher.	Etický kódex PU v Prešove. Vedecká integrita a etika. dostupný **TU** Informačné listy predmetov – dostupné **TU** Profil absolventa – dostupný **TU**

SP 4.6. The study programme has prescribed rules, criteria, and methods for the assessment of learning outcomes in the study programme that are available to the public in advance. The assessment results must be recorded, documented, and archived.

Self-assessment of compliance	*References to evidence*
The verification of educational outcomes and the evaluation of students is carried out in accordance with the PU Study Regulations (Article 16), which states: "The evaluation of the student's study results within the study subject is carried out: (a) continuous evaluation (ph. with classification); (b) examination for the given period of study (with classification); (c) by graduating - graduated (abs. without classification). The dates of interim checks are determined by the teacher in agreement with the students in the first week of the semester. Completion of the subject is evaluated. The assessment expresses the quality of the acquisition of knowledge or skills in accordance with the learning outcomes of the subject listed in the subject information sheet." evaluation and completion of study of the subject. The evaluation of the student's study results within the study of the subject is carried out according to the classification scale, which consists of six classification levels: A – excellent (excellent results: numerical value 1); B – very good (above average results: 1.5); C – good (average results: 2) D – satisfactory (acceptable results: 2.5); E – sufficient (results meet the minimum criteria: 3);	Študijný poriadok čl. 16-17 - ŠP dostupný **TU**

FX - insufficient (additional work required: 4). The success criteria (percentage expression of the results in the evaluation of the subject) are as follows for the classification levels: A: 100.00 - 90.00% B: 89.99 - 80.00% C: 79.99 - 70.00% D: 69.99 - 60.00% E: 59.99-50.00% FX: 49.99% and less The classification scale and success criteria for the classification levels are determined by the PU Study Regulations. Assessment results are recorded in MAIS; in print form, they are archived in the form of reports that are generated at the end of the exam period and kept at the education department. After the end of the examination period, the teacher is obliged to hand over to the head of the workplace a printed and signed record of the final assessment, which the head of the workplace after checking and summarizing the report will hand over to the study department (PU Study Regulations, Article 16, Point 13).	

SP 4.7. Assessment methods and criteria are known in advance and accessible to students, they are included in the different parts/subjects/modules of the programme, and they are suitable for a fair, consistent, transparent verification of acquired knowledge, skills, and competencies.

Self-assessment of compliance	*References to evidence*
The objectives, content orientation and methods of evaluation of individual study subjects are detailed in the information sheets of the subjects. Course evaluation is possible either in the form of interim evaluation, final or combined evaluation, or by completing the course with the result "passed". The evaluation criteria are also contained in the individual subject information sheets. The most common methods of continuous assessment include: knowledge test, seminar work, educational project, report, individual or group presentation at a seminar. The teacher is obliged to record the evaluation of the subjects, earned credits and fulfillment of the conditions for completing the subjects in MAIS within three working days at the latest. The student is obliged to check the correctness of the recorded results, earned credits and fulfilled conditions for completing subjects at MAIS no later than three working days after the end of the relevant semester. In case of detected irregularities, the student will contact the teacher (PU Study Regulations, Article 16, Point 13). For students with specific needs, FF PU teachers choose adequate forms and methods of teaching and evaluation of study results and proceed in accordance with the recommendations of the Methodical Guide for students with specific needs, as well as the recommendations of the faculty coordinator for working with students with specific needs. Students are informed about this possibility at the beginning of their studies, or also in individual subject information sheets. The status of a student with specific needs makes it possible to verify the acquired knowledge in a different than standard way in the given subject (if necessary, based on an external professional opinion, it is possible to provide the student with alternative assessment methods, longer time for preparation, use of aids, etc.). The university document Methodological guide for students with specific needs (Article 7) specifies the rights of a student with specific needs, which include the right to: a) use of specific educational resources; b) individual educational approaches; c) special conditions for the performance of study duties without reducing the requirements for study performance; d) individual approach of university teachers.	Informačné listy predmetov – dostupné **TU** Študijný poriadok Prešovskej univerzity v Prešove (čl. 16), 17 – dostupný **TU** Metodický sprievodca pre študentov so špecifickými potrebami – dostupný **TU**

SP 4.8. The assessment provides students with a reliable feedback on the degree of fulfilment of learning outcomes, where appropriate with advice on learning progression.

Self-assessment of compliance	*References to evidence*
Student evaluation is the most used form of feedback. In case of disagreement with the evaluation or for other reasons, the student may request to take the exam in front of the committee (Article 16, Item 21 of the Study Regulations of the Presov University in Presov). During consultation hours with teachers, students have the opportunity to continuously verify their current degree of fulfillment of educational outcomes and, based on the identified status, work together with the teacher (or study advisor) on correction. At the Faculty of Arts, a network of tutors for full-time studies has been created, who are responsible for consulting. A tutor is designated for each study program, who performs advisory activities. The coordinator for students with specific needs has a special function.	Študijný poriadok Prešovskej univerzity v Prešove (čl. 16) – dostupný **TU** Zoznam túrorov – dostupný **TU**

SP 4.9. If circumstances allow, the assessment of students in the study programme is carried out by several teachers.

Self-assessment of compliance	*References to evidence*
Students are guaranteed the possibility of commission examination; in the Study Regulations of the PU in Presov it is stated: "If the student requests it, the Vice-Dean/Vice-Rector for Education may, in justified cases, allow the exam to be taken on a make-up date before a committee appointed by the Dean/Rector." It is possible to apply for a commission exam at the study department of the faculty no later than five working days after the regular date or the first rescheduled date of the exam." The effort to ensure the maximum objectivity of student evaluations on state exams is also reflected in the composition of the state commissions, which are at least four members.	Možnosť komisionálneho preskúšania garantovaná ŠP čl. 16 bod 20 - ŠP dostupný **TU** Študijný poriadok Prešovskej univerzity v Prešove (čl. 16, bod 20) - dostupný **TU**

SP 4.10. Students can appeal against their assessment results; a fair handling of the appeal is guaranteed.

Self-assessment of compliance	*References to evidence*
In order to ensure maximum objectivity and fairness, students are allowed to view the test and consult with teachers regarding the assessment. These matters are dealt with during the teachers' consultation hours. Students are guaranteed the possibility of commission examination; in the Study Regulations of the PU in Presov it is stated: "If the student requests it, the Vice-Dean/Vice-Rector for Education may, in justified cases, allow the exam to be taken on a make-up date before a committee appointed by the Dean/Rector." It is possible to apply for a commission exam at the study department of the faculty no later than five working days after the regular date or the first rescheduled date of the exam."	ŠP čl. 16 (bod 21) – ŠP dostupný **TU** Študijný poriadok Prešovskej univerzity v Prešove (čl. 16, bod 20) – dostupný **TU**

IV. Self-assessment of Standard 5 – Student admission, progression, recognition, and certification

SP 5.1. The study programme is delivered by pre-defined and easily accessible rules of study at all stages of the study cycle, e.g. student admission, progression and assessment, recognition of education, certification, awarding of a diploma, and other evidence of formal qualifications. The specificities arising from the specific needs of students are taken into account.

Self-assessment of compliance	*References to evidence*
All processes and procedures related to the admission procedure are defined by the Study Regulations of the PU in Presov, specifically: • Basic conditions for admission to study (Article 3), • Additional conditions for admission to study (Article 4), • Publication of the conditions of admission to study (Article 5), • Admission procedure (Art. 6), • Decision on admission to study (Art. 7), • Review of the decision (Art. 8). The procedure for admission to university studies at all three levels of study is determined by Rector's Measure no. 5/2021 Admission procedure. With regard to students with special needs, all processes from the admission procedure, through education to graduation, are carried out in accordance with the Methodological Guide for students with special needs. The organization of educational activity, which includes the publication of information sheets, the course of teaching, participation in teaching and completion of a part of studies at another university, is contained in the Study Regulations of the PU in Presov (No. 15). The rules related to the evaluation of study results and the organization of all degrees and forms of higher education are established by the Study Regulations of the PU in Presov - art. 16 Study control and assessment of study results and Art. 17 Credits, their collection and transfer. The criteria and rules for student evaluation are also contained in Rector's Measure no. 21/2014, which, among other things, states: "Student evaluation is carried out in such a way as to allow measuring the educational results achieved according to the specifics of the subject and the study program." The correctness and procedures of student evaluation are checked by the teacher, the subject in charge, the guarantor of the study program, the head of the department and the relevant vice-dean; from an administrative point of view, the study department of the faculty, or PU components. The PU and its components undertake to ensure, within the framework of the education quality system, a fair and objective measurement and evaluation of the achieved educational results with regard to the	Študijný poriadok čl. 3-8, čl. 28 hodnotenie - ŠP čl. 16-17, čl. 23, 30, 38; Uznanie - ŠP čl.15 (bod 6-7), 20 doklady - ŠP čl.24, ods. 3 titul - ŠP čl. 23 (body 22-23), čl.39 (bod4) Opatrenie rektora č. 5/2021 Prijímacie konanie – dostupné **TU** Možnosti štúdia FF PU – dostupné **TU** Metodický sprievodca pre študentov so špecifickými potrebami – dostupný **TU**

expected knowledge, skills/abilities and competences of the student according to the profile of the graduate, study program and subjects. The rules, procedures and processes related to the recognition of subjects and credits completed in a different or identical study program are contained in Art. 20 of the Study Regulations of the PU in Presov. The details of the bachelor's thesis and the processes related to the submission, registration, assessment, defense, control of the originality of final theses are discussed in art. 23 of the Study Regulations of the PU in Presov. Evidence of completion of studies in the study program are: a) university diploma; b) state examination certificate; c) addendum to the diploma (Study Regulations of PU in Presov, Article 24, Point 3). Diplomas are usually awarded in the form of a graduation ceremony. Graduates of bachelor's studies are awarded the academic title bachelor (abbreviated as "Bc."). The university ensures the issuance of a university diploma only in a combination of the state language and the English language (Study Regulation PU in Presov, art. 23, point 22 and 23). Rector's measure no. 5/2021 Admission Procedure sets out the procedure for the admission procedure for university studies at all three levels of study and applies to all PU components (faculties and institutes) that carry out the admission procedure. Faculties have the right, if necessary, to specify their own conditions for individual points of the rector's measure. All information about the admission procedure is published on the website of the faculty in the section *Applicants - Study options.*	

SP 5.2. The study programme specifies the requirements for applicants and the selection process, the requirements correspond to the level of the qualification framework. The admission procedure is reliable, fair, and transparent. The criteria and requirements for applicants are published in advance and easily accessible. The admission procedure is inclusive and ensures equal opportunities for every applicant demonstrating feasibility for completion. The selection process of applicants is based on appropriate methods of assessing their eligibility for the study.

Self-assessment of compliance	*References to evidence*
The procedure for admission to university studies at all three levels of study is determined by Rector's Measure no. 5/2021 Admission procedure. With regard to students with special needs, all processes from the admission procedure, through education to graduation, are carried out in accordance with the Methodological Guide for students with special needs. All information about the admission procedure is published on the website of the faculty in the section Applicants - Study options. The basic condition for admission to study is obtaining a complete secondary education or a complete secondary professional education, including the matriculation exam. In the Central European Studies program, secondary school results with an emphasis on the Slovak language subject are evaluated, and in the case of foreign applicants, secondary school results with an emphasis on the mother or state language. Extracurricular activities in the field of humanitarian activities (language schools, Olympics, etc.) are also taken into account. Applicants for studies in the Central European Studies program are mainly expected to have an active interest and fondness for studying foreign languages, a relationship with the Polish or Slovak language and culture, communicative skills, but above all, the will to systematically work on their education, plan and manage the study load. Knowledge of Polish or Slovak, which are studied as foreign languages within the Central European Studies program, is not required at the beginning of the studies. Both languages are taught from level A1. The admission procedure for all study applicants takes place without an entrance exam. In the methodology of processing the admission procedure, the following are taken into account: overall study results for 3.5 or 4.5 years; study results from the required subject for the evaluated period (3.5 or 4.5 years); completion of the type of high school, non-specific benefit.	Opatrenie rektora č. 5/2021 Prijímacie konanie – dostupné **TU** Možnosti štúdia FF PU – dostupné **TU**

SP 5.3. The rules for the delivery of the study programme regulate and facilitate the recognition of the study and parts of the study by the Convention on the Recognition of Qualifications concerning Higher Education in the European Region so that domestic and foreign student mobility is promoted.

Self-assessment of compliance	*References to evidence*
A student of the faculty has the right to complete part of his studies at another university in the Slovak Republic or abroad. According to the type of mobility, the dean/rector grants approval for the study and its duration, or vice-rector for external relations and is a matter of a tripartite contract between the student, the sending faculty and the receiving faculty. Upon the student's return, the faculty recognizes part of the study in accordance with the contract, with the European standard and the European Credit Transfer System. If the student completed a part of his studies at a university that does not have a compatible credit system implemented, the	ŠP čl.15 (bod 5-7), 20 - ŠP dostupný **TU** ECHE 2021-2027 - **TU** Opatrenie rektora č. 22/2022 Postup realizácie odchádzajúcich študentských mobilít v

recognition of credits will be assessed by the guarantor of the study program and the credits will be awarded by the faculty ECTS coordinator. The student is obliged to sign the Credit Transfer Agreement with the responsible workplace and the relevant vice-dean before leaving for mobility at the sending faculty (Article 15 of the Study Regulations of the PU in Presov). At the Presov University in Presov, full recognition of the educational results obtained at the receiving institution is guaranteed in accordance with the Learning Agreement, which the student submits before leaving for mobility. Art. 20 of the Study Regulations of the PU in Prešov lays down the rules and procedures for the recognition of subjects and credits: 1) A student can apply for recognition of subjects and credits completed in a different or identical study program no later than seven days after enrollment in the relevant academic year. 2) A student may only apply for recognition of the subject that he has already successfully completed in previous academic years and obtained the appropriate number of credits for it, and in the case that no more than five years have passed since his completion. 3) The student submits the application for recognition of the subject and the granting of credits for the relevant subject at the study department of the tribal faculty or university. 4) To the application for recognition of the subject and granting of credits for the relevant subject, the student is obliged to attach a document on the completion of the exam (extract) and an information sheet, or syllabi of the relevant subject. 5) The decision of the dean/rector is preceded by an assessment of the information sheet by the guarantor of the study program. In the case of university study programs, the assessment of recognized subjects is ensured by the guarantor of the relevant university study program. 6) Only a subject can be recognized, in which the minimum content is 60% identical to a subject from the current study program. The recognition of a subject that has already been completed once in a previous study is the responsibility of the guarantor of the study program. 7) It is possible to recognize a subject taken in another study program and to recognize the corresponding number of credits for it, if the conditions stated in the previous points are met, if the student studies in only one study program in the part of the academic year in which he requests recognition of the subject and credits. Subjects from concurrent studies are not recognized. 8) Recognize the subject and award credits for the subject that the student completed in the previous period by studying in the study program that was duly completed, i.e. j. he was awarded the relevant academic title, it is not possible. 9) The number of credits can be recognized within the range of the number of credits determined by the current study program. The stated rule for recognizing the number of credits applies to all subjects (compulsory, compulsory optional and optional). 10) Recognition of state exam subjects is not possible. The implementation of study mobilities and internships is the content of two measures of the rector, which respond to the main ideas of the Bologna process, to create an internationally recognized European common higher education space based on commonly accepted standards and norms of education quality. When conceiving the quality of education, the PU applies the approaches declared in the current concepts of determining and evaluating the results of education. The rector's measure is processed in accordance with § 87a of the Act on Universities. In Rector's Measure 8/2014 Procedure for implementing outgoing student mobility within the Erasmus+ program (chapter 5.2), the recognition of results abroad section lists the rules for recognizing results abroad: a) Upon return, the student immediately contacts the faculty ECTS coordinator and hands over a copy of the Study Agreement and the Transcript of Records. b) Based on the Study Agreement and the Transcript of Records, the ECTS coordinator will ensure that the results are recorded in the MAIS system. c) To the student who submitted the documentation to the Department of External Relations of the Rectorate of Presov University in Presov (ÚVV RPU) the ÚVV RPU will issue a Certificate of Participation in Mobility. d) ÚVV RPU reports information about the exact date of the student's mobility to the authorized person at the faculty. e) The authorized worker at the faculty records the information about the end of the mobility in MAIS. By the rector's measure 9/2014 Procedure for the implementation of outgoing student internships within the Erasmus+ program (chapter 5.2), the rules for the recognition of results abroad are defined as follows: a) Upon return, the student immediately contacts the faculty ECTS coordinator and gives him a copy of the Europass - Mobility document and a copy of the Internship Agreement. b) On the basis of Europass - Mobility, the faculty ECTS coordinator will ensure that the completion of the internship is recorded in the MAIS system.	rámci programu ERASMUS+ Opatrenie rektora č. 23/2022 Postup realizácie odchádzajúcich študentských stáží v rámci programu ERASMUS+

c) The student submits the necessary documents to the ÚVV RPU and fills out the questionnaire in the Mobility Tool. d) ÚVV RPU will issue a Certificate of Completion of Internship and send it to the relevant faculty, which will archive it in the student's folder. e) ÚVV RPU informs authorized faculty employees about the exact date of the internship, who register this information in MAIS. ÚVV RPU, after checking that the conditions have been met, will ensure that the second installment of the grant is sent to the student's account.	

SP 5.4. Effective use of tools ensuring *scientific integrity*, prevention and dealing with plagiarism and other *academic fraud* is guaranteed in the delivery of the study programme.

Self-assessment of compliance	*References to evidence*
The Code of Ethics of the University of Presov in Presov: Scientific integrity and ethics sets out the basic ethical principles and requirements for the behavior of members of the academic community and other employees of the university regarding their academic and professional activities, especially educational, scientific research, development, artistic and other creative activities, as well as management and support activities. The consequences of a violation of the Code of Ethics are dealt with by the Ethics Commission at the university level, respectively. faculties. Violation of ethical principles, which is a disciplinary offence, is dealt with by the Disciplinary Commission of the university, or faculties. The PU study regulations (Article 43) state that plagiarism is considered an offense and is subject to disciplinary action. The use of unauthorized documents and aids, obtaining information from other persons, providing information to other examinees and cheating are grounds for exclusion from the evaluation of the subject by examination or interim evaluation (Article 16 point 10 of the Study Regulations of the Presov University in Presov).	ŠP čl. 16 (bod 10), 43 (bod 2) Disciplinárny poriadok – dostupný **TU** Etický kódex PU v Prešove. Vedecká integrita a etika – dostupný **TU**

SP 5.5. Students of the study programme have effective mechanisms for examining incentives seeking protection of their rights or legally protected interests, which they believe have been violated. Students can also point to specific deficiencies in the activity or inactivity of the higher education institution. The examination of incentives is transparent and takes place with the participation of student representatives. The complainants are provided with feedback on the results of their examination and the measures taken.

Self-assessment of compliance	*References to evidence*
If the student requests it, the vice-dean/vice-rector for education may, in justified cases, allow the exam to be taken in the remedial period before a committee appointed by the dean/rector. It is possible to apply for a commission exam at the study department of the faculty no later than five working days after the regular exam date or the first rescheduled exam date (PU Study Regulations, Article 16, Item 21). Other options for remedial procedures against the assessment can be implemented on the basis of the Law on Complaints 9/2010 Coll., which regulates the procedure for filing, processing and monitoring the processing of complaints by natural persons or legal entities. Students can submit suggestions and point out specific deficiencies through their representatives in the Academic Senate of the FF PU.	Zákon o sťažnostiach (9/2010 Z. z.) Zoznam členov AS FF PU – dostupný **TU**

SP 5.6. The successful completion of the study programme is confirmed by the institution by the award of an academic title, by the issuance of a university diploma, and by the issuance of further documentation (diploma supplement) explaining the qualifications obtained. These documents comply with applicable regulations.

Self-assessment of compliance	*References to evidence*
In 2013, the University of Presov received the Diploma Supplement Label award, awarded to higher education institutions that strictly follow the principles of internationalization of European higher education according to the principles of the Bologna Declaration. The Diploma Supplement Label confirms that the structure of the diploma supplement, issued bilingually and free of charge by the University of Presov in Presov, meets all the requirements set by the European Commission. Evidence of completion of studies in the study program are: a) university diploma; b) state examination certificate; c) addendum to the diploma (Study Regulations of PU in Presov, Article 24, Point 3).	Dokumenty Diploma Supplement Label Vzory dokumentov zverejnené https://www.unipo.sk/en/en/study/grad/ Študijný poriadok Prešovskej univerzity v Prešove (čl. 24) – dostupný **TU**

V. Self-assessment of Standard 6 – Teaching staff

SP 6.1. The institution has sufficient teaching staff with the required qualification, workload allocation, research/artistic/other activities, practical skills, teaching skills, and transferable competencies that enable them to achieve learning outcomes, and whose language competencies correspond to the language requirements of the study programme.

Self-assessment of compliance	*References to evidence*
The selection process for the positions of professors and associate professors is governed by the university's internal regulation Principles of the selection procedure for filling the positions of university teachers, positions of researchers, positions of professors and associate professors, and	Opatrenie rektora č. 14/2025 Všeobecné kritériá na obsadzovanie funkcií

positions of senior employees of the University of Presov in Presov (from 2015), which stipulates recruitment procedure: • jobs and at the same time the functions of university teachers, • positions of researchers, • the positions of senior staff, except for the positions of vice-rectors, vice-deans and rectors of priestly seminaries, whose positions are filled in accordance with the Act on Universities and the Statute of the Presov University in Presov, at the Prešov University in Prešov. These policies regulate the procedure for filling jobs and positions in all parts and workplaces of the university. Rector's measure no. 6/2014 Human resources management - personnel work provides detailed descriptions of individual activities in the area of securing and managing human resources. The document declares that "the main task of the human resources management process is to contribute to the successful and high-quality fulfillment of the university's strategy through the synergy of activity and creativity of its intellectual capital, creating harmony between the number and structure of jobs and the number and structure of employees at the university". The rector's measure applies to all parts of the university and all employees of the university and defines: (1) common provisions for selection procedures, (2) requirements and requirements for the selection procedure for filling the position of university teachers and for filling the positions of professors and associate professors, (3) requirements and requirements for the selection procedure for filling the position of a senior employee, (4) requirements and requirements for the selection procedure for filling the position of a researcher or artistic worker.	profesorov a docentov a konkrétne podmienky na obsadzovanie funkcií profesorov a docentov Opatrenie rektora č. 11/2022 Zásady výberového konania na obsadzovanie pracovných miest vysokoškolských učiteľov, pracovných miest výskumných pracovníkov, funkcií profesorov a docentov a funkcií vedúcich zamestnancov Opatrenie rektora č. 6/2014 Riadenie ľudských zdrojov – personálna práca – dostupné **TU** Opatrenie dekana č. 1/2025 - upravujúce pracovný čas vysokoškolských učiteľov a výskumných pracovníkov zaradených na FF PU v Prešove Vedecko/umelecko-pedagogické charakteristiky (VUPCH) osôb zabezpečujúcich študijný program – dostupné **TU**

SP 6.2. The qualifications of teachers involved in the study programme are at least one degree higher than the qualifications achieved by its completion. This requirement may be waived in justified cases, such as foreign language tutors, in-service teachers, practitioners, and doctoral candidates.

Self-assessment of compliance	*References to evidence*
The requirement that the professional qualification of the teachers providing the study program be at least one degree higher than the qualification achieved upon its completion is fully respected and enshrined in the Study Regulations of the University of Prešov in Prešov, namely: a bachelor's thesis can be conducted by a university teacher who has at least one degree higher education, such as the degree obtained by the author of the bachelor's thesis after its defense, and other experts approved by the scientific council of the faculty (Article 23, point 1). All teachers who will provide the Central European studies study program have a professional qualification at least one degree higher than the qualification achieved upon its completion.	ŠP čl. 23 bod 1 ŠP čl. 27 bod 5c – ŠP dostupný **TU**

SP 6.3. Profile courses are normally provided by staff members in the position of professors or associate professors employed at the university in the relevant field of study or in a related field for fixed weekly working hours**.** In vocational education programmes, profile study courses are also provided by university teachers who are experienced professionals from the relevant economic or social fields and who work at the university for a fixed weekly or part-time period. From the point of teachers' age, the sustainability of the teaching staff in profile courses of the programme is guaranteed.

Self-assessment of compliance	*References to evidence*
All profile subjects in the study program Central European Studies are provided by university teachers in the capacity of professor or docent, who work at the university in the relevant field of study for the established weekly working hours.	Odporúčaný študijný plán – dostupný **TU** Personálne zabezpečenie študijného programu – dostupné **TU**

SP 6.4. The institution has a designated staff member with the necessary competencies to guarantee responsibility for the delivery, development, and quality assurance of the study programme or an otherwise defined integral part of the study programme according to Art. 6 (7 to 11), and who is also responsible for a profile course. This person is in the position of a professor in the relevant field of study for fixed weekly working hours; in the case of a bachelor's degree programme, he/she works as a professor or as an associate professor in the relevant field of study for fixed weekly working hours. At the same time, this person is not responsible for the delivery, development, and quality assurance of the study programme at another university in the Slovak Republic. The same person may have primary responsibility for the delivery, development, and quality assurance of up to three study programmes. This number does not include cases of concurrence according to Art. 7 (3), letter b) to h) of these standards.

Self-assessment of compliance	*References to evidence*
Article 4 of the Directive on the Creation, Modification, Periodic Approval, and Discontinuation of Study Programmes and the Submission of Applications for the Accreditation of Study Programmes at the University of Prešov stipulates that the person responsible for the implementation, development and quality assurance of the SP must meet the qualification requirements according to Art. 6, par. 4 SAAVŠ accreditation standards – Standards for ŠP. This requirement is met in the Central European Studies bachelor's study program - the person responsible for the implementation, development and quality assurance of the SP (Prof. Dr. Marta Vojteková) works as a professor. At the same time, the mentioned person does not bear the main responsibility for the implementation, development and quality assurance of another study program.	Smernica na vytváranie, úpravu, periodické schvaľovanie, zrušenie študijných programov a podávanie žiadostí o udelenie akreditácie študijným programom na Prešovskej univerzite v Prešove **TU** Odporúčaný študijný plán – dostupný **TU** Personálne zabezpečenie študijného programu – dostupné **TU**

SP 6.5. The staff supervising *final* theses are active in research/artistic/other activities or in a professional practice at the level corresponding to the degree of the study programme in the field of professional and thematic scope of the supervised theses. Dissertation supervisors are staff members in the position of professor or associate professor or in another similar position in a contracted research institution cooperating with a higher education institution in the delivery of a third-degree study programme.

Self-assessment of compliance	*References to evidence*
All teachers participating in teaching within the study program can and do lead final theses. Final theses can also be led by other teachers who do not directly participate in teaching at the SP, but have professional qualifications in the relevant field of study. All persons who lead final theses perform active creative activity or practical activity at the level corresponding to the level of the study program in the subject of the professional and thematic focus of the supervised theses. Final theses are led by all teachers of the Institute of Central European Studies, who also participate in the teaching of profile subjects of the study program Central European Studies: Prof. Dr. Peter Kasa Prof. Dr. Marta Vojtekova Assoc. Prof. Dr. Marek Mitka, DiS.art. Assoc. Prof. Dr. Ivana Slivkova	ŠP čl. 27 bod 5c Vedecko/umelecko-pedagogické charakteristiky (VUPCH) osôb, ktoré vedú záverečné práce – dostupné **TU**

SP 6.6. The teaching staff develop their professional, language, pedagogical, digital skills, and transferable competencies.

Self-assessment of compliance	*References to evidence*
The teachers of the study program develop their professional, linguistic, pedagogical, digital skills and transferable competences, e.g. participation in conferences and professional events, completion of various courses and trainings, which is evident from individual scientific/artistic-pedagogical characteristics.	Vedecko/umelecko-pedagogické charakteristiky (VUPCH) osôb, ktoré vedú záverečné práce – dostupné **TU**

SP 6.7. In the case of teaching combination study programmes, the institution engages teachers according to Art.6 (1 to 6) of the Study Programme Standards, separately for each specialization of the combination in compliance with the relevance of the subjects to the field of study, and separately for pedagogical foundations.

Self-assessment of compliance	*References to evidence*
Central European studies is not relevant for the standard (non-combination) program.	Smernica na vytváranie, úpravu, periodické schvaľovanie, zrušenie študijných programov a podávanie žiadostí o udelenie akreditácie študijným programom na Prešovskej univerzite v Prešove **TU** Smernica o vytváraní a podávaní žiadostí o udelenie akreditácie

	habilitačného konania a inauguračného konania a zrušení akreditácie habilitačného konania a akreditácie inauguračného konania na Prešovskej univerzite v Prešove **TU**

SP 6.8. In the case of translation combination study programmes, the institution engages teachers according to Art.6 (1 to 6) of the Study Programme Standards, separately for each specialization of the combination, in compliance with the language relevance, and separately for translation studies foundations.

Self-assessment of compliance	*References to evidence*
	Smernica na vytváranie, úpravu, periodické schvaľovanie, zrušenie študijných programov a podávanie žiadostí o udelenie akreditácie študijným programom na Prešovskej univerzite v Prešove **TU** Smernica o vytváraní a podávaní žiadostí o udelenie akreditácie habilitačného konania a inauguračného konania a zrušení akreditácie habilitačného konania a akreditácie inauguračného konania na Prešovskej univerzite v Prešove **TU**

SP 6.9. In the case of programmes combining two fields of study or two first-degree study programmes delivered as interdisciplinary studies, the institution engages teachers according to Art.6 (1 to 6) of the Study Programme Standards for each field of study in which its graduates receive a higher education degree.

Self-assessment of compliance	*References to evidence*
Central European studies is not relevant for the standard (non-combination) program.	Smernica na vytváranie, úpravu, periodické schvaľovanie, zrušenie študijných programov a podávanie žiadostí o udelenie akreditácie študijným programom na Prešovskej univerzite v Prešove **TU** Smernica o vytváraní a podávaní žiadostí o udelenie akreditácie habilitačného konania a inauguračného konania a zrušení akreditácie habilitačného konania a akreditácie inauguračného konania na Prešovskej univerzite v Prešove **TU**

SP 6.10. In the case of joint study programmes, the institution engages teachers according to Art.6 (1 to 6) of the Study Programme Standards for that part of the study programme that the institution provides.

Self-assessment of compliance	*References to evidence*
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SP 6. 11. In the case the institution delivers study programmes in a given field of study at several faculties or at several addresses, the institution engages teachers according to Art.6 (1 to 6) of the Study Programme Standards, separately for each faculty and separately for each address where the study programme is delivered as a whole.

Self-assessment of compliance	*References to evidence*
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VI. Self-assessment of Standard 7 – Research/artistic/other activities of higher education institution

SP 7.1. Teachers providing profile courses within a study programme demonstrate outcome of their research/technological development/artistic activities in the relevant field(s) of study in which the study programme is delivered at the required level, depending on its degree:

a) at least at *internationally significant level* in the case of a third-degree programme;

b) at least at *internationally recognized level,* in the case of a second-degree programme or a programme combining the first and second degree;

c) at least at *nationally recognized level* in the case of a first-degree.

Self-assessment of compliance	*References to evidence*
The research and scholarly outputs of the teachers responsible for the core courses of the Central European Studies degree programme in the field of Philology are recognized at both the national and internationally acknowledged levels. This is evidenced by 25 research outputs submitted for the assessment of the required quality level. The submitted set of outputs consists of 3 ADM outputs (WoS CC, Scopus), 1 ADN output (Scopus), 2 AAA outputs, 1 AAB output, 2 ACB outputs, 2 AFC outputs, 1 CAB output, 3 V1 outputs, 1 V2 output, 7 V3 outputs (WoS CC, Scopus), 1 additional V3 output, and 1 P1 output. These publication outputs have been published both domestically and internationally, are directly related to the study programme, and are actively used in the teaching process within the Central European Studies programme. Their impact beyond the national level is demonstrated by citations and use at both Slovak and international Slavic studies institutions, which also confirms their scholarly quality and significance.	Výstupy tvorivej činnosti – dostupné **TU** Personálne zabezpečenie študijného programu – dostupné **TU** VUPCH osôb zabezpečujúcich študijný program – dostupné **TU**

SP 7.2. The institution's outcomes of research/artistic/other activities are demonstrated through the most important outcomes of the teachers in charge of the profile courses of the study programme.

SP 7.3. In case the institution delivers several study programmes in a given field of study, it demonstrates the outcome of their research/artistic/other activities according to Art.7 (1 to2) of the Study Programme Standards, separately for each study programme, except for concurrence with cases under Art. 7 (3).

Self-assessment of compliance	*References to evidence*
The Faculty offers several study programmes in the field of Philology. These study programmes will be aligned with the Standards for the Internal Quality Assurance System and the Standards for Study Programmes by 31 August 2022. The level of research outputs, in accordance with Article 7, Sections 1 and 2 of the Standards for Study Programmes, is assessed as being at the national or internationally recognized level in the case of the evaluated Bachelor's degree programme Central European Studies. The submitted research outputs meet the criteria specified in Article 7, Sections 1 and 2 of the Standards for Study Programmes. This is evidenced by 25 research outputs submitted for the assessment of the required quality level. The submitted set of outputs consists of 3 ADM outputs (WoS CC, Scopus), 1 ADN output (Scopus), 2 AAA outputs, 1 AAB output, 2 ACB outputs, 2 AFC outputs, 1 CAB output, 3 V1 outputs, 1 V2 output, 7 V3 outputs (WoS CC, Scopus), 1 additional V3 output, and 1 P1 output. These publication outputs have been published both domestically and internationally, are directly related to the study programme, and are actively used in the teaching process within the Central European Studies programme. Their international impact is demonstrated by citations and use at both Slovak and foreign Slavic studies institutions, which further confirms their scholarly quality and significance.	Výstupy tvorivej činnosti – dostupné **TU** Personálne zabezpečenie študijného programu – dostupné **TU** VUPCH osôb zabezpečujúcich študijný program – dostupné **TU**

SP 7.4. In case the institution delivers several study programmes in a given field of study at different addresses, it ensures the demonstration of the outcomes of their research/artistic/other activities for each address separately.

Self-assessment of compliance	*References to evidence*
The Faculty of Arts of the PU in Prešov currently conducts accredited study programs in the relevant field of study exclusively at the faculty headquarters, or universities.	

SP 7.5. In case of a third-degree study programme delivery, the institution demonstrates long-term continuous research or artistic activity in the field of the study programme. The workplace has to show the existence of long-term and continuous success in receiving financial grants for research or artistic projects, and the existence of follow-up or new projects from domestic and international grant schemes or other sources.

Self-assessment of compliance	*References to evidence*
It is not relevant for the 1st degree study program. In accordance with the valid VSK, Prešov University in Prešov evaluates its strategies on an annual basis: Science and research development strategy of **HERE** education development strategy **HERE** internationalization strategy **HERE**	Správy o VVČ - **TU**

SP 7.6. The compliance with the requirement according to Art.7 (5) of the Study Programme Standards may be replaced by the institution undergoing a periodic review of research, artistic, and other activities in each field of research every six years, and if it has been, on the grounds of the latest assessment, granted to use the label "research university."

Self-assessment of compliance	*References to evidence*
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VII. Self-assessment of Standard 8 – Learning resources and student support

SP 8.1. The institution has sufficient spatial, material, technical, and information resources for the study programme which ensure the achievement of learning objectives and learning outcomes. These include: lecture halls, classrooms, study rooms, laboratories, and laboratory equipment and other necessary equipment, technical facilities and equipment, studios, workshops, design and art studios, interpreting booths, clinics, priests' seminars, science and technology parks, technology incubators, school enterprises, practice centres, training schools, training classrooms, sports halls, swimming pools, sports grounds, libraries, access to study literature, information databases and other information sources, information technology, external services, and their corresponding funding.

Self-assessment of compliance	*References to evidence*
Provision of library services at the place of the study program The PU University Library is a scientific-informational, bibliographic, coordination and advisory office of the university, which provides library-information services primarily to students and employees of the university and, within its possibilities, to other professional public. UK PU develops its activities on the historical basis of the development of education and library culture of the region and builds on the traditions established by the Collegiate Library and the Eparchial Library. The mission of the library is primarily to ensure free access to information; to help satisfy the cultural, informational, scientific research and educational needs and interests of the university; to support lifelong learning and the spiritual development of the university. In addition, the library provides the following basic and special library and information services: loan services, bibliographic and information services, consulting services, reprographic services and other services (processing of records of publication activities of university employees; bibliographic registration of final and qualifying theses; operation of the UK PU Digital Library; arrangement exhibitions of scientific literature, exhibitions of works of art, concerts, presentations, professional library events, etc.). The library fund contains a total of almost 225,000 library items (the annual increase of the library fund is about 4,000 books and 250 titles of periodicals, while the purchase of documents is carried out based on the requirements of the faculties with the aim of equal purchase for the needs of all study programs at PU). Since 2004, the library has been building a Digital Library (a database of electronic full-text publications created by university employees, which contains over 800 publications. Since 1997, it has been building a database of PU publishing activities, in which it registers over 66,000 documents. The library provides almost 280,000 loans per year, of which the largest The total area of the library is over 2,600 m2, of which 303 study spaces are available for users (of which 2 are for databases). 500,000 readers. The library has its own computer network (PULIB net), 45 of which are reserved for users. The library provides access to 9 paid full-text database centers (EBSCO, ProQuest , Science Direct, Scopus, Springer, Taylor and Francis, Web of Knowledge, Wiley). **Material and technical provision of the study program** At the University of Presov, the modernization of classrooms is ongoing. New equipment was installed in a 165 seminar rooms, lecture and technical classrooms. Specifically, there were 136 computers for lecture and seminar rooms, another 406 computers for computer and specialist classrooms, 132 data projectors and electric screens, 17 interactive whiteboards and other small equipment. In 2020, the 25 largest classrooms at the university were further modernized, ICT equipment and video presentation technology were updated. In recent years, modern metallic and optical computer distribution systems have been built and expanded in 14 university buildings, including initial distribution systems in the rooms of students staying in the ŠDJ PU, within the framework of projects from ŠF. A total of 1,694 computer sockets were	Výročná správa o činnosti Filozofickej fakulty Prešovskej univerzity v Prešove za rok 2024 - **TU**

installed. All facilities have high-speed networks that typically operate at a speed of 1 Gbit/s, but are also prepared to introduce a speed of 10 Gbit/s in the future. Between 2017 and 2020, the university underwent a complete replacement and reconstruction of the centrally managed Wi-Fi network worth EUR 154,000, a total of 298 new access points were installed in all facilities. Currently, there are more than 2,880 personal computers, 98 servers, almost 1,000 printers, 300 data projectors, and 20 interactive whiteboards at the disposal of teachers. Sufficient material and technical conditions are provided for the students of the study program Central European Studies, which guarantee the achievement of educational goals and outcomes. The institute's classrooms are located in the building on 17 Novembra 1 Street and are equipped as follows: a) classroom no. 234: computer, Internet access, data projector, large and small blackboard, institute library, b) classroom no. 386: computer, Internet access, data projector, large and small blackboard, c) classroom no. 305: computer, Internet access, multifunctional device, small blackboard, handy library. The teaching of the subject Basics of information and communication technologies takes place in a specialized computer classroom equipped with computer technology. **Spatial arrangement of the study program** The University of Prešov in Prešov ensures the activities of individual parts of the university in its own premises or in rented premises. The Faculty of Arts is located in the largest building, in the University campus at 17 Novembra 1 Street in Prešov. The entire complex of buildings consists of five interconnected parts, where the facilities of the faculties are located and teaching takes place (lecture halls, auditoriums, seminar rooms and professional workplaces). The facility meets all the conditions necessary to ensure quality teaching of individual study programs. The total usable area of the building is 25,060 m2. It is a building built in the 80s of the 20th century, the premises of which are constantly being repaired for the needs of the study departments and faculties. The building houses laboratories and centers of excellence in science and research. Teaching of the Central European Studies study program is provided primarily in the classrooms in the building at 17 Novembra 1 Street, where the workplace of the Institute of Central European Studies FF PU is located on the second, third and fourth floors. The institute has: a) classroom no. 234 on the 1st floor (capacity: 30 students), b) classroom no. 386 on the 3rd floor (capacity: 22 students), c) classroom no. 305 on the 2nd floor connected to the office, which is intended for teaching small groups (capacity: 4 students). If its own rooms are full, the institute can use classrooms of other institutes, all-faculty classrooms or classrooms of the PU Rectorate. The teaching of the subject Basics of information and communication technologies takes place in a specialized computer classroom. **Information security of the study program** The study management information system MAIS (Modular Academic Information System) provides support for the entire study life cycle. MAIS is mainly intended for: processing and recording of admission procedures, processing and recording of studies, processing of study programs, processing of class schedules. PU has a leased multi-license of the statistical software *Statistica*. Authorized users of the license are all teachers, students and employees of the university. Projects aimed at distance learning in an e-learning education environment predominantly use the LMS Moodle, but also the LMS system EKP purchased as part of projects from ŠF EU. Students also have free access to the Internet in the premises of the university campus and the student dormitory, which is fully covered by a Wi-Fi signal. A phonetic laboratory is also available to students and teachers, where experimental phonetic research can be carried out. It is equipped with the latest software to analyze various aspects of the speech signal. In addition to the book collections and digital databases of the PU University Library, which contain study literature for individual subjects, the Institute of Central European Studies has an institute library located in classroom no. 234, as well as reference libraries located in the offices of study program pedagogues, which are divided thematically (according to the pedagogic and scientific research focus of the pedagogues). Students have at their disposal specialist literature, textbooks, but also fiction and magazines, which they need for their studies. The fund of the institute's library is extensive and offers the latest study literature - mainly in Slovak, Polish and Czech. The library of the institute is continuously enriched through purchases of literature from projects solved by members of the institute, as well as donations from partners.	

SP 8.2. In case educational activities are provided by distance or combined methods, the institution has systems for the management of course content and the management of such education; students are guaranteed access to the course content and other study materials.

Self-assessment of compliance	*References to evidence*

The University of Presov in Presov uses an e-learning system to support online education in the Moodle environment. It is available at https://elearning.unipo.sk/, where you can find basic information, courses and manuals. The electronic e-learning system in the Moodle environment is available to all students, teachers and employees of the University of Prešov. Existing courses are used in the following forms: 1. Slovak mutations as support for full-time courses, 2. Slovak and English mutations as support for students who study full-time at PU and whose mother tongue is other than Slovak, and the courses are taught in Slovak, 3. English mutations as support for Erasmus students who complete part of their studies at PU, 4. Slovak mutations as a distance form for PU students who complete part of their studies abroad, 5. some Slovak students also request admission to the English version of the courses, so that they can mainly acquire English professional terminology in case they work abroad, or so that they can study professional literature in the English language while preparing qualification papers. Office 365 is also used for distance learning, especially MS Teams and MS Forms. All PU employees and students have an Office 365 account.	LMS (https://elearning.unipo.sk/) E-learnig na FF PU - TU Aplikácie Microsoft 365 – informácie - TU

SP 8.3. The institution has professional support staff whose competencies and numbers meet the needs of students and teachers and which are related to learning objectives and learning outcomes.

Self-assessment of compliance	*References to evidence*
The Department of Education and Doctoral Studies (abbreviated as the study department) is the department that comprehensively provides study administration, including student support, at the FoA PU in Presov. The department is managed by the vice dean for educational activities. There are 4 study clerks in the department. The head of the department, together with three other clerks, ensure the functioning of the administrative side of the bachelor's and master's degree studies at the faculty, a special clerk administers doctoral studies and rigorous proceedings. The study department is located on the ground floor of the building, so it is easily accessible to students with reduced mobility; the study officer's office for doctoral studies and rigorous procedures is located on the 1st floor of the building (also accessible by a large-scale elevator), which is effective in terms of cooperation with the Department of Science, Research and Artistic Activities, as well as other parts of the faculty. Study clerks have published days and hours on the faculty's website primarily intended for personal handling of study matters. In addition, they are available to students and teachers by phone and e-mail. In case of absence of one of the references, a system of mutual representation is created at the faculty. Study clerks for bachelor's and master's degrees have specific grades and study programs assigned to them in their agenda, which allows them to better understand the potential problems of specific SPs and grades, as well as assigned students, and can thus promptly solve specific study questions. In accordance with Art. 19 of the Study Regulations of the PU in Prešov, study advisors (also called tutors) also provide advice in the field of study at the FoA PU. They advise bachelor's and master's degree students on study issues and help them in solving study problems (e.g. drawing up study plans, clarifying the principles of credit study, interpreting the study regulations and other regulations and solving various practical problems related to studies). They provide students with various up-to-date information (e.g. guidelines for registration, selection of topics for final theses, etc.). Study advisors are selected from the ranks of teachers (usually assistant professors) of a specific workplace (FoA PU institute or its department) so that they know the specific study program (or programs) well and are able to advise students adequately. At the beginning of the first year of bachelor's studies, tutors participate in an introductory information meeting, which is held at the entire faculty level as Introduction to higher education. Introductory instruction sessions, more narrowly focused on studies in specific study programs, are also carried out by individual institutes and departments as needed. Support for students with specific needs is coordinated at the university by the PU Student Support Center in Prešov, while faculty coordinators work at individual faculties, including the FF PU. Support in the field of student mobility and internships is managed by the vice dean for development and foreign relations. In cooperation with him, departmental coordinators implement the support of mobility and internships in relation to specific SPs. The study advisor of the Central European Studies study program is Prof. Dr. Marta Vojteková, marta.vojtekova@unipo.sk, Faculty of Arts PU in Prešov, 17 Novembra 1 Street, 080 01 Prešov, room no. 387, 3th floor.	Útvar pre vzdelávanie a doktorandské štúdium FF PU – dostupné **TU** a **TU** Študijní poradcovia (tútori) – dostupné **TU** Úvod do vysokoškolského štúdia – dostupné **TU** Fakultný koordinátor pre študentov so špecifickými potrebami – dostupné **TU** Fakultní ECTS koordinátori – dostupné **TU** Zoznam Erasmus koordinátorov (katedroví koordinátori) – dostupné **TU** Študijná poradkyňa ISŠ FF PU – **TU** Koordinátor pre program Erasmus+ na ISŠ FF PU – **TU**

The institute's coordinator for the Erasmus+ program is Assoc. Prof. Dr. Marek Mitka, DiS. art., marek.mitka@unipo.sk, Faculty of Arts PU in Prešov, 17 Novembra 1 Street, 080 01 Prešov, r. no. 389, 3rd floor, consultation hours: Thursday: 10:00 - 11:00.	

SP 8.4. The institution maintains binding partnerships that enable relevant stakeholders to participate in a quality assurance, delivery and development of the study programme.

Self-assessment of compliance	*References to evidence*
-Polish Institute in Bratislava - finances the Polish Days every year (in 2023, the 8th edition was held), the initiator and co-organizer of which is the Institute of Central European Studies. They include: lectures, workshops and discussions by guest teachers; concerts, exhibitions, film screenings for Central European Studies students and the general public; during the academic year, it also finances other events that enrich the educational activity, e.g. student excursions to Warsaw; financial support of publications published by teachers and aimed at teaching the Polish language; mediation of contacts to other partners from the external environment requesting e.g. translations carried out by students of the program as part of professional practice. -Embassy of the Republic of Poland in Slovakia - financing an excursion for students of the Central European Studies program to Zakopane. -DEUTSCHE TELEKOM SERVICES EUROPE SLOVAKIA s.r.o. (Kosice) – financing of furniture for the institute's library, which is used for educational activities; providing a background for students' professional practice. -Foreign universities and their parts with which the Institute of Central European Studies has signed inter-institutional agreements within the Erasmus+ program: Poland: University of Warsaw, University of Wroclaw, Silesian university in Katowice, Academy of Technical-Humanity in Bielsko-Biala, Technical-Ekonomist Academy in Jaroslaw, Catholic university in Lublin, University of Adam Mickiewicz in Poznan, University in Rzeszow, The School of Higher Education and Humanities of the Association for Adult Education in Szczecin; Czech Republic: Masaryk University in Brno, University of Ostrava. Every year, the institute receives several guest teachers who, as part of the Erasmus+ program, give lectures for students of the Central European studies program. -NAWA (Narodowa Agencja Wymiany Akademickiej) – sends a Polish language lecturer who provides teaching of disciplines focused on the Polish language and culture (especially lecturer exercises, language exercises) in all years of the Central European Studies program, prepares professional and cultural events; the agency provides various scholarships for students, through which they can realize shorter or longer stays in the Republic of Poland. - Jagiellonian University in Krakow, Charles University in Prague - the institute accepts guest teachers who, as part of the Visegrad Fund grant scheme, deliver lectures for students of the Central European Studies program. -Warsaw University, State Higher School of Eastern Europe (Przemysl), Catholic University of Peter Pazman (Budapest) - the institute welcomes guest teachers who, as part of the Collegium Carpathicum international project, give lectures to students of the Central European Studies program. -Court translators and interpreters from practice (e.g. Mgr. Slavomir Bachura, Assoc. Prof. Lubica Babotova) - for the students of the program, they implement translation workshops, in which they dedicate themselves to the translation of real texts and pass on the experience of working as a translator from/to Polish and from/to Ukrainian language. -Self-governing District of Presov, Department of Cross-Border and International Cooperation - accepting students for professional practice on the basis of a professional practice contract. - FROST a. with. (Prešov) – accepting students for professional practice on the basis of a professional practice contract. -Various foreign institutions (e.g. museums) where students completed an internship within the Erasmus program.	Výročná správa o činnosti PU za rok 2024 – dostupná TU

SP 8.5. The institution has sufficient teaching staff, spatial, material, technical and information resources for the study programme, separately for each address at which the study programme or part thereof is to be delivered, and in proportion to the learning objectives and outcomes of a given part of the programme.

Self-assessment of compliance	*References to evidence*
Personnal provision of the study program The study program is provided primarily by teachers from the Institute of Central European Studies FF PU, but teachers from other FF workplaces, from the FHPV and from the Institute of Language Competences of the Center for Lifelong and Competence Education PU take part in the teaching. The personnel structure of academic staff - professors, docents and assistant professors is favorable and appropriate to the needs of quality assurance of the study program, its long-term sustainability and the needs of its development. **Material and technical provision of the study program**	Výročná správa o činnosti PU za rok 2024 – dostupná TU

Modernization of the classrooms is currently underway at the University of Presov. New equipment was installed in a total of 165 seminar rooms, lecture and technical classrooms. Specifically, there were 136 computers for lecture and seminar rooms, another 406 computers for computer and specialist classrooms, 132 data projectors and electric screens, 17 interactive whiteboards and other small equipment. In 2020, the 25 largest classrooms at the university were further modernized, ICT equipment and video presentation technology were updated. In recent years, modern metallic and optical computer distribution systems have been built and expanded in 14 university buildings, including initial distribution systems in the rooms of students staying in the ŠDJ PU, within the framework of projects from ŠF. A total of 1,694 computer sockets were installed. All facilities have high-speed networks that typically operate at a speed of 1 Gbit/s, but are also prepared to introduce a speed of 10 Gbit/s in the future. Between 2017 and 2020, the university underwent a complete replacement and reconstruction of the centrally managed Wi-Fi network worth EUR 154,000, a total of 298 new access points were installed in all facilities. Currently, there are more than 2,880 personal computers, 98 servers, almost 1,000 printers, 300 data projectors, and 20 interactive whiteboards at the disposal of teachers. Sufficient material and technical conditions are provided for the students of the study program Central European Studies, which guarantee the achievement of educational goals and outcomes. The institute's classrooms are located in the building on 17 Novembra 1 Street and are equipped as follows: a) classroom no. 234: computer, Internet access, data projector, large and small blackboard, institute library, b) classroom no. 386: computer, Internet access, data projector, large and small blackboard, c) classroom no. 305: computer, Internet access, multifunctional device, small blackboard, handy library). The teaching of the subject Basics of information and communication technologies takes place in a specialized computer classroom equipped with computer technology.

Spatial arrangement of the study program

The University of Prešov in Prešov ensures the activities of individual parts of the university in its own premises or in rented premises. The Faculty of Arts is located in the largest building, in the University campus at 17 Novembra 1 Street in Prešov. The entire complex of buildings consists of five interconnected parts, where the facilities of the faculties are located and teaching takes place (lecture halls, auditoriums, seminar rooms and professional workplaces). The facility meets all the conditions necessary to ensure quality teaching of individual study programs. The total usable area of the building is 25,060 m2. It is a building built in the 80s of the 20th century, the premises of which are constantly being repaired for the needs of the study departments and faculties. The building houses laboratories and centers of excellence in science and research. Teaching of the Central European Studies study program is provided primarily in the classrooms in the building at 17 Novembra 1 Street, where the workplace of the Institute of Central European Studies FF PU is located on the second, third and fourth floors. The institute has: a) classroom no. 234 on the 1st floor (capacity: 30 students), b) classroom no. 386 on the 3rd floor (capacity: 22 students), c) classroom no. 305 on the 2nd floor connected to the office, which is intended for teaching small groups (capacity: 4 students). If its own rooms are full, the institute can use classrooms of other institutes, all-faculty classrooms or classrooms of the PU Rectorate. The teaching of the subject Basics of information and communication technologies takes place in a specialized computer classroom.

Information security of the study program

The study management information system MAIS (Modular Academic Information System) provides support for the entire study life cycle. MAIS is mainly intended for: processing and recording of admission procedures, processing and recording of studies, processing of study programs, processing of class schedules. PU has a leased multi-license of the statistical software *Statistica*. Authorized users of the license are all teachers, students and employees of the university. Projects aimed at distance learning in an e-learning education environment predominantly use the LMS Moodle, but also the LMS system EKP purchased as part of projects from ŠF EU. Students also have free access to the Internet in the premises of the university campus and the student dormitory, which is fully covered by a Wi-Fi signal. A phonetic laboratory is also available to students and teachers, where experimental phonetic research can be carried out. It is equipped with the latest software to analyze various aspects of the speech signal. In addition to the book collections and digital databases of the PU University Library, which contain study literature for individual subjects, the Institute of Central European Studies has an institute library located in classroom no. 234, as well as reference libraries located in the offices of study program pedagogues, which are divided thematically (according to the pedagogic and scientific research focus of the pedagogues). Students have at their disposal specialist literature, textbooks, but also fiction and magazines, which they need for their studies. The fund of the institute's library is extensive and offers the latest study literature

- mainly in Slovak, Polish and Czech. The library of the institute is continuously enriched through purchases of literature from projects solved by members of the institute, as well as donations from partners.	

SP 8.6. The institution responds effectively to the diversity of students' needs and interests. It provides students with support for a successful study progression and with a career guidance.

Self-assessment of compliance	*References to evidence*
University document *Methodological guide for students with specific needs in Art. 7 Rights and responsibilities of a student with specific needs specifies the rights of a student with specific needs*, which include e.g. the right to: a) use of specific educational resources; b) individual educational approaches; c) special conditions for the performance of study duties without reducing the requirements for study performance; d) individual approach of university teachers.	Metodický sprievodca pre študentov so špecifickými potrebami – dostupný **TU** Infolisty - Príručky a web **TU**

SP 8.7. The institution provides students with appropriate social security, sport, cultural, spiritual and social activities during their studies.

Self-assessment of compliance	*References to evidence*
PU students are accommodated in four separate facilities (ŠD – 17. novembra no. 11 Street; ŠD – 17. novembra no. 13 Street; ŠD – Nám. Mládeže Place no. 2; ŠD – Exnarova no. 36). The student dormitory creates conditions for the independent study and rest of the accommodated students, the development of cultural, social and sports life and the development of the interests of the accommodated students. PU students are accommodated in two- to four-bed rooms with complete social equipment in a cell system. In 2018, the reconstruction of ŠD 17 November 11 and 13 began, which was completed at the end of 2019. In all establishments, internet connection is available directly in the rooms. A TV room, laundry room and tea kitchens are available to guests on each floor. The University Pastoral Center is available to students on the 11th floor. Hairdressers, cosmetics and a health center offer their services in the area. Coffee and candy machines are available. University students have the opportunity to enjoy sports in their free time in PU sports facilities, such as a swimming pool, a gym, a multi-purpose sports complex or a multifunctional playground. In both semesters of the 2019 calendar year, FoS organized the University mix-volleyball league and the PU Football minileague for university students, which are constantly in demand. The University Sports Days, organized by the FoS, also have a long-standing tradition, in which almost 600 students were actively involved in 2019. University students can also develop their sports interests in several sports sections and clubs of TJ Slavia PU Prešov. Its membership consists of around 300 athletes every year. Every year, the FŠ organizes a number of periodic and non-periodic sports and sports-educational activities not only for students, but also for the general public of different ages (Spring Run; Kindergarten Sports Olympiad; Senior Olympic Pentathlon; Olympic Day Run; Sportsman; ProSenior exercise program and others). In the implementation of these activities, the FŠ cooperates organizationally with students, the Olympic Club of Prešov and the city of Prešov. There are 11 art ensembles working at the PU in Presov, which are members of the University's Council for Artistic Activities. They work at the individual faculties of the university and their professional guarantors are artistic directors. The members of the ensembles are mostly university students. The university's art ensembles are an example of how university students use their free time, they represent the university at domestic and foreign art events, such as academic competitions, parades, festivals, television and radio appearances, recordings; they significantly influence the cultural and social life at the university with individual performances as well as at university-wide and faculty ceremonial events, they represent and create the image of the university within the city of Presov, the Presov region, on a national and international scale. Several students of the Central European Studies program are also members of the artistic ensembles. During your studies, you can work in student media operating at PU in Prešov: Radio PaF, Internet Television "Medialka" and the online magazine "Unipo Press". University Pastoral Center of Dr. Stefan Hések in Presov (hereinafter UPC; http://upc.unipo.sk/) is part of the Slovak network of university pastoral centers. Its main task is to take care of the spiritual needs of university students and teachers. For its activities at PU, UPC uses the chapel	Výročná správa o činnosti PU za rok 2024 – dostupná TU

in ŠD at Novembra 17 Street, TV room in ŠD Exnarova 36 and premises of hall no. 100 in FHPV. The Greek Catholic Youth Pastoral Center (GMPC; www.gmpc.grkatpo.sk) also develops spiritual activities on the premises of PU, which was founded by the Archbishop's Office in Prešov. GMPC cooperates very intensively with GTF PU and offers various leisure activities. The task of the center is to offer mostly young people working and studying in the city of Prešov a place to meet together, establish a dialogue, more fully experience their faith, as well as reciprocity between themselves and the world. It takes place on the basis of friendship, conversations, discussions, invited lectures, spiritual and leisure activities. During the academic year, the Institute of Central European Studies organizes or co-organizes a number of events enabling students to enjoy cultural and social activities, e.g. concerts, exhibitions, film screenings. Some of them are prepared by the students of the program themselves under the professional guidance of teachers, e.g. Slavic Christmas. A complete overview of events can be found on the institute's Facebook page: Institute of Central European Studies FF PU.	

SP 8.8. Students are granted support and access to domestic and foreign mobility, and to internships.

Self-assessment of compliance	*References to evidence*
Procedures and processes for submitting an application for mobility, selection, participation in mobility and recognition of results obtained abroad are described by the rector's individual measures, which are available on the university's website. Information campaigns on the possibilities of mobility and internships are carried out regularly - at the university and faculty level. Information about mobility options is published on the website of the university and the faculty. According to the Study Regulations of the PU in Presov (Article 15), a student of the faculty has the right to complete part of his studies at another university in the Slovak Republic or abroad. According to the type of mobility, the dean/rector grants approval for the study and its duration, or vice-rector for external relations and marketing and is a matter of a tripartite contract between the student, the sending faculty and the receiving faculty. Upon the student's return, the faculty recognizes part of the study in accordance with the contract, with the European standard and the European Credit Transfer System (ECTS). If the student completed a part of his studies at a university that does not have a compatible credit system implemented, the recognition of credits will be assessed by the guarantor of the study program and the credits will be awarded by the faculty ECTS coordinator. The student is obliged to sign the Credit Transfer Agreement with the responsible workplace and the relevant vice-dean before leaving for mobility at the sending faculty. Transfer of credits is the acquisition of credits by completing a part of the study on the basis of a study contract at another university in the Slovak Republic or abroad. The transfer of credits is ensured by the study application, study contract and statement of study results. If a student completes a part of his studies abroad, he is entitled to substitute study obligations (which he will agree on in writing with the teacher or examiner of the subject before departure) in order to complete the subject, if the visiting university does not offer a suitable alternative subject to the subject of the study program at FF PU. The internal regulations of FF PU published on the website of the faculty govern the detailed requirements of studying abroad. The description of the procedure for the implementation of Erasmus+ mobilities is regulated by Rector's Measure 8/2014 entitled Procedure for the implementation of outgoing student mobilities within the Erasmus+ program. Implementation of Erasmus+ mobilities consists of four sub-processes, respectively. steps: (1) submission of an application for mobility within the Erasmus+ program, (2) selection process, (3) realization of mobility, (4) recognition of results obtained abroad, within which the actions that need to be performed are precisely specified. The rector's measure on the transfer of credits and the recognition of results for the completion of part of the study and professional internships at visiting institutions within the framework of student mobility programs (2009) defines the tasks of the ECTS institutional and faculty coordinator, which also include the provision of advice and methodical guidance of students and university teachers in the field of ECTS, ensuring and coordinating the preparation of the Catalog of subjects for domestic and foreign students.	Web zahraničné oddelenie - https://www.unipo.sk/zahranicie/ opatrenia dostupné **TU** Informácie o mobilitách – dostupné **TU** aj v sekcii *Úsek zahraničia a vonkajších vzťahov* – dostupné **TU** Informácie o mobilitách na fakultnom webom sídle – dostupné **TU** Opatrenie rektora č. 30/2022 Postup realizácie krátkodobých doktorandských stáží v rámci programu ERASMUS+ Opatrenie rektora č. 24/2022 Postup realizácie odchádzajúcich absolventských stáží v rámci programu ERASMUS+ Opatrenie rektora č. 23/2022 Postup realizácie odchádzajúcich študentských stáží v rámci programu ERASMUS+ Opatrenie rektora č. 22/2022 Postup realizácie odchádzajúcich študentských mobilít v rámci programu ERASMUS+ Opatrenie rektora č. 2/2015 na vykonanie oznamovacej povinnosti spojenej so štúdiom príslušníkov tretích krajín na PU v Prešove Opatrenie rektora č. 3/2009 ku prenosu kreditov a uznávaniu výsledkov za absolvovanie časti štúdia a odborných stáží na hosťujúcich inštitúciách v rámci

	študentských mobilitných programov Zoznam koordinátorov študentských mobilít na FF PU v Prešove – dostupný **TU** Študijný poriadok Prešovskej univerzity v Prešove (čl. 15; čl. 17; čl. 19) – dostupný **TU**

SP 8.9. The institution provides individualized support and suitable conditions for special needs students.

Self-assessment of compliance	*References to evidence*
University document Methodological guide for students with specific needs in Art. 7 Rights and responsibilities of a student with specific needs specifies the rights of a student with specific needs, which include e.g. the right to: a) use of specific educational resources; b) individual educational approaches; c) special conditions for the performance of study duties without reducing the requirements for study performance; d) individual approach of university teachers. Individualized support is also provided through the established network of study advisors (tutors), who are responsible for advisory activities. In addition to the supervisor as the main coordinator of this activity, a tutor is appointed for each study program, who performs advisory activities. A tutor for foreign students and a coordinator for students with specific needs have a special function.	Metodický sprievodca pre študentov so špecifickými potrebami – dostupný **TU** Fakultný koordinátor pre študentov so špecifickými potrebami – dostupné **TU** Študijní poradcovia (túrori) – dostupné **TU**

SP 8.10. In professionally oriented study programmes, the programme has contractual partners in the form of organizations providing professional practice and practical training for students. These organizations have sufficient spatial, material, technological conditions, and staff so that the planned learning outcomes can be achieved.

Self-assessment of compliance	*References to evidence*

VIII. Self-assessment of Standard 9 – Information management

SP 9.1. The institution collects, analyses, and makes use of relevant information for the effective management of their programmes and other activities.

Self-assessment of compliance	*References to evidence*
An important source of information for improving the quality of the study program is feedback from students, which is implemented on a regular basis. PU strives to involve students more significantly in the process of self-evaluation, not only in the field of direct teaching, but also in support services, technologies, the possibility of participation in scientific, cultural, sports and other extracurricular activities (Annual report on the activities of PU in Prešov for the year 2019). One of the main goals of the Education Development Strategy of the University of Prešov in Prešov is to understand the educational process and conditions of study as a space for building the status of the university and acquiring student competencies for application in society (C3). This goal also includes obtaining feedback from students and graduates as a means of improving the quality of education processes (C3.g.) at the university. In the Annual Report on the educational activities of the University of Prešov in Prešov for 2019, there is also a declared effort to involve students more significantly in the self-evaluation process, not only in the field of direct teaching, but also in support services, technologies, the possibility of involvement in scientific, cultural, sports and other extracurricular activities. Students are part of the internal quality system. They are mainly involved in the processes and sub-processes in the form of feedback for the teacher in the following ways: a) polls and questionnaires, which are implemented in different forms and at different levels: through the Modular Academic Information System (subject evaluation, study program evaluation); through questionnaires at the level of faculties, fields of study and programs; through individual activities of teachers (evaluation of individual subjects); feedback is obtained continuously during the course of study (after the end of the semester) as well as after graduation; student representatives in the Academic Senate, representative of the	Info vo výročných správach Zber spätnej väzby – študenti/absolventi, komunikácia s praxou, Info o uplatnení v praxi https://uplatnenie.sk/ Stratégia vzdelávania https://www.unipo.sk/public/media/9762/Strategia_Vzd_2020.pdf Vyrocna sprava o cinnosti Presovskej univerzity v Presove za rok 2024.pdf Opatrenie rektora č. 8/2021 Zapojenie študentov do vnútorného systému kvality Informácie o uplatnení absolventov v praxi na MŠVVaŠ SR – dostupné **TU**

student council at the dean's college, communication with the study advisor (tutor), guarantor, informal meetings with teachers; b) discussions on online portals - e.g. Facebook as an information channel; c) student complaint resolution system; d) membership of students in the Education Quality Council of the University of Prešov in Prešov and in other bodies of PU; e) feedback after passing the state exams - evaluation of the completed study program (Rector's Measure No. 5/2017 Involvement of students in the internal quality system). Monitoring and evaluation of students' opinions on the quality of the study program is performed centrally through the MAIS system. At the end of each semester, students have the opportunity to take part in an anonymous survey and fill out a feedback questionnaire regarding: (1) the study program (General survey), (2) subject survey in which individual subjects and teachers are evaluated. Other methods of monitoring and evaluating students' opinions on the quality of the study program include anonymous feedback, which is carried out by teachers on individual subjects. Graduates can also comment on the quality of study programs (once a year, usually after the state exams) through a survey organized by the rectorate of the University of Prešov in Prešov. The results of the survey are discussed at meetings of the FF PU leadership, the Dean's College, as well as the Scientific Council of the FF PU (as part of the Report on Educational Activities). At the institute level, completed questionnaires are analyzed by individual teachers and the director of the institute. The relevance of proposals and comments to teachers, subjects and the study program will be evaluated. Relevant comments are an incentive for streamlining and improving the quality of the study program. Feedback from graduates is carried out through a survey organized by the rectorate of the Prešov University in Prešov. One of the ways to get feedback from FF PU students is the alumni club (Faculty of Arts Alumni Club), which serves as a communication channel between the faculty and its alumni, the goal of which is the integration of alumni into the life of the faculty and communication with them. The Faculty regularly monitors the success and applicability of its graduates on the labor market - whether through information from the Ministry of Education, Science, Research and Sport of the Slovak Republic, the Center for Labour, Social Affairs and Family, the Statistical Office of the Slovak Republic or various portals. Another important source of information is communication with the practice and the graduates themselves. Naturally, the macroeconomic environment, the country's situation, economic crises and other environmental influences have a strong and undeniable influence on the employment opportunities of graduates of all fields of higher education and place increased demands on all attributes and characteristics of the graduate as a personality. In addition to the basic philological education, the graduates' other abilities, personality assumptions, givens and experiences also contribute to the possibility of achieving various managerial successes.	Informácie o uplatnení absolventov v praxi (portál uplatnenie.sk) – dostupné **TU** Opatrenie rektora č. 3/2020 Stratégia rozvoja vzdelávania Prešovskej univerzity v Prešove – dostupná **TU** Správa o vzdelávacej činnosti PU v Prešove – 2024 – dostupná **TU**

SP 9.2. Effective collection and analysis of information about study programmes and other activities play a role in the evaluation of the study programme, in its design or in its modification.

Self-assessment of compliance	*References to evidence*
Rector's measure no. 6/2017 *The collection, analysis and use of information necessary for the effective management of the implementation of study programs determines the course of activities related to the collection*, analysis and use of information necessary for the management and implementation of study programs. The main goal in the field of collection, analysis and use of information necessary for effective management of study programs is to create and regularly update a system of publishing transparent information about the processes of ensuring education in accredited study programs at PU. Collecting and publishing information about universities is a prerequisite for effective management of study programs. From the level of the Ministry of Education, Science, Research and Sport of the Slovak Republic, the policy of central registration of basic data on universities, fields of study, study programs, students, employees and students' theses is institutionally adjusted. The published information is used for the purposes of the admission procedure of study applicants, placement of graduates in practice, comparison of the quality of universities, analysis of higher education from the professional and lay public level. The process of gathering and publishing information consists of the following sub-processes: (1) requesting input from actors from the internal/external environment (can be periodic and non-periodic), (2) receiving requested and unsolicited input, (3) processing input, (4) evaluation of stimul, (5) creating and updating the box of opportunities, (6) initiating updates (programs, subject	OR 7/2021, OR 8/2021 Správy o vzdelávaní – dostupné **TU** Výročné správy o činnosti PU – dostupné **TU** Opatrenie rektora č. 7/2021 Zhromažďovanie a spracovanie informácií o študijnom programe Opatrenie rektora č. 11/2025 Zverejňovanie informácií o študijných programoch, dostupné TU Správa o vzdelávacej činnosti PU v Prešove – 2020 – dostupná **TU**

outlines, texts, etc.), (7) carrying out internships. Requesting stimuli from actors from the internal/external environment can be done in three ways: (1) periodic internal stimul, (2) non-periodic internal stimul, (3) external stimul. Rector's measure no. 5/2016 *Regular publication of current, objective, quantitative and qualitative information about study programs and their graduates* establishes the procedure for the regular publication of information about study programs and their graduates. Act no. 131/2002 Coll. on universities and on the amendment of certain laws as amended, as well as European standards and directives for ensuring the quality of education (ESG). The areas of education quality assessment at universities are broadly defined by the following documents: (1) European qualification framework for lifelong learning, (2) National qualification framework of the Slovak Republic and European standards and directives for ensuring the quality of education in the European area. The aforementioned measure of the rector applies to all components of Prešov University in Prešov, i.e. j. faculties and institutes that implement study programs. The main goal of PU in the field of regular publication of current, objective, quantitative and qualitative information about study programs and their graduates is the regular publication of information, including opinions, as well as professional careers, former graduates and the profile of their application in practice. As part of the fulfillment of the main goal, the focus is on two basic areas: (a) communication and cooperation with graduates; (b) collection and analysis of information on the employment of graduates on the labor market. Processes and sub-processes within study programs have a qualitative and quantitative nature. Qualitative information refers to the following areas: (a) guaranteedness of accredited programs; (b) conditions of the admission procedure; (c) recommended study plan; (d) subject information sheets; (e) graduate profiles. Quantitative information refers to the expected number of accepted applicants and the amount of tuition fees.	Výročné správy o činnosti PU – dostupné **TU**

SP 9.3. The following are monitored and assessed in a study programme: indicators of teaching and learning performance, applicants' and students' profiles, students' progression, success and drop-out rates, students' satisfaction, graduates' employability, opinions of students and employers, information about learning resources and support available to students.

Self-assessment of compliance	*References to evidence*
Student satisfaction, monitoring and evaluation of students' opinions on the quality of the study program is carried out through a survey in the MAIS system. At the end of each semester, students have the opportunity to take part in an anonymous survey and fill out a feedback questionnaire regarding: (1) the study program (General survey), (2) a subject survey in which individual subjects + teachers are evaluated. Graduates can also comment on the quality of study programs (once a year, usually after the state exams) through a survey organized by the rectorate of the University of Prešov in Prešov. Several workplaces also carry out evaluation of study programs by graduates. The evaluation of the programs is also carried out from the point of view of the teachers, while the appropriateness of the composition of subjects or the inclusion of subjects within the framework of ECE is reassessed. The university reflects the opinions of the students and tries to formulate measures as much as possible based on the findings of the monitoring of the teaching process, the evaluation of the quality of the study programs, as well as the results of the evaluation of students within individual subjects, e.g. in the Report on the educational activities of the PU in Presov – 2020, based on the results of individual surveys, among other things, the following recommendations are proposed: in connection with the preparation of new accreditation files, carefully evaluate the difficulty of individual subjects and accordingly adjust credit subsidies; strive to increase the quality of pedagogical-psychological competences (mainly the ability to motivate students, create a positive socio-emotional climate, engage students in discussion and create space for independent critical thinking, adhere to the principles of delivering a lecture or explanation) of teachers in an effort to obtain the best possible results, strive of correctness and an objective approach in the assessment process, especially through the clear and precise formulation of assessment requirements and criteria expressed in subject information sheets; strengthen formative assessment in particular; to implement oral examination to a greater extent; to be more accepting and supportive of different learning styles and to guide students to a deep approach to learning; increase the number of hospitalizations and motivate teachers to systematic self-reflection; involve students of all levels of study to a significantly higher degree in the evaluation of teachers and study programs; adjust the dates of evaluation of students who travel for internships within the framework of mobility schemes; improve conditions for students with specific needs. The application of graduates is monitored and evaluated on the basis of data and statistics of the Ministry of Education, Science, Research and Sport of the Slovak Republic, the Central Office of Labour, Social Affairs and Family, the Statistical Office of the Slovak Republic or various portals. Information on resources and student support is published on the faculty's website in the section corresponding to the section to which the support relates. Students are informed about information, resources and support at the Introduction to studies, which is intended for first-year students and is anchored in the schedule of the academic year.	Výročná správa o vzdelávaní (nie je na úrovni až ŠP) Správa o vzdelávacej činnosti PU v Prešove – 2024 – dostupná **TU** Informácie o uplatnení absolventov v praxi na MŠVVaŠ SR – dostupné **TU** Informácie o uplatnení absolventov v praxi (portál uplatnenie.sk) – dostupné **TU** Harmonogram ak. roka – dostupný **TU**

SP 9.4. Appropriate tools and methods are used to collect and process information on the study programme. Students, teachers, employers, and other stakeholders are involved in the collection, analysis, and in the follow-up measures in the study programme.

Self-assessment of compliance	*References to evidence*
In addition to centrally (at the university level) monitoring and evaluation of students' opinions on the quality of the study program through the MAIS system, i.e. j. feedback questionnaire related to the study program (General survey) or subject, other methods of monitoring and evaluating students' opinions on the quality of the study program include anonymous feedback, which is carried out by teachers on individual subjects.	Správa o vzdelávacej činnosti PU v Prešove – 2024 – dostupná **TU** Správy o vzdelávacej činnosti na FF PU - TU

IX. Self-assessment of Standard 10 – Public information

SP 10.1. Institutions provide readily accessible and clearly structured information about the study programme, mainly about their intended learning objectives and learning outcomes, requirements for applicants, selection criteria, recommended personality requirements, the level of the national qualifications framework, the field of study, the qualification they award, teaching and learning rules, the programme's completion conditions, assessment procedures and criteria, programme resources, pass rates, learning opportunities available to students, information about jobs available to successful graduates and graduate's employability.

Self-assessment of compliance	*References to evidence*
Internal regulations of the university - Rector's measure no. 5/2016 Regular publication of current, objective, quantitative and qualitative information about study programs and their graduates establishes the procedure for the regular publication of current, objective, quantitative and qualitative information about study programs and their graduates. The document states that "PU's main goal in the field of regular publication of current, objective, quantitative and qualitative information about study programs and their graduates is the regular publication of information, including opinions, as well as professional careers, former graduates and the profile of their application in practice". As part of the fulfillment of the main goal, the focus is on two basic areas, namely: (a) communication and cooperation with graduates; (b) collection and analysis of information on the employment of graduates on the labor market, while qualitative information relates to the area of guaranteeing accredited programs, conditions of the admission procedure; of the recommended study plan, subject information sheets and graduate profile, and quantitative information regarding the expected number of accepted applicants and the amount of tuition fees. The set of published information is continuously updated based on the suggestions of interested parties and after discussions in the materially relevant bodies of PU, faculties and university-wide workplaces. PU has created a mechanism for communication with graduates, starting with graduates in the academic year 2013/2014. By using direct email communication, PU can communicate with graduates (through official email accounts set up at PU), obtain information about their success and inform them about relevant PU activities. The faculty publishes all relevant information about accredited study programs on its website in separate sections Applicants and Students. In the separate Study Options tab, there is all relevant information for applicants to study at FoA PU in Prešov, e.g. conditions of admission to study, procedure of admission to study, admission procedure, tuition fees, etc.	https://uplatnenie.sk/ Opatrenie rektora č. 11/2025 Pravidelné zverejňovanie aktuálnych, objektívnych, kvantitatívnych a kvalitatívnych informácií o študijných programoch a ich absolventoch Možnosti štúdia FF PU – dostupné **TU** Informácie o ŠP – **TU**

SP 10.2. This information is easily accessible students, their supporters, prospective students, graduates, other stakeholders, and to the public in all the languages in which the study programme is delivered. The form the information is available considers special needs applicants and students.

Self-assessment of compliance	*References to evidence*
The faculty publishes all relevant information about accredited study programs on its website in separate sections Applicants and Students. In the separate Study Options tab, there is all relevant information for applicants to study at FoA PU in Prešov, e.g. conditions of admission to study, procedure of admission to study, admission procedure, tuition fees, etc. Information about study options at the Institute of Central European Studies is published on the Institute's website in the Study Options section. Due to the high interest in studying the Slovak language as a foreign language on the part of Ukrainian students, information about the program is published in the Ukrainian language in addition to the Slovak and Polish languages.	Informácie o OŠP – dostupné **TU** Informácie o ŠP – **TU** Možnosti štúdia FF PU – dostupné **TU**

Information sheets of all accredited study programs are available in the Modular Academic Information System (MAIS), e.g. in the Public Portal – Timetables interface. In the Study programs subsection, after entering the individual parameters, the interested party/applicant/student gets information about the individual subjects of the chosen study program, including information sheets for individual subjects.	Informácie pre uchádzačov v anglickom jazyku – dostupné **TU** MAIS – verejný portál Rozvrhy – dostupný **TU**

X. Self-assessment of Standard 11 – Ongoing monitoring and periodic review of study programmes

SP 11.1. The institution regularly monitors, reviews, and appropriately modifies the study programme in order to comply with the Study Programme Standards so that the learning objectives and learning outcomes are in line with the needs of students, employers and other stakeholders, and in line with the latest knowledge in the field of study and the technological possibilities, so that the graduate level, by means of achieved learning outcomes, is in line with the required level of National Qualifications Framework and the stakeholders' expectations.

Self-assessment of compliance	*References to evidence*
The creation, approval, monitoring and regular evaluation of study programs establishes a uniform procedure for the creation, processing, approval, monitoring and regular evaluation of study programs that is valid for PU, faculties and other parts of PU. The main goal is to provide study programs profiling graduates prepared for the national and European labor market. The starting point for the realization of the main goal is the analysis of the needs of the labor market and the system of professions for which PU graduates are preparing, and the analysis of the internal environment for the creation of study programs. The content of the study program, in accordance with the description of the relevant field of study, reflects the profile of the graduate and is reflected in the curriculum of subjects, educational outcomes, educational methods and teaching methods. Each applicant/student to study the study program must prove that he/she has mastered the level of general and specific knowledge, skills/abilities and competences acquired by the previous study. The quality of education is influenced by the outputs in science and research, in which the field of study is evaluated, by the professional quality of the guarantor of the study program - especially by his real involvement and activity in guaranteeing, sufficient personnel, material, information and study background. The content of the monitoring is questions of the procedural nature of the creation and changes of study programs, the organizational and content nature, documentation, satisfaction with the study (content, conditions), ascertaining the opinions of internal and external customers on the offered study programs, placement of graduates in practice, etc. In addition to standard resources, specific resources are specified in the document specifying the study program. With regard to quality assurance in the education process, the faculties at least once a year evaluate the used education methods (in the context of the specifics of the study programs) that the teachers apply, identify possible deficiencies and recommendations for correction). The main ways and procedures of ongoing monitoring and regular evaluation of the study program include: • ongoing assessment and assessment of students' knowledge and skills and at the same time/or final assessment of students' knowledge and skills in subjects (criteria and assessment standards, assessment of the success of the achieved quality of knowledge and skills by subject, publication of assessment results - e.g. percentage representation of A grades, B, C, D, E, FX in the given subject); • assessment of acquired knowledge and skills after completing a complex of educational activities – quality of final theses, level of academic knowledge (state exams, defenses); • involvement of students in scientific activities, student awards, student mobility; • self-evaluation of workplaces (departments) – success in achieving the goals and objectives set for the education of students in a given field of study, progress and study approach of students (data from institutes, institutes and departments that provide the given study program); • self-diagnostic questionnaires for teachers - teaching conditions (financial, technical, administration), management of the faculty, departments, care of the employer for the employee - comments, suggestions, recommendations; • hospitalization – analysis of identified deficiencies and recommendations for improvement, change to reflect previously adopted measures;	Smernica na vytváranie, úpravu, periodické schvaľovanie, zrušenie študijných programov a podávanie žiadostí o udelenie akreditácie študijným programom na Prešovskej univerzite v Prešove **TU** Smernica o vytváraní a podávaní žiadostí o udelenie akreditácie habilitačného konania a inauguračného konania a zrušení akreditácie habilitačného konania a akreditácie inauguračného konania na Prešovskej univerzite v Prešove **TU** Správy o vzdelávacej činnosti na FF PU - TU

• the connection of university studies with practical needs (application of graduates on the labor market as a manifestation of the university's competitiveness). The mentioned evaluation criteria of the quality of education specify the possibilities of their systematic implementation from the level of the university leadership through faculties, departments, teachers to the subject level. Their continuous presentation and analysis is part of the negotiations of the rector's committees, deans' committees, up to the management of the institutes.	

SP 11.2 The monitoring and reviewing of the study programme include obtaining relevant feedback from the programme stakeholders, who also participate in the preparation of the feedback methodology. Students have, at least once a year, the opportunity to comment on the quality of teaching and the teachers of the study programme in an anonymous questionnaire.

Self-assessment of compliance	*References to evidence*
PU's effort is to involve students more significantly in the process of self-evaluation and evaluation of the content and implementation of study programs, not only in the field of direct teaching, but also in support services, technologies, the possibility of participation in scientific, cultural, sports and other extracurricular activities. We have to state that, in general, students make very little use of their opportunities to interpret their requests through senators who represent them in academic senates, through feedback or by directly addressing competent staff. In accordance with the law on universities, students have the opportunity to express their opinion on the subjects of study and their teachers, as well as their opinion on the processes and conditions of study in the form of anonymous questionnaires - internal evaluation, as well as in the form of external evaluation. Evaluations are carried out at least twice a year, always after the end of the semester using the information system. Two surveys are used, namely 1) Evaluation of study programs in MAIS (general survey) and 2) Evaluation of subjects in MAIS (subject survey). Several workplaces also carry out evaluation of study programs by graduates. The evaluation of the programs is also carried out from the point of view of the teachers, while the appropriateness of the composition of subjects or the inclusion of subjects within the framework of ECE is reassessed. The outputs that are obtained are discussed by the management of the faculty, then presented and discussed at the meetings of the dean's colleges. Feedback from students is relatively low, its informational value is unreliable, and therefore new tools for motivating students to provide feedback, as well as tools for its delivery, are being sought. Students are part of ensuring the internal quality system. They are mainly involved in the processes and sub-processes in the form of feedback for the teacher in the following ways: a) student membership in the Council for VSK of Prešov University in Prešov and others PU committees; b) direct interpretation of suggestions by student representatives in the academic senate, to the dean's college, communication with the study advisor - tutor, guarantor, informal meetings with OZŠP, UZPP and teachers; c) polls and questionnaires, which are implemented in various forms at individual levels: through MAIS (subject evaluation, study program evaluation); through questionnaires at the level of faculties, fields of study and programs; through individual activities of teachers (evaluation of individual subjects); feedback is obtained continuously during the course of study (after the end of the semester) as well as after graduation; d) discussions on electronic portals, social networks serving as an information channel; e) student complaint resolution system; f) feedback after passing the state exams - evaluation of the completed study program.	Smernica na vytváranie, úpravu, periodické schvaľovanie, zrušenie študijných programov a podávanie žiadostí o udelenie akreditácie študijným programom na Prešovskej univerzite v Prešove **TU** Smernica o vytváraní a podávaní žiadostí o udelenie akreditácie habilitačného konania a inauguračného konania a zrušení akreditácie habilitačného konania a akreditácie inauguračného konania na Prešovskej univerzite v Prešove **TU** OR 20/2022 Správy o vzdelávacej činnosti na FF PU - TU

SP 11.3. The feedback results referred to in paragraph 2 are reflected in improvement measures. Students are guaranteed a role in the design of the measures.

Self-assessment of compliance	*References to evidence*
Evaluation of subjects in MAIS (subject survey). Several workplaces also carry out evaluation of study programs by graduates. The evaluation of the programs is also carried out from the point of view of the teachers, while the appropriateness of the composition of the subjects, or the inclusion of subjects in the framework of OŠP, is reassessed. The outputs that are obtained are discussed by the management of the faculty, then presented and discussed at the meetings of the dean's colleges. *Together with the feedback of the state commissions of graduates, they are important information in the process of reassessing the quality of the educational process with regard to the established profile of the graduate and the needs of practice.*	Správy o vzdelávacej činnosti na FF PU - TU

PU offers students and graduates a range of options for assessment at multiple levels. Depending on the goal, feedback is implemented both on a regular basis and (depending on the specific need) on an occasional basis. As already described, the quality of the study in a narrow sense (e.g. the quality of the teaching of a specific subject or teacher) and in a broader sense (e.g. the material and technical background of the study) can be expressed through a subject survey in the Modular Academic Information System (MAIS) after each semester study, while survey results are available depending on the function assigned in MAIS - e.g. senior staff for study programs implemented by the workplace, pedagogues for the subjects taught by them. The aforementioned multi-level access to evaluations enables managers or SP guarantors to gain a more comprehensive view of the quality of the study program (e.g. compare the teaching quality of individual teachers). On the other hand, the immediate availability of subject evaluation allows its teacher to react flexibly to possible reservations from students by taking their comments into account in the further teaching of the subject (or, more broadly, his subjects in general). Due to the specifics of individual subjects (e.g. not all subjects require more fundamental use of ICT, the schedule of assignments in the semester may depend on the level of acquired skills, etc.), teachers also use their own feedback tools, e.g. distribution of printed or electronic questionnaires in the last week of classes, while they also try to find out from the students facts that a general subject survey, which generally covers all subjects taught at the university, cannot in principle find out. Forms of feedback, which individual institutes implement independently using their own questionnaires, are an addition. Despite the general knowledge of the implementation of feedback in MAIS (e.g. promotion via student e-mail accounts after the relevant semester or at the end of the academic year by the vice-rector for education), not many students use this option, so although the results of surveys in MAIS are taken into account, due to the small the number of students involved, they cannot always be considered authoritative. The same applies to graduates (e.g. anonymous feedback questionnaire). Therefore, in addition to the described systemic feedback options (MAIS, MS Forms), the opinions of students and graduates, which are articulated in group or individual face-to-face meetings (e.g. annual meetings with the management of the workplace, consultations of study advisors and teachers). Although they lose anonymity, which is an advantage with MAIS or MS Forms, it is through personal contact that they can stimulate the willingness of students or graduates to express their attitudes towards teaching and related circumstances (e.g. workplace equipment), and in much more detail. In contrast to predominantly quantitatively constructed questionnaires, they allow potential problems to be analyzed more deeply, and thus create a higher quality knowledge base about the functioning of the SP for persons at different levels of its provision.	

SP 11.4. The feedback results and the measures taken, and any planned or follow-up activities resulting from the evaluation of the study programme should be discussed with the stakeholders and interested parties and are accessible to the public.

Self-assessment of compliance	*References to evidence*
The results of the feedback evaluation are the subject of discussion at individual management levels (departments, dean's college, Board of Education, rector's college; content of annual reports that are submitted to scientific councils and academic senates, which include students). Subsequently, they are published on the websites of the faculties and the university.	Správy o vzdelávaní na PU – dostupné **TU** Správy o vzdelávacej činnosti na FF PU - TU

SP 11.5. The study programme is periodically approved in compliance with the formalized processes of the internal system at a period corresponding to its standard length of study.

Self-assessment of compliance	*References to evidence*
Until 2020, study programs were approved in accordance with the Act on Universities and the rules of the Accreditation Commission. Currently, the university mainly manages: - Act 269/2018 Coll. on ensuring the quality of higher education and amending Act no. 343/2015 Coll. on public procurement and on the amendment of certain laws, as amended; - 131/2002 Coll. on universities and on amendments to certain laws and - SAAVŠ regulations In the current period, the internal system and study programs are being aligned with the standards defined by SAAVŠ. The advisory body of the rector of Prešov University in Prešov in the area of ensuring, applying and evaluating the internal quality system is the Council for the Internal Quality System of the University of Prešov in Prešov (Council for VSK), whose mandate includes, among other things:	Štatút Rady pre vnútorný systém kvality Prešovskej univerzity v Prešove Smernica na vytváranie, úpravu, periodické schvaľovanie, zrušenie študijných programov a podávanie žiadostí o udelenie akreditácie študijným programom na Prešovskej univerzite v Prešove **TU**

• verifications and assessment of whether the university's requirements for the quality of educational activities in study programs and departments of HIK are met; • discussion of the draft report on the internal evaluation of the university and its amendments before their submission to the scientific council and academic senate of the university; • negotiating and approving the submission of applications to the Slovak Accreditation Agency for Higher Education (SAAVŠ) for the granting of authorization to carry out study programs, applications for HIK accreditation and applications for assessing the university's VSK compliance with the standards for the internal system of quality assurance of higher education; • commenting on faculty requests for accreditation of HIK study programs and departments; • control of implementation of remedial measures in the case of identified deficiencies in the implementation of study programs and departments of HIK (more in the Statute of the Council for the Internal Quality System of the University of Prešov in Prešov). The key document regulating the formalized processes of approval of study programs is the Directive on the Creation, Modification, Periodic Approval, and Discontinuation of Study Programmes and the Submission of Applications for the Accreditation of Study Programmes at the University of Prešov, which identifies and describes the internal structures and processes for creating, modifying, approving and canceling study programs in fields and degrees in which the University of Prešov in Prešov has been granted the authorization to conduct SP. The directive defines the powers of the Council for VSK (which is the highest internal body of PU), which decides on: a) approval of those authorized to conduct SP in fields and degrees in which the PU has been granted authorization to conduct SP entered in the register of study fields and the register of SP; b) assessment of applications for the granting of accreditation of new SPs in fields and degrees in which PU is not authorized to conduct SPs; c) assessment of applications for the granting of accreditation of new HIK departments. Another regulation that regulates the formalized processes of the internal system is *Rector's Measure No. 5/2016 establishes the procedure for the regular publication of current, objective, quantitative and qualitative information about study programs and their graduates.*	Smernica o vytváraní a podávaní žiadostí o udelenie akreditácie habilitačného konania a inauguračného konania a zrušení akreditácie habilitačného konania a akreditácie inauguračného konania na Prešovskej univerzite v Prešove **TU**