

Erasmus+ Programme
Key Action 1 – Higher Education
Students Mobility for Traineeship
Hosting SCHOOL

SCHOOL INFORMATION	
Name of the school	IISPT "Via Pedemontana"
Address inc post code	Via Pedemontana, snc - 00036 Palestrina (RM) - Italy
Telephone	+39069538087
Fax	+39069537963
E-mail	rmis00400b@istruzione.it
Website	www.professionalepalestrina.it
Number of employees	155 teachers, 15 laboratory assistants, 8 administrative assistants, 16 auxiliary workers
CONTACT DETAILS	
Contact person for this traineeship	Mrs Cristina Cerreti
Department and designation, job title	Department of foreign languages, teacher of French
Direct telephone number	+393382994866
E-mail address	cristina.cerreti@istruzione.it
APPLICATION PROCEDURE	
Who to apply to (including contact details)	Mrs Marina Proietti, Headmaster rmis00400b@istruzione.it
Deadline for applications (if any)	No real deadline, though we can guarantee a longer traineeship if we receive applications before the second week of September 2014.
Application process	<p>Applicants will email their CVs and application letters to one of the above addresses.</p> <p>All documents will be examined by a committee of teachers headed by the Headmaster. Professional skills and competences, as indicated in the following, will be taken into consideration, together with any information the applicant will consider relevant to the position.</p> <p>Applicants will receive a reply via email.</p>
TRAINEESHIP INFORMATION	

Subject area (languages; education; mathematics...)	<p>Languages.</p> <p>A special priority is given to English, followed by French. Spanish might be considered as an option, better if associated to one of the above.</p> <p>Competences in specific subjects, such as Graphic Arts, Tourism, Fashion or Catering will be appreciated, as they could help in the planning of CLIL modules any subject concerning</p>
Location	<p>Palestrina and Cave, 40 km from Rome.</p> <p>Our Institute is a high school with pupils aged 14-19, specialising in different areas, Graphic, Tourism, Fashion and Catering.</p> <p>The school is easy to reach on foot from the town centre, and well connected to neighbouring towns and to Rome via public transport. The distance from the Universities of Rome is about 30 minutes by train.</p>
Start Date	First week of October 2014.
Duration	20-25 weeks (end of May). Shorter periods may be considered.
Working hours per week	14-18, including 1 hour weekly tutoring and 1 hour Italian course
Description of activities,tasks	<p>The Trainee will work with the L2 teachers (English or French). His/her main task will be to improve students' fluency in the spoken interaction, through conversations, video watching and reading activities. Trainee will be involved in CLIL oriented activities</p> <ul style="list-style-type: none"> • to improve students' skills in interpersonal communication, critical thinking and literacy in the foreign language(s) • to intensify language exposure and enhance student motivation • to enable students to acquire curiosity and develop their interaction skills <p>Trainee will encourage students' awareness of a wider European dimension and an international community, by presenting relevant aspects of his/her country of origin, sharing some of the activities of ongoing European projects (Erasmus plus Partnership), and helping start an e-Twinning project.</p> <p>The trainee is considered a language and cultural resource for the whole school. His/her participation in all the activities organized by the school will be strongly promoted and he/she will be given the opportunity of teaching about his/her country and any subjects he/she is expert in.</p>

COMPETENCES REQUIRED

Languages and level of competence required	Italian A2, English and/or French B2/C1
Computer skills and level of skills required	Good command of word processing and other applications, acquaintance with Internet and Interactive Whiteboard tools.

