# mapinternship

Map Internship organises and manages work placements and internships for students and graduates across the European Union. We have partnerships with English speaking companies and we can present to you a choice of companies that are looking for hard working people who want to gain experience in a professional English speaking environment.

### **Pro\*\*\*\* Syndicate**



Pro\*\*\*\* Syndicate is an international association of Media companies that provides readers with original, engaging, and thought-provoking articles by global leaders and thinkers. By offering incisive perspectives from those who are shaping the world's economics, politics, science, and culture, Pro\*\*\* Syndicate has created an unrivalled global venue for informed public debate.

We are currently looking to recruit dynamic, interns fluent in English to work both independently and as part of a team. We have 3 positions available.

## **Digital and Social Media Internship**

Job Description: Social Media activities, SEO, Data Analytics, Website Administration, Link Baiting etc. Working on Facebook, LinkedIn and other platforms.

#### **Marketing Assistant Internship**

Job Description: eMarketing, Marketing List Building, Newsletter Creation, creating Promotion Material and promoting the company in a creative and successful manner.

#### **Executive Assistant Internship**

Job Description: Assistant for Company Director, CEO, and 3 Sales Managers. Your duties are such as arranging travel, appointments, scheduling and management of pipline salesforce etc.

Person Requirements

- Fluent in English both written and spoken
- Ambitious personality
- Highly self-motivated
- Willing to learn
- Good communication skills

#### Map Internship Personal Visit Recommends:

Pro\*\*\*\* Syndicate is based in the capital cities of Prague and New York. From our visit to this company we have seen that the managers who are American are very helpful and friendly and easy to talk with. The company has a calm atmosphere but you will be keeping busy with many valuable lessons during your time. They are soon moving to new offices in the center of Prague in IP Pavlova! This would be a great position for any Economic, Business or Marketing students because of the connections and information you will learn.

To apply please send your CV and a cover letter in English, outlining why you feel you meet the above criteria to <a href="mailto:apply@mapinternship.com">apply@mapinternship.com</a>