

DESCRIPTION OF THE STUDY PROGRAMME – OUTLINE

Name of the higher education institution: *University of Prešov*

Name of the faculty/university workplace: *Faculty of Management and Business*

Address of the faculty/university workplace: *Konštantínova 16, 080 01 Prešov*

Institution body for approving the study programme: Council for the Internal Quality System of PU in Presov (RpVSK PU in Presov)

Date of the study programme approval or the study programme modification:

Date of the latest change¹ in the study programme description:

Reference to the results of the latest periodic review of the study programme by the institution:

Reference to the assessment report of the application for accreditation of the study programme under § 30 of Act no. 269/2018 Coll.²:

1. Basic information about the study programme

a) Name of the study program and its number according to the register of study programmes.

Economics and management in sustainable innovative industry

b) Degree of higher education and ISCED-F education degree code.

Second - code 766 (Higher education II. degree)

c) Place(s) of delivery of the study programme.

Prešov

d) Name and number of the field of study in which higher education is obtained by completing the study programme, or a combination of two fields of study in which higher education is obtained by completing the study programme, ISCED-F codes of the field/fields³.

Name and code of the field of study 6213 (6213T00) Economics and Management

Education ISCED FoET 2013: 0413 Management

ISCED-F code: 041 - Business and Administration / 0413 - Management and Administration

031 Social and Behavioural Sciences / 0311 Economics

e) Type of the study programme: academically oriented, professionally oriented; translation, translation combination study programme (listing the specializations); teaching, teaching combination study programme (listing the specializations); artistic, engineering, doctoral, preparation for regulated profession, joint study programme, interdisciplinary studies.

academically oriented

f) Awarded academic degree.

Engineer ("Ing.")

g) Form of study⁴.

Full-time form of study

h) In the case of joint study programmes, cooperating institutions and the range of study obligations the student fulfils at each of the given institutions (§ 54a of the Act on Higher Education Institutions).

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i) Language or languages in which the study programme is delivered⁵.

EN, English language

j) Standard length of the study expressed in academic years.

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k) Capacity of the study programme (planned number of students), the actual number of applicants and students.

Planned number of students: 40

Actual number of applicants: unknown (as this is a new study programme)

¹ If the change is not a modification of the study programme according to § 30 of Act no. 269/2018 Coll.

² It is stated only if the accreditation of the study programme has been granted according to § 30 of Act no. 269/2018 Coll.

³ According to the International Standard Classification of Education. Fields of Education and Practice 2013.

⁴ According to § 60 of Act no. 131/2002 Coll. on Higher Education Institutions.

⁵ It means the languages in which all learning outcomes are achieved and all related courses of the study programme as well as the state examinations are carried out. The institution independently provides information on the possibility of partial study parts/courses in other languages in part 4 of the description.

2. Graduate profile and learning objectives

- a) The institution defines the learning objectives of the study programme such as student's abilities at the time of completion of the programme and the main learning outcomes⁶.

The aim of education in the study programme Economics and Management in Sustainable Innovative Industry is to prepare students for active involvement in the transformation of industry towards sustainability and innovation. The programme is designed to develop the theoretical knowledge and practical skills needed to address the challenges of implementing environmental strategies and optimising economic processes. During their studies, students are introduced to the principles of the circular economy, circular business models and innovative approaches to solving environmental problems. Emphasis is placed on the integration of environmental, economic and technological aspects into strategic decision-making processes, ensuring that graduates are prepared not only to analyse current challenges but also to design practical solutions with lasting positive impact.

The programme focuses on developing students' abilities to effectively plan, implement and evaluate projects that promote sustainability in industry, using modern technologies and innovative approaches. Students develop practical skills in strategic management, financial strategy development and business process optimization. The program promotes analytical and critical thinking, the ability to solve complex problems and teamwork in an interdisciplinary environment. The training results in industry-ready professionals who can effectively implement sustainable development principles into business practice, manage environmental projects and provide expert consultancy to support the green transformation of industries. Students are encouraged to be not only technically proficient, but also socially responsible and able to contribute to solving global challenges such as climate change and resource scarcity.

Graduates of the Economics and Management in Sustainable Innovative Industries programme are interdisciplinary professionals who excel in their ability to effectively address the complex challenges associated with the transition to sustainable and innovative industrial practices. He is equipped with in-depth knowledge of circular economy principles, circular business models and modern environmental strategies, enabling him not only to analyse and optimise industrial processes, but also to directly design and implement innovative solutions. The graduate is able to effectively link economic, environmental and technological aspects in project and process management, with an emphasis on optimising resources and maximising sustainability. The practical experience gained during the studies enables the student to apply the principles of sustainable management in everyday practice and to successfully address the challenges of energy efficiency, decarbonisation and environmental innovation.

A distinctive characteristic of the graduate is his/her ability to critically assess the economic and environmental impacts of business activities and to create business models that respond to current industry trends. He or she has developed skills in project management, strategic planning and implementation of financing strategies aimed at promoting green technologies and sustainable financing. These skills make him ready to take on leadership positions such as innovation and sustainability project manager, environmental innovation consultant, circular economy expert or project manager for strategic business management in sustainable development. His adaptability and flexibility enable him to respond effectively to dynamic market changes, while his interdisciplinary knowledge and experience make him a specialist in both international and national contexts.

The graduate of the engineering study programme Economics and Management in Sustainable Innovative Industry possesses professional and methodological knowledge, skills and competences in the field of economics and management, which create a prerequisite for his/her sectoral specialization. These are:

KNOWLEDGE

- Know and understand the principles and regulations of the circular economy.
- have an overview of the legislative frameworks at European and national level that affect sustainable business.
- have knowledge of sustainable and circular business models that generate multiple value.
- know and understand the circularity criteria for evaluating companies' economic activities
- have knowledge of eco-design and its application in the circular economy.
- know the financial mechanisms and innovations (innovative technologies) applied in the circular economy
- be familiar with the principles of reverse logistics, value chain optimisation and take-back systems.

⁶ Learning objectives are achieved in the study programme through measurable learning outcomes in individual parts (modules, subjects) of the study programme corresponding to the relevant level of the Qualifications Framework in the European Higher Education Area.

- know circularity indicators, reporting tools and tools for the creation of sustainable and circular economic models.
- Know the principles of sustainable finance and its relevance for innovative industries,
- understand ESG factors and their integration into management and financial strategies,
- be able to identify key financial instruments in sustainable and green finance,
- understand the regulatory framework for sustainable finance,
- be able to characterise economic and financial mechanisms for promoting sustainability,
- understand the importance of managing the risks and opportunities associated with ESG investments,
- be familiar with methods for measuring and reporting ESG performance of companies,
- understand the ethical and social aspects of financing in industry.
- Know and understand advanced sustainability concepts and strategies.
- Know how to navigate legislative and policy frameworks - from international agreements to national and regional strategies.
- Have knowledge of strategic planning for sustainable development.
- Know and understand the key phases of strategic planning and be proficient in their application in the context of sustainable development.
- Understand the role of innovation in achieving the Sustainable Development Goals and be able to identify technological and social innovations that support sustainability.
- Know selected evaluation methods, analytical methods, selected indicators of strategy success and their application in real projects.
- Be able to explain the basic concepts, principles and approaches to integrated management systems, including their historical development and relevance in organizations.
- Understand the structure and requirements of international standards for management systems: ISO 9001 (Quality Management System), ISO 14001 (Environmental Management System), ISO 45001 (Occupational Health and Safety Management System) and other standards (e.g. ISO 50001, ISO 27001) relevant to integrated systems.
- Understand the legislative and regulatory framework related to integrated management systems at national and international level,
- identify the benefits and challenges associated with the implementation and operation of integrated management systems in practice.
- Define and interpret the issues of enterprise and entrepreneurship, with an emphasis on the use of the conceptual apparatus from the field of entrepreneurship,
- define the basic concepts of business management,
- explain the processes that affect the enterprise and entrepreneurship itself in a real business environment,
- interpret and justify the significance and impact of changes in individual elements of the environment on the enterprise and the business itself

SKILLS

- identify opportunities for applying circular economy principles in different sectors.
- Analyse and participate in the creation of sustainable business models using tools such as Business Model Canvas or Business Process Model and Notation (BPMN).
- Apply ecodesign principles in product and process design with an emphasis on sustainability and circularity.
- Optimize material and energy flows in value chains.
- Quantify circularity and sustainability using selected indicators and tools.
- Evaluate companies' economic activities based on circularity criteria.
- Analyse and apply ESG criteria in investment and management decisions,
- design financial strategies to promote low carbon technologies and circular economy,
- evaluate financial instruments and their suitability for financing industrial projects.
- Manage the risks and opportunities associated with sustainable finance,
- use methods to measure and report ESG performance,
- develop proposals for public-private partnerships and strategies to promote sustainability,
- effectively present the results of analyses
- design and formulate sustainable strategies based on data analysis and identified needs.
- Develop concrete action plans and scenarios for implementing strategies in different contexts (local, regional, global).
- use selected tools in the strategy development process.

- evaluate the effectiveness and success of strategies based on measurable indicators and carry out revisions of implemented strategies.
- Use digital and technological solutions (AI, Big Data, IoT) to support decision-making and address sustainable development challenges.
- Identify and implement innovative practices to support sustainability.
- Participate effectively in strategic processes.
- Analyse and evaluate existing management systems in the organisation and identify areas for integration.
- Design and implement an integrated management system based on the requirements of relevant ISO standards, taking into account the specifics of the organization.
- Conduct internal audits of integrated management systems and suggest corrective measures for improvement.
- To work with integrated management systems tools and techniques such as PDCA cycle, risk and process management, documentation and performance monitoring.
- Identify synergies between different systems (quality, environment, HSE) and minimize duplication of processes.
- Analyse market opportunities, select the appropriate legal form, set up and manage a new business,
- practically apply the acquired knowledge in solving specific business problems,
- critically assess, identify and evaluate the processes and basic causal relationships acting on the enterprise and its business activities,
- apply managerial and entrepreneurial principles of financial management in real practice,
- critically evaluate information and integrate newly acquired knowledge with other areas such as management, accounting and marketing

COMPETENCY

- Think in broader contexts and design comprehensive and long-term solutions that promote circularity and sustainability in economic processes.
- Integrate knowledge, communicate effectively with experts from different fields and implement circular and sustainable solutions.
- Strategically plan and integrate circularity principles into business models and organizational processes.
- Analyse economic processes based on ESG, using selected indicators and tools.
- Optimize value chains with an emphasis on circularity, resource efficiency and reverse logistics.
- Integrate sustainable finance principles into corporate strategies,
- critically evaluate regulatory requirements and their implementation in industrial enterprises,
- Lead teams focused on ESG project planning and implementation,
- be responsible for strategic decision making in the area of sustainable finance,
- Interact with public and private entities to support the funding of ESG initiatives,
- manage investments focused on social responsibility and environmental sustainability,
- initiate changes to promote sustainability in industries
- Thinking more broadly and designing comprehensive and long-term solutions that support sustainability.
- Critically analyse data, assess risks, opportunities and respond flexibly to adaptation measures.
- be proficient in modern technology solutions (AI, Big Data, IoT) and be able to use them to design and implement strategies.
- Identify and support innovative approaches and solutions for sustainability.
- integrate different sectoral strategies and coordinate them at different levels (local, regional, global).
- interpret the knowledge acquired and apply it in practice, independently presenting and substantively discussing sustainability strategies.
- Engage in all phases of strategic planning.
- use knowledge and skills in the field of sustainable development for their professional and personal development, in particular in the form of critical evaluation of the application of sustainability strategies.
- to use knowledge in the process of arguing the rationale for their positions to present them independently and discuss them substantively.
- Critically evaluate the effectiveness of integrated management systems within an organisation and propose measures for their continuous improvement.
- integrate quality, environmental, safety and energy management aspects into the strategic planning of the organisation.
- Communicate and collaborate effectively within multi-disciplinary teams in the implementation of integrated management systems.
- Apply ethical and sustainable principles in the design and operation of integrated management systems.

- develop proactive thinking in managing risk and improving organisational performance through integrated management systems
- think creatively, pragmatically and critically to solve problems that impact on business,
- demonstrate competence and present own views appropriately and professionally,
- to use the acquired knowledge effectively in the independent solving of assigned tasks in business practice,
- use appropriate strategies in the enterprise to adapt to changing market conditions,
- coordinate changes in the economic environment and predict their impact on business activity.

- b) The institution indicates the professions for which the graduate is prepared at the time of completion and the potential of the study programme from the point of view of graduate's employability.

The learning outcomes and qualifications obtained by completing the study programme meet the sector-specific professional expectations for the profession. On the domestic and European labour market, the graduate finds employment in the following positions:

C2133999-01405 Environmental Policy Specialist in Climate Change
 U1219007-01011 Management Officer (Manager) of Occupational Health and Safety, Fire Protection and Environmental Protection
 U1321014-01504 Manager in waste management
 C1219006-01010 Operations Manager
 U2421001-01031 Process optimisation specialist
 U1213001-01004 Strategy Manager
 U2631002-01045 Economic analyst
 U1219005-01009 Control Manager
 U1219003-01008 Asset Management and Maintenance Manager
 U2421003-01032 Project Specialist
 U2149020-00957 Technical specialist in logistics
 C2422004-01484 Local Government Investment Officer
 C1420000-00740 Wholesale Operations Manager
 C1439999-01252 Quality Manager
 U2411011-01030 Specialist business economist
 C1222003-00751 Public Relations Manager
 C2422999-01535 Specialist in strategy and development in local government

The study programme indicates the occupations for which the qualification is required.

In the National Occupational Framework in the areas of management, corporate finance, control and statistics, public administration, local government, administration and customer service, economic administration, operations, the relevant level of the Slovak Qualifications Framework (level 7) corresponds to occupations that could be performed by a graduate of the study programme in economics and management in sustainable innovative industry.

After graduation, the student is primarily prepared for these occupations:

1213 Executives (managers) in strategy and planning
 1219 Occupational health and safety and environmental management
 1221 Sales and marketing executives (managers)
 1321 Industrial managers
 1439 Managers in other services n.e.c.
 2133 Environmental protection specialists (except industrial ecology)
 2143 Industrial ecology specialists
 2421 Management and organisation analysts
 2422 Strategy and development specialists
 2631 Specialists in economics
 3341 Administrative supervisors
 3359 Administrative professionals not elsewhere classified

- c) Relevant external stakeholders who have provided the statement or a favourable opinion on the compliance of the acquired qualification with the sector-specific requirements for the profession⁷.

Relevant external stakeholders were:

for employer representatives:

Ľuboš Baran, BAMIDA s.r.o., Košická 28, 080 01, Prešov.

PhDr. František Chovanec, PhD., Environmental Energy Agency, n. o., Levočská 6124/12, 080 01 Prešov

for the representatives of the graduates:

Mgr. Adam Kravec, Environmental Management, 2020

Mgr. Matúš Vagaš, PhD, Management, 2017/2021

For student representatives:

Bc. Anita Adamková, Management, II. degree, 1st year

Mgr. Radoslav Mikča, Management, III. degree, 2nd year

Stakeholder representatives provided consenting opinions to participate in the development and modification of the curriculum, commented on the curriculum, prepared reports on the comments, which is documented in the minutes of the meetings. Due to the modifications of the processes of self-accreditation of study programmes, specified in the [Guidelines for the creation, modification, periodic approval, cancellation of study programmes and submission of applications for accreditation of study programmes at the University of Prešov in Prešov](#), as of 1.1.2025, neither statements nor consenting opinions of the interested parties are submitted. However, the prepared documents continue to be part of the archiving documentation of the process of preparation of the study programme both in printed and digital form. These archived documents are as follows:

Stakeholder's consent to participate in the development and modification of the curriculum:

- 02_FMEO_Ing_EMUIPA_stand_df_SSZS_Baran.pdf - employer representative*
- 03_FMEO_Ing_EMUIPA_stand_df_SSZS_Chovanec.pdf - employer's representative*
- 04_FMEO_Ing_EMUIPA_stand_df_SSZS_Kravec.pdf - graduate*
- 05_FMEO_Ing_EMUIPA_stand_df_SSZS_Vagas.pdf - graduate*
- 06_FMEO_Ing_EMUIPA_stand_df_SSZS_Adamkova.pdf - student*
- 07_FMEO_Ing_EMUIPA_stand_df_SSZS_Mikca.pdf - student*

Report on the study programme comments by the stakeholder:

- 08_FMEO_Ing_EMUIPA_stand_df_SoPSPZS_Baran.pdf - employer representative*
- 09_FMEO_Ing_EMUIPA_stand_df_SoPSPZS_Chovanec.pdf - employer's representative*
- 10_FMEO_Ing_EMUIPA_stand_df_SoPSPZS_Kravec.pdf - graduate*
- 11_FMEO_Ing_EMUIPA_stand_df_SoPSPZS_Vagas.pdf - graduate*
- 12_FMEO_Ing_EMUIPA_stand_df_SoPSPZS_Adamkova.pdf - student*
- 13_FMEO_Ing_EMUIPA_stand_df_SoPSPZS_Mikca.pdf - student*

Opinion of the person responsible for the study programme on the incorporation of stakeholders' comments on the study programme

14_FMEO_Ing_EMUIPA_stand_df_Stanovisko_OPSPkZS.pdf

Unlike the above documents, the minutes of the stakeholder meetings are part of the accreditation file and there are two minutes:

19_FMEO_Ing_EMUIPA_stand_df_Zápisnica_ZS1_2024.pdf

20_FMEO_Ing_EMUIPA_stand_df_Zápisnica_ZS2_2024.pdf

3. Employability

- a) Evaluation of the study programme graduates employability.

As this is a new study programme, it is not possible to historically assess the success rate of graduates of the study programme.

- b) If applicable, indicate the successful graduates of the study programme.

As this is a new study programme, it is not possible to identify successful graduates of the study programme.

⁷ In the case of regulated professions in accordance with the requirements for the acquisition of professional competence pursuant to a special regulation.

- c) Evaluation of the study programme quality by employers (feedback).

The Faculty of Management and Business of the University of Prešov has been operating since 2005 the "Expert and Entrepreneurial Council of the Faculty of Management and Business" (EPR FMEO), which consists of more than 40 successful entrepreneurs, managers and other personalities, mainly from the Prešov and Košice regions, often employers of graduates of the faculty. The Council's activities help the faculty and especially its students to cover several spheres of cooperation, research and professional practice in areas such as business and marketing, information technology, tourism, hotel management, spa, environmental management, construction, engineering, automotive industry, service companies, as well as regional development, local government and others.

At regular meetings, the members of the EPR FMEO evaluate and assess the implemented study programmes from the perspective of the needs of practice and the future application of graduates. Since in many cases they are employers of the graduates of the faculty, their evaluations, suggestions and comments are accepted with a high degree of importance and influence on the further direction and development of the concerned study programme.

The members of the EPR FMEO expressed unanimous approval and support for the implemented bachelor's degree programme in green economics and business in the field of economics and management.

The minutes of the FMEO EPR are attached to this document –

15_FMEO_Ing_EMUIPA_stand_df_Zápisnica_EPR_2024.PDF, also available at:

https://www.unipo.sk/public/media/27183/Zapisnica_EPR_28_11_2024_v2.pdf

4. Structure and content of the study programme⁸

- a) The institution describes the rules for the design of study plans within the study programme.

The study plan of the study programme was created in accordance with the rules for the creation of study plans set out in the Study Regulations of the University of Prešov in Prešov. On the basis of the study programme, a recommended study plan (OSP) is compiled, outlining the time and content sequence of courses and forms of assessment of study results. The study plan is designed to ensure that the student meets the conditions for successful completion of studies within the standard length of study corresponding to the study programme in management.

The recommended curriculum is based on the requirements and includes the course code, prerequisites, course title, name of the department providing the course, name of the teacher providing the course, recommended semester, completion, credits, scope of direct instruction, profile course, is listed: <https://www.unipo.sk/fakulta-manazmentu-ekonomiky-a-obchodu/vnutorny-system-kvality-a-akreditacia/sp/vnutorny-system-kvality-a-akreditacia/sp/ing/emidf/>

PRILOHA02_FMEO_Ing_EMUIPA_stand_df_OSP.

Over the course of the 1st degree, the graduate will earn 120 credits, with 60 credits in each year of study. Of the total number of credits, 80 %, i.e. 96 credits, are for compulsory subjects and 20 %, i.e. 24 credits, are for optional subjects.

The trajectory of compulsory elective courses is 112 credits. The standard length of study is 2 years.

The structure, content of the units of the study programme according to compulsory, compulsory elective, elective courses are specified in the study plan and information sheets of the courses, in which all the requirements are specified in detail. under 4.c, available at <https://www.unipo.sk/vsk/dvsk/form/asp/>), under Curriculum Accreditation, Section 3.5 Course Information Sheet, Section 3.6 Recommended Curriculum.

The content of the study programme achieves the learning outcomes expected by employers with an emphasis on the development of practical professional skills in the relevant sector of the economy or social practice. The study programme in green economy and business is structured and organised on the basis of the student's anticipated need for specific knowledge, skills and competences at the time of study and pro futuro.

- b) The institution compiles the recommended study plans for individual study paths⁹.

*The recommended curriculum is based on PU requirements (code, prerequisites, course title, provision, recommended semester, completion, credits, scope of direct teaching, profile course) and is given in the appendix: **PRILOHA02_FMEO_Ing_EMUIPA_stand_df_OSP.***

⁸ Selected characteristics of the content of the study programme can be stated directly in the Course information sheets or supplemented by the information of the Course information sheets.

⁹ In accordance with Decree no. 614/2002 Coll. on the study credit system and Act no. 131/2002 Coll. on Higher Education Institutions and on Amendments to Certain Acts.

The recommended curriculum is designed so that the individual subjects have a logical continuity with each other, the structure of the content of the modules reflects the requirements of the corresponding level of knowledge. The recommended curriculum is about the continuity of the profile study subjects (modules) of the study programme with the intention of achieving the required knowledge, skills and competences as learning outcomes in accordance with the graduate profile, which has been created on the basis of the requirements of practice. The descriptors are stated in the learning objectives and learning outcomes, reflecting the profile of the graduate, the requirements of practice, the profession at the relevant level of knowledge. An integral part of all information sheets for each subject of the management study programme is the specification of the knowledge that the graduate will acquire, the acquisition of skills and the acquisition of competences that the student will attain by completing the subject.

c) The study plan generally states:

- individual parts of the study programme (modules, courses, and other relevant school and extracurricular activities, if they contribute to the achievement of the required learning outcomes and allow to obtain credits) in the structure of compulsory, compulsory optional and optional courses,
- **profile courses** of the relevant study path (specialization) within the study programme,
- for each learning part/course the learning outcomes, related criteria and rules of their assessment so that the learning objectives of the study programme are met (they can be stated only in the Course information sheets, in the Learning outcomes section and in the Course completion requirements),
- prerequisites, co-requisites and recommendations for the design of the study plan,
- for each learning part of the study plan/course the applied educational activities (lecture, seminar, exercise, final work, project work, laboratory work, internship, excursion, field practice, professional practice, state exam, etc. or their combinations) suitable for achieving learning outcomes,
- methods by which the educational activity is delivered – present, distant, combined (in accordance with the Course information sheets),
- outline/syllabus of the course¹⁰,
- student workload ("extent" of individual courses and educational activities separately)¹¹,
- credits allocated to each part based on the learning outcomes achieved and the workload involved,
- the person responsible for the course (or a partner organization/person¹²) with an indication of the contact details,
- course teachers (or participating partner organizations/persons) (may also be mentioned in Course information sheets),
- places where the courses are taught (if the study programme is delivered at several workplaces).

In the study programme, it indicates the profile subjects of the respective pathway of study (specialisation):

Profile subjects are indicated in the recommended study plan. Profile subjects of the study programme Economics and Management in Sustainable Innovative Industry are:

1. Circular economy and sustainable business models,
2. Sustainable finance and financial innovation
3. Sustainable development strategies
4. Integrated management systems,
5. Managerial Economics

For each educational part/subject, it defines the learning outcomes and related criteria and rules for their assessment so that all the educational objectives of the study programme are fulfilled (they can only be listed in the Course Information Sheets under Learning Outcomes and under Course Completion Requirements):

All course information sheets contain learning outcomes and associated assessment criteria and rules. The course information sheets are available in Annex PRILOHA01_FME0_Ing_EMUIPA_stand_df_ILP and at:

<https://www.unipo.sk/fakulta-manazmentu-ekonomiky-a-obchodu/vnutorny-system-kvality-a-akreditacia/sp/vnutorny-system-kvality-a-akreditacia/sp/ing/emidf/>

Prerequisites, co-requisites and recommendations for curriculum development:

There are no prerequisites in the curriculum.

For each educational part of the curriculum/subject, it will determine the educational activities used (lecture, seminar, exercise, final thesis, project work, laboratory work, internship, field trip, field practice, professional practice, state examination and others, or combinations thereof) suitable for achieving the learning outcomes:

For each subject within the recommended study plan, the educational activities used (lecture, seminar) are specified, including their hourly subsidy. The information is contained in the information sheets of each course.

Teaching will be based on linking theoretical and practical skills. The combination of knowledge-based tasks and practical assignments and projects will enable students to hone their expertise and develop practical skills and

¹⁰ During the assessment, teachers responsible for the course will allow the working group access to the study materials of the course and the content of individual educational activities.

¹¹ We recommend indicating the workload of contact and non-contact teaching in accordance with the ECTS Users' Guide 2015.

¹² E.g. when providing the professional practice or other educational activities carried out outside the university.

competencies. Teachers in each subject will use a range of teaching methods and forms - in addition to classical methods (such as lecturing, storytelling, etc.), the emphasis will be on the use of activating teaching methods (e.g. dialogical methods, situational methods, group teaching and cooperative learning methods, project methods, simulation methods, staging methods, critical thinking methods, problem-based methods, etc.), and the use of the following methods will be used) in order to arouse or strengthen students' interest in the topics covered, to increase students' activity, to enable students to apply and develop their professional knowledge, skills, competences for practice and key competences (e.g. creativity, independence, responsibility, flexibility, critical thinking). Students will be included in lesson planning and encouraged to engage in team building, peer-to-peer learning and creativity. The following activities support the achievement of the learning objectives:

- Lectures,
- Seminars,
- Presentations,
- Case studies,
- Discussions,
- Group work,
- Project work,
- Consultation and supervision.

Methods by which the educational activity is carried out - full-time, distance, combined (in accordance with the Course Information Sheets):

Educational activity in all subjects is carried out **by a combined method**, which is also stated in the information sheets of individual subjects of the recommended study plan.

Course syllabus/syllabus:

The course syllabus is a compulsory part of the information sheets of all courses of the recommended study plan.

Student workload ("scope" for individual courses and learning activities separately):

The individual course information sheets in the Notes section indicate the student's workload and the share of individual activities (e.g. participation in direct teaching activities, work on seminar work, self-study, etc.) in the student's total workload.

Credits assigned to each section based on learning outcomes achieved and associated workload:

The credit endowment of courses reflects their difficulty and the intensity/measure of the student's workload. At the same time, it is ensured that profile courses have a high credit endowment (5 credits) due to their strong link to the achievement of the overall learning outcomes.

The person providing the subject (or a partner organisation and person) with a contact details:

The list of persons providing individual subjects of the study programme are available at: <https://www.unipo.sk/fakulta-manazmentu-ekonomiky-a-obchodu/vnutorny-system-kvality-a-akreditacia/sp/vnutorny-system-kvality-a-akreditacia/sp/ing/emidf/> and in a separate document - PRILOHA04_FME0_Ing_EMUIPA_stand_df_OZSP.xlsx. Partner organisations and individuals may participate in the teaching through lectures.

Teachers of the subject (or partner organisations and persons involved) (may also be listed in IL subjects):

Teachers participating in the teaching of individual subjects are listed in the subject information sheets, including a specification of the type of educational activity they carry out.

Place of course delivery (if the study programme is delivered at more than one location):

The study programme takes place at the seat of the university and the faculty

- d) The institution states the number of credits, the achievement of which is a condition for proper completion of studies and other requirements that the student must meet within the study programme and for its proper completion, including the requirements for state examinations, rules for re-study and rules for the extension, interruption of study.

Pursuant to Act No.131/2002 Coll. on Higher Education and on Amendments and Additions to Certain Acts (§ 52), the condition for the proper completion of studies for the Bachelor's study programme in the full-time form of study (with a standard length of study of 2 years) and for the Bachelor's study programme in the part-time form of study (with a standard length of study of 2 years) is 120 credits.

In accordance with the law, the submitted bachelor's study programme is designed for a standard length of study - 2 years, while the standard study load of 60 credits per academic year is observed, where the total number of credits for the entire study is: 120 credits.

A student will earn 96 credits for his/her studies for the compulsory courses, which is 80% of the 120 credits required for successful completion of the study. The recommended study plan indicates the number of credits in each semester for the compulsory course and the compulsory elective course. The recommended curriculum is designed so that the student has the opportunity to obtain 60 credits in each year. The recommended programme of study offers the possibility of enrolling in compulsory elective courses, where the total number of credits is a minimum of 24. The total number of compulsory elective courses to choose from is 112 credits. The student must complete and pass the professional practice, the thesis defence and the state examination (colloquium).

- e) For individual study plans, the institution states the requirements for completing the individual parts of the study programme and the student's progress within the study programme in the given structure:
- number of credits for compulsory courses required for proper completion of studies/completion of a part of studies,
 - number of credits for compulsory optional courses required for the proper completion of studies/completion of a part of studies,
 - number of credits for optional courses required for the proper completion of studies/completion of a part of studies,
 - ~~number of credits required for the completion of studies/completion of a part of the studies for the common foundations and for the relevant specialization, in the case of a teaching combination study programme or a translation combination study programme;~~
 - number of credits for the final thesis and the defence of the final thesis required for the proper completion of studies,
 - number of credits for professional practice required for the proper completion of studies/completion of a part of studies,
 - ~~number of credits required for the proper completion of studies/completion of a part of the studies for project work with the indication of relevant courses in engineering study programmes;~~
 - ~~number of credits required for the proper completion of studies/completion of a part of the studies for artistic performances in addition to the final thesis in art study programmes.~~

Number of credits for compulsory subjects required for the proper completion of studies: 96

Number of credits for compulsory elective courses: 24

Number of credits for elective courses required for proper completion of studies/completion of part of studies: 0

In accordance with the PU Study Regulations (Article 13), students enrol in elective courses so that the sum of their credit endowment constitutes a maximum of 5% of the total number of credits (in the first cycle of study, a maximum of 6 credits).

Number of credits for the final thesis and the thesis defence required for the proper completion of studies: total 12

- Diploma project I.: 2 credits
- Diploma project II: 2 credits
- Thesis defence: 8 credits

Number of credits for professional practice required for full completion of studies/completion of part of studies: 13

- f) The institution describes the rules for verification of learning outcomes, students assessment and the possibilities of appealing against the assessment.

The PU Study Regulations (Article 16) state "The evaluation of the student's study results within the study course is carried out: a) by continuous evaluation (ph with classification); b) by examination for the given study period (with classification); c) by passing - passed (abs. without classification). The dates of the mid-term examinations are determined by the lecturer in agreement with the students in the first week of the semester. Passing the course is assessed. The assessment reflects the quality of the acquisition of knowledge or skills in accordance with the learning outcomes of the course as specified in the course information sheet.

The evaluation of the student's study results within the study of the subject is carried out according to the classification scale and success criteria (percentage of results in the evaluation of the subject) for the classification grades set by the PU Study Regulations. The success criteria (percentage of results in the course evaluation) for the classification levels are as follows:

A: 100,00 - 90,00 %
B: 89,99 - 80,00 %
C: 79,99 - 70,00 %
D: 69,99 - 60,00 %
E: 59,99 - 50,00 %
FX: 49.99 % or less

Upon the student request, the Vice-Dean/Provost for Education may, in justified cases, allow the examination to be taken on a make-up date before a committee appointed by the Dean/Provost. A board examination may be requested from the study department of the faculty no later than five working days after the regular examination date or the first make-up examination date (PU Study Regulations, Article 16, point 20).

Other possibilities of remedial procedures against the assessment can be implemented on the basis of the Act on Complaints 9/2010 Coll., which regulates the procedure for filing, handling and control of complaints of natural persons or legal entities

g) Conditions for recognition of studies or a part of studies.

The conditions for the recognition of a study or part of a study are set out in the PU Study Regulations (Article 20). Recognition is based on a written application and evidence of previous studies; a subject can be recognised if it has more than 60% content conformity with the subject of the current study course. Recognition of state examination subjects is not possible.

The rules for the recognition of courses and credits are specified in the Study Regulations of the PU in Prešov (Article 20):

- 1. A student may apply for credit for courses and credits taken in another or identical program of study no later than seven working days prior to the start of the winter term.*
- 2. A student may only apply for recognition of a course that he/she has already successfully completed in previous academic years and obtained the appropriate number of credits for it, and if no more than five years have elapsed since the completion of the course. A course may be recognised a maximum of twice.*
- 3. The application for recognition of the course and the award of credit for the course is submitted by the student to the study department of the home faculty or university.*
- 4. The student is obliged to attach a transcript of learning outcomes and an information sheet, or the syllabus of the relevant course, to the application for recognition of the course and the award of credits for the relevant course.*
- 5. The decision of the Dean/Rector is preceded by an assessment of the information sheet by the person responsible for the study programme. In the case of university degree programmes, the person responsible for the relevant university degree programme shall ensure the assessment of the recognised courses.*
- 6. Only a course with a minimum content match of 70% with a course from the current study programme can be recognised. Recognition of a course that has already been taken once in a previous study is the responsibility of the person responsible for the study programme.*
- 7. Recognition of a course taken in another study programme and recognition of the relevant number of credits for it may be granted if the conditions set out in the preceding paragraphs are met if the student is studying in only one study programme during the part of the academic year in which he or she is requesting recognition of the course and credits. Courses from concurrent studies shall not be recognised.*
- 8. It is not possible to recognise a course and award credits for a course which the student has previously completed by studying in a study programme which he/she has duly completed, i.e. has been awarded the relevant academic degree.*
- 9. In the case of recognition of the results of studies from a previous incomplete study, the number of credits shall be recognised to the extent of the number of credits set by the current study programme. The above credit recognition rule applies to all subjects (compulsory, optional and elective).*
- 10. In the case of recognition of the results of studies which are part of a degree course, the number of credits shall be recognised to the extent of the number of credits obtained at the receiving institution.*
- 11. Recognition of state examination subjects is not possible.*

The student of the faculty has the right to complete part of his/her studies at another higher education institution in the Slovak Republic or abroad. Upon return, the faculty shall recognise the student's part of the study in accordance with the contract, the European Standard and the European Credit Transfer System. If the student

has completed part of his/her studies at a higher education institution which has not implemented a compatible credit system, the recognition of credits will be assessed by the study programme supervisor and the credits will be awarded by the faculty ECTS coordinator. The student is obliged to sign a Credit Transfer Agreement with the supervising department and the relevant Vice-Dean prior to departure for mobility at the sending faculty. The rules are defined in the Study Regulations of the PU in Prešov (Article 15, point 6 and 7).

Related action by the Rector (available at <https://www.unipo.sk/vsk/dvsk/>):

- Rector's Measure No. 22/2022 Procedure for the implementation of outgoing student mobility within the ERASMUS+ programme
- Rector's Measure No. 23/2022 Procedure for the implementation of outgoing student internships under the ERASMUS+ programme
- Rector's Measure No. 24/2022 Procedure for the implementation of graduate traineeships within the ERASMUS+ programme
- Rector's Measure No. 3/2009 on the transfer of credits and recognition of results for the completion of part of studies and internships at visiting institutions in the framework of student mobility programmes

h) The institution states the topics of final theses of the study programme (or a link to the list).

Due to the fact that this is a new (not yet implemented) study programme, the thesis topics have not yet been announced.

When announcing the topics of final theses, the faculty is guided by the Dean's Measure No. 1/2012 in the matter of: Determination of minimum standards, requirements for quality, professional focus and other professional requisites, applicable to the assignment and wording of the topics of final bachelor and diploma theses in the study programme Management at the Faculty of Management, Economics and Business, which specifies the minimum standards, requirements for quality, professional focus and other professional requisites. For the assignment and wording of the topics of final bachelor theses at FMEO PU in Presov in terms of quality, content, professional requisites of each topic is (among other things) stipulated that:

- the title of each topic of the final bachelor's thesis has been created in such a way that it is already obvious from it that the thesis will have a research, analytical character (i.e. that it will contain in its structure some kind of research, survey, analysis, etc.), whether in the field of empirical research or theoretical analysis;

- from the title of the thesis it must be clear what is the approximate focus or more specific area of research, i.e. what specifically will be investigated in the thesis, what will be the object of analysis, research, etc.;

- the topic of each thesis should be related to and analytically deal with an area from a broader field in the professional field of Economics and Management;

- no diploma thesis topic can sound general and trivial.

The thesis topics are listed in accordance with the Dean's Measure No. 1/2008, the management of the thesis is in accordance with the Dean's Measure 1/2011 (see <https://www.unipo.sk/fakulta-manazmentu-ekonomiky-a-obchodu/ana/>).

This regulation will also apply to the thesis topics written in the new study programme.

i) The institution describes or refers to:

- rules for the assignment, processing, opposition, defence and evaluation of final theses in the study programme,
- opportunities and procedures for participation in student mobility,
- rules for adherence to academic ethics and rules for drawing consequences,
- procedures applicable to students with special needs,
- procedures for filing complaints and appeals by students.

Rules for assigning, processing, opposing, defending and evaluating final theses in the study programme:

Approved thesis topics are published and listed in the MAIS (Modular Academic Information System) system during the summer semester of the penultimate academic year (i.e. in the LS of the academic year preceding the year in which the thesis should be submitted and defended). The possibility to select and write the thesis topic in the penultimate year of study offers students sufficient time to successfully complete all the processes involved in writing the thesis.

In addition to individual consultations with teachers - thesis supervisors/advisors, joint (group) thesis consultations are held for students in their final year, where the general rules of thesis writing principles (theoretical and methodological issues) are discussed with students in the context of academic ethics.

At the Faculty of Management and Business and its components, optimal conditions are created for students to produce high quality final theses. The team of teachers - thesis supervisors, their erudition, experience and helpful approach to students together with high standards and requirements for the quality of final theses (also enshrined in the internal documents of the faculty) are an important prerequisite for high professional quality, scientific value and the subsequent successful defense of the final theses. The supervisors of bachelor theses are exclusively internal lecturers of the Faculty of Management and Business. All thesis supervisors at the Faculty of Management and Business have at least one degree higher than the degree of study at which the thesis is being written.

In the preparation of the bachelor thesis, the student must follow the requirements specified in the PU Directive on the requirements of the final theses, their bibliographic registration, originality control, storage and accessibility:

- <https://www.pulib.sk/web/kniznica/strana/nazov/zaverecne-prace>;
- <https://crzp.cvtisr.sk/>;
- <https://www.unipo.sk/fakulta-manazmentu/vzdelavanie/informacieprestudentova/zaverstudia/zaverecneprace>.

According to Art. 23, point 4. of the SP PU, the final thesis is assessed by the thesis supervisor and one opponent, or two opponents in the case when the thesis does not have a supervisor. The supervisor and the opponent shall enter the assessments into the MAIS system no later than 5 days before the defence of the thesis. The following aspects must be taken into account in the evaluations, which include a grade and a mark:

- overall mastery of the set topic;
- use of representative literature;
- the independence of the student's work (in the case of the judgement of the supervisor of the bachelor thesis);
- the functionality of the chosen method and the functionality of its application;
- the corresponding linguistic culture;
- an opinion on the originality check report.

According to Art. 23 point 5. of the PU SP, a thesis with one negative evaluation is accepted for defence. If the committee evaluates the defence of the thesis insufficiently (4, FX), then the overall evaluation of the thesis is also insufficient (4, FX). A student whose thesis has been evaluated with two negative evaluations may participate in the state examination without the possibility of defending the thesis. In this case, the student will defend the thesis on the correction date.

When opposing the bachelor's thesis, the opponent draws up an opinion in which he/she evaluates the content, formal aspect of the bachelor's thesis. At the same time, he/she will point out the most valuable parts and the most serious shortcomings.

Based on the overall assessment and evaluation of the bachelor thesis, the final grade will be given in one of the levels A (1), B (1,5), C (2), D (2,5), E (3), or FX (4 - insufficient).

Opportunities and procedures for participation in student mobility:

According to the Study Regulations of the PU in Prešov (Article 15), a student of the faculty has the right to complete part of his/her studies at another university in the Slovak Republic or abroad. Consent for the study and its duration is granted by the dean/rector or vice-rector for external relations and marketing, depending on the type of mobility, and is a matter of a tripartite agreement between the student, the sending faculty and the receiving faculty. Upon return, the faculty will recognise the student's part of the studies in accordance with the contract, the European Standard and the European Credit Transfer System (ECTS). If the student has completed part of his/her studies at a higher education institution which has not implemented a compatible credit system, the recognition of the credits will be assessed by the programme supervisor and the credits will be awarded by the faculty ECTS coordinator. The student is obliged to sign a Credit Transfer Agreement with the supervising department and the relevant Vice-Dean prior to departure for mobility at the sending faculty.

Credit transfer is the acquisition of credits by completing a part of the study on the basis of a study agreement at another higher education institution in the Slovak Republic or abroad. Transfer of credits is ensured by an application for studies, a study contract and a transcript of study results. The study contract is a tripartite agreement concluded between the student, the sending university and the receiving university before the student enters the receiving university. Courses taken at the receiving HEI are recognised on the basis of the student's transcript of results, which is drawn up by the receiving HEI at the end of the student's stay. The transcript becomes part of the student's personal study file. The faculty ECTS coordinator is responsible for the recognition of credits and their entry into the MAIS (Study Regulations of the PU in Prešov, Article 17).

If a student completes part of his/her studies abroad, he/she is entitled to substitute study duties (which he/she agrees in writing with the lecturer or examiner of the course prior to departure) if the visiting university does not offer a suitable alternative course to the course of the study programme at the Faculty of Management and Business. Further details of study abroad are regulated by the Faculty's internal regulations published on the Faculty's website.

The description of the procedure for the implementation of Erasmus+ mobilities is regulated by the Rector's Measure 8/2014 entitled Procedure for the implementation of outgoing student mobilities within the Erasmus+ programme. The implementation of Erasmus+ mobilities consists of four sub-processes or steps: (1) application for Erasmus+ mobility, (2) selection procedure, (3) implementation of mobility, (4) recognition of the results obtained abroad, within which the actions to be carried out are specified.

The rules of observing academic ethics and drawing consequences:

Throughout their studies, students are continuously guided in their coursework and projects to respect the principles and rules applicable to the writing of theses (including the correct citation and citation of bibliographic sources, respecting ethical principles), thus acquiring the necessary knowledge and skills to be used in the writing of the thesis.

The University has developed the [PU Directive on the requisites of final theses, their bibliographic registration, originality control, storage and accessibility](#), which regulates a uniform procedure for the preparation, registration and storage of final and qualification theses realized at the University of Prešov in Prešov. The Directive stipulates that the bachelor thesis verifies the mastery of the basics of theory and professional terminology, basic standard scientific methods and the level of knowledge, skills and knowledge acquired by the student during his/her studies. It demonstrates the ability to work independently in terms of content and form. It may have elements of originality, summarisation and compilation. The guidelines further state that each thesis must be original, produced by the author in compliance with the rules for working with information sources, must not be plagiarised and must not infringe the copyright of other authors.

The Code of Ethics of the University of Prešov: Scientific Integrity and Ethics sets out the basic ethical principles and requirements for the behaviour of members of the academic community and other employees of the University regarding their academic and professional activities, especially the educational, scientific research, development, artistic and other creative activities, as well as management and support activities.

Consequences of violation of the Code of Ethics are dealt with by the Ethics Committee at the level of the university or faculty. Violations of the Ethical Principles that constitute a disciplinary offence are dealt with by the Disciplinary Committee of the University or Faculty.

The PU Study Regulations (Article 43) state that plagiarism is considered an offence and is subject to disciplinary proceedings.

The Faculty Guideline on Plagiarism and Student Cheating is also in effect - <https://www.unipo.sk/fakulta-manazmentu-ekonomiky-a-obchodu/ana/>

Procedures applicable to students with special needs:

For students with specific needs, FMEO PU teachers choose adequate forms and methods of teaching and assessment of learning outcomes and proceed in accordance with the recommendations of the Methodological Guide for Students with Specific Needs as well as the recommendations of the Faculty Coordinator for Work with Students with Specific Needs. Students are informed about this possibility at the introduction to their studies or in the individual course information sheets.

The University's document *Methodological Guide for Students with Specific Needs* - Article 7 specifies the rights of a student with specific needs, which include the right to:

- the use of specific educational resources;
- individual learning approaches;
- special conditions for the performance of study duties without reducing study performance requirements;
- individual approach of university lecturers.

Student grievance and appeal procedures:

Students can submit complaints and appeals through their representatives in the Academic Senate of the Faculty of Management and Business of the University of Prešov and the Academic Senate of the University of Prešov, or through representatives in the Student Council of Universities. Last but not least, it is possible to use the Complaints Act 9/2010 Coll

5. Course information sheets of the study programme

In the structure according to Decree no. 614/2002 Coll.

For all compulsory subjects, compulsory elective subjects and elective subjects, information sheets are compiled in Slovak and English, which are prepared to contain all the necessary requirements according to the prescribed document 6.5_SP_informacny_list_predmetu-1.docx, available at <https://www.unipo.sk/vsk/dvsk/form/asp/>. Information sheets for the full-time study programme in Green Economy and Business are available at <https://www.unipo.sk/fakulta-manazmentu-ekonomiky-a-obchodu/vnutorny-system-kvality-a-akreditacia/sp/vnutorny-system-kvality-a-akreditacia/sp/ing/emidf/>, in the annex

PRILOHA01_FMEO_Ing_EMUIP_stand_df_ILP;

PRILOHA01_FMEO_Ing_EMUIPA_stand_df_ILP.

6. Current academic year plan and current schedule (or hyperlink).

The academic year schedule is set centrally from the university level and is binding for all degree programs. According to the Rector's Measure No. 9/2016 on the creation of the timetable, the deadlines associated with the implementation of activities in the modular academic information system are specified in the document *Schedule of activities in the modular academic information system for the preparation of the academic year*, which is updated no later than 31 August of the current year (point 2).

Link to the current academic year schedule:

https://www.unipo.sk/public/media/25051/Harmonogram__AR_2024_25_final.pdf

As this is a new or unrealised study programme, it is not possible to provide a link to the current timetable

7. Persons responsible for the study programme

- a) A person responsible for the delivery, development, and quality of the study programme (indicating the position and contact details).

prof. Ing. Peter Adamišín, PhD.: professor, vice-rector, peter.adamisin@unipo.sk,

Faculty of Management and Business, University of Prešov,

Konštantínova Street No. 16, 08001 Prešov

- b) List of persons responsible for the profile courses of the study programme with the assignment to the course and provided with a link to the central Register of university staff and with contact details (they may also be listed in the study plan).

prof. Ing. Peter Adamišín, PhD

- Subject: Sustainable finance and financial innovation
- Register: <https://www.portalvs.sk/regzam/detail/6815>

doc. Ing. Emília Huttmanová, PhD.

- Subject: Circular economy and sustainable business models
- Register: <https://www.portalvs.sk/regzam/detail/6827>

doc. Ing. Martin Rovňák, PhD.

- Subject: Sustainable development strategies
- Register: <https://www.portalvs.sk/regzam/detail/905>

doc. Ing. Elena Širá, PhD.

- Subject: Managerial economics
- Register: <https://www.portalvs.sk/regzam/detail/6456>

Ing. Jana Chovancová, PhD. univ. doc.

- Subject: Integrated management systems
- Register: <https://www.portalvs.sk/regzam/detail/6860>

c) Reference to the research/art/teacher profiles of persons responsible for the profile courses of the study programme.

<https://www.unipo.sk/fakulta-manazmentu-ekonomiky-a-obchodu/vnutorny-system-kvality-a-akreditacia/sp/vnutorny-system-kvality-a-akreditacia/sp/ing/emidf/>

d) List of teachers of the study programme with the assignment to the course and provided with a link to the central Register of university staff and with contact details (may be a part of the study plan).

The list of teachers of the study programme with assignment to the subject and link to the central register of university staff is in a separate annex (PRILOHA04_FME0_Ing_EMUIPA_stand_df_OZSP.xlsx).

e) List of the supervisors of final theses with the assignment to topics (indicating the contact details).

All teachers participating in the teaching of the new curriculum can and will supervise the final theses. Other teachers who are not directly involved in the teaching of the new, not yet implemented study programme, but who have professional qualifications in the relevant field of study, will also supervise the final theses. The list of thesis supervisors is given below as well as in a separate annex (PRILOHA05_FME0_Ing_EMUIPA_stand_df_ZSZPSP.xlsx)

f) Reference to the research/art/teacher profiles of the supervisors of final theses.

VUPCH thesis supervisors are available at: <https://www.unipo.sk/fakulta-manazmentu-ekonomiky-a-obchodu/vnutorny-system-kvality-a-akreditacia/sp/vnutorny-system-kvality-a-akreditacia/sp/ing/emidf/>

g) Student representatives representing the interests of students of the study programme (name and contact details).

Members of the Academic Senate of the Faculty of Management and Business of the University of Prešov (AS FME0 PU) for the student part and student representatives in the Quality Council of the Faculty of Management and Business of the University of Prešov (RPK FME0 PU). The list of members of the AS FME0 PU is available at: <https://www.unipo.sk/fakulta-manazmentu/hlavne-sekcie/fakulta/akademicky-senat/>. The list of members of the RPK FME0 PU is available at: <https://www.unipo.sk/fakulta-manazmentu-ekonomiky-a-obchodu/vnutorny-system-kvality-Rada-pre-kvalitua-akreditacia/rada/>.

- Ing. Denis Tirpák - member of the Academic Senate of FME0 PU for the student part, member of the Academic Senate of PU for the student part, denis.tirpak@smail.unipo.sk;
- Ing. Mária Tomášová - member of the Academic Senate of FME0 PU for the student part, representative of the student part of the Quality Council of FME0 PU, maria.tomasova@smail.unipo.sk;
- Mgr. Bianka Herichová - member of the Academic Senate of FME0 PU for the student part, representative of the student part of the Quality Council of FME0 PU, bianka.herichova@smail.unipo.sk.

h) Study advisor of the study programme (indicating contact details and information on the access to counselling and on the schedule of consultations).

The Faculty of Management and Business has a network of tutors for full-time and part-time study who are responsible for consultancy activities. In addition to the supervisor as the main coordinator of this activity, there is a tutor for each study programme who carries out counselling activities.

A tutor for international students and a coordinator for students with specific needs have a special function. Within the framework of the basic principles of ensuring and evaluating the internal quality system of the University of Prešov in Prešov according to Article 5, point 10 for students with specific needs, there are coordinators at the University, faculties and university-wide departments who provide support services for students according to the type of their specific needs.

The Faculty of Management and Business has:

prof. PhDr. Radovan Bačík, PhD., MBA, LL.M. - supervisor MAN, OMM, THK

radovan.bacik@unipo.sk

No.: +421 48 80 543

Room 311

KMaMO, Konštantínova 16

Mgr. Roman Novotný, PhD. - tutor MAN

roman.novotny@unipo.sk

Room 325

KM, Konštantínova 16

PhDr. Jakub Horváth, PhD. - tutor OMM

jakub.horvath@unipo.sk

Room 211a

KMaMO, Konštantínova 16

doc. Ing. Anna Šenková, PhD. - THK tutor

anna.senkova@unipo.sk

No.: +421 74 70 607

Room 314 (old building)

KTHM, Konštantínova 16

PhDr. Tatiana Petho, PhD. - coordinator for work with students with specific needs

tatiana.petho@unipo.sk

No.: +421 74 70 607

Room 314 (old building)

KTHM, Konštantínova 16

Mgr. Vladimír Čema, PhD. - tutor for international students, Crisis Centre of Psychological Assistance for Students Affected by the Conflict in Ukraine

vladimir.cema@unipo.sk

No.: +421 74 70 627

Room 306 (old building)

KMP, Konstantínova 16

[https://www.unipo.sk/fakulta-](https://www.unipo.sk/fakulta-manazmentu/vzdelavanie/informacieprestudentova/supervizoratutoriprestudium/)

[manazmentu/vzdelavanie/informacieprestudentova/supervizoratutoriprestudium/](https://www.unipo.sk/fakulta-manazmentu/vzdelavanie/informacieprestudentova/supervizoratutoriprestudium/)

- i) Other supporting staff of the study programme – assigned study officer, career counsellor, administration, accommodation department, etc. (with contact details).

The student support staff consists of the Education Coordinator and the Education Officers (Learning Officers):

Mgr. Marcela Strišová - Education Coordinator, (marcela.strisova@unipo.sk, room 307/A - old building, Konštantínova Street No. 16, Prešov, tel. +421 51 4880 580);

Mgr. Anna Lederová - study officer, (anna.lederova@unipo.sk, room No. 309 - old building, Konštantínova Street No. 16, Prešov, tel. +421 51 4880 581);

Lenka Šmalecová - Study Officer, (lenka.smalecova@unipo.sk, room 307 - old building, Konštantínova Street No. 16, Prešov, tel. +421 51 4880 584);

Blanka Dudášová - Study Officer, (blanka.dudasova@unipo.sk, room 307 - old building, tel. +421 51 4880 583);

8. Spatial, material, and technical provision of the study programme and support

- a) List and characteristics of the study programme classrooms and their technical equipment with the assignment to learning outcomes and courses (laboratories, design and art studios, studios, workshops, interpreting booths, clinics, priest seminaries, science and technology parks, technology incubators, school enterprises, practice centres, training schools, classroom-training facilities, sports halls, swimming pools, sports grounds).

The Faculty of Management and Business of PU is situated in a reconstructed building on Konstantínova Street No. 16 in Prešov and is owned by the University. The total area is 1094 m², with office and administrative space on an area of 379 m².

In the building there are rooms for teaching and faculty activities ensuring the completion of individual study programmes.

The Faculty of Management and Business has 16 rooms for the educational process. These are 13 rooms, door number: M215, M216, M217, M218, M219, M220, M221, t101, t102, t106, t202 PC., t205, t206 I., which are equipped with computer and didactic equipment at an appropriate level for the implementation of the educational process, in which seminars are held. The capacity of the rooms is up to 30 persons.

The M120 Aula M. Bosák Auditorium, with a capacity of 330 persons, is one of the most modern auditoriums in the public universities in the Slovak Republic. Rooms t202 PC, t206 jaz. are equipped with modern computer technology and are used for teaching computer science and statistics.

The Faculty of Management and Business has a modern meeting room of the Scientific Council of FMEO PU and a meeting room of the Dean of FMEO PU. These rooms are also used as lecture or seminar rooms if necessary.

The faculty has established an Environmental Factors Assessment Laboratory, which focuses on the measurement, analysis, interpretation of results and design of measures of environmental (environmental and occupational) factors that affect health, quality of life, ecosystems and sustainable development. Its activities are interdisciplinary and cover the social, technical and natural sciences.

The Faculty of Management and Business is equipped with a special neuromarketing laboratory based on consumer neuroscience tools for simulation and analysis of user and consumer behaviour, it is focused on the implementation of the spectrum of knowledge and practices of neuroscience into practice-oriented education through the innovation of selected subjects. From the perspective of graduates' practical application, its main goal is to prepare students well trained to actively implement these modern marketing tools in practice and thus increase their employability on the labour market.

In case of room occupancy in the FMEO building on Konštantínova Street No. 16, the FMEO has classrooms and auditoriums in the premises of the Faculty of Education of PU and the Rector's Office of the University of Prešov at its disposal. One of the objectives of the University of Prešov is to innovate and digitalize the classrooms. New equipment has been installed in a total of 165 seminar, lecture and professional classrooms. These included 136 computers for lecture and seminar rooms, 406 computers for computer and professional classrooms, 132 data projectors and electric screens, 17 interactive whiteboards and other small equipment. In 2020, 25 of the largest classrooms at the university were further upgraded, ICT equipment and video-presentation technology were upgraded.

*As a result of the intensive linking of higher education with the needs of practice, the transition from a large number of formerly isolated centres based on individual student placement contracts to a more comprehensive model has taken place. Therefore, in addition to continuing to implement student internships on the basis of over 100 original contracts, since 2013 the faculty has moved to the creation and gradual expansion of a network of "Centres for Student Internship, Practical Training and Research Transfer" on the basis of mutually beneficial terms and conditions enshrined in the contract for each centre thus created (**more at <https://www.studujmanazment.sk/strediska-studentskej-praxe.php>**).*

*Since the end of 2019, the number of resorts has increased dramatically by 1/3. Currently, the FMEO has established 66 **Slovak "Centres of Student Practice, Practical Training and Research Transfer"** on the basis of contracts signed with various companies and other practice organizations.*

The most important domestic partner business and municipal entities for the area of professional practice include e.g. GEMOR FASHION, s.r.o. Prešov, METROSTAV Slovakia, a.s., SPINEA, s.r.o., Association of Employers' Unions and Associations of the Slovak Republic, Fecupral, s.r.o., PRELIKA, a.s. Prešov, PK Auto, s.r.o., TOMARK, s.r.o., COOP Jednota Prešov, s.d., ELCOM, s.r.o., Municipal Office Vysoké Tatry, Bardejovské Kúpele, a. s., Kúpele Nový Smokovec, a. s., Kúpele Výšné Ružbachy, a. s. and others. Recently, companies such as Promiseo, s. r. o., Regional Tourism Organisation - KOČR Northeast of Slovakia, OOCR Šariš, Plzeňský Prazdroj Slovensko, a. s., Environmental Energy Agency, n. o. and other organisations have been added to the offer of student practice centres.

- b) Characteristics of the study programme information management (access to study literature according to Course information sheets, access to information databases and other information sources, information technologies, etc.).

The information provision of the study programme is at an adequately high level. The faculty has servers and internet connection, which is shared and provided free of charge to all students. Staff are equipped with personal computers and, if necessary, laptops. A centrally managed WiFi network of the university has been implemented throughout the premises, which allows, in particular, the connection of mobile devices in almost all university buildings.

In recent years, modern metallic and optical computer wiring in 14 buildings of the university, including the initial wiring in the rooms of the students accommodated in the Student Union of the PU, was built and expanded within

the framework of the projects from the State Fund. A total of 1 694 computer sockets were installed. All buildings have high-speed networks, which typically operate at 1 Gbit/s, but are also ready for the introduction of 10 Gbit/s in the future. Between 2017 and 2020, the University underwent a complete replacement and refurbishment of the centrally managed WiFi network at a cost of €154,000, with a total of 298 new access points installed in all buildings.

At present, PU has more than 2880 personal computers, 98 servers, nearly 1000 printers, 300 data projectors, 20 interactive whiteboards at the disposal of the teachers.

University-wide information systems:

a) Modular Academic Information System (MAIS)

The study management information system provides support for the entire study lifecycle. The MAIS is mainly designed for:

the processing and recording of admissions,
processing and recording of the study,
curriculum development,
processing the timetable,
human resources management - university staff records,
processing and recording of student accommodation.

b) Library Information System

The PU University Library is a scientific-information, bibliographic, coordination and advisory workplace of the University, which provides library and information services primarily to students and employees of the University and, within its capabilities, to other professional public. UK PU develops its activities on the historical basis of the development of education and library culture in the region and continues the traditions established by the Collegiate Library and the Eparchial Library. The mission of the library is primarily to provide free access to information; to assist in meeting the cultural, informational, scientific research and educational needs and interests of the university; to promote lifelong learning and the spiritual development of the university. To this end, the library provides the following basic and special library and information services: lending services, bibliographic and information services, consultancy services, reprographic services and other services (processing of records of the publication activities of the university staff; bibliographic registration of final and qualifying theses; operation of the Digital Library of the CU PU; organization of exhibitions of scientific literature, exhibitions of works of art, concerts, presentations, professional library events, etc.). The library fund contains almost 225 000 library units (the annual growth of the library fund is about 4 000 books and 250 titles of periodicals, while the purchase of documents is carried out on the basis of faculties' requirements with the aim of uniform purchase for the needs of all study programmes at PU). Since 2004, the library has been building a Digital Library (a database of electronic full-text publications created by the university staff, which contains over 800 publications. Since 1997, it has been building a database of PU publications, in which it registers over 66 000 documents. The library provides almost 280 000 loans annually, most of which are electronic. The total area of the library is over 2 600 m², of which 1 150 m² is for users. There are 303 study places in 6 study rooms (2 of which are database rooms). Over 70 000 readers visit the library every year and over 500 000 readers visit the library website. The library has its own computer network (PULIBnet) with 4 servers, 84 computers, of which 45 computers are reserved for users. Annually it publishes a bibliography of PU's publishing activity. The library provides access to 9 paid full-text database centres (EBSCO, Gale, ProQuest, Science Direct, Scopus, Springer, Taylor and Francis, Web of Knowledge, Wiley).

- c) Characteristics and extent of distance education applied in the study programme with the assignment to courses. Access, manuals of e-learning portals. Procedures for the transition from contact teaching to distance learning.

Characteristics of distance learning: distance learning is carried out within the framework of a combined method of study, most often through the Moodle or MS Teams platform. The Faculty of Management and Business assumes the use of distance learning in subjects whose nature and character allows it. Up to 30 % of distance learning is foreseen, preferably in subjects with a higher hourly endowment. For other subjects, according to the educational needs and possibilities of the students.

In the case of distance education, the online platform MS teams is used for teaching and communication - for online lectures and online seminars.

Electronic support of education (e-learning) and access to the e-learning environment of the Faculty of Management and Business of PU are (<https://elearning.unipo.sk/>):

<https://pc1254.fm.unipo.sk/moodle> - Subjects: Mathematics, Statistics, Informatics, Corporate Finance, Financial and Economic Analysis, Calculations and Budgets, Control and Controlling, Information Technology in Management and Management Information Systems, Case Studies in Digital Marketing

<https://pc1254.fm.unipo.sk/moodle2/> - Subjects: Macroeconomics, World economy international economic relations, National economy, Business economics, Business in small and medium-sized enterprises.

During the transition from face-to-face to distance learning, educators also began using the MS Teams platform through MS Office 365. Meetings, teams were created within the subject, separately for the lecture and separately for the seminar. Special teams were also created for consultation with students. During the examination period, the examination is conducted through MS Teams, MS Forms, Moodle

d) Institution partners in providing educational activities for the study programme and the characteristics of their participation.

The Faculty of Management and Business of the PU has established an extensive network of Student Practice, Practical Training and Research Transfer Centres, where students can carry out professional practice on the basis of cooperation agreements.

Thanks to the student practice centres, the Faculty of Management and Business allows students not only intensive contact with companies, but above all verification of the use of their knowledge in practice, confronting the knowledge acquired during their studies with practice. Representatives of the above-mentioned centres also offer a number of themes for final and diploma theses. It is also when students solve these theses that the transfer of research results to the practice of enterprises and other organizations naturally occurs. The list of centres is as follows (see <https://www.studujmanazment.sk/strediska-studentskej-praxe.php>):

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- Nový Smokovec Spa a.s.
- Spa Vyšné Ružbachy, a.s.
- KVETY.SK s.r.o.
- MCK+ s. r. o.
- City of Lipany
- Town of Veľký Šariš
- City of High Tatras
- Metrostav DS a.s.
- Motor-Car Prešov, s.r.o.
- Mgr. MVDr. Pavol Koval'
- MXM, spol. s.r.o.
- Municipality Kvakovce - Municipal Office
- Regional Tourism Organisation Región Šariš
- Slovenské opáľové mines, s.r.o.
- Alexandra Hotel ****, s.r.o. - Puchov
- Alexandra Wellness Hotel ***, s.r.o. - Liptovský Ján
- Association of Dual Education
- Association of Employers' Unions and Associations of the Slovak Republic
- Atena - Personal Consulting s.r.o.
- BAMIDA s.r.o.
- Bardejovské Kúpele a.s.
- BGV, s.r.o.
- Eventland, s.r.o.
- 1. day, s.r.o.

- City of Vranov nad Topľou
- ProEnviro, n.o.
- SITNO PHARMA, s.r.o.
- Grand Hotel**** Bachledka STRACHAN
- SmartGuide s.r.o.
- HHD s.r.o.
- Dustream production s.r.o.
- ASSOCIATION OF HOTELS AND RESTAURANTS SR
- Camping Mala Bara
- Garrett Motion Slovakia s.r.o.
- Faculty of Aviation, Košice
- OOCR NORTHERN SPIŠ - PIENINY
- Il. Rákóczi Ferenc n.o.
- ZEOCEM, a.s.
- LED-SOLAR, s.r.o.
- EHM, EFFECTIVE HOTEL MANAGEMENT, s.r.o.
- Manuvia Jobliner s.r.o.
- COOP Jednota Prešov, s.d.
- Dukla Destination n.o.
- EKO-FBB, s.r.o.
- ELCOM, s.r.o.
- Energia plus s.r.o.
- FECUPRAL, spol. s r.o.
- FusionGroup, s.r.o.
- Environmental Energy Agency, n.o.
- GEMOR FASHION s.r.o.
- GOHR, s.r.o.
- HARČÁR a partneri s.r.o.
- HILTI Slovakia spol. s.r.o.
- Hotel DIXON ****
- Hotel Dukla, a.s.
- Hotel *** SOREA TITRIS
- U Komiňara, s.r.o.
- KEREX, s.r.o.
- IT-Solution4You, s.r.o.
- InSAR Technology
- Learn2Code, o.z.
- Northeast of Slovakia - Regional Tourism Organisation
- Outdoorpark, s.r.o.
- PEhAES, a.s.
- Pharmacy - BR, spol. s r.o.
- PK Auto, spol. s.r.o.
- PKO Prešov
- Plzeňský Prazdroj Slovensko, a.s.
- PRELIKA, a.s.
- PROMISEO, s.r.o.
- Rocks, s.r.o.
- SAD Prešov a.s.
- Sanatorium Tatranská Kotlina, n.o.
- SLOVEXA PD - Kapušany, s.r.o.
- Smash, s.r.o.
- Children's Railway Košice, o.z.
- Social Insurance Office Prešov
- SPINEA, s.r.o.
- Private Secondary Vocational School of Hotel Management and Gastronomy Mladost', Pod Kalváriou
- Prešov
- TOMARK, s.r.o.
- Vector Invest, s.r.o.
- Bioenergy Research and Education Centre
- Association of the Automotive Industry of the Slovak Republic

- *Slovak Tourism Association*

The faculty has concluded contracts with foreign institutions that offer students the opportunity to complete internships. Foreign partners of the faculty for students' foreign internships, who promote, arrange and organize foreign internships:

- *Sani/Ikos Group - Greece, Sani and Ikos resorts (contact: careers@saniresort.gr, careers@ikosresorts.com)*
- *Europe3000 - Italy (contact: info@europe3000.it)*
- *Sutledge Placement Consultants - Ireland (contact: georgestone19@hotmail.com)*
- *Asterias Beach Hotel - Cyprus (contact: marinos@asteriashotels.com)*
- *La Sisa Agencia - Spain (contact: zuzana@lasisagencia.sk)*

Thanks to long-established relationships with representatives of the practice, lectures by invited guests are regularly held

- e) Characteristics of the possibilities for social, sports, cultural, spiritual and social activities.

The central slogan of the University of Prešov is "magis quam erudition", i.e. more than education.

The aim is to provide students and staff with a stimulating environment for personal development, which includes cultural and social activities. In the context of cultural and social activities the University seeks to participate in its own artistic activities, which focus on the literary, dramatic, visual and musical arts. The University is home to the Student Theatre of the Faculty of Arts, the P.A.D.A.K Theatre of the Faculty of Education, the Women's Choir Iuventus Paedagogica, the University Folklore Ensemble Torysa, the Camerata Academica Chamber Orchestra, the Nostro Canto Mixed Choir, the St. Roman the Sladkopevec Choir, the Choir of the Orthodox Divinity Faculty, the Piano Vocal, and the Accordion Quartet.

The tradition of the Akademický Prešov festival continues successfully. University media are an inseparable part of academic life - the university's in-house radio Radio PaF, the university magazine NA PULZE, the student internet television Televízia Mediálka and the student online magazine UNIPO PRESS.

In the field of spiritual development, the University Pastoral Centre presents itself with particularly varied activities. The University Pastoral Centre of Dr. Štefan Hesek is located at ul. Jarková 77, Prešov. It is a meeting place and various events under the auspices of the UPC Presov. UPC has a chapel and since 30 November 2002 it has been part of the nationwide network of university pastoral centres. Its main task is to care for the spiritual needs of university students and teachers in a way that takes into account their spiritual, intellectual and personal level, as well as the celebration of the Eucharist, listening to the Word of God, preparation for the reception of the initiation sacraments and spiritual counselling

Chapel New dormitory - ecumenical room on the 11th floor of the dormitory of the University of Prešov on the street 17. listopadu 11, Prešov is used for the celebration of Holy Mass and various discussions with invited guests. It is known among the students as the Chapel at the New Dormitory. It is dedicated to the Archangels Gabriel, Raphael and Michael.

Within sports activities are active sports clubs TJ Slávia PU Presov, basketball club BK Akademik PU Presov, volleyball club VK MIRAD PU Presov, Club of Technical Sports PU (available at: <https://www.unipo.sk/informacie-o-univerzite/ouniverzite/>)

- f) Possibilities and conditions for participation of the study programme students in mobilities and internships (indicating contact details), application instructions, rules for recognition of this education.

Erasmus+ mobility - conditions:

A student who is a citizen of the Slovak Republic, or of a country of the European Union, or of other countries participating in the ERASMUS+ Programme and is a student (enrolled in a given academic year) of a higher education institution in the Slovak Republic may apply for a mobility grant, who has been awarded an Erasmus Charter (ECHE), or who is a citizen of another country, who is a student of a comprehensive bachelor, master or doctoral programme (enrolled in a given academic year) of a higher education institution in the Slovak Republic which has been awarded an Erasmus Charter (ECHE).

Every year, the External Relations and Marketing Department (Foreign Relations) at the PU Rector's Office informs individual faculties, faculty and departmental coordinators, as well as students themselves about student mobility opportunities within the framework of individual signed inter-institutional agreements. This information is also available on the faculty's website in the external relations section.

Students wishing to take part in an Erasmus+ study placement at a foreign university must first of all meet the following student mobility criteria:

- Mobility is open to students at all levels of higher education (Bc., Mgr., Ing., PhD.)
- The student must be duly enrolled in full-time or part-time studies at the University of Prešov.
- The grant can only be awarded to a student who has completed the first year of university studies. However, you can apply for mobility already in your 1st year.
- Mobility can last a minimum of 3 and a maximum of 12 months.
- A student can participate in Erasmus+ mobility (study placement + internship) for a cumulative duration of 12 months at each level of study.

Obligations of a student wishing to go on mobility:

After submitting the mobility application form (with an attached Transcript of Studies and, if applicable, a motivation letter), the student will take a test or an interview. The student is obliged to choose courses at the host institution in order to obtain a minimum of 30 credits in total. After consulting the website of the relevant foreign university and familiarising himself with its course offerings, the student personally discusses his choice and possible alternatives for taking the courses with the departmental coordinator (coordinator for the relevant study programme). The departmental coordinator assesses the conformity or similarity of the courses chosen by the student at the partner institution with the field of study and the curriculum at the home faculty. If this is not the case and the departmental coordinator does not approve the similarity of the courses, the courses will not be recognised as compulsory and compulsory elective courses (A and B block of courses in the study programme), but only as elective courses (C block of courses in the study programme). The student, together with the departmental coordinator, prepares the supporting material (Form - Proposal for Recognition of Study Content and Courses Taken in the Framework of Mobility), in which he/she lists the courses of the recommended study programme at FMEO PU and, on the basis of the supporting material, completes the Learning Agreement for Studies (Learning Agreement), which lists the courses that the student will study at the partner university. The Learning Agreement specifies the content of the studies that will be recognised on return to the home university (specifying whether they will be recognised as compulsory, optional or elective). A student can only have a course recognised if he/she has a signed Credit Transfer Agreement (Note: Before departure, students must have signed and submitted Credit Transfer Agreements for each course they are expected to take as part of their studies at the foreign university) agreed and signed by the Departmental Coordinator. In the case of recognition of a course (taken in the framework of mobility) as an alternative to a compulsory or compulsory elective course at FMEO PU, the Credit Transfer Agreement must also be signed by the teacher who provides the course at FMEO PU (lectures/examines it) or the head of the department under whose responsibility the course is located. The student has the right to choose a course at the receiving institution, which is offered by the home faculty also in the higher year of study in the given study programme - after the assessment of the content match, the course will be recognised and the student is no longer obliged to take it in the higher year of study at home.

Prerequisites for taking the course at the home institution (Faculty of Management and Business):

If the host university does not offer a suitable alternative course to the course of the study programme at the Faculty of Management and Business, the student is obliged to take this course at the home institution or to re-enrol in the next year of study at the home faculty. In this case, it is the student's responsibility to contact each lecturer personally before departure on mobility and to agree in advance on the conditions for taking the course.

Responsibilities and tasks of the student during the mobility period:

If there is a change in the subjects listed in the Learning Agreement, the student will immediately contact the departmental Erasmus coordinator and agree on the changes with him/her (using the Changes to Learning Agreement for Studies form), while for newly registered subjects it is also necessary to sign the Credit Transfer Agreement form.

Responsibilities and tasks of the student after returning from mobility:

Upon return, the student immediately contacts the faculty ECTS coordinator and gives him/her a copy of the Study Contract (including changes) and a copy of the Transcript of Records. It is the student's obligation to deliver the above documents no later than 5 working days after returning from mobility. The Faculty ECTS Coordinator will ensure that the learning outcomes with the course codes and titles, as completed by the student at the host institution, are entered into the MAIS system and assigned to the student's study plan, as well as record the grade obtained by the student.

Erasmus+ traineeships:

A traineeship is a period spent in a company or organisation in an Erasmus+ country. The aim of the traineeship is to help students adapt to the requirements of the European labour market, acquire professional skills and better understand the economic and social conditions of the host country in the context of gaining work experience.

The internship is open to students of the University of Prešov (citizens of the Slovak Republic or other countries) who are duly enrolled in full-time or part-time studies at the bachelor's, master's or doctoral level in a given year. A graduate traineeship is intended for students in their final year.

Students who have already completed an Erasmus+ mobility in the past are also eligible to apply. However, the cumulative duration of the mobility (study, traineeship) must not exceed 12 months per level of study. The enterprises in which the traineeship takes place must meet the definition of an eligible enterprise: an enterprise is an organisation engaged in an economic activity in the public or private sector, whatever its size, legal form, the economic sector in which it operates, including the social sphere of the economy. Host institutions may be: (1) enterprises, large and small organisations; (2) public and private organisations, including social enterprises; (3) public/state institutions at local, regional or national level; (4) higher education institutions awarded an ECHE (Erasmus Charter), research centres; (5) non-profit institutions; (6) foundations/foundations; (7) associations; (8) schools/education centres at different levels (from pre-schools - kindergartens, through primary and secondary schools, including adult education); (9) social partners, including chambers of commerce; (10) craft/professional associations and trade unions; (11) career guidance institutions; (12) vocational training centres; (13) national diplomatic representations (embassies, consular representations, etc.); (14) national authorities; (15) national institutions for the development of the European Union; (16) national authorities for the development of the European Union; (17) national authorities for the development of the European Union; (18) national authorities for the development of the European Union.)

The completed internship abroad will be fully recognized by the student using ECTS credits or Diploma Supplement.

More information about student mobility is available on the University of Presov website: <https://www.unipo.sk/zahranicie/erasmus/studium/> and <https://www.unipo.sk/zahranicie/erasmus/staze/>

Erasmus+ coordinators - ERASMUS+ contact persons, FMEO PU:

1. doc. Ing. Viktória Ali-Taha, PhD. - Faculty ECTS Coordinator; viktorina.ali-taha@unipo.sk; 4880 585;
2. Ing. Kristína Šambronská, PhD. Department of Tourism and Hotel Management, kristina.sambronska@unipo.sk, 4880 591
3. Mgr. Martin Rigelský, PhD. - Department of Business, Marketing and Psychology of Business, martin.rigelsky@unipo.sk
4. Ing. Michaela Harničárová, PhD. - Department of Management, michaela.sirkova@unipo.sk

Erasmus+ University Coordinator: Mgr. Petra Vanova, petra.vanova@unipo.sk

9. Required abilities and admission requirements for the study programme applicants

- a) Required abilities and necessary admission requirements.

All information regarding the admission of applicants to engineering studies (admission requirements and the algorithm for ranking applicants) is published on the faculty's website (see <https://www.unipo.sk/fakulta-manazmentu/informacie/uchadzaci/>). For easier decision making of applicants, the faculty also publishes the planned number of admitted applicants..

The basic condition for admission to the study is the completion of the first degree (Bachelor's degree).

For foreign applicants, information on admission requirements is available in English (more information at: <https://www.unipo.sk/en/faculty-of-management/study/admissionprocedure/>). If you are interested in studying in English, please fill in the published application form "An application form for Master's study in English".

- b) Admission procedures.

The procedure for admission to undergraduate studies at all levels of study is regulated by the Rector's Measure No. 5/2021 Admission Procedure at: https://www.unipo.sk/public/media/0190/OR_prijimacie_konanie-2.docx.pdf.

The admission procedures for studies at FMEO PU are published in the document "Conditions of admission to studies at the Faculty of Management, Economics and Business of PU for the academic year 2024/2025 and the

algorithm of creating the ranking" (available at: <https://www.unipo.sk/fakulta-manazmentu/informacie/uchadzaci/>).

The ranking for admission to engineering studies is based for all applicants on the average of the grades of the Bachelor's State Examination and the overall average of the Bachelor's degree. The arithmetic average of the applicant's grades in the bachelor's state examination and the weighted average of the entire study programme, based on an algorithm published on the faculty's website (<https://www.unipo.sk/fakulta-manazmentu/>), produces a final numerical value which forms the overall common ranking of all applicants for engineering studies in a given form of study.

All those engineering applicants who rank in the overall order from the best resulting numerical value (lowest) to the specified number of applicants according to the faculty's capacity will be admitted, which creates a limit to the maximum number of admitted engineering applicants. According to the above algorithm, 4 separate overall rankings will be created for the admission of the best applicants:

- a separate ranking for applicants for full-time study in Slovak language for the study programme Economics and Management in Sustainable Innovative Industry,
- a separate ranking for applicants for external study in Slovak language for the study programme Economics and Management in Sustainable Innovative Industry,
- a separate ranking for applicants for full-time study in English for the study programme Economics and Management in Sustainable Innovative Industry,
- a separate ranking for applicants for external study in English for the study programme Economics and Management in Sustainable Innovative Industry.

The admission procedure for English-language admission to the Engineering (Eng.) programme is the same as for other applicants to the Engineering programme. Applicants will be informed about any changes approved by the Academic Senate on the FMEO PU website.

c) Results of the admission process over the last period.

As this is a new study programme, there is no data on the results of the admission procedure for the last period.

10. Feedback on the quality of provided education

a) Procedures for monitoring and evaluating students' opinions on the study programme quality.

Monitoring and evaluation of students' opinions on the quality of the study programme is carried out centrally through the MAIS system. At the end of each semester, students have the opportunity to take part in an anonymous survey and fill in a feedback questionnaire regarding: (1) the study programme (General Survey), (2) the subject survey, where individual subjects + lecturers are evaluated.

Other ways of monitoring and evaluating students' views on the quality of the study programme include anonymous feedback, which is carried out by lecturers in individual subjects.

Graduates can also comment on the quality of study programmes (1 time a year, usually after the state examinations) through a survey organized by the Rector's Office of the University of Prešov in Prešov

b) Results of student feedback and related measures to improve the study programme quality.

The results of the survey are discussed at the meetings of the FMEO PU management, the Dean's College, as well as the FMEO PU Scientific Council (as part of the Education Report). As this is a new or not yet implemented study programme, we do not have the results of student feedback.

c) Results of graduate feedback and related measures to improve the study programme quality.

One of the ways of obtaining feedback from FMEO PU students is the Alumni Club (Faculty Alumni Club), which serves as a communication channel between the faculty and its alumni, aimed at integrating alumni into the life of the faculty and communicating with them.

According to the Basic Principles of Internal Quality Assurance and Evaluation of the Internal Quality System of the University of Prešov, Art. 5 Ensuring and Evaluation of Internal Quality Assurance of Educational Activities in Study Programmes, paragraph 2.b) Support for the development of the quality of educational activities in study programmes is carried out through feedback from members of the academic community and graduates on the quality of teaching, the organisation of studies, study facilities and infrastructure.

11. References to other relevant internal regulations and information concerning the study or the study programme student (e. g study guide, accommodation regulations, fee directive, guidelines for student loans, etc.).

Study Regulations	https://www.unipo.sk/public/media/5225/Studijny%20poriadok%202024_AS.pdf
Scholarship Regulations	https://www.unipo.sk/public/media/0190/Stipendijny_poriadok_26042021.pdf https://www.unipo.sk/fakulta-manazmentu/unipo.sk/3445/
Disciplinary Regulations	https://www.unipo.sk/public/media/14737/disciplinarny_poriadok_2024_16_04_2024.pdf
Study Guide	https://www.unipo.sk/fakulta-manazmentu/vzdelavanie/uvod-do-vysokoskolskeho-studia/ https://www.unipo.sk/fakulta-manazmentu/vzdelavanie/informacieprestudentova/ https://www.unipo.sk/fakulta-manazmentu/hlavnesekcie/vzdelavanie/nastenka/
Accessible academic environment for students with specific needs	https://www.unipo.sk/public/media/35929/metod-sprievodca-pre-stud-so-spec-potr.pdf
Tuition fees and study-related fees	https://www.unipo.sk/public/media/0190/smernica%20o%20skolnom%202017%20final.pdf
Student Loans	https://www.unipo.sk/vseobecne-informacie/studenti/stipendia/
Job offers and temporary jobs	https://www.studujmanazment.sk/strediska-studentskej-praxe.php
Catering	https://www.unipo.sk/sdj
Accommodation	https://www.unipo.sk/sdj
Sports activities	https://www.unipo.sk/aktuality/19208/
Student organisations	https://www.studujmanazment.sk/aktuality-oznamy/klub-digitalneho-marketingu-potrebuje-prave-teba.php
Student ID card	https://www.unipo.sk/cvtpu/hlavne-sekcie/univerzitna-karta/uvod
Information for applicants	https://www.unipo.sk/informacie-o-univerzite/
Erasmus	https://www.unipo.sk/zahranicie/erasmus/studium/
Alumni Club	https://www.unipo.sk/fakulta-manazmentu/hlavne-sekcie/fakulta/Alumni/
Electronic support for education	https://elearning.unipo.sk/
University media	https://www.unipo.sk/strategia-a-marketing-1/ https://www.facebook.com/Presovskauniverzita https://www.instagram.com/presovskauniverzita/#
University Library	http://www.pulib.sk/web/kniznica/strana/nazov/uvodna-strana
University magazine	http://napulze.unipo.sk/ https://www.unipo.sk/informacie-o-univerzite/redakcna-rada/
University driving school	https://www.unipo.sk/cckv/autounipo/
Recreational offer of the University	https://www.unipo.sk/rekreacna-ponuka
University Pastoral Centre	https://www.facebook.com/UPeCePO
Children's University	https://www.unipo.sk/cckv/pdu
Artistic ensembles	https://www.unipo.sk/informacie-o-univerzite/rada-pre-umelecku/umelecke-subory/
Ethical management and code of ethics	https://www.unipo.sk/public/media/38250/Etick%C3%BD%20k%C3%B3dex%20Pre%C5%A1ovskej%20univerzity%20v%20Pre%C5%A1ove.pdf
Quality policy	https://www.unipo.sk/vsk/
Sustainable development	https://www.unipo.sk/public/media/35156/Strat%C3%A9gia%20environment%C3%A1nej%20udr%C5%BEdate%C4%BEnosti%20PU%20v%20Pre%C5%A1ove.pdf
Student scientific and professional activities	https://www.unipo.sk/fakulta-manazmentu/veda-a-vyskum/SVOK/
Internal rules	https://www.unipo.sk/vzdelavanie/vnutorne-predpisy/
VSK PU documents	https://www.unipo.sk/vsk/dvsk/
Methodological guide for students with specific needs	https://www.unipo.sk/public/media/35929/metod-sprievodca-pre-stud-so-spec-potr.pdf