

DESCRIPTION OF THE STUDY PROGRAM

University: University of Prešov in Prešov

Faculty / department: *Faculty of Education*

Faculty / department address: *Ul. 17. novembra 15, 080 01 Prešov*

Institution body for approving the study programme: Council for the Internal Quality System of the University of Prešov in Prešov

Date of the study programme approval or the study programme modification:

Date of the latest change¹ in the study programme description:

Reference to the results of the latest periodic review of the study programme by the institution:

Reference to the assessment report of the application for accreditation of the study programme under § 30 of Act no. 269/2018 Coll.²:

1. Basic information about the study program

a)	Name of the study program and number according to the register of study programs	special education
b)	University degree and ISCED-F degree code	864 - doctoral study program (3rd degree university education)
c)	Place (s) of the study program	Prešov
d)	Name and number of the field of study in which the university will obtain a university degree, or a combination of two fields of study in which the university will obtain a university degree, ISCED-F codes of department (s) ³	7605 teacher training and education science
e)	Type of study program	academically oriented
f)	Awarded academic degree	philosophiae doctor (PhD.)
g)	Study form ⁴	full-time
h)	In the case of joint study programs, the cooperating universities and the definition of which study obligations the student fulfills at which university (Section 54a of the Higher Education Act)	-
i)	Language or languages in which the study program takes place ⁵ .	Slovak
j)	Standard length of study expressed in academic years.	3 years
k)	Capacity of the study program (planned number of students), actual number of applicants and number of students	planned number of students 2, number of applicants 4, number of students 2 (data from the academic year 2021/2022)

¹ If the change is not a modification of the study programme according to § 30 of Act no. 269/2018 Coll.

² It is stated only if the accreditation of the study programme has been granted according to § 30 of Act no. 269/2018 Coll.

³ According to the International Standard Classification of Education. Departments of Education and Practice 2013.

⁴ According to § 60 of Act no. 131/2002 Coll. about universities.

⁵ The languages in which all learning outcomes are achieved, all related subjects of the study program as well as the state exam are understood. The university will provide information on the possibility of studying partial parts / subjects in other languages in section 4 of the description.

2. Graduate profile and educational goals

a)	<p>The college will describe the learning objectives of the study program as abilities student at the time of completion of the study program and the main learning outcomes⁶</p> <p>The goals of education in the special education doctoral study program are achieved through measurable educational outcomes in individual subjects of the study program. The learning objectives of the special education study program are transformed into the student's abilities at the time of the end of the study program.</p> <p>Graduates of the doctoral study program in special education will acquire knowledge, skills and competences:</p> <p>Knowledge:</p> <ul style="list-style-type: none"> - define the basics of higher education pedagogy and psychology, - explain methods of working with information and communication technologies (ICT) and registration of study results in the University Information System (UIS) or Modular Academic Information System (MAIS), - define written documents related to the pedagogical, research, development or artistic activity of the workplace, - define the principles of good pedagogical and scientific research, - characterize the issues related to the teaching of individual subjects at the first and second level of university study. <p>Skills:</p> <ul style="list-style-type: none"> - apply logical thinking in the teaching process, - apply creative or intuitive thinking in the teaching process and in communication with students, - create professional texts and participate in the creation of scientific, professional contributions and monographs, - carry out seminar and practical exercises in study programs at the first and second level of university studies, - carry out field exercises and professional excursions in study programs at the first and second level of university studies, - to lecture from selected chapters in study programs at the first and second level of university study, - to lead students in the elaboration of bachelor's and master's theses, to prepare opponent's opinions on bachelor's and master's theses, - participate in the evaluation of students' knowledge of state exams in bachelor's degree programs, - collaborate on research, development or artistic activities of the workplace, - apply the results of scientific, developmental and artistic activities to the teaching process, - create textbooks and participate in the creation of university scripts. <p>Competences:</p> <ul style="list-style-type: none"> - responsibility for the quality of their work, - responsibility for the performance of work tasks and adherence to work discipline, - responsibility for objective evaluation of the student, - independence in analyzing and solving problems, - independence in organizing and planning work,
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⁶The goals of education are achieved in the study program through measurable educational outputs in individual parts (modules, subjects) of the study program. They correspond to the relevant level of the Qualifications Framework in the European Higher Education Area.

	<ul style="list-style-type: none"> - the ability to communicate with people in their mother tongue and a foreign language, - ability to think critically and make decisions, - ability to work in a team, - the ability to evaluate their work and the work of others impartially, - ability to motivate people. 	
b)	<p>The university indicates the professions for which the graduate is prepared at the time of graduation and the potential of the study program from the point of view of graduates' employment</p>	<p>NATIONAL SYSTEM OF QUALIFICATIONS</p> <p>University teacher - assistant. Qualification code U2310004-00433, level 7.</p> <p>University teacher - assistant professor. Qualification code U2310003-00429, level 7.</p> <p>Doctoral study program special education prepares students for professional careers of pedagogical staff in the category of university teacher - assistant and university teacher - assistant professor.</p> <p>Completion of the study program will enable graduates within the appropriate level of the Slovak qualifications framework (level 7) to perform the following professions specified in the National Qualifications Framework:</p> <ul style="list-style-type: none"> - university teacher - assistant, - university teacher - assistant professor. - <p>Doctoral study program special education is constructed in accordance with current school legislation and its graduates will meet the qualification requirements in accordance with the Act of the National Council of the Slovak Republic no. 131/2002 Coll. on Higher Education Institutions and on Amendments to Certain Acts.</p>
c)	<p>Relevant external stakeholders who have provided an opinion or a favorable opinion on the compliance of the acquired qualification with the sector-specific requirements for the exercise of the profession⁷</p>	-

3. Applicability

a)	<p>Evaluation of the applicability of graduates of the</p>	<p>Evaluation of the applicability of study program graduates is available at: https://uplatnenie.sk/?degree=V%C5%A0&vs=717000000&faculty=717030000&field=7518V00&year=2019</p> <p>All data are calculated as of June 30, 2020.</p>
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⁷In the case of regulated professions in accordance with the requirements for the acquisition of professional competence under a special regulation.

	study program	
b)	Alternatively, indicate successful graduates of the study program	<p>Successful graduates of the study program:</p> <p>Mgr. Ivana Trellová, Ph.D. BCBA - Assistant Professor, University of Prešov, Faculty of Education, Department of Special Education</p> <p>Mgr. Jana Dordovicova, PhD. - Director, SCŠPP BambiCentrum, Prešov</p> <p>PaedDr. Mária Masarová, Ph.D. - Clinic of Clinical Speech Therapy, Poprad</p>
c)	Evaluation of the quality of the study program by employers (feedback)	<p>Feedback was provided by employers' representatives:</p> <p>doc. PhDr. Vladimír Dockal, PhD. (Research Institute of Child Psychology and Pathopsychology, Bratislava; Faculty of Arts, Trnava University in Trnava, Department of Psychology)</p> <p>Mgr. Svetlana Síthová (State Secretary, Office of the State Secretary, Ministry of Education, Science, Research and Sports of the Slovak Republic, Bratislava)</p>

4. Structure and content of the study program⁸

a)	The university will describe the rules for creating study plans in the study program
b)	<p>The doctoral study program of special education in its construction and organization is compiled on the basis of the requirements of special pedagogical practice in the form of specific knowledge, skills and competencies of the student at the time of study, as well as in the future profession of university teacher (assistant) and university teacher assistant) in practice. Study units are implemented within the units of the study program - lectures, seminars, consultations, final work.</p> <p>The structure and content of the study program units according to the subjects are in the study plan and information sheets of the subjects, including the number of credits, which are part of the annex to the accreditation file. The full-time doctoral study program is carried out in a standard length of study of 3 years. The structure and content of the subjects is determined by the profile of the graduate, which has a more pronounced application character, which is generally expected from graduates of the 3rd degree.</p> <p>The study program special education is assigned to the study field of teacher training and education science. The content of the study program with the description of the field of study is unquestionable, as the main topics of the core of the field of knowledge in the field of special pedagogical training set by the valid school legislation are preserved.</p>
b)	The university will compile recommended study plans for individual study paths ⁹
	<p>The doctoral study program special education is designed so that the professional content, structure and sequence of profile study subjects and other educational activities of the study program enable the achievement of educational outcomes in accordance with the profile of graduate - university teacher (assistant) and university teacher (assistant professor) who was created on the basis of the requirements of special pedagogical practice, the experience of special pedagogues and on the basis of proposals from stakeholders.</p>

⁸Selected characteristics of the content of the study program can be stated directly in the Course Information Sheets or supplemented by the information of the Course Information Sheets.

⁹In accordance with Decree no. 614/2002 Coll. on the study credit system and Act no. 131/2002 Coll. on Higher Education Institutions and on Amendments to Certain Acts.

	<p>Target knowledge, skills and competences defined in the graduate profile are based on individual (partial) knowledge, skills and competencies defined in individual information sheets of profile subjects and other main topics of the core of the study field. A mandatory part of all information sheets of the subjects of the new study program is the specification of knowledge, skills and competencies that the student will acquire by completing the course.</p>
c)	<p>As a rule, the study plan shall state:</p> <ul style="list-style-type: none"> - individual parts of the study program (modules, subjects and other relevant school and extracurricular activities, provided that they contribute to the achievement of the desired learning outcomes and bring credits) in the structure of compulsory, compulsory elective and elective subjects - in the study program he / she marks the profile subjects of the respective path in the study (specialization) - for each educational part / subject defines the learning outcomes and related criteria and rules of their evaluation so that all educational goals of the study program are met (they can be stated only in the Course Information Sheets in the Educational Results section and in the Course Completion Conditions section) - prerequisites, co-requisites and recommendations in the creation of the study plan - for each educational part of the study plan / subject it determines the used educational activities (lecture, seminar, exercise, final work, project work, laboratory work, internship, excursion, field practice, professional practice, state exam and others, or their combinations) suitable for achieving learning outcomes - methods by which the educational activity is carried out - full-time, part-time, combined (in accordance with the Course Information Sheets) - syllabus / syllabi of the subject¹⁰ - student's workload ("scope" for individual subjects and educational activities separately)¹¹ - credits allocated to each part based on the learning outcomes achieved and the workload involved - the person providing the object (or the partner organization and the person¹²) indicating the contact - subject teachers (or participating partner organizations and individuals) (may also be listed in IL subjects) - place of the course (if the study program is carried out at several workplaces) <p><u>In the study program he / she will mark the profile subjects of the respective path in the study (specialization):</u></p> <p>Profile subjects are marked in the recommended study plan. The profile subjects of the doctoral study program special educationa are:</p> <ul style="list-style-type: none"> - research methodology in educational sciences - scientific argumentation and genres of professional communication - biophysiological, psychological and pedagogical aspects of special education - trends of special education in the digital age <p>foreign language 1</p> <ul style="list-style-type: none"> - philosophy of education - dissertation exam (components: 1. written work, 2. special education, 3. optional department of special education according to the focus of the dissertation - special didactics of content areas in the education of persons with special educational needs) - state exam - dissertation defence

¹⁰The teachers providing the subject will allow the working group access to the study materials of the subject and the content of individual educational activities during the assessment.

¹¹We recommend reporting the burden of both contact and non-contact teaching in accordance with the ECTS Users' Guide 2015.

¹²E.g. in providing professional practice or other educational activities carried out outside the university.

For each educational part / subject, it defines the learning outcomes and related criteria and rules of their evaluation so that all educational goals of the study program are met (they can be listed only in the Course Information Sheets in the Educational Results section and in the Course Completion Conditions section):

All subject information sheets contain learning outcomes and related criteria and rules for their evaluation. Infolistas are available at: [add link](#)

Prerequisites, co-requisites and recommendations for creating a study plan:

The study plan includes prerequisites for the subject:

- research practice 2, the subject of which is the subject of the research method in educational sciences, research practice 1
- state exam - defense of the dissertation, the prerequisite for which is the subject of the dissertation exam

For each educational part of the study plan / subject, the educational activities used (lecture, seminar, exercise, final work, project work, laboratory work, internship, excursion, field practice, professional practice, state exam and others, or combinations thereof) suitable for achieving learning outcomes:

For each subject within the recommended study plan, the educational activities used (lecture, seminar) are determined, including their hourly allowance. The information is contained in the information sheets of individual subjects.

Teaching will be based on the connection of theoretical and practical skills. The combination of knowledge-based tasks and practical project assignments will allow students to improve their expertise and develop practical skills and competencies. Teachers in individual subjects will use a whole range of methods and forms of teaching with emphasis on the use of activating teaching methods and special pedagogical methods in order to motivate and strengthen students' interest in the topics covered, increase their activity, enable students to apply and develop their professional knowledge, skills, abilities. for special pedagogical and inclusive scientific research and educational practice, as well as key competencies (eg creativity, independence, responsibility, flexibility, critical thinking). Students will be involved in teaching planning and encouraged to learn from each other and be creative. The following activities support the achievement of learning objectives: lectures, seminars, presentations, case studies, discussions, group work, project work, consultations and supervision (supervision).

Methods by which the educational activity is carried out - full-time, distance, combined (in accordance with the Course Information Sheets):

Educational activities in all subjects are carried out by a combined method, which is also stated in the information sheets of individual subjects of the recommended study plan.

Syllabus / syllabus_{subject}:

The syllabus is a mandatory part of the information sheets of all subjects of the recommended study plan.

Student's workload ("scope" for individual subjects and educational activities separately):

The individual worksheets of the subjects state the student's workload and the share of individual activities (eg participation in direct teaching activities, work on seminar work, self-study, etc.) in the total student workload.

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Credits allocated to each part based on the learning outcomes achieved and the workload involved:

	<p>The credit subsidy of the subjects reflects their complexity and the intensity / degree of the student's workload. At the same time, it is ensured that profile subjects have a higher credit subsidy, due to their strong link to achieving overall learning outcomes.</p> <p>•</p> <p><u>The person providing the item (or partner organization and person) with the indication of the contact:</u></p> <p>The list of persons providing individual subjects of the study program is given in sections 7c) and 7d).</p> <p>Partner organizations and individuals can participate in teaching in the form of lectures.</p> <p><u>Subject teachers (or participating partner organizations and individuals) (may also be listed in IL subjects),</u></p> <p>Teachers participating in the teaching of individual subjects are listed in the information sheets of subjects, including a specification of what kind of educational activities they perform.</p> <p><u>Place of the course (if the study program is carried out at several workplaces):</u></p> <p>The study program takes place at the university and faculty headquarters.</p>	
d)	<p>The university shall state the number of credits, the achievement of which is a condition for proper completion of studies and other conditions that the student must meet during the study program and for its proper completion, including the conditions of state exams, rules for re-study and rules for extension, interruption</p>	<p>In accordance with Act no. 131/2002 Coll. On universities and on the amendment of some laws, the condition for the proper completion of doctoral studies in full-time study (with a standard length of study of 3 years) is to obtain 180 credits. The recommended study plan is designed to comply with the student's standard study load of 60 credits for one academic year of study. A student can apply to defend the dissertation if he / she has obtained 150 credits for successfully completed compulsory, optional and elective courses. The conditions for the defense of the dissertation are regulated by the Study Regulations of the University of Prešov in Prešov in Art. 34. https://www.unipo.sk/public/media/25678/%C5%A0TUDIJN%C3%9D%20PORIADOK%20PU%2024.9.18%20pdf.pdf</p> <p>The conditions for the interruption of studies are regulated by the Study Regulations of the University of Prešov in Prešov in Art. 40. https://www.unipo.sk/public/media/25678/%C5%A0TUDIJN%C3%9D%20PORIADOK%20PU%2024.9.18%20pdf.pdf</p>
e)	<p>For individual study plans, the</p>	<p>Number of credits for compulsory subjects in the study part: 67 Number of credits for compulsory elective courses in the study part: 18 Number of credits for elective courses in the study part: 16</p>

<p>university shall state the conditions for completing the individual parts of the study program and the student's progress in the study program in the structure:</p> <ul style="list-style-type: none"> - the number of credits for compulsory subjects required for the proper completion of the study / completion of a part of the study, - the number of credits for compulsory elective courses required for the proper completion of the study / completion of a part of 	<p>Number of credits for compulsory subjects in creative activity in the field of science: 30</p> <p>Number of credits for compulsory elective courses in creative activities in the field of science: 578</p> <p>Number of credits for elective courses in creative activity in the field of science: 24</p> <p>The doctoral student must obtain at least 80 credits for study activities and at least 100 credits for creative activities in the field of science. The composition of credits for completing creative activities in the field of science must include at least 50 credits per unit of publishing activity, including at least one scientific work in subcategories AAA, AAB, ABA, ABB, ABC, ABD, ADC, ADD, ADE, ADF, ADM, ADN , AEC, AED, AFC, AFD.</p> <p>Number of credits for the dissertation exam (the student must pass it no later than in the penultimate year of study): 30</p> <p>Number of credits for dissertation defense: 30</p>
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	<p>the study,</p> <ul style="list-style-type: none"> - the number of credits for elective courses required for the proper completion of the study / completion of a part of the study, - the number of credits required for the completion of the study / completion of part of the study for the common basis and for the relevant approval , if it is a teacher combination study program or a translation combination study program, - the number of credits for the 	
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	<p>final thesis and the defense of the final thesis required for the proper completion of the study,</p> <ul style="list-style-type: none"> - the number of credits for professional practice required for the proper completion of studies / completion of part of studies, - the number of credits required for the proper completion of the study / completion of a part of the study for project work with the indication of relevant subjects in engineering study 	
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	<p>program s, - the number of credits required for the proper completi on of studies / completi on of part of the study for artistic perform ances in addition to the final work in art study program s.</p>	
f)	<p>The university will describe the rules for verifying the learning outcomes and the evaluation of students and the possibilities of corrective procedures against this evaluation</p> <p>Verification and evaluation of educational outcomes is carried out in accordance with the Study Regulations of the University of Prešov in Prešov. In Art. 16 / point 1 states: "The evaluation of a student's study results within a study subject is carried out:</p> <ul style="list-style-type: none"> (a) continuous assessment (ph with classification); b) examination for the given period of study (with classification); c) graduation - graduated (without classification). <p>Completion of the course is evaluated. Assessment expresses the quality of the acquisition of knowledge or skills in accordance with the learning outcomes of the subject indicated in the information subject list. "</p> <p>The specific conditions for completing the course are given in the information sheet of the course in the section on the method of evaluation and completion of the course. Course information sheets are published on the university's website: MAIS - public portal:https://student.unipo.sk/maisportal/studijneProgramy.mais</p> <p>Detailed information on the evaluation of the subject is provided by the university teacher in the first week of the semester. The university teacher, in agreement with the students, will also publish the dates of continuous assessments in the first week of the semester.</p> <p>The evaluation of the student's study results within the study of the subject is carried out according to classification scale, which consists of six classification levels (Study Rules PU Article 16 / point 5):</p> <ul style="list-style-type: none"> a) A - excellent (excellent results: numerical value 1); b) B - very good (above-average results: 1.5); c) C - good (average results: 2); 	

	<p>d) D - satisfactory (acceptable results: 2.5);</p> <p>e) E - sufficient (results meet the minimum criteria: 3);</p> <p>f) FX - insufficient (additional work required: 4).</p> <p>The criteria of success (percentage expression of results in the evaluation of the subject) are for the classification levels as follows (Study Rules PU Art. 16 / point 6):</p> <p>a) A: 100.00 - 90.00%</p> <p>b) B: 89.99 - 80.00%</p> <p>c) C: 79.99 - 70.00%</p> <p>d) D: 69.99 - 60.00%</p> <p>e) E: 59.99 - 50.00%</p> <p>f) FX: 49.99 and less%</p> <p>If the student so requests, the Vice-Dean / Vice-Rector for Education may, in justified cases, allow the examination to take place in an adjustment period before a commission appointed by the Dean / Rector. The commission examination can be requested at the study department of the faculty no later than five working days after the regular date or the first corrective date of the examination (PU Study Rules Art. 16 / item 21).</p> <p>Another possibility of corrective procedures against the evaluation can be implemented on the basis of the Act on Complaints 9/2010 Coll. , which regulates the procedure for filing, handling and controlling the handling of complaints by natural or legal persons.</p>	
g)	<p>Conditions for recognition of study or part of study</p> <p>The conditions for the recognition of studies or parts of studies are regulated by the Study Regulations of the University of Prešov in Prešov in Art. 20.</p> <p>https://www.unipo.sk/public/media/25678/%C5%A0TUDIJN%C3%9D%20PORIADOK%20PU%2024.9.18%20pdf.pdf</p> <p>The subjects of the state exam cannot be recognized.</p>	
h)	<p>The university will state the topics of the final theses of the study program (or a link to the list)</p>	<p>Topics of currently solved dissertations:</p> <p>Support of social communication as a determinant of successful inclusive education of students with Asperger's syndrome in primary education.</p> <p>Reading competence and interventional approaches for students with attention deficit hyperactivity disorder.</p> <p>Creation and verification of primary prevention of substance abuse problems for students with mental disabilities in regular primary schools.</p>
i)	<p>The college will describe or refer to:</p> <ul style="list-style-type: none"> - rules for entering , processing, opposing, defending and evaluating 	<p>The topics of dissertations with annotations are written by a university teacher in MAIS after approval by the guarantor of the study program. The topics are published on the faculty's website together with other information about the admission procedure at the kindergarten. After enrolling in the 1st year, the student is assigned the topic of the dissertation through MAIS. Records of final theses assigned to students can be found in the section Agenda of the teacher - Final theses.</p> <p>When creating a dissertation, the student continuously consults with the supervisor, or. consultant. The consultations are carried out by the teacher in person during the consultation hours, or within a period of mutual agreement. In the last two years, online consultations through MS Teams have also been used effectively.</p>

	<p>ng final theses in the study program</p>	<p>The formal arrangement of the final thesis is regulated by the PU Directive on the requisites of final theses, their bibliographic registration, control of originality, storage and access to: https://www.pulib.sk/web/data/pulib/subory/stranka/ezp-smernica2019.pdf</p> <p>The supervisor proposes three opponents of the dissertation, the names and surnames of the opponents are published in MAIS. The trainer and the opponents will prepare an opinion, which is published in the MAIS, they will also comment on the protocol on the control of originality. The process of assessing the dissertation is regulated by Art. 37 of the PU Study Regulations in Prešov. The date of submission of the dissertation and its upload to the MAIS is determined by Art. 34 of the PU Study Regulations in Prešov. The student submits four pieces of the printed version of the dissertation in a hardcover connection to the department for science, accreditation and kindergarten. The printed version of the thesis is stored in the archive as part of the student's materials after the defense. The defense of the dissertation is determined by Art. 38 of the PU Study Regulations in Prešov.</p>
	<p>- opportunities and procedures for participation in student mobility</p>	<p>According to the Study Regulations of the PU in Prešov (Article 15, point 6), a student of the faculty has the right to complete part of his / her studies at another university in the Slovak Republic or abroad. Depending on the type of mobility, the dean / rector, or Vice-Rector for External Relations and Marketing and is a matter of a tripartite agreement between the student, the sending faculty and the receiving faculty. Upon returning to the student, the faculty will recognize part of the study in accordance with the Treaty, the European Standard and the European Credit Transfer System (ECTS). If a student has completed part of his / her studies at a university that does not have a compatible credit system implemented, the recognition of credits will be assessed by the guarantor of the study program and the credits will be awarded by the faculty ECTS coordinator. The student is obliged to sign a Credit Transfer Agreement before leaving for mobility at the sending faculty. Credit transfer is the acquisition of credits by completing part of the study on the basis of a study contract at another university in the Slovak Republic or abroad. The transfer of credits is ensured by the study application, the study contract and the statement of study results. A study contract is a tripartite agreement concluded between a student, the sending university and the receiving university before the student enters the receiving school. Subjects completed at the receiving university are recognized to the student on the basis of a statement of study results prepared by the receiving university at the end of his / her stay. The statement becomes part of the student's personal study documentation. The faculty ECTS coordinator is responsible for the recognition of credits and their registration in the MAIS (Study Rules of the PU in Prešov, Art. 17, points 6, 7, 8): https://www.unipo.sk/pedagogicka-fakulta/stud-poriadok/</p> <p>According to the Dean's Guideline no. 04/2020, issued in order to increase the quality of doctoral studies at the faculty and improve the involvement of doctoral students in all areas of academic life at the faculty, it is desirable that doctoral students complete at least one study / research stay in Slovakia or abroad during their studies, in a minimum duration of two weeks: https://www.unipo.sk/public/media/14166/Usmernenie_dekanky_04_2020_k_DS.pdf.</p>

- rules of adherence to academic ethics and inference	<p>From the first semester of study, students are guided to adhere to the rules and principles applicable to the writing of final theses, which continuously acquires the skills and competencies they use when writing a dissertation.</p> <p>Each final work undergoes a check of originality before its defense. PU Directive on the requirements for final theses, their bibliographic registration, control of originality, storage and access (https://www.pulib.sk/web/data/pulib/subory/stranka/ezp-smernica2019.pdf) states in Article 3 / point 6 that each final work must be original, created by the author in compliance with the rules of work with information sources. None of them may be plagiarism and may not infringe the copyrights of other authors. Study regulations of the University of Prešov in Prešov in Art. 43 / point 2 states that plagiarism is considered an offense and is subject to disciplinary action. Violation of ethical principles, which are a disciplinary offense, is addressed by the Disciplinary Committee of the Faculty: https://www.unipo.sk/pedagogicka-fakulta/vzdelavanie/disciplinarna-komisia/</p>
- procedures applicable to students with special needs	<p>Pursuant to the Act on Higher Education Institutions no. 131/2002 according to § 100 par. 5, Act no. 57/2021 and Decree 458/2021 on the minimum requirements of students with special needs, the student in cooperation with the coordinator during the personal interview will evaluate his specific needs. Based on them, the student is granted the status of a student with specific needs. To make the study accessible, individual recommendations are developed that respect individual needs without reducing the requirements for study performance. The recommendations are related to the study, such as time tolerance in completing assignments, exams, a higher number of individual consultations with the teacher, writing notes in an effective way, in individual knowledge testing. Other recommendations are linked to the use of assistive technologies, material support and the accessibility of the academic environment.</p>
- procedures for filing complaints and appeals by the student	<p>Students can submit suggestions and appeals through their representatives in the Academic Senate of PU in Prešov, as well as through members of the Student Council of the Faculty of Education (https://www.unipo.sk/pedagogicka-fakulta/studenti/informacie-pre-studentov/studentska-rada-pf-pu).</p> <p>Appeals and suggestions can also be submitted through the Department for Doctoral Studies of the Faculty.</p>

5. Information sheets of study program subjects

Course fact sheets are available at	Hyperlink
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6. Current academic year schedule and current schedule(or hyperlink)

Current schedule of the academic year	https://www.unipo.sk/public/media/25678/Harmonogram_AR_21_22-1.pdf
Current schedule	Teaching is in blocks, the schedule is created ad hoc according to the possibilities of the teacher in accordance with the recommended study plan.

7. Staffing of the study program

a)	Person responsible for the implementation, development and quality of the study program (with indication of function and contact)	prof. PaedDr. Vladimír Klein, PhD. (https://www.portalvs.sk/regzam/detail/8153), Professor, vladimir.klein@unipo.sk
b)	List of persons providing profile subjects of the study program with assignment to the subject with a link to the central Register of University Employees, with contact (they can also be listed in the study plan)	<p>doc. PaedDr. Bibiána Hlebová, Ph.D. (https://www.portalvs.sk/regzam/detail/6572), profile subject of scientific argumentation and genres of professional communication bibiana.hlebova@unipo.sk</p> <p>doc. Mgr. Tatiana Dubay, PhD. (https://www.portalvs.sk/regzam/detail/6574), profile subject of biophysiological, psychological and pedagogical aspects of special education tatiana.dubayova@unipo.sk</p> <p>Mgr. Jana Kožárová, PhD. – univ. associate professor (https://www.portalvs.sk/regzam/detail/23553), profile subject of philosophy of education jana.kozarova@unipo.sk</p> <p>doc. PhDr. Viera Silonova, PhD. (https://www.portalvs.sk/regzam/detail/8441), profile subject of philosophy of education viera.silonova@unipo.sk</p>
c)	Reference to scientific / artistic-pedagogical characteristics of persons providing profile subjects of the study program	<p>prof. PaedDr. Vladimír Klein, PhD. (https://www.unipo.sk/pedagogicka-fakulta/katedry/ksp/)</p> <p>doc. PaedDr. Bibiána Hlebová, Ph.D. (https://www.unipo.sk/pedagogicka-fakulta/katedry/ksp/)</p> <p>doc. Mgr. Tatiana Dubay, PhD. (https://www.unipo.sk/pedagogicka-fakulta/katedry/ksp/)</p> <p>Mgr. Jana Kožárová, PhD. – univ. associate professor (https://www.unipo.sk/pedagogicka-fakulta/katedry/ksp/)</p> <p>doc. PhDr. Viera Silonova, PhD. (https://www.unipo.sk/pedagogicka-fakulta/katedry/ksp/)</p>
d)	List of teachers of the study program with assignment to the subject and links to the central register of university staff, with contacts (may be part of the study plan)	<p>prof. Ing. Jana Burgerová, Ph.D. (https://www.portalvs.sk/regzam/detail/6567), a profile subject of education trends in the digital age, jana.burgerova@unipo.sk</p> <p>prof. PaedDr. Jozef Liba, PhD., (https://www.portalvs.sk/regzam/detail/15389), profile subject of biophysiological, psychological and pedagogical aspects of education, jozef.liba@unipo.sk</p> <p>prof. PaedDr. Ľudmila Liptáková, CSc. (https://www.portalvs.sk/regzam/detail/6582), the subject of scientific argumentation and genres of professional</p>

	<p>communication,ludmila.liptakova@unipo.sk</p> <p>doc. PaedDr. Martin Klimovic, PhD.(https://www.portalvs.sk/regzam/detail/6581), the subject of scientific argumentation and genres of professional communication,martin.klimovic@unipo.sk</p> <p>prof. PhDr. Iveta Kovalcikova, PhD.,(https://www.portalvs.sk/regzam/detail/6576), subject of biophysiological, psychological and pedagogical aspects of education,<i>philosophy of education</i> iveta.kovalcikova@unipo.sk</p> <p>doc. PhDr. Gabriela Mikulaskova, PhD.(https://www.portalvs.sk/regzam/detail/6402),subject of research methodology in educational sciences,gabriela.mikulaskova@unipo.sk</p> <p>doc. RNDr. Alena Pridavkova, PhD. (https://www.portalvs.sk/regzam/detail/6588), subject of biophysiological, psychological and pedagogical aspects of education,alena.pridavkova@unipo.sk</p>	
e)	<p>List of supervisors of final theses with assignment to topics (with contacts)</p> <p>doc. PaedDr. Bibiána Hlebová, Ph.D. (bibiana.hlebova@unipo.sk), Reading Competence and Intervention Approaches to Pupils with Attention Deficit Hyperactivity Disorder</p> <p>doc. PaedDr. Alica Petras, PhD. (alica.petrasova@unipo.sk),Support of social communication as a determinant of successful inclusive education of students with Asperger's syndrome in primary education</p> <p>prof. PaedDr. Jozef Liba, Ph.D.(jozef.liba@unipo.sk),Creation and verification of primary prevention of substance abuse problems for students with mental disabilities in regular primary schools</p>	
f)	Reference to scientific / artistic-pedagogical characteristics of final thesis supervisors	<p>The characteristics of the final thesis supervisors are available on the websites of the individual workplaces:</p> <p>Department of Special Education (https://www.unipo.sk/pedagogicka-fakulta/katedry/ksp/)</p> <p>Department of Music, Art and Physical Education (https://www.unipo.sk/pedagogicka-fakulta/katedry/khavv/)</p> <p>Department of Communication and Literary Education (https://www.unipo.sk/pedagogicka-fakulta/katedry/kklv/)</p> <p>Department of Mathematical Education (https://www.unipo.sk/pedagogicka-fakulta/katedry/kme/)</p> <p>Department of Preschool and Elementary Education and Psychology (https://www.unipo.sk/pedagogicka-fakulta/katedry/kpepp/)</p> <p>Department of Science and Technology (https://www.unipo.sk/pedagogicka-fakulta/katedry/kptd/)</p> <p>Children's Speech and Culture Research Center (https://www.unipo.sk/pedagogicka-fakulta/katedry/vedecko-vyskumne-centrum/cvdrk/)</p> <p>Cognitive Education Research Center (https://www.unipo.sk/pedagogicka-fakulta/katedry/kcedr/)</p>

		fakulta/katedry/vedecko-vyskumne-centrum/vyskumne-centrum-kognitivnej-edukacie/
g)	Student representatives representing the interests of the students of the study program (name and contact)	<p>Members of the Academic Senate of PF PU: Bc. Slavomíra Eštočinová, slavomira.estocinova@mail.unipo.sk Bc. Jana Lörincová, jana.lorincova@mail.unipo.sk Bc. Miloš Tivadar, milos.tivadar@mail.unipo.sk</p> <p>Members of the PF PU Student Council: Bc. Barbora Balogová, barbora.balogova@mail.unipo.sk Miroslava Bednarčíková, miroslava.bednarcikova@mail.unipo.sk Bc. Stanislava Dotková, stanislava.dotkova@mail.unipo.sk Jozefína Hrebíková, jozefina.hrebikova@mail.unipo.sk Bc. Júlia Janičová, julia.janicova@mail.unipo.sk Bc. Beáta Komárková, beata.komarkova@mail.unipo.sk Sofia Michňáková, sofia.michnakova@mail.unipo.sk Bc. Miroslava Pavúková, miroslava.pavukova@mail.unipo.sk Adriána Sušková, adriana.suskova@mail.unipo.sk Dominika Zimová, dominika.zimova@mail.unipo.sk</p> <p>Stakeholder representatives: PaedDr. Ľuboš Lukáč, lubos.lukac@mail.unipo.sk</p>
h)	Study advisor to the study program (with contact information and information on access to counseling and consultation schedule)	Mgr. Viera Fabianová Contact: viera.fabianova@unipo.sk +421517470558, room: 210
i)	Other support staff of the study program - assigned study officer, career advisor, administration, accommodation department and the like (with contacts)	Coordinator for students with special needs: Mgr. Jarmila Zolnova, Ph.D. jarmila.zolnova@unipo.sk , +421 / 51-7470 571

8. Spatial, material and technical provision of the study program and support

a)	<p>List and characteristics of study program and their technical equipment with assignment to educational outputs and subjects (laboratories, design and art studios, studios, workshops, interpreting booths, clinics, priestly seminars, science and technology parks, technology incubators, school enterprises, practice centers, training schools, classroom-training facilities, sports halls, swimming pools, sports grounds)</p> <p>The Faculty of Education of the University of Prešov in Prešov is located in a unified building of the former Primary School on Ul. November 17, for which an extension in the form of teaching spaces was completed. The original part of the building has undergone the necessary reconstruction and there are rooms for teachers, doctoral students and administrative staff. Because the faculty has been providing blended education through Moodle software for decades, the electronization of educational activities, including e-knowledge of students and faculty staff, is at an above-standard level - with properly equipped teaching rooms, lecture halls as well as offices. In total, it is at the faculty:</p> <ul style="list-style-type: none"> • 154 personal computers, • 105 laptops and AIO devices,
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	<ul style="list-style-type: none"> • 25 scanners, • 47 printers, • 30 data projectors, • 6 interactive whiteboards, • 19 screens, • 2 modern visualizers, • 3 cameras and 4 camcorders, which are, however, gradually being replaced by mobile devices capable of recording images and sound of appropriate quality. <p>The faculty also has purchased software Statistica, Adobe InDesign, as well as the university-wide office suite Office 365, which integrates Word, Excel, Powerpoint, e-mail client, as well as cloud storage (and others) into one system.</p> <p>Of the total number of 19 classrooms, each is equipped with a personal computer and a projector with a projection screen, in two rooms there is also a visualizer. Thanks to their easy portability, these devices can be moved as needed. In two computer rooms there are 24 and 12 personal computers designed for students' work. Most computers are equipped with a webcam. In the two primary lecture halls there is also a modern videoconferencing system capable of monitoring the movement of the teacher, including professional sound technology with portable wireless ports, wireless handheld microphones, as well as static microphones, designed for sound in both the departmental part of the room and the student. Due to the existence of the Department of Music, art and physical education, the faculty also has electronic keyboard devices designed for teaching music education, as well as 5 pieces of classical pianos. For the needs of art education, an art studio was set up with painting stands, sinks and equipment compatible with the needs of this study program.</p> <p>For the needs of students in connection with pandemic measures during full-time teaching, the faculty is working on a project to install modern co-working tables in the corridors of rooms, which will allow better diversification of students, as well as the possibility of storing a laptop and connecting it to the electrical network.</p>
b)	<p>Characteristics of information provision of the study program (access to study literature according to information sheets of subjects), access to information databases and other information sources, information technologies, etc.)</p> <p>The University Library of the University of Prešov (UK PU) plays a key role in the information security of the study program. UK PU is a scientific-information, bibliographic, coordination and advisory department of the university, which provides library and information services primarily to students and staff of the university and, within its capabilities, to the other professional public. The library provides the following basic and special library and information services:</p> <ul style="list-style-type: none"> • Lending services: absenteeism, full-time, interlibrary loan service and international interlibrary loan service. • Bibliographic information services: creation, resp. mediation of searches from internal information sources and from external domestic and foreign database centers with regard to the profiling of PU. • Consulting services: lectures focused on the use of primary and secondary library apparatus; methodological assistance in the use of funds, catalogs, services and others. • Reprographic services: these services are provided exclusively from the information sources of the UK PU, in accordance with the provisions of copyright law. • Other services: processing of records of publishing activities of university employees; operation of the Digital Library of the Charles University in Prague; digitization of musical works from our own collection and their access in the multimedia and

	<p>database study room, realization of exhibitions of professional literature, openings of works of art, concerts, presentations, professional library events, etc.</p> <p>The UK PU library fund contains a total of almost 225,000 library units. Since 2004, the library has been building the Digital Library (a database of electronic full-text publications created by university staff, which contains more than 800 publications. Since 1997, it has been building a database of PU publishing activities in which it registers more than 66,000 documents. There are 303 study places available in 6 study rooms (2 of which are databases), more than 70,000 readers visit the library every year and more than 500,000 readers on the library's website. The library has its own computer network (PULIBnet) with 4 servers, 84 The library provides access to 9 paid full-text database centers (EBSCO, Gale, ProQuest,</p>
c)	<p>Characteristics and scope of distance education applied in the study program with assignment to subjects. Approaches, manuals of e-learning portals. Procedures for the transition from full-time to distance learning</p> <p>The Faculty of Education uses e-learning in the doctoral study program (https://moodle.pf.unipo.sk/) as a support for full-time teaching, the program is given priority in person. Moodle tools and tools are an integral part of the study, especially in self-study and testing students' knowledge.</p> <p>We create comprehensive support for our users in the technical and pedagogical field of e-learning. The system is managed by two administrators: prof. Ing. Jana Burgerová, PhD., Who is also its guarantor, and Mgr. Vladimír Piskura, PhD. In the field of technical IT support, we cooperate with the company RokIT Partner sro On the front page of Moodle there are publicly available text files with instructions for working in the system.</p> <p>At the beginning of the pandemic, when the need to use electronic learning support increased significantly, we created six multimedia tutorials with a total length of 67 min and 13 s. Publicly available on YouTube: https://youtube.com/playlist?list=PLX-glwr_rxZBlyURhCx4pySLuZcNOAhps</p> <p>They are also available on the title page of Moodle and also in the Tutorials course:https://moodle.pf.unipo.sk/course/view.php?id=1103</p> <p>In September 2020, a comprehensive training course for university teachers and doctoral students on the use of Moodle took place with the following structure:</p> <p>Moodle 1 - basics</p> <p>Introduction to e-learning - what is e-learning, Moodle, distance learning Orientation in Moodle - login, bookmark, title page, my courses, Login and profile - profile editing, photo, description Course structure - new course, essential functions - stamp participants, etc. Setting a new course Writing methods Groups Groupings</p> <p>Moodle 2 - creation of study material</p> <p>Edit mode Adding basic resources Page, file, url, directory, title, lecture Basic settings of study materials</p> <p>Moodle 3 - basic activities</p> <p>Activities Assignment Creating and setting up an empty test Basic types of test items Adding fixed items</p>

	<p>Moodle 4 - advanced testing</p> <p>Task bank</p> <p>Various test items</p> <p>Test with randomly generated items</p> <p>Moodle 5 - more activities</p> <p>Course backup</p> <p>Resetting the course</p> <p>Import</p> <p>Marking</p> <p>Chat</p> <p>discussion forum</p> <p>News forum</p> <p>Moodle 6 - more activities</p> <p>Dictionary</p> <p>Database</p> <p>Wiki</p> <p>Poll</p> <p>Research</p> <p>Questionnaire</p>
d)	<p>University partners in providing educational activities for the study program and the characteristics of their participation</p> <p>Partners in the doctoral study program are invited domestic and foreign experts (visiting professors and associate professors) who provide students with lectures and workshops expanding their knowledge, skills and competences (eg academic writing workshops with Dr. Milada Walková from the University of Leeds, UK).</p>
e)	<p>Characteristics of possibilities of social, sports, cultural, spiritual and social activities</p> <p>Social and cultural activities</p> <p>(https://www.unipo.sk/pedagogicka-fakulta/galeria/)</p> <p>The faculty and the university offer students rich opportunities for socio-cultural activities. Undoubtedly, the most prestigious events of this nature include the Representative Ball of the University of Prešov in Prešov (January) and the Representative Ball of the Faculty of Education PU (February). The traditional event of the faculty is the popular Christmas matinee (Christmas concert), which is prepared for the academic community of the faculty in the run-up to Christmas by the Department of Music, Art and Physical Education in cooperation with students of the faculty. Every year, the PU Rectorate also prepares a Christmas concert for the entire academic community of the university, locating the cultural program in the representative premises of the Black Eagle Cultural and Leisure Park in Prešov. An important socio-cultural event for the students of the faculty is also the Day of the Faculty of Education - a social whole-faculty event dedicated to the academic community of the Faculty of Education PU (November), resp. Prešov Children's University - a holiday event during which students have the opportunity to develop their animation and teaching activities (July / August). At the same time, there are 11 art ensembles at the PU in Prešov, which are members of the Council for Artistic Activities of the University. They work at individual faculties of the university, whose professional guarantors are artistic leaders. The members of the ensembles are mostly university students. The university's art ensembles are an example of students' leisure time, they represent the university at domestic and foreign art events, they significantly influence the cultural and social life at the university and represent the university and faculties within the city of Prešov, Prešov region, but also on a national scale. The artistic singing group at the faculty is Piano Vocal and students at the faculty have the opportunity to engage in editorial activities and develop their writing skills in journalistic and fiction genres in the journal of the</p>

academic community of the Faculty of Education ARTUŠ (<https://www.unipo.sk/pedagogicka-fakulta/fakulta/e-kniznica/casopisy/artus/cisla-na-stazeno/>) as well as in the university magazine Na PULze (<http://napulze.unipo.sk/>).

Social and charitable events

(<https://www.unipo.sk/pedagogicka-fakulta/galeria/>)

The faculty also intensively develops the charitable component of its students' personalities and their social feelings, which is extremely important for the future teacher. As part of social and charitable projects and events, the faculty annually organizes Christmas markets related to blood donation - the event is organized by the Student Council of the Faculty of Education in cooperation with the Red Cross (December); Christmas Charity Bazaar, which is a charity event with the aim of donating things to charity (in cooperation with OZ Podaj dál) (December); resp. St. Nicholas Collection for children from families in material need, which the faculty also organizes in cooperation with OZ Podaj dál (December). Undoubtedly, one of the important events of the faculty with a social dimension is the Sock Day - an event to express support for people with Down syndrome (March); Sock October as a charity project organized in cooperation with OZ Podaj dál, which organizes a collection of newly purchased socks for homeless people at the faculty with the aim of donating them to the dormitory Pod Táborom in Prešov (October), resp. Spring and Autumn Book Exchange, in which older books are looking for new owners among students (March / November).

Spiritual enjoyment

Spiritual formation and enjoyment is provided to the students of the faculty by the University Pastoral Center Dr. Štefan Hések in Prešov (hereinafter UPC; <http://upc.unipo.sk/>), which is part of the nationwide network of university pastoral centers. Its main task is to take care of the spiritual needs of university students and teachers. UPC uses a chapel in ŠD on Ul. November 17, TV room in ŠD Exnárova 36 and hall no. 100 on FHPV. The Greek Catholic Youth Pastoral Center (GMPC; <https://www.facebook.com/GMPC-Gr%C3%A9ckokatol%C3%ADcke-mil%C3%A1de%C5%BEn%C3%ADcke-pastora%C4%8Dn%C3%A9-centrum-v-For%C5%A1ove-1123709984389524>), which was founded by the Archbishop's Office in Prešov. GMPC cooperates very intensively with GTF PU and offers various leisure activities. The task of this center is to offer mostly young people working and studying in the city of Prešov a space for meeting together, establishing dialogue, a fuller experience of their faith, as well as reciprocity between themselves and the world. It takes place on the basis of friendship, conversations, discussions, invited lectures, spiritual and leisure activities.

Sports activities

Faculty students have the opportunity for leisure sports activities in PU sports facilities (swimming pool, gym, multi-purpose sports complex, multifunctional playground - <https://www.unipo.sk/aktuality/36888/>). In both semesters of the calendar year 2019, the Faculty of Sports organized the University Mix-Volleyball League and the PU Football Miniliga for university students, which are of constant interest. The University Sports Days, in which almost 600 students were actively involved in 2019, also have a long tradition. Every year, the Faculty of Sports within the university also organizes several periodic and non-periodic sports and sports-educational activities not only for students but also for the general public of all ages (Spring Run; Kindergarten Children's Sports Olympics; ProSenior and others). The most popular sporting event at the faculty is undoubtedly Crazy Volleyball (April), organized by the Student Council of the Faculty of Education - it is a sporting event for the PF Dean's Cup,

f)	<p>Possibilities and conditions of participation of students of the study program in mobilities and internships (with indication of contacts), instructions for registration, rules of recognition of this education</p> <p>Possibilities and conditions of participation</p> <p>Students who want to take part in a study stay at a foreign university within the Erasmus + program must meet the following student mobility criteria:</p> <ul style="list-style-type: none"> • Students of all levels of university study (Bc., Mgr., PhD.) Can take part in the mobility. • The student must be duly enrolled to study at the University of Prešov in the full-time form of study. • The grant can only be awarded to a student who has completed the 1st year of university studies. • Mobility can take min. 3 and max. 12 months. • The student can participate in Erasmus + mobility (study stay + internship) for a total of 12 months at each level of study. <p>Instructions for registering a student for mobility</p> <p><i>Mobility procedure for study:</i></p> <ul style="list-style-type: none"> • The student will obtain basic information on the website of the faculty - in the current call and the procedure of submitting applications for the next academic year (https://www.unipo.sk/pedagogicka-fakulta/vonkajsie-vztahy/erasmus/). • The faculty coordinator will give an educational lecture for students about the possibilities of studying abroad not only in the period before the application deadline, but also at the beginning of the academic year. • The applicant will contact the faculty coordinator. The Erasmus Faculty Coordinator will provide the student with more detailed information about study abroad opportunities, partner institutions, etc. • The student submits an online mobility application (published at https://www.unipo.sk/zahranicie/erasmus/studium/vyzva/) together with the mandatory documentation at the External Relations Department of the PU Rectorate (ÚVV RPU, Ul. 17. novembra 15, 1st floor). • The Vice-Dean for External Relations, in cooperation with the Faculty Erasmus Coordinator, sets and publishes the date for the selection of students for mobility on the Faculty's website. The student arrives at the designated place and attends the interview. If the language of study abroad will be Slovak, the interview will be conducted in Slovak, in other cases the interview will be conducted in the language of study. Applicants are informed of the selection results on the faculty's website (in accordance with the GDPR). • The successful mobility applicant contacts the faculty Erasmus Coordinator and consults with him on his choice of subjects at the host institution. The student prepares with the Erasmus coordinator a Learning Agreement for Studies and with each teacher the method of recognition of subjects at the home institution in the Credit Transfer Agreement: 1. If the subject is the same at the receiving and home institution - the subject is entered into the MAIS with the receiving code institutions and fully recognized. 2. If the subject is partially identical in content - credit recognition of one or more subjects will be agreed (the number of obtained credits must be recognized). 3. If the subject of the receiving institution does not exist at the home faculty and is not related in terms of content - the subject is recognized as an elective subject (the student hands over the Credit Transfer Agreements to the faculty ECTS coordinator before leaving for mobility).
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- The student enrolls in MAIS those subjects that he / she will study at the home institution within the duly set deadline (according to the PU Academic Year Schedule: <https://www.unipo.sk/vseobecne-informacie/studenti/harmonogram/>).
- An authorized employee at the faculty immediately registers the student's mobility to the Course student at MAIS and record the date of departure.
- Upon arrival at the admission institution, an Erasmus student contacts coordinator with whom he will check the feasibility of the items he has chosen. if the subjects in the current offer are selected, the student will actually enroll them. If it is necessary, changes will be agreed with the Erasmus Faculty Coordinator - use the Changes to Learning Agreement form Studies). It shall send the amendments to the study contract, signed by the host institution in electronic form at ÚVV RPU.
- For additional subjects, the student agrees with each teacher on the method of recognition subjects at the home institution in the Credit Transfer Agreement. The student delivers Agreements on the transfer of credits to the faculty ECTS coordinator electronically.

Procedure for student and graduate internships:

- The student will obtain basic information on the PF website - the current call and the application process for the next academic year.
- The faculty coordinator will give an educational lecture for students about the possibilities of studying abroad not only in the period before the application deadline, but also at the beginning of the academic year.
- The applicant will contact the faculty coordinator. The Erasmus Faculty Coordinator will provide the student with more detailed information about the possibilities of an internship abroad.
- The student finds a suitable company, institution and addresses it. In the case of consent to the possible implementation of the internship, he / she will request an Acceptance Letter from the host institution.
- The department coordinator will sign the Acceptance Letter, thus accepting the company / institution and the scope of work as corresponding to the profile of the internship applicant.
- The Vice-Dean for External Relations, in cooperation with the Faculty Erasmus Coordinator, sets and publishes the date for the selection of students for the internship on the Faculty's website. The student arrives at the designated place and attends the interview. If the language of study abroad will be Slovak, the interview will be conducted in Slovak, in other cases the interview will be conducted in the language of study. Applicants will be informed of the selection results on the faculty's website (in accordance with the GDPR).
- The successful trainee contacts the faculty Erasmus Coordinator and consults with his / her Learning Agreement. for Traineeship) at the receiving institution. The student will electronically send the Internship Agreement by e-mail to the company / institution for completion and approval. The student with the Erasmus Coordinator will prepare a Credit Transfer Agreement, which stipulates how the internship (not the graduate internship) will be recognized: exists) and fully recognized as an alternative. 2. If the subject is partially identical in content, the recognition of the internship and its credit statement

	<p>will be agreed (usually recognized as an Erasmus internship, code: abbreviation of the workplace / EROS / year of introduction of the subject).</p> <p>Rules for the recognition of education</p> <p><i>Mobility procedure for study:</i></p> <ul style="list-style-type: none"> • Upon return from the mobility, the student immediately contacts the faculty ECTS coordinator and hands him a copy of the Study Agreement and the Transcript of Records. • Based on the Study Agreement and the Transcript of Records, the ECTS Coordinator will ensure the recording of the results in the MAIS system. • The ÚVV RPU will issue a Certificate of Participation in Mobility to the student who submitted the documentation to the External Relations Department at the PU Rectorate (ÚVV RPU). • ÚVV RPU will report to the authorized person at the faculty information about the exact date of student mobility. • An authorized employee at the faculty will record information about the termination of mobility in the MAIS. <p><i>Procedure for student and graduate internships:</i></p> <ul style="list-style-type: none"> • Upon return from the internship (not the graduate), the student immediately contacts the faculty ECTS coordinator and hands him a copy of the Europass-Mobility document and a copy of the Internship Agreement. • On the basis of Europass - Mobility, the faculty ECTS coordinator will ensure the recording of the internship (not the graduate) in the MAIS system.
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9. Required abilities and prerequisites of the applicant for the study program

a)	<p>Required skills and prerequisites required for admission to study</p> <p>Applicants are expected to master a set of in-depth knowledge of special education, psychology, or special subject didactics. Graduates of the master's degree program in the study program special education or in other study programs belonging to the study field of teacher training and education science can apply for doctoral studies. In the case of an applicant from another field of study, it is a condition to complete additional pedagogical studies and complete it by the date of the dissertation examination at the latest.</p>
b)	<p>Admission procedures</p> <p>The conditions of the admission procedure are determined by the Study Regulations of the University of Prešov in Prešov, 2018, Art. 28. The conditions of admission to doctoral studies, together with the topics of dissertations and supervisors, are usually published on the website in March of the calendar year. The application with the necessary attachments is sent by the applicant by the deadline, which is published with further information on the faculty's website (usually in May). As a rule, in June there is an admission procedure before a commission appointed by the dean of the faculty. The entrance exam has an oral character and consists of the following parts: presentation of the framework project of the dissertation, discussion of research issues related to the topic of the dissertation, exam in a foreign (world) language. The written decision on admission / non-admission to doctoral studies is delivered to the applicant within the legal deadline.</p>
c)	<p>Results of the recruitment procedure for the last period</p> <p>Academic year 2016/2017</p> <p>Number of applications: 2</p> <p>Adoption: 1</p>

	Enrolled as of October 31: 1 Academic year 2017/2018 Number of applications: 1 Adoption: 1 Enrolled as of October 31: 1 Academic year 2018/2019 Number of applications: 3 Adoption: 2 Enrolled as of October 31: 2 Academic year 2019/2020 Number of applications: 1 Adoption: 0 Enrolled as of October 31: 0 Academic year 2020/2021 Number of applications: 3 Adoption: 2 Enrolled as of October 31: 2 Academic year 2021/2022 Number of applications: 2 Adoption: 1 Enrolled as of October 31: 1
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10. Feedback on the quality of education provided

a)	Procedures for monitoring and evaluating students' views on the quality of the study program Monitoring and evaluation of students' opinions on the quality of teaching individual subjects is carried out by each teacher within their subject. Other ways of monitoring and evaluating students' views on the quality of the study program as a whole are individual interviews of faculty management members with doctoral students during their studies. Graduates also comment on the quality of the study program (immediately after graduation).
b)	Student feedback results and related measures to improve the quality of the study program The feedback obtained from doctoral students is the subject of negotiations at the level of the faculty management, the person responsible for the study program, the chairman of the doctoral study union committee and its members, as well as regular working meetings of the union committee with doctoral study supervisors. Subsequently, the suggestions for improving the study are incorporated into practice.
c)	Graduate feedback results and related measures to improve the quality of the study program The feedback received from graduates is the subject of negotiations at the level of the faculty management, the person responsible for the study program, the chairman of the doctoral study department and its members, as well as regular working meetings of the department with doctoral study supervisors. Subsequently, the suggestions for improving the study are incorporated into practice.

11. Links to other relevant internal regulations and information related to the study or student of the study program(eg study guide, accommodation regulations, fees directive, guidelines for student loans, etc.).

Internal regulation 1	hyperlink 1

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