

S T A T U T E

of the University of Presov

Academic Senate of the University of Presov

expressing the will of the academic community of the University of Presov, based on the rich historical traditions of higher education in the city of Presov dating back to the 17th century, following the common university tradition within the Pavol Jozef Safarik university based in Kosice, aware of the irreplaceable importance of this university for the development of human knowledge, educational and creative society and the improvement of the quality of life, especially in the city and region of its operation, aware of its mission to serve the truth and develop the ideals of humanity, striving to deepen the ideas of the university as a community in which the mutual relations of its members are determined by spiritual authority and not by power, in which the principles of academic freedoms are preserved as a necessary condition for the existence of the academic community and its research, educational and artistic activities, bearing in mind the deepening of the self-governing and autonomous character of the university, as well as its independence from power or political structures, committed to making education accessible to all those who desire it, embracing the idea of global cooperation between universities not only as a basis for international scientific research, but above all as a prerequisite for educating new generations in an understanding and tolerant manner, guaranteeing equal treatment in education and research for all students and staff, regardless of gender, religion or belief, marital status, skin colour, language, political or other opinion, trade union activity, national or social origin, disability, age, property, birth or other status, fulfilling the legacy of those who have sacrificed their freedom or lives for these ideals, and guided by the desire to take the place that belongs to the university of Presov within the family of free universities,

pursuant to Section 15 par. 1 letter a) of Act No. 131/2002 Coll. on Higher Education and on Amendments and Additions to Certain Acts, as amended, on the proposal of the Rector of the University of Presov

approved the following

S t a t u t e

Part One

Basic Provisions

Art. 1

Introductory Provisions

1. The University of Presov (hereinafter referred to as the “university”) is a public university higher education institution.

2. The university was established by Act No. 361/1996 Coll. on the Division of the Pavol Jozef Safarik University in Kosice on January 1, 1997.
3. The full name of the university is the “University of Presov”, in Latin “Universitas Presoviensis”. The wording of the name in other languages shall be laid down in the Organizational Regulations of the University of Presov.
4. The seat of the university is Presov. The domain name for the Internet connection is: “unipo.sk”.
5. The list of faculties established at the university is given in Annex No. 1 to this Statute.

Art. 2

Mission and Main Tasks of the University

1. The mission of the University of Presov is to carry out educational activities, to promote education, to preserve and develop knowledge, to support independent scientific research and independent artistic creations and thus to contribute to the educational and cultural development of society, as well as to develop all processes at the university to meet European quality standards.
2. The university is a public and self-governing institution that freely carries out creative scientific, educational, artistic, and cultural activities. Teaching activities at the university are based on the latest findings in science, including the results of its own scientific research.
3. The university provides education in accredited study programmes of all three degrees, as well as other education according to special regulations. It carries out basic and applied research, artistic and sporting activities.
4. The university is responsible for the development of education in the spirit of the values of democracy, humanism and tolerance and guides students towards creative, critical, and independent thinking, healthy self-esteem, understanding, preservation, dissemination and enhancement of national cultural heritage and diverse cultures in the spirit of cultural pluralism.
5. The university cooperates with state authorities, regional self-government, local self-government, and other institutions in the field of social, economic, and cultural life.
6. The university also provides bibliographic, information and other services to the public.
7. The university carries out publishing activities related primarily to the research and educational activities of its academic community.
8. The university cooperates with domestic and foreign universities, scientific and research institutions, and other legal entities, supports joint international projects, and creates conditions for the participation of members of the academic community in this cooperation. The forms and methods of this cooperation are regulated by contracts.

Art. 3
Legal Status of the University and its Constituent Parts

1. The university is a legal entity. It has the status of a public university. It shall act in its own name in legal relations and shall have responsibilities arising from those relations.
2. The Rector is the statutory body of the university. The scope of the authority of other employees to act on behalf of the university is defined by the Act, this Statute and the Rector's authorisation.
3. The university is a public and self-governing institution. Its self-governing competences include:
 - a) internal organization,
 - b) determination of the number of applicants to be admitted, determination of the conditions of admission and the admission decisions,
 - c) establishment and implementation of study programmes,
 - d) organization of studies,
 - e) decisions on matters relating to the academic rights and obligations of students,
 - f) determination of the focus and organization of research, development or artistic and other creative activities,
 - g) conclusion, amendment and termination of employment relationships and determination of the number and structure of posts at the university,
 - h) conferral of the scientific and pedagogical titles of “Associate Professor” and “Professor“,
 - i) cooperation with other universities, other legal entities, and natural persons, including foreign ones,
 - j) election of members of the academic self-government bodies of the university,
 - k) management of the university and handling of its property,
 - l) determination of the amount of students' contribution to the payment of part of the costs of studies (hereinafter referred to as “tuition fees”) and study-related fees.
4. In addition to the Statute of the University of Presov (hereinafter referred to as the “Statute”), the university issues other internal regulations as follows:
 - a) Study Rules of the University of Presov (hereinafter referred to as “Study Rules”),
 - b) Internal Quality Assurance System of Higher Education (hereinafter referred to as “Internal System”), which can be modified by several individual internal regulations,
 - c) Disciplinary Regulations of the University of Presov (hereinafter referred to as “Disciplinary Regulations”),
 - d) Scholarship Regulations of the University of Presov (hereinafter referred to as “Scholarship Regulations”),
 - e) Organizational Regulations of the University of Presov (hereinafter referred to as “Organizational Regulations”),
 - f) Work Regulations of the University of Presov (hereinafter referred to as “Work Regulations”),
 - g) Principles of the Selection Procedure for Filling the Positions of University Teachers, Researchers, Professors and Associate Professors and Senior Management Staff of the University of Presov (hereinafter referred to as the

- “Principles of the Selection Procedure”),
 - h) Principles of Elections to the Academic Senate of the University of Presov (hereinafter referred to as the “Principles of Elections to the Senate”),
 - i) Rules of Procedure of the Academic Senate of the University of Presov (hereinafter referred to as the “Rules of Procedure of the Senate”),
 - j) Rules of Procedure of the Scientific Board of the University of Presov (hereinafter referred to as the “Rules of Procedure of the Scientific Board”),
 - k) Rules of Procedure of the Disciplinary Committee of the University of Presov (hereinafter referred to as the “Rules of Procedure of the Disciplinary Committee”),
 - l) Statute of the Board of Trustees of the University of Presov (hereinafter referred to as the “Statute of the Board of Trustees”),
 - m) Principles for the Election of a Candidate for Rector and Acceptance of a Proposal for Dismissal of the Rector of the University of Presov (hereinafter referred to as the "Principles for the Election of a Candidate for Rector and Acceptance of a Proposal for Dismissal of the Rector")
 - n) other regulations according to the Statute and other internal regulations of the university,
5. The university is divided into faculties, university-wide departments, special purpose facilities, specialised departments, and specialised teaching facilities. The constituent parts of the university do not have legal subjectivity. The status and scope of university constituent parts' competence shall be regulated by the Statute, the Organizational Regulations, and the internal regulations of the university constituent parts.
6. The university respects the fact that Theological, Orthodox Faculties and Pastoral Seminaries observe not only the legal norms of the Slovak Republic, but also the internal regulations of the respective Church.
7. Internal normative acts (orders, instructions, directives, policies, guidelines, rules, etc.) are issued by the university as “Rector's Directive” and are numbered continually in each calendar year.

Art. 4

Academic Freedoms and Academic Rights

1. At the university, members of the academic community are guaranteed:
- a) freedom of scientific inquiry, research, development of artistic and other creative activities and publication of their results,
 - b) freedom of teaching, consisting especially in openness to different scientific views, scientific and research methods, and artistic orientations,
 - c) the right to learn while maintaining the freedom to choose studies within accredited study programmes,
 - d) the right to express and publish their views freely,
 - e) the right of members of the academic community to elect and be elected to the bodies of the academic community,
 - f) the right to use academic insignia and emblems and to perform academic ceremonies.

2. The use and exercise of academic freedoms and academic rights must be in accordance with the principles of democracy, humanity, and the legal order.
3. The inviolability of the university campus is guaranteed. Exceptions shall be made in cases of threat to life, health, property, or natural disasters. The Rector or the Vice-Rector or the Dean authorised by Rector shall allow the entry of law enforcement authorities onto the campus in cases of reasonable suspicion of a criminal offence.
4. The university campus consists of the space defined by the immovable property owned, managed, leased by the university, or where the purpose and tasks of the university and its faculties are carried out.
5. Political parties and political movements may not carry out or promote political activities and establish their organizations on campus.

Art. 5

Academic Community of the University

1. The academic community of the university (hereinafter referred to as the “academic community”) consists of a staff part and a student part. The staff part of the academic community consists of university teachers and researchers who are employed by the university on a fixed weekly working time basis, university teachers and researchers who are released to perform public and academic functions while maintaining their employment relationship with the university. The student part of the academic community consists of full-time and part-time students at the university in study programmes at all three levels.
2. Members of the academic community have particularly the right to:
 - a) nominate candidates for members of the academic self-government, to vote and to be elected as members of the academic self-government bodies of the university and its faculties in the prescribed manner,
 - b) participate in meetings of the academic community, the Academic Senate, and the Scientific Board, unless the meetings of the Scientific Board are closed to the public,
 - c) have access to information on the activities and resolutions of the Academic Senate, the Scientific Board, and the Board of Trustees,
 - d) address suggestions, comments, and complaints to the academic self-government bodies,
 - e) freely express and publish their opinions in accordance with academic values and the legal order,
 - f) nominate candidates for the election of a candidate for Rector.
3. Members of the academic community are obliged to:
 - a) take care to preserve the reputation of the university and its constituent parts,
 - b) comply with generally binding legal regulations, the internal regulations of the university and the faculty of whose academic community they are members, or of the other part of the university at which they are assigned to,

- c) speak out actively in defence of academic rights and freedoms, academic self-government, and the integrity of the university.
- 4. A member of the academic community may hold only one of the following positions at a time: Rector, Vice-Rector, Dean and Vice-Dean.
- 5. The university supports the activities of scientific, specialist, professional, student, trade union and other interest associations bringing together members of the academic community whose activities help to fulfil the mission of the university.

Part Two

Organization and University Bodies

HEAD ONE

Academic Self-governance

Art. 6

Academic Self-government Bodies

1. Self-governance of the university is exercised by the members of the academic community either directly or through the academic self-government bodies.
2. Academic self-government bodies are:
 - a) Academic Senate of the University,
 - b) Rector,
 - c) Scientific Board of the University,
 - d) Disciplinary Committee of the University for Students.
3. Other university bodies are Bursar and Board of Trustees of the university,
4. The academic self-government bodies are governed in their activities by Act No. 131/2002 Coll. on Higher Education and on Amendments and Additions to Certain Acts, as amended (hereinafter referred to as the “Act”), by other legal regulations, this Statute, and other internal regulations of the university.

Art. 7

Academic Senate of the University

1. The Academic Senate of the University (hereinafter referred to as the “Senate”) is the supreme self-governing body of the university. The Senate and its members are accountable for their activities to the academic community.
2. The Senate shall have 27 members, one third of whom shall be students. Each faculty and constituent part of the university shall have three representatives in the Senate.

The method of their election shall be determined by an internal regulation of the university, which shall be the Principles of Elections to the Academic Senate.

3. The Senate shall be divided into a staff section and a student section. Members of the staff section of the Senate shall be elected by secret ballot in elections by members of the staff section of the academic community. The members of the student section of the Senate shall be elected by secret ballot in elections by members of the student section of the academic community. A member of the staff section of the Senate may be only a member of the staff section of its academic community. A member of the student section of the Senate may be only a member of the student section of its academic community. Further details of the procedure for the election of members of the Senate shall be determined by the Principles of Elections to the Academic Senate.
4. The term of office for the members of the Senate shall be a maximum of four years.
5. The post of a member of the Senate is incompatible with the post of Rector, Vice-Rector, Dean, Vice-Dean, and other posts pursuant to Section 8 par. 3 of the Act.
6. The exercise of the office of member of the Senate shall be irreplaceable.
7. It is the fundamental duty of a member of the Senate to participate in the activities of the Senate as a whole and in the activities of its committees. If a member is unable to attend a meeting of the Senate or of a committee of which he/she is a member, or if he/she leaves a meeting prematurely, he/she shall be obliged to justify himself or herself.
8. The faculty or other constituent part of the university is obliged to allow the member of the Senate to perform the tasks arising from this position within his/her work or study duties. The university and its faculties shall not penalise members of the Senate or other persons in connection with the work they are or have been doing for the Senate.
9. Membership in the Senate shall cease by:
 - a) the end of the term of office of the member,
 - b) the appointment of a member to any of the offices referred to in par. 5,
 - c) the termination of membership of the staff section of the academic community of the university or termination of membership of the staff section of the academic community of the faculty concerned if the member is elected as a representative of the faculty,
 - d) the interruption of the studies of a member of the student section of the Senate,
 - e) the termination of the studies of a member of the student section of the Senate, unless he/she has applied for suspension from the Senate pursuant to par. 11,
 - f) failing to enrol for studies no later than the last day set for the enrolment of admitted applicants for the academic year in question, in the case of a suspended member; in the case of a suspended member who has been elected for a constituent part of the university, by failing to enrol for studies at that constituent part of the university,
 - g) expiration of six months from the date of suspension; this shall not apply if membership is reinstated within that period,
 - h) the resignation of a member,

- i) the dismissal of a member from office by the relevant constituent part of the academic community,
 - j) the death of a member,
 - k) the dissolution or merger of the constituent parts of the university whose academic community elected the member.
10. If a member of the Senate ceases to be a member prior to the end of the term of office, the relevant constituent part of the academic community shall elect a new member to fill the vacancy, whose term of office shall last until the end of the term of office of the member whose membership has ceased.
11. The member of the student part of the Senate who is not a student of the Doctoral study programme may request the university in writing, prior to the regular completion of his/her studies, to suspend his/her membership in the Senate.
12. If during the term of office of the Senate a new faculty is established or some faculties merge and more than six months remain prior to the end of the term of office of the Senate, the additional election of members of the Senate shall be determined by an internal regulation of the university, that being the Principles of Elections to the Academic Senate. The term of office of the members of the Senate elected subsequently for the newly established faculty shall last until the end of the respective term of office of the Senate.
13. The Senate shall work in the form of meetings. Meetings of the Senate shall be open to the public. The Rector or, on his/her behalf, the Vice-Rector, or the Bursar and the Chairperson of the Board of Trustees shall have the right to speak at a meeting in accordance with the Rules of Procedure of the Senate at any time he/she so requests.
14. The Senate shall meet at least four times per academic year. The Chairperson of the Senate is obliged to convene a meeting of the Senate without delay, but not later than within 14 days, when the Rector or at least one quarter of the members of the Senate so request. If the Chairperson of the Senate fails to do so, the Rector shall convene a meeting of the Senate. Details of the proceedings of the Senate shall be governed by the Rules of Procedure of the Senate.
15. The bodies of the Senate are the Chairperson, two Vice-Chairpersons (one from the staff section of the Senate and one from the student section of the Senate), the Secretary and the committees. The Chairperson, the two Vice-Chairpersons and the Secretary shall constitute the office of the Senate.
16. The Chairperson shall direct the activities of the Senate, speak on its behalf, and convene meetings of the Senate. In his/her absence, the Chairperson shall be represented by a Vice-Chairperson elected from the staff section of the Senate. The Chairperson, the Vice-Chairpersons and the Secretary shall be elected by the Senate in secret ballot and may be dismissed in secret ballot. Only a member of the staff section of the Senate may be elected Chairperson of the Senate.
17. The Senate may set up committees as its advisory and supervisory bodies. As a rule, an Economic Committee, a Legislative Committee, a Social Committee, and a Study Committee are being established. The Chairperson of a committee shall be a member

of the Senate elected by the Senate. Members of the committee may include other members of the academic community who are not members of the Senate.

18. In the period between meetings of the Senate, the activities of the committees shall be managed by the Bureau office.
19. The Senate Secretariat shall be the executive organ of the Senate. The Senate Secretariat shall organise and administer the preparation, procedure, and processing of the conclusions of the meetings of the Senate. Its activities shall be carried out by the Senate Secretary and an employee of the Rector's Office appointed by the Rector with the consent of the Chairperson of the Senate. The Chairperson of the Senate shall direct the execution of such activities.
20. The Senate shall, within its area of competence, particularly:
 - a) approve the proposal of the Rector, prior to the discussion of the Board of Trustees of the University, for the merger, fusion, division, dissolution, change of name or change of the seat of the university and the establishment, merger, fusion, division, dissolution, change of name or change of the seat of the constituent parts of the university,
 - b) approve, on the proposal of the Rector, the Statute of the university, the Study rules, the Principles of the Selection Procedure for Filling the Positions of University Teachers, Researchers, Professors and Associate Professors and Senior Management staff, the Work Regulations, the Organizational Rules, the Scholarship Regulations, the Disciplinary Regulations for Students and the Rules of Procedure of the Disciplinary Committee; on the proposal of the Chairperson of the Senate, the Principles of the Elections to the Senate, the Rules of Procedure of the Senate and, on the proposal of the Dean, the Statute of the faculty, the Study Regulations of the faculty and the Rules of Procedure of the faculty,
 - c) express its opinion on the Rector's proposal for the appointment and dismissal of Vice-Rectors,
 - d) approve the Rector's proposal for the appointment and dismissal of members of the university's Scientific Board,
 - e) approve the Rector's proposal for the appointment and dismissal of members of the Disciplinary Board,
 - f) comment on the Rector's proposal for the appointment of an honorary member of the Scientific Board,
 - g) approve on the Rector's proposal prior to the meeting of the Board of Trustees of the University the budget of the university and the methodology for the distribution of the state budget allocation from the chapter of the Ministry of Education according to Section 89 to the constituent parts of the university,
 - h) discuss on the Rector's proposal and prior to the meeting of the Board of Trustees of the University the distribution of the subsidy from the state budget from the chapter of the Ministry of Education according to Section 89 to the constituent parts of the university,
 - i) control the management of the university's funds and property and report the results of the control to the Board of Trustees of the University,
 - j) elect and dismiss half of the remaining members of the Board of Trustees pursuant to Section 40 par. 2 of the Act,
 - k) approve the Rector's proposals for actions under Section 41 par. 3 letters a), b)

and d) to f) of the Act prior to their submission to the university's Board of Trustees for approval, if the value of the property, the value of the deposit or the amount of the loan is greater than three hundred times the amount from which the items are deemed to be tangible property according to a special regulation,

- l) approve the long-term plan of the university submitted by the Rector following the discussions of the Board of Trustees,
- m) approve the annual activity report and the annual economic report submitted by the Rector, with the prior approval of the Board of Trustees of the University,
- n) prior to approval by the Scientific Board, discuss the proposal, submitted by the Rector, for study programmes to be carried out at the university rather than at the faculty,
- o) approve the conditions of admission to studies submitted by the Rector, in the admission procedure for study programmes carried out at university-wide departments,
- p) approve statutes, organizational rules, study rules and work regulations of the faculties and other constituent parts of the university,
- q) express its opinion on suggestions and submissions from the university's Board of Trustees pursuant to Section 41 par. 12 of the Act,
- r) take note of the report on the activities of the Board of Trustees of the University,
- s) provide a report once a year to the academic community on its activities, which shall be published on the university website for at least four years,
- t) elect a representative member of the university to the Board of Universities,
- u) the student section of the Senate shall elect a representative to the Student Board of Universities,
- v) perform other tasks according to the Act and the internal regulations of the university.

21. The Senate shall be entitled to exercise the powers of the Academic Senate of the faculty under Section 9 par. 1 letter j) of the Act for the necessary period of time, until the deficiencies are remedied, if the Academic Senate of the faculty:

- a) carries out its activities in violation of laws, other generally binding regulations, internal regulations of the university, internal regulations of the faculty concerned,
- b) operates with a composition that is in contravention of Section 22 par. 11 of the Act or is dysfunctional.

22. The Senate shall decide the matters referred to in paragraph 20 letters c) to e), k), j), u) and v) by secret ballot, as well as the other matters referred to in paragraph 20 if it decides on a secret ballot in the matter.

Art. 8

Rector

1. The Rector is the statutory body of the university, managing it, acting on its behalf and representing it externally.
2. The Rector shall be accountable to the Senate and the Board of Trustees for his/her

actions, unless otherwise specified by the Act.

3. The Rector's term of office is four years and begins on the date on which he/she was appointed to this position by the President of the Slovak Republic. The office of Rector may be held by the same person for a maximum of two consecutive terms.
4. If the university has no Rector, the Senate shall, until a new Rector is appointed, entrust the function of Rector for a maximum period of one year to a person with whose entrustment a supermajority of the total number of members of the Senate and the Board of Trustees agrees, and the Senate shall immediately notify the Minister of Education of this fact. The Senate or the Board of Trustees may nominate the person to be appointed as Rector on a temporary basis. The same person may not be entrusted with the post of Rector repeatedly.
5. The post of the Rector is regulated by Section 10 of the Act. Within the scope of the given competences, the Rector shall in particular:
 - a) propose the merger, fusion, division, dissolution, change of name or change of the seat of the university and the establishment, merger, fusion, division, dissolution, change of name or change of the seat of the constituent parts of the university,
 - b) submit the draft budget methodology and the draft budget of the university to the Senate for approval,
 - c) submit to the Board of Trustees for approval the draft budget of the university following its approval by the Senate,
 - d) confer, after habilitation proceedings, the scientific-pedagogical title or artistic-pedagogical title of "Associate Professor",
 - e) submit to the Minister proposals approved by the Scientific Board of the university for the appointment of Professors by the President of the Republic,
 - f) entrust a person to perform the office of Dean on the proposal of the Academic Senate of the faculty until the election of a new Dean,
 - g) determine the salary of the Deans of the faculties following the written statement of the Board of Trustees,
 - h) submit to the Academic Senate of the faculty or the Academic Senate of the university a proposal for the dismissal of the Dean,
 - i) appoint and dismiss Vice-Rectors following the statement of the Senate,
 - j) appoint and dismiss members of the Scientific Board of the university with the approval of the Senate,
 - k) control the management of funds allocated to faculties, university-wide workplaces, special-purpose facilities, specialized workplaces, specialized teaching facilities and other constituent parts of the university,
 - l) once a year, submit a report to the Senate on the activities of the university,
 - m) impose tasks on the Deans in matters for which the Deans are accountable and monitor their implementation,
 - n) convene meetings of its advisory bodies and discuss with them the tasks and activities of the university,
 - o) assign tasks to the heads of university-wide workplaces, special-purpose facilities, and other constituent parts of the university in matters in which these employees are accountable to him/her and control their implementation,
 - p) approve the number and structure of working positions at the university and its constituent parts,

- q) determine the number of students to be admitted to the university and the individual university workplaces,
 - r) conclude, amend, and terminate employment relationships with university teachers, researchers, senior staff members, and other employees of the university,
 - s) after a selection procedure, fill the positions of the Bursar and other senior staff members of the university and its units,
 - t) decide on the recognition of diplomas or other evidence of higher education studies issued by a foreign higher education institution,
 - u) manage the activities of the Bursar, heads of departments, facilities, and other constituent parts of the university,
 - v) contact the academic community and convene its meetings,
 - w) convene a meeting of the Academic Senate if the Chairperson of the Academic Senate has not convened it within 14 days on his/her proposal,
 - x) determine the amount of tuition fees for study programmes conducted at the university; in the case of study programmes conducted at the faculty, it shall do so on the proposal of the Dean,
 - y) reduce, waive, or postpone the due dates of tuition fees and study-related fees,
 - z) decide on the entitlement to a social grant for students of study programmes implemented at the university,
 - aa) award the title of "Professor Emeritus" based on a proposal from the Scientific Board,
 - bb) award the bronze and silver medals of the university and the commemorative plaque of the university,
 - cc) award the Rector's prize to students and staff of the university,
 - dd) award the university Gold Medal with the approval of the Scientific Board.
6. The office of Rector shall cease to exist for the reasons specified in Section 10 par. 8 of the Act.
7. The election of a candidate for the post of Rector and the acceptance of a proposal for his/her dismissal shall be governed by a special internal regulation, namely the "Principles for the Election of a Candidate for the Post of Rector and the Acceptance of a Proposal for the Rector's Dismissal".

Art. 9

Vice-Rectors

1. The Rector is represented by Vice-Rectors to the extent determined by the Rector. Vice-Rectors shall be appointed and dismissed by the Rector after approval by the Senate. The term of office of Vice-Rectors shall be four years. The university typically has five Vice-Rectors, usually in the following departments:
 - a) education,
 - b) science, art, sport and accreditation,
 - c) international and external relations,
 - d) development, information technologies and quality assurance,
 - e) strategy and marketing.
2. In his/her absence, the Rector shall be represented in urgent matters by the first Vice-

Rector designated by him/her. If the first Vice-Rector is absent, the next Vice-Rector shall replace the Rector pursuant to the subsequent order determined by the Rector, always based on a written assignment. Vice-Rectors shall deputise for each other in a manner determined by the Rector.

3. Vice-Rectors form advisory bodies within their areas of responsibility, called boards. Their members shall be appointed by the Rector on the proposal of the relevant Vice-Rector.
4. Vice-Rectors may convene meetings of Vice-Deans, or other representatives of faculties, in the implementation of tasks entrusted by the Rector.

Art. 10

Scientific Board of the University

1. The Rector is the Chairperson of the Scientific Board of the university (hereinafter referred to as the “Scientific Board”).
2. The appointment and dismissal of the regular members of the Scientific Board is provided for in Section 11 of the Act.
3. The Rector may, with the prior consent of the Senate, appoint an eminent scientist who has made a special contribution to the development of the university to be an honorary member of the Scientific Board. The honorary member shall have the right to participate in the meetings of the Scientific Board without the right to vote.
4. The term of office of the members of the Scientific Board shall be four years. Membership of the Scientific Board shall cease before the end of the term of office:
 - a) on the date of delivery of a written declaration to the Rector, by which the member resigns from membership in the Scientific Board,
 - b) on the date on which the Rector's proposal for the dismissal of the Scientific Board member has been approved by the Senate,
 - c) on the death of the member.
5. The Scientific Board shall, within the scope of its competences, particularly:
 - a) discuss the long-term plan of the university,
 - b) periodically, but at least once a year, assess the university's level of educational activity and activities in science, technology, or the arts,
 - c) approve the proposal of study programmes, unless their discussion falls within the competence of the Scientific Board of the faculty,
 - d) approve other experts who have the right to sit for state examinations for study programmes conducted at the university; approve supervisors for Doctoral studies for study programmes conducted at the university,
 - e) approve the criteria to acquire the title of Professor,
 - f) discuss the proposals for awarding the scientific-pedagogical title or the artistic-pedagogical title “Associate Professor” and decide on their outcome in the field of Habilitation and Inauguration Proceedings, where the university, in its application for accreditation of Habilitation Proceedings and accreditation of Inauguration Proceedings, has indicated a field of study in which the faculty

- does not carry out study programmes,
- g) approve proposals for the appointment of Professors; if it concerns the appointment of a Professor in the field of Habilitation and Inauguration Proceedings, where the university, in its application for accreditation of Habilitation Proceedings and accreditation of Inauguration Proceedings, has indicated a field of study in which the faculty carries out the study programmes, it does so on the proposal of the faculty authority determined by the Statute; if it does not approve the proposal, it returns it with a comment to the particular faculty authority,
 - h) approve the general criteria for filling the posts of Professors and Associate Professors; in the case of filling the posts of Professors and Associate Professors at the faculty, it shall do so on the proposal of the faculty authority determined by the Statute,
 - i) approve the specific conditions for filling the posts of Professors; where the posts of Professors are filled at the faculty, it shall do so on a proposal from the faculty authority determined by the Statute,
 - j) confer the honorary title of “Doctor Honoris Causa” (abbreviated “Dr.h.c.”) to eminent personalities,
 - k) confer the scientific title of “Doctor Scientiarum” (abbreviated “DrSc.”),
 - l) approve, on the proposal of the Chairperson of the Scientific Board, the Rules of Procedure of the Scientific Board,
 - m) propose to confer the honorary title of “Professor Emeritus” to the Rector of the university,
 - n) approve the proposal to award the Gold Medal of the University of Presov in Presov,
 - o) discuss the matters submitted to it by its Chairperson or the matters which the Board has resolved upon,
 - p) perform other tasks according to the Act and determined by the internal regulations of the university.
6. Details of the deliberations of the Scientific Board are regulated by the Rules of Procedure of the Scientific Board, which is an internal regulation of the university.

Art. 11

Disciplinary Committee of the University

1. The Disciplinary Committee of the university (hereinafter referred to as the “Committee”) considers disciplinary offences of those students who are not enrolled in any study programme carried out at the faculties and submits a proposal for a decision to the Rector.
2. The Committee has four members, half of whom are students.
3. The Rector appoints the Chairperson and members of the Committee from among the members of the academic community upon approval by the Senate.
4. The activities of the Committee are regulated by the Rules of Procedure of the Disciplinary Committee, which is an internal regulation of the university.

HEAD TWO

Other Bodies and Senior Staff Members

Art. 12 **Advisory Bodies of the Rector**

1. The Rector's permanent advisory bodies are:
 - a) Rector's Collegium,
 - b) University Management.
2. Members of the Rector's Collegium are the Rector, Vice-Rectors, the Bursar, Deans, the Chairperson of the Senate, and other members as decided by the Rector. The Collegium shall discuss all fundamental questions concerning the activities of the university.
3. The University Management is a smaller advisory body to the Rector, which deals with urgent matters of the university on an operational basis. The members of the University Management are the Rector, Vice-Rectors, the Bursar, and the Chairperson of the Senate.
4. The Rector establishes other expert permanent or temporary bodies, Committees and working groups as necessary. Their members shall be appointed by the Rector from among the academic community and, where appropriate, by experts from the field of practice.

Art. 13 **University Senior Staff Members**

1. The senior staff members of the university are the Bursar, Deans, the directors of university-wide workplaces, the heads of Personnel and Legal Department, the heads of Economy Department, the heads of Technical and Operational Department, the heads of special-purpose facilities, the heads of specialized workplaces and the heads of specialized teaching facilities of the Rectorate, if these are constituent parts of the university. The senior staff members of the faculty are the individual heads of the scientific-pedagogical, research and development workplaces of the faculty.
2. The posts of senior staff members are filled by selection procedure, except for the rectors of the priestly seminaries and the directors of centres of excellence.
3. The posts of the Rector of the Greek-Catholic Priestly Seminary and the Rector of the Orthodox Priestly Seminary shall be filled in accordance with the regulations of the respective Churches and the internal regulations of their constituent parts.
4. A senior staff member may perform only one of the posts referred to in paragraphs 1 and 4.
5. The scope of competences and responsibilities of senior staff members is regulated in

detail in the Organizational Regulations and in other internal regulations of the university's constituent parts and workplaces.

6. The senior staff members of the university referred to in paragraph 1 shall be accountable for the fulfilment of the tasks of the part of the university which they manage and report directly to the Rector. They shall also be responsible for:
 - a) compliance with generally binding legal regulations, this Statute, and other internal and supplementary regulations of the university,
 - b) compliance with the rules of financial management and the efficient and economical use of funds and entrusted property.

Art. 14 Bursar

1. The Bursar is a senior staff member of the university. He/she shall ensure and be responsible for the economical, operational and administrative running of the university and its other constituent parts and shall act on its behalf to the extent determined by the Rector.
2. The post of Bursar shall be filled by means of a selection procedure. The Bursar shall be appointed and dismissed by the Rector. The Bursar shall be directly subordinate to the Rector.
3. The Bursar shall cooperate with the Vice-Rectors in the performance of his/her tasks.
4. The Bursar manages the departments of the Rectorate performing mainly activities in the field of labour economics, social welfare, economic, financial and business activities, technical and investment activities, energy and inspection activities, property management and registration, operations, material and technical supply and other activities, which ensure the operation of the university.
5. The Bursar methodically manages the administrative operation of all the constituent parts of the university. He/she is authorised to discuss with the staff designated by the Deans/Directors of the constituent parts, the tasks of the university and control their fulfilment.
6. The scope of the Bursar 's competences and responsibilities is regulated in detail in the Organizational Regulations, which are internal regulations of the university.

HEAD THREE Organizational Structure

Art. 15

University Constituent Parts and Other Workplaces Established by the University

1. The university is divided into the following parts:
 - a) faculties,

- b) university-wide workplaces,
 - c) special-purpose facilities,
 - d) specialized workplaces,
 - e) specialized teaching facilities.
2. The specialized workplaces and specialized teaching facilities referred to in paragraph 1 may also be separate legal entities established by the university or together with other legal entities.
 3. A specialized teaching facility may also be a separate legal entity or natural person with which the university has signed a contract for practical teaching, or a workplace of such a legal entity or natural person.
 4. The list of faculties is given in Annex no. 1 to this Statute. A list of university-wide workplaces and special-purpose facilities is given in Annex no. 2 to this Statute.

Art. 16

Faculties

1. Faculties are the basic components of the university. Their main mission is to participate in the fulfilment of the tasks of the university, to provide education in accredited study programmes, to carry out scientific, research, developmental, or other creative activities in accordance with their orientation.
2. Faculties do not have legal subjectivity. Faculties shall be established, merged, ordered to be merged, divided, and dissolved by the Rector with the consent of the Senate. The name and seat of the faculty shall be similarly established.
3. Legal position and the scope of the faculties' authority to make decisions and act on behalf of the university is defined by the Act and this Statute.
4. The bodies of the academic self-government of the faculty are:
 - a) Dean,
 - b) Academic Senate of the faculty,
 - c) Faculty Scientific Board,
 - d) Disciplinary Committee for Students of the faculty.
5. The Dean is the representative of the faculty, he/she manages, represents, and acts in the affairs of the faculty. He/she shall act on behalf of the university in matters defined by the Act, this Statute and the Rector's authorisation. The Dean is appointed for a four-year term and dismissed by the Rector. At one faculty, the same person may hold the office of Dean for a maximum of two consecutive terms.
6. The Dean is appointed by the Rector based on a selection procedure.
7. The selection procedure for filling the post of Dean shall be announced, conducted and cancelled by the university. The selection procedure shall be announced in Slovak and in English language on university website and on the website designated by the Ministry of Education no later than 120 days prior to the expiry of the term of Dean's office. If the Dean's term of office is terminated before the expiry of his/her term of

office, the selection procedure shall be announced within 30 days of the expiry of the term of office. The selection procedure for the post of Dean shall include a public hearing of the candidates.

8. The Selection Committee for the selection procedure to the post of Dean has seven members. Three members of the Selection Committee shall be elected and dismissed by the Academic Senate of the faculty, at least one of whom shall be a student representative. Two members of the Selection Committee shall be appointed and dismissed by the Rector. One member of the Selection Committee shall be elected and dismissed by the Academic Senate from among persons who are not members of the academic community of the faculty concerned. One member of the Selection Committee shall be appointed and dismissed by the Board of Trustees.
9. The Dean is employed by the university where he/she is assigned to the faculty he/she directs. Termination of the employment relationship related to the performance of the Dean's office shall be conditional upon the prior termination of the Dean's office. When appointing a Dean, the Rector shall conclude with the Dean a contract on the exercise of the duties for the duration of the term of office, which shall include measurable indicators for the purpose of improving the quality of higher education provided by the faculty and the level of research, development or creative and other activities of the faculty and the objectives which result from the long-term plan of the university.
10. The Dean shall be represented by Vice-Deans to the extent determined by him/her. Vice-Deans shall be appointed and dismissed by the Dean after approval by the Academic Senate of the faculty.
11. The exercise of the office of the Dean shall terminate upon
 - a) expiry of the term of office,
 - b) resignation; the exercise of the office of the Dean shall terminate on the date of delivery of the written notice of resignation to the Rector, unless a later date is specified in the notice,
 - c) dismissal from the office; the exercise of the Dean's office shall cease on the date specified in the dismissal notice,
 - d) entry into force of a sentence by which he/she has been convicted of a deliberate criminal offence or by which he/she has been sentenced to an unconditional term of imprisonment,
 - e) restriction of his/her legal capacity,
 - f) death or declaration of his/her death.
12. The Rector may dismiss the Dean only for the reasons set out in Section 22 par. 8 of the Act and with the prior consent of a supermajority of all members of a special committee established for this purpose, the members of which shall be determined in accordance with Section 4.
13. The academic community of the faculty consists of university teachers and researchers assigned to the faculty, who are employed by the university for a fixed weekly working period (the staff part of the academic community of the faculty) and students enrolled in study programmes conducted at the faculty in both full-time and part-time form of study in study programmes of all three degrees (the student part of the academic

community of the faculty).

14. The Academic Senate of the faculty is divided into a staff part and a student part. The members of the staff part of the Academic Senate of the faculty shall be elected in direct secret ballot by the members of the staff part of the academic community of the faculty. Members of the student section of the faculty Academic Senate shall be elected by secret ballot by members of the student section of the faculty academic community. Only a member of the staff section of the faculty academic community may be a member of the staff section of the faculty Academic Senate. Only a member of the student section of the faculty academic community may be a member of the student section of the faculty Academic Senate. The number of members and the method of election of members of the Academic Senate of the faculty shall be determined by the Statute of the faculty and the principles of elections to the Academic Senate of the faculty. At least one third shall be made up of students of the faculty.
15. The office of a member of the faculty Academic Senate is incompatible with the office of the Rector, Vice-Rector, Dean, Vice-Dean and Bursar.
16. The term of office of members of the Academic Senate of the faculty shall be four years.
17. Meetings of the Academic Senate of the faculty shall be open to the public. The Dean or, in his/her place, the Vice-Dean and the Rector shall have the right to speak at a meeting in accordance with the Rules of Procedure of the Academic Senate of the faculty whenever they so request. At the request of the Dean or the Rector, the Chairperson of the Academic Senate of the faculty shall be obliged to convene a meeting of the Academic Senate of the faculty without delay, but within 14 days at the latest. If the Chairperson of the Academic Senate fails to do so, the Dean shall convene a meeting of the Academic Senate.
18. Membership in the Academic Senate of the faculty shall cease upon:
 - a) expiration of the member's term of office,
 - b) appointment of a member to one of the offices referred to in par. 3 of this Article,
 - c) termination of membership of the staff part of the academic community of the faculty,
 - d) interruption of the studies of a member of the student section of the Academic Senate of the faculty,
 - e) termination of the studies of a member of the student section of the Academic Senate of the faculty, unless he/she has applied for suspension from the Academic Senate of the faculty pursuant to par. 9 of this Article,
 - f) failure to enrol in studies at the faculty for which he/she has been elected no later than the last day set for the enrolment of admitted applicants for the relevant academic year, in the case of a member with suspended membership,
 - g) resignation from membership,
 - h) death of a member.
19. If a member of the Academic Senate of the faculty ceases to be a member prior to the

end of the term of office pursuant to par. 18 letters b) to h), an elected alternative member shall take his/her place. If no alternate is elected, the respective part of the academic community shall elect a new member of the Academic Senate of the faculty to fill the vacancy, whose term of office shall last until the end of the term of office of the member whose membership has been terminated prematurely.

20. A member of the student section of the Academic Senate of a faculty whose term of office does not expire prior to the proper completion of the first or second degree of higher education may, within a reasonable period of time prior to the proper completion of studies at the aforementioned degrees, apply in writing for suspension from the Academic Senate of the faculty if it can be reasonably assumed that he/she will become a member of the student section of the academic community of the faculty concerned at the subsequent degree of higher education. Membership shall be suspended from the day following the date on which the student duly completes his/her studies. Membership shall be restored on the date on which he/she again becomes a member of the student section of the academic community within the relevant faculty, unless it has ceased for other reasons.
21. Academic Senate of the faculty shall:
 - a) represent the academic community of the faculty also for the purposes of Section 22 par. 4 of the Act,
 - b) approve the Statute of the faculty and other internal regulations of the faculty on the proposal of the Dean, prior to their approval by the Academic Senate of the university,
 - c) discuss the Dean's proposal for the appointment and dismissal of Vice-Deans,
 - d) approve the Dean's proposal for the appointment and dismissal of members of the faculty's Scientific Board,
 - e) approve the draft budget of the faculty submitted by the Dean and control the use of the faculty's financial resources,
 - f) approve the long-term plan in the educational, research, development, artistic or other creative activities of the faculty, drawn up in accordance with the long-term plan of the university, submitted by the Dean after discussion in the faculty's Scientific Board, and its update,
 - g) approve the annual report on the activities and the annual report on the management of the faculty submitted by the Dean,
 - h) express its opinion on the Dean's proposal for the establishment, merger, fusion, division or dissolution of faculty workplaces,
 - i) report once a year to the academic community of the faculty on its activities, which shall be published on the website of the university for at least four years,
 - j) comment on other material submitted by the Dean of the faculty.
22. The faculty's Scientific Board is a collective body of the faculty.
23. Members of the faculty's Scientific Board are appointed and dismissed by the Dean after approval by the Academic Senate of the faculty. The term of office of its members shall be four years.
24. Members of the faculty's Scientific Board shall be distinguished experts in the fields in which the faculty carries out educational, research, development, artistic or other creative activities.

25. The Dean is the Chairperson of the faculty's Scientific Board. The number of members of the faculty's Scientific Board and the ratio of members who are not members of the academic community of the faculty to the members who are members of the academic community of the faculty shall be determined by the internal regulations of the faculty.
26. Faculty Scientific Board shall:
- a) discuss the long-term plan of the faculty developed in accordance with the long-term plan of the university,
 - b) discuss the Dean's proposals concerning internal regulations and fundamental measures regulating the internal system of the university in the conditions of the faculty,
 - c) evaluate at least once a year the level of the faculty in educational activities and in the field of science, technology or the arts,
 - d) approve other experts who have the right to examine at state examinations for study programmes conducted at the faculty (Section 63 par. 3 of the Act); approve supervisors for Doctoral studies (Section 54 par. 4 of the Act),
 - e) discuss and submit to the Scientific Board of the University the general criteria for obtaining the title of Associate Professor and the general criteria for obtaining the title of Professor,
 - f) discuss the proposals for the award of the scientific-pedagogical title "Associate Professor" and decide on their outcome,
 - g) discuss and submit to the Scientific Board of the University proposals for the appointment of Professors,
 - h) discuss and submit to the Scientific Board of the University the general criteria for filling the posts of Professors and Associate Professors at the faculty,
 - i) discuss and submit to the Scientific Board of the University the specific conditions of the selection procedure for filling the posts of Professors at the faculty,
 - j) discuss and submit to the Scientific Board of the University the Dean's proposals for filling the posts of visiting Professors,
 - k) approve the Rules of Procedure of the Scientific Board of the Faculty, on a proposal from the Chairperson of the Scientific Board of the faculty,
 - l) perform other tasks determined by the internal regulations of the University or the faculty.
27. The Disciplinary Committee of the faculty is a collective body of the faculty.
28. The Disciplinary Committee of the faculty discusses disciplinary offences of students enrolled in a study programme conducted at the faculty and submits a proposal for a decision to the Dean.
29. The members of the Disciplinary Committee of the faculty and its Chairperson shall be appointed by the Dean from among the members of the academic community of the faculty after approval by the Academic Senate of the faculty.
30. The position of the Disciplinary Committee of the faculty and its competences shall be regulated by the Disciplinary Regulations of the faculty, or, if the faculty has not issued them, by the Disciplinary Regulations of the University.
31. The activities of the Disciplinary Committee of the faculty shall be governed by the

Rules of Procedure of the Disciplinary Committee of the faculty, or, if the faculty has not issued them, by the Rules of Procedure of the University.

32. Further details on the position of the faculty, its self-governing bodies, workplaces, organisational structure, economics, conditions of study and legal employment relations are regulated by the internal regulations of the university, issued in accordance with the Act. The internal regulations of the Faculties of Greek-Catholic and Orthodox Theology shall be submitted to the Senate for approval after they have been commented on by the relevant Church, in accordance with the internal regulations of the Church.

Art. 17

Faculty Competences on behalf of the University

1. The bodies of the academic self-government of the faculty shall have the right to participate in decisions on the following matters concerning education:
 - a) proposing additional conditions for admission to study and deciding on admission to study programmes conducted at the faculties,
 - b) establishing new study programmes at the faculty in accordance with the long-term plan of the university,
 - c) conducting accredited study programmes at the faculty,
 - d) proposing the number of admitted applicants for study programmes conducted at the faculty in conformity with the total number of students admitted to the faculty determined by the Rector,
 - e) organising studies in accordance with this Statute and the Study Rules of the University.
2. The bodies of academic self-government of the faculty have the right to conduct cooperation with other domestic and foreign institutions on a contractual basis. No economic, financial, personnel, organisational, administrative, spatial, or other obligations or commitments shall arise for the university from the faculty agreement, unless otherwise demonstrably agreed in advance. If the faculty contract concerns the study of foreign students or concerns matters in which the university is directly or indirectly involved (issue of diplomas, other documents, etc.), the Rector must agree to the contract. Such a contract shall also stipulate the method of financial provision.
3. The Dean has the right to propose to the Rector the number and structure of posts at the faculty and the entering into, amendment and termination of employment relationships of employees assigned to the faculty.
4. The self-governing competences of the faculty further include:
 - a) the internal organisation of the faculty in accordance with the Organisational Regulations,
 - b) the organisation of studies in accordance with the Statute and the Study Rules of the University,
 - c) the determination of the focus and organisation of research, development, artistic or other creative activities in accordance with the internal regulations of the university,
 - d) deciding on the eligibility of students of the faculty for the award of social scholarships,

- e) electing members of the academic self-government bodies of the faculty,
- f) managing the financial resources allocated to the faculty by the university and the financial resources otherwise acquired by the faculty for the fulfilment of its tasks; the faculty shall also comment on the use of property which serves to fulfil its tasks (Section 17 par. 2 of the Act),
- g) conducting business activities in accordance with the internal regulations of the university. The details of the implementation of business activities are regulated in the Principles for the Implementation of Business Activities, which are internal regulations of the University.

5. The Dean is accountable to the Rector for his/her activities.

Art. 18

University-wide Workplaces

1. University-wide workplaces are centres, institutes and other workplaces providing pedagogical, research, scientific, development, artistic, economic-administrative activity and for the delivery of information services.
2. University-wide workplaces do not have legal subjectivity. They shall be established, merged, divided, and dissolved by the Rector after the Senate has given its approval.
3. The scope of competences of the university-wide workplaces, their organizational structure, status, main tasks, and principles of management shall be regulated by the internal regulations of the university-wide workplace, which shall be issued by the Rector after deliberation in the Senate. The position and tasks of the university library shall be regulated by a special law.

Art. 19

Special-purpose Facilities

1. Special-purpose facilities are constituent parts of the university established to provide cultural and sporting activities, accommodation, and catering services, especially for members of the academic community or to ensure the operation of the university.
2. Special-purpose facilities shall not have legal subjectivity. They shall be established, merged, divided, and abolished by the Rector after the Senate has given its approval.
3. The organizational structure, position, scope of competences, main tasks and management principles of the special-purpose facilities shall be regulated by an internal regulation issued by the Rector after deliberation in the Senate.

Art. 20

Specialized Workplaces

1. Specialized workplaces serve to ensure the transfer of the results of university science, technology and art to economic practice and social practice, the aim of which is to link

public universities with practice. A specialized workplace may be:

- a) constituent part of a university; or
 - b) a separate legal entity established by the university or in association with other legal entities.
2. Specialized workplaces which are part of the university do not have legal subjectivity. They shall be established, merged, divided, and dissolved by the Rector after the approval of the Senate.
 3. The organizational structure, position, scope of competences, main tasks and management principles of specialized workplaces shall be regulated by their internal regulations, which shall be issued by the Rector after deliberation in the Senate.

Art. 21

Specialized Teaching Facilities

1. The university's specialized teaching facilities are used for practical teaching in study programmes that require such teaching. The specialized teaching facilities of the university are:
 - a) health care facilities,
 - b) training schools and training school facilities,
 - c) priestly seminaries.
2. Practical teaching in health care study programmes is mainly conducted at the clinics of the J. A. Reiman University Hospital with Policlinic in Presov and in other state and non-state health care institutions.
3. Practical training in teaching and pedagogical study programmes takes place mainly in training schools and training school facilities. A training school or a training school facility may be a kindergarten, a primary school, a secondary school, a special school, a primary art school, a school facility and a special education facility included in the network of schools and school facilities.

Art. 22

Priestly Seminary

1. The priestly seminary is a specialized teaching facility of the university in which higher education and the training of students in the values promoted by the respective Church are conducted in accordance with the internal regulations of the respective Church.
2. The priestly seminary is a facility that provides catering and accommodation for students of theological programmes in the faculties of Greek-Catholic and Orthodox Theology. In accordance with the principles on business activities, it may also provide catering and accommodation to other natural persons and legal entities.
3. The priestly seminary has no legal subjectivity.

4. The priestly seminary is governed by its own internal regulations, which are in accordance with the Act, the internal regulations of the university and the internal regulations of the respective Church.

HEAD FOUR

Board of Trustees

Art. 23

University Board of Trustees

1. The Board of Trustees of the University (hereinafter referred to as the “Board of Trustees”) is a body which, within the scope of its statutory competences, promotes the strengthening of the bond between the university and society. The Board of Trustees of the University shall implement and promote the public interest in the activities of the university.
2. The Board of Trustees shall have thirteen members. One member of the Board of Trustees shall be elected and dismissed by secret ballot by the other members of the Board of Trustees; if the members of the Board of Trustees do not elect the member within six months of the vacancy of the office of the member concerned, the Minister of Education, Science, Research and Sport of the Slovak Republic (hereinafter referred to as the "Minister of Education") shall appoint and dismiss the member on the proposal of the Slovak Academy of Sciences. One half of the other members of the Board of Trustees shall be elected and dismissed by the Senate, of which one member shall be elected and dismissed only by the student part of the Senate. The other half of the remaining members of the Board of Trustees shall be appointed and dismissed by the Minister of Education.
3. The members of the Board of Trustees of the University are in particular eminent scientific or artistic personalities, representatives of public life at the national or regional level and eminent representatives of the business sector in accordance with the mission of the university, or persons experienced in the management of the property and financial resources of a legal entity. Only a person who holds at least a first degree, has at least four years of management experience in a legal entity, and has competence in the management of the property and funds of a legal entity may be elected or appointed as a member of the Board of Trustees. Proposals for candidates for members of the Board of Trustees shall be submitted to the Senate by legal entities registered in the register of non-governmental non-profit organisations, municipalities, self-governing regions, the Slovak Academy of Sciences, public research institutions and other legal entities holding a certificate of competence to carry out research and development except universities, representative associations of employers, museums, galleries and theatres.
4. The office of a member of the Board of Trustees is incompatible with the office of a member of the National Council of the Slovak Republic, a member of the Government, a State Secretary, a Rector, a Vice-Rector, a Dean and the head of a constituent part of the university, which is not a faculty; members of the Board of Trustees may not be their dependants within the reference of Section 2 letter n) of the

Act No. 595/2003 Coll., as amended by Act No. 344/2017 Coll., with a civil servant relationship in a service office, which is the Ministry, with an employment relationship with the Ministry or a budgetary organisation or a contributory organisation established by the Ministry, with membership of the academic community of the university, or with a membership of the Board of Trustees of another higher education institution. The student section of the Senate of a public higher education institution may also elect the relevant member of the Board of Trustees from among the members of the academic community of the university except for the members of the Senate.

5. The term of office of the members of the Board of Trustees shall be five years.
6. The election of the members and officers of the Board of Trustees, as well as the termination of membership in the Board of Trustees, shall be governed by the Statute of the Board of Trustees.

Art. 24 **Board of Trustees' Responsibilities**

1. The Board of Trustees shall adopt its conclusions in the form of a resolution.
2. The Board of Trustees shall approve, on the proposal of the Rector of the university:
 - a) after approval by the Senate, the budget of the university,
 - b) after approval by the Senate, the methodology for the allocation of the state budget subsidy from the chapter of the Ministry of Education pursuant to Section 89 of the Act to the constituent parts of the university,
 - c) after the Senate has given its opinion, the distribution of the state budget subsidy from the chapter of the Ministry of Education pursuant to Section 89 of the Act to the constituent parts of the university.
3. The Board of Trustees shall give its prior written consent to the Rector's proposal for legal actions by which the university wishes:
 - a) to acquire immovable property, the price of which is higher than three hundred times the amount from which the items are considered fixed assets according to Act No. 595/2003 Coll. on Income Tax, as amended, (hereinafter referred to as the "Income Tax Act") or to make a transfer thereof. This price shall be deemed to be the amount for which such or comparable immovable property is usually sold at a certain time and place,
 - b) to acquire a movable object the price of which is higher than three hundred times the amount from which the objects under Income Tax Act are deemed to be movable property, or to make a transfer thereof,
 - c) to establish an easement on university property for a period of more than five (5) years,
 - d) to establish a right of first refusal on property of the university, the cost of which is more than twenty times the amount from which the items are considered as tangible property under the Income Tax Act,
 - e) to establish another legal person or to make a monetary or in-kind contribution to it or to another legal person,
 - f) to enter into a loan agreement; the Board of Trustees shall not grant its approval if

the purpose of the use of the funds obtained from the loan is not in accordance with the long-term plan of the university, or if the repayment of the loan may, in its opinion, jeopardise the provision of the university's main activities.

4. The Board of Trustees shall approve the proposal of the Rector of the university after prior approval by the Senate:
 - a) long-term plan of the university,
 - b) merger, fusion, dissolution, division, change of name or change of the seat of the university,
 - c) establishment, merger, fusion, dissolution, division, change of name or change of seat of a constituent part of the university.

The Board of Trustees must act on proposals under this Section within forty-five (45) days of the date the Senate-approved proposal is forwarded to the Board of Trustees. If the Board of Trustees fails to act within this period, it is deemed to have approved the proposal.

5. The Board of Trustees shall approve, upon the proposal of the Chairperson of the Senate, the policies for the election of a candidate for Rector and the adoption of a proposal for the dismissal of the Rector, subject to the prior approval of the Senate.
6. The approval of actions under paragraphs 2 to 5 of this Article shall require the consent of a supermajority of all members of the Board of Trustees.
7. The Board of Trustees, pursuant to the Act, shall further:
 - a) discuss motions submitted by the Senate or a body of the faculty of the university,
 - b) express its opinion on matters submitted for consideration by the Rector of the university or the Chairperson of the Senate,
 - c) comment on the annual report on the activities of the university and the annual report on the management of the university submitted to the Academic Senate by the Rector prior to its approval,
 - d) determine the salary of the Rector of the university in accordance with Act No. 553/2003 Coll. on the Remuneration of Certain Workers Working in the Public Interest and Amending Certain Acts, as amended (hereinafter referred to as the 'Remuneration Act'); the Bursar of the university shall notify the Rector of the university in writing on the basis of a decision of the Board of Trustees of the public higher education institution of the amount and composition of the functional salary, whereas the Rector of the university may be granted remuneration under the Remuneration Act only on the grounds of the fulfilment of measurable indicators and targets agreed in advance between the Board of Trustees and the Rector of the university; the agreed objectives and measurable indicators and the evaluation of their fulfilment as of 31 December of the relevant year shall be published annually on the university's website by 31 January of the following year,
 - e) give suggestions and statements on the activities of the university, which shall be made public,
 - f) request from the university bodies, in particular, draft budgets of the constituent parts of the university, annual reports on the activities of the university and its constituent parts or annual reports on the management of the

university and its constituent parts.

8. At least once a year, the Board of Trustees shall prepare and publish a report on its activities on the university's website. The report on the activities of the Board of Trustees shall be discussed by the Senate prior to its publication. The report on the activities of the Board of Trustees shall include, in particular, information on its meetings, the attendance of individual members at meetings, the recommendations of the Board of Trustees on the activities of the university and a list of the resolutions adopted.
9. Members of the Board of Trustees have the right to nominate candidates for the election of a candidate for Rector.
10. The Statute of the Board of Trustees shall regulate the activities and meetings of the Board of Trustees.

Part Three

Study Programmes, Study and Students

HEAD ONE

Study Programmes

Art. 25

1. The university provides university education in accredited study programmes. Study programme is a set of subjects, which consists of educational activities, which are mainly lectures, seminars, practical seminars, final thesis, project work, laboratory works, internship, excursion, professional training, state examination and their combinations, and a set of rules composed in a way that successful completion of these educational activities when maintaining the set of rules enables to gain university education. The study programme shall be designed in such a way as to allow for academic mobility or gain equivalent experience to academic mobility.
2. The university provides education in study programmes in three degrees, namely:
 - a) Bachelor study programme,
 - b) Master study programme,
 - c) Doctoral study programme.
3. Study programme can be conducted:
 - a) separately by one faculty,
 - b) together by more faculties,
 - c) in a way according to letter a), or b) with participation of a university-wide workplace.
4. In the case of study programmes conducted according to letter b) and c) there must be an information about the faculty where a student is enrolled.

5. Study programme is specified in study plans of a student. Study advisors are appointed from among the university teachers to provide an advisory service in the preparation of study plans. The Dean appoints them.
6. Study according to the Doctoral study programme is conducted according to an individual study plan under the guidance of a supervisor. Supervisors are approved by the Scientific Board or by the faculty's Scientific Board if the Doctoral study is conducted at the faculty.
7. The university may provide a study programme in cooperation with other universities, including foreign universities and universities from third countries. Students admitted to a study programme provided by several universities (hereinafter referred to as the "joint study programme") shall complete a comparable part of their study at the individual universities. The cooperating universities shall participate in the development of the joint study programme, in the admissions decision and in the decision on the fulfilment of the conditions for the regular completion of study.
8. The terms and conditions of cooperation under paragraph 7 shall be determined by the agreement of the universities. The agreement shall specify mainly the conditions of admission to the study programme referred to in paragraph 7, the conditions for its completion, details of the organization of study, the academic degree to be awarded and details of the documentation of completed study. A student admitted to a joint study programme is a student of all the cooperating universities during his/her study. The agreement of the universities on the joint study programme shall also regulate the validity of the internal regulations of the university for students of the joint study programmes and the determination of their academic rights and obligations in accordance with the internal regulations of the university and the legislation of the state in which the study is carried out.
9. Details of study programmes are regulated in the Study Rules of the University of Presov, which is an internal regulation of the university.

HEAD TWO

University Study

Art. 26

Conditions of Admission to Study

1. Citizens of the Slovak Republic and of other countries may study at the university if they meet the conditions for admission and demonstrate the highest level of ability to study.
2. The basic conditions of admission to all three degrees of study are specified in Section 56 of the Act.
3. The condition for admission to a second degree study programme in health care fields of study is the completion of a first degree university study in the relevant field of

study.

4. Other conditions of admission, which may be considered, and which are designed to ensure that the applicants, who show the highest degree of aptitude for the study are admitted to the study are, in particular:
 - a) knowledge, ability, aptitude, sports performance,
 - b) placement in national or international secondary school competitions (Olympiads),
 - c) secondary school grades,
 - d) weighted study average achieved in the first degree study programme,
 - e) special conditions determined by the university, faculty, or constituent part of the university.
5. The entrance examination is always a part of the admission procedure for a Doctoral study programme.
6. Other conditions of admission to individual study programmes are approved by the Academic Senate of the faculty on the proposal of the Dean; if the study programme is conducted at a university-wide workplace, the Senate does so on the proposal of the Rector.
7. If the admission procedure for a Bachelor's degree programme or a combined first and second degree study programme includes an entrance examination, the verification of knowledge may not exceed the content of a complete secondary education.
8. The conditions for admission, the date and method of verifying their fulfilment, the form and content of the entrance examination and the method of evaluating its results must be published at least two months before the last day for the submission of applications.
9. The number of students admitted to the university and to individual faculties is determined by the Rector. The Dean of the faculty determines the number of students admitted to individual study programmes, while respecting the total number of students admitted to the faculty determined by the Rector. In determining the number of students to be admitted, account shall be taken of the limits laid down by the Act and by the Ministry, by the long-term plan of the university and of the faculties, and by the staffing, material and spatial capacities of the university. If a greater number of applicants meet the admission requirements for this programme, those applicants, who have demonstrated the highest level of aptitude for study according to the conditions set by the university, will be admitted.
10. The Dean decides on admission to the study programme.
11. An applicant may submit a request for a review of the admissions decision. The application shall be submitted to the authority which issued the decision within eight days of the date of receipt of the decision.
12. A student may change the study programme within the same field of study or combination of fields of study under the conditions specified in the Study Rules of the University.

13. Details of the admission procedure, decision-making on admission to study and review of decisions on the result of the admission procedure are regulated by the Study Rules of the University.

Art. 27

Conditions of Study of Foreigners

1. Foreigners may study at the university:
 - a) as students according to the Act,
 - b) based on inter-state agreements, to which the Slovak Republic is bound,
 - c) based on cooperation agreements, in particular within the framework of international programmes, European Union programmes and agreements with universities.
2. The conditions of admission of foreigners under paragraph 1 letter a) to study shall be the same as for citizens of the Slovak Republic. The entrance examination includes verification of knowledge of the Slovak language; this shall not apply if an interstate agreement says otherwise.
3. When enrolling for study, it is verified whether the foreigner has a residence permit in the territory of the Slovak Republic and whether he/she meets other conditions according to the legislation governing the residence of foreigners in the territory of the Slovak Republic.

Art. 28

Academic Mobility

1. The university may admit a student of another higher education institution, including a higher education institution with a seat outside of the territory of the Slovak Republic, for a part of the study, usually for one semester or trimester, without an admission procedure in accordance with the terms of the exchange programme or based on an agreement between the receiving and the sending higher education institution.
2. A student admitted to study pursuant to paragraph 1 shall have the rights and obligations of a student at the university, considering the terms and conditions of the exchange programme or the agreement between the university and the sending higher education institution.
3. The university may admit under paragraph 1 only a student of another higher education institution who, through his/her study at the university, will continue the study started at another higher education institution and will return to and complete his/her study at the sending higher education institution after completion of his/her study stay. A student who is a citizen of a third country is obliged to provide documents proving the course of his/her study at the sending university with his/her application form.

Art. 29
Forms and Methods of Study

1. The study programme is conducted in the full-time form of study and in the part-time form of study.
2. Study programme in both forms may be conducted by:
 - a) attendance method, which includes direct contact of a teacher and student,
 - b) distance method, where direct contact is replaced by communication through communication means,
 - c) combined method.
3. At the university, teaching with direct contact between the university teacher and the student in the full-time form of first and second degree study programmes and in the combined first and second degree study programmes is provided in the amount of 18 hours per week in the part of the academic year in which the teaching takes place. The above does not apply to the time spent in professional training or internship related to study and to study in study programmes whose requirements are otherwise regulated by the regulations for training for certain regulated professions or by the regulations of the individual Churches.
4. The organization of all degrees and forms of study is based on the credit system. Credits are numerical values assigned to the units of a study programme expressing the amount of work required to achieve the prescribed learning outcomes. The conditions for the introduction and application of the credit system of study are laid down in the Study Rules of the University.

Art. 30
Academic Year and its Organization

1. The academic year begins on September 1 of the current year and ends on August 31 of the following year.
2. The study in one academic year is divided into two semesters. Teaching shall be for 13 weeks in each semester, 9 weeks for final year students, except for study programmes governed by the regulations on preparation for certain regulated professions or by the regulations of the individual Churches.
3. Study in the first and in second degree programmes begins at the beginning of the winter semester of the academic year. Study in the third degree programmes may commence at the beginning of the winter semester of the academic year.

Art. 31
Tuition Fees and Study-related Fees

1. The collection of tuition fees and study-related fees is regulated by Section 92 of the Act.

2. The form of payment and due date of tuition fees and charges is determined by the Directive on Tuition Fees and Study-Related Fees at the University of Presov (hereinafter referred to as the “directive”), which is an internal regulation of the university.
3. The Rector determines the annual tuition fees for individual study programmes conducted at the university; in the case of study programmes provided by a faculty, the Rector determines the annual tuition fees for these study programmes on the proposal of the Dean.
4. The annual tuition fee covers the academic year.
5. A full-time student at the university shall be obliged to pay the annual tuition fee if he/she becomes liable to pay the annual tuition fee pursuant to Section 6, 8 or 10 of the Act. A part-time student at the university shall be obliged to pay the annual tuition fee in each year of study.
6. A student, who is studying two or more study programmes offered by a public university at the same degree concurrently in the same academic year, is obliged to pay the annual tuition fee in the second and subsequent study programme for the study in the respective academic year. A student, who re-enrols in a further study programme at the relevant degree after interruption (Section 69 par. 1 of the Act), is obliged to pay to the university a proportion of the annual tuition fee depending on the number of calendar months remaining until the end of the relevant academic year after his/her re-enrolment.
7. If a student is subject to the obligation to pay tuition fees pursuant to Section 92 par. 5, he/she shall be obliged to notify the university or the faculty, if he/she is enrolled in a study programme conducted at the faculty, in writing of his/her decision in which study programme he/she will study free of charge in the academic year in question, if he/she is entitled to free university study, by September 30 of the academic year.
8. A student who studies a study programme provided by the university for longer than the standard length of his/her study, is obliged to pay the annual tuition fee to the university for each additional year of study; if he/she is studying a study programme longer than his/her standard length of study due to participation in an academic mobility within the framework of an exchange programme in compliance with the conditions of this exchange programme or if he/she was granted a social grant in the last year of study during the standard length of study of the respective study programme, the obligation to pay tuition fees does not arise in the next year of study following the exceeding of the standard length of the study programme. The total period of study shall consider the period during which the student has been enrolled at a public higher education institution in one of the study programmes of the relevant degree of higher education; if a student has been concurrently enrolled in more than one study programme in the same academic year, only one year shall be counted to the total period of study. Tuition fees due to study longer than the standard length of study of the relevant study programme shall be determined as a proportional part of the annual tuition fee depending on the number of credits to be obtained by the student in the relevant academic year in relation to the student's standard workload.
9. The total period of study referred to in paragraph 8 shall not consider the period during which a student was enrolled at a public higher education institution in a programme

of study in which he/she was paying tuition fees.

10. A student of a full-time study programme is obliged to pay the annual tuition fee in each academic year if the study programme is conducted exclusively in a language other than the official language pursuant to Section 51 par. 4 letter p). The obligation to pay tuition fees shall arise only if
 - a) in the academic year in which the student commenced the programme of study in question, a public higher education institution admitted students to the same field of study and degree in a programme of study which is also conducted in the official language; and
 - b) the higher education institution has informed the admitted applicant in writing of the obligation to pay tuition fees, together with the amount of the annual tuition fee for all years of study during the standard duration of the study programme.
11. The student's obligation to pay tuition fees under paragraph 10 shall not arise if
 - a) the full-time study programme is also conducted in the language of a national minority and
 - b) part of the mission of the public higher education institution according to the long-term plan of the higher education institution, or if the study programme is carried out at a faculty, part of the mission of the faculty according to the long-term plan of the faculty, is, at the time of the student's admission to the study, the education of professionals with higher education belonging to the relevant national minority.
12. The university may require applicants to pay a fee for material provision of the admissions procedure.
13. The university may charge a fee for the tasks related to the Rigorous proceedings and the defence of the Rigorous thesis.
14. The university may charge a fee for the acts associated with the issuance of a diploma on awarding an academic degree to Master's degree graduates who have passed the Rigorous examination.
15. The university may charge fees for the issuance of documents of study and copies thereof (Section 67 of the Act), for the issuance of documents of graduation (Section 68 of the Act) if they are requested in a foreign language, for the issuance of copies of documents of graduation and for the recognition of documents of education for academic purposes pursuant to Section 92 par. 15 of the Act. The amount of the fee shall be determined by an internal directive of the university.
16. The university shall publish the tuition fees and study-related fees for the following academic year no later than two months before the last day for the submission of applications for study (Section 57 par. 5 of the Act). For part-time study programmes and study programmes conducted only in other than official language the university must publish the information on student's obligation to pay tuition fees for all years of study during the standard duration of the study programme for students admitted to study in the relevant academic year. The university may reduce the published tuition fees during study. Tuition fees beyond the standard length of study correspond to the

tuition fees specified in the study programme for the relevant academic year.

17. The Rector may reduce tuition fees and study-related fees
 - a) to an individual with a severe disability up to a maximum of 25% of the tuition fees and charges,
 - b) a full orphan up to a maximum of 50 % of the tuition fees and charges,
 - c) half-orphans up to a maximum of 33 % of the tuition fees and charges,
 - d) students who have been discharged and who have not completed their studies by the state examination or part of the state examination in due time, up to a maximum of 50 % of the tuition fees and charges.
18. The Rector may decide to refund the tuition and study-related fees paid:
 - a) on the death of the student, in the amount of a proportional part based on the remaining months of study,
 - b) in full if the student has paid the tuition fees, has not enrolled and has requested a refund by the first day of classes in the winter semester according to the calendar of the current academic year,
 - c) a proportional amount based on the remaining months of study, if the student has paid tuition fees, has not enrolled, and has requested a refund during the winter semester of the current academic year's calendar,
 - d) upon withdrawal from the studies:
 - da) up to a maximum of 75% if the student has requested this by the first day of classes in the winter semester as scheduled in the current academic year,
 - db) at a rate of not more than 50 % if the student has requested it during the winter semester according to the calendar of the current academic year,
 - dc) tuition fees shall not be refunded if the student has requested it during the summer semester according to the calendar of the current academic year.
19. In addition to the cases referred to in Sections 16 and 17, the Rector may reduce, waive tuition fees and study-related fees or postpone their deadlines, if he/she decides, in justified cases, that the facts set out in a written request submitted to him/her by the student are of particular consideration.

Art. 32

Social Support of Students and Scholarships

1. Social support of students is provided in:
 - a) direct form – by providing scholarships,
 - b) indirect form – by providing services, mainly by providing food and accommodation, financial and organizational support for sports and cultural activities, and job opportunities.
2. The university provides scholarships to students:
 - a) from funds provided for this purpose from the state budget,
 - b) from its own resources through a scholarship fund.
3. The Dean of the faculty decides on the eligibility for a social scholarship.
4. The university may grant loans to students from the scholarship fund.

5. Details of the provision of scholarships and loans to students are determined by the Act and by the university's Scholarship Regulations.
6. The university shall create appropriate study conditions for students with specific needs without reducing the requirements for study performance. Depending on the extent and type of specific need, a student with specific needs is entitled to support services, in particular:
 - a) provision of the possibility to use specific educational resources,
 - b) individual educational approaches, in particular individual teaching of selected subjects for students with sensory disabilities,
 - c) special conditions for the performance of study duties without reducing the requirements for study performance,
 - d) individual approach of university teachers,
 - e) tuition fee waiver in justified cases, if the study is longer than the standard length of the relevant study programme.

Details of the support for students with specific needs and the responsibilities of the coordinator for students with specific needs are regulated by internal regulations.

7. The university provides accommodation and food for students, within its capabilities, and contributes to the related costs. The criteria for student accommodation shall be approved by the Senate on the proposal of the Rector.
8. The university supports, within its capabilities, the sporting, scientific, artistic, and cultural activities of students.

HEAD THREE

Students, Disciplinary Offences

Art. 33 **Students**

1. An applicant admitted to study becomes a student from the date of enrolment. A student, whose study have been interrupted, becomes a student from the date of re-enrolment.
2. When enrolling, a student determines what part of the obligations prescribed by the study programme he/she wishes to complete in the next period of study to which the enrolment relates.
3. A student ceases to be a student from the date of the regular completion of study, of dropping out of study, of failure to complete study within the time limit specified by the Act, of expulsion from study, upon the entry into force of the decision on the invalidity of the state examination or its part pursuant to Section 108f, par. 1 of the Act in the context of lower degree studies if the relevant education is a prerequisite for

admission to the ongoing study of a higher degree study programme, the renunciation of an academic title awarded after completion of a lower degree study programme if the relevant education is a prerequisite for admission to the ongoing study of a higher degree study programme, the cancellation of a study programme if the student does not accept an offer to continue his/her studies in another study programme, the death of the student or the date of interruption of studies..

4. Details on the course of study, forms and methods of graduation are regulated by the Study Rules of the University.

Art. 34 **Student's Rights and Obligations**

1. A student has a right to:
 - a) study the study programme to which he/she has been admitted,
 - b) form a study plan according to the rules of the study programme,
 - c) enrol in the next part of the study programme if he/she has fulfilled the obligations specified in the study programme or Study Rules,
 - d) choose the pace of study, the order of completion of the units of the study programme while maintaining their prescribed continuity, and to choose a teacher for a subject taught by more than one teacher, while respecting the time and capacity constraints imposed by the Study Rules and the study programme,
 - e) as part of their study, to apply to study at another higher education institution, including those abroad,
 - f) participate in the research, developmental or artistic and other creative activities of the university,
 - g) participate in the establishment and activities of independent associations operating on campus (societies, unions, professional associations) in accordance with the legislation,
 - h) at least once a year to have the opportunity to comment on the quality of teaching and teachers by means of an anonymous questionnaire,
 - i) freely express opinions and comments on higher education,
 - j) obtain information and advisory services related to study and the possibility of application of graduates of study programmes in practice,
 - k) if he/she is subject to an obligation to pay tuition fees pursuant to Section 92 par. 5 of the Act, to decide in which study programme he/she will study free of charge in the relevant academic year, if he/she is entitled to free higher education,
 - l) change the study programme within the same field of study or combination of fields of study under the conditions specified in the Study Rules.
2. The student's obligations are determined by Section 71 of the Act. The student is obliged mainly to:
 - a) comply with the internal regulations of the university and its constituent parts,
 - b) protect and make economical use of the property, resources and services of the university,
 - c) pay tuition fees and truthfully state the facts relevant to their determination,
 - d) notify the university or the faculty, if enrolled in a study programme carried out at the faculty, of the address designated for the delivery of documents,

- e) appear in person at the written summons of the Rector, the Dean or a staff member of the university or the faculty authorised by them to discuss questions concerning the progress or termination of his/her study or relating to his/her rights and obligations.

Art. 35

Disciplinary Offence

1. A disciplinary offence is a culpable violation of legal regulations or internal regulations of the university or its constituent parts, or of public order.
2. A student may be subject to any of the following disciplinary measures for a disciplinary offence:
 - a) reprimand,
 - b) conditional exclusion from study, specifying the time limit and the conditions under which the conditional exclusion from study will be lifted,
 - c) expulsion from study.
3. Disciplinary measures are imposed by the Rector; students enrolled in study programmes carried out at the faculty are subject to disciplinary measures imposed by the Dean. Neither the Rector nor the Dean may impose a more severe disciplinary measure than that proposed by the Disciplinary Committee.
4. A disciplinary offence is time-barred if more than one year has elapsed since its commission. The disciplinary offence is not time-barred during the disciplinary offence proceedings or during the interruption of studies.
5. The procedure for imposing disciplinary measures on students is regulated in detail in the Disciplinary Regulations of the university and in the Disciplinary Regulations of the faculties.

Art. 36

Register of Students

1. The university shall maintain a register of students at the university. The register of students at the university shall be used for the registration of students and for statistical and budgetary purposes. The university may also use data from the register of students in electronic student ID cards according to Section 67 of the Act. For purposes related to the provision of education and related services by the university to a student, the university may use data from the university's student register to the full extent and data from the central student register relating to its students.
2. The name, surname, family surname, titles, birth number, date of birth, place of birth, place of permanent residence, gender, image, nationality, and e-mail address of the student shall be recorded in the register of students; a telephone number shall also be recorded in the register of students, if provided by the student. The place of residence in the Slovak Republic shall also be recorded for a foreigner; the birth number shall be recorded if it has been assigned to the foreigner by the Ministry of the Interior.

3. In the student register, apart from data pursuant to par. 2, data on individual students are recorded mainly on:
- a) enrolment to studies,
 - b) previous education,
 - c) study programme,
 - d) enrolment in a higher year or in a further part of study pursuant to Section 51 par. 4 letter j) of the Act,
 - e) the allocation of accommodation,
 - f) the granting of a social scholarship pursuant to Section 54 par. 18 and Section 95, Section 96b and 97a and the bank account number to which the scholarship is provided pursuant to Section 96b of the Act,
 - g) the state examination passed, and the academic title awarded,
 - h) interruption of study,
 - i) termination of study,
 - j) university diploma,
 - k) study at another higher education institution,
 - l) the study of a joint study programme at a cooperating higher education institution,
 - m) the obligation to pay tuition fees and the reimbursement thereof,
 - n) the number of credits that the student has obtained for the previous study of the study programme in which he/she is enrolled,
 - o) the supervisor, in the scope of the first name, surname, if it is a Doctoral student and if it is an employee of the higher education institution, a reference to the register of employees,
 - p) the specific need pursuant to Section 100 of the Act,
 - q) the language in which the student is studying the relevant study programme.
4. Entries in the register of students are made by specially authorised employees of the university. When working with the register, they are obliged to comply with generally applicable legal regulations on the protection of personal data.
5. The university may provide other legal entities and natural persons, with whom it has concluded an agreement on the provision of services requiring the use of a student ID card, with data on the student pursuant to Section 73 par. 5 of the Act.

Part Four Employees

Art. 37

Basic Principles of Legal Employment Relations

1. University teachers, researchers, artistic professionals and other staff members work at the university as employees.
2. A natural person, who meets the prerequisites under generally binding legal regulations, may become an employee of the university.

3. University teachers hold the positions of Professor, visiting Professor, Associate Professor, Assistant Professor, Assistant Lecturer and Lecturer.
4. University teachers, apart from lecturers, actively participate in research, development and artistic activities aimed at obtaining new knowledge, evolutionary products or artistic works and performances.
5. The work activities of university teachers in the positions of Professor, Associate Professor, Assistant Professor, Assistant Lecturer and Lecturer are defined in Section 75 of the Act. A more detailed description of the activities of employees in the above-mentioned posts is given in their job description.
6. The conditions for obtaining the scientific-pedagogical or artistic-pedagogical titles "Associate Professor" and "Professor" are specified in Section 76 of the Act, in a generally binding legal regulation of the Ministry of Education and in the Criteria for obtaining the scientific-pedagogical titles " Associate Professor " and " Professor ".
7. A university teacher, researcher and artistic professional may have no more than three employment relationships with universities located or operating in the territory of the Slovak Republic, concluded for the performance of the work of a university teacher, researcher and artistic professional, where he/she may perform work only in one of them within the stipulated weekly working hours. Violations of this obligation are further regulated by the Work Regulations of the university.
8. The position, obligations and rights and responsibilities of university teachers are regulated by the Act. In accordance with the Act and the Statute, the university's Principles of Selection Procedure for Filling the Positions of University Teachers, Researchers, Professors and Associate Professors and Senior Management Staff at the University of Presov (hereinafter referred to as the "Principles of Selection Procedure") regulate the filling of university teachers' posts at the university.
9. Legal employment relations are governed by the Act, the Act on Work in the Public Interest, the Labour Code, the internal regulations of the university and its constituent parts and the Collective Agreement.

Art. 38

Method of Determining the Number and Structure of Working Positions

1. The number and structure of working positions is determined depending on the internal organizational structure of the university. The basic requirement in determining the number and structure of working positions is to ensure the efficient and economical fulfilment of the main tasks and mission of the university, to ensure the guaranteeing of study programmes and to ensure the economic and administrative management of the university.
2. The number and structure of working positions at the university and its constituent parts shall be approved by the Rector.

Part Five

Economic and Financial Management of the University

Art. 39

Funding and Budget

1. The main source of funding of the university is the state budget subsidies. The university also uses other sources to cover the expenses necessary for its activities.
2. Subsidies are provided to the university based on a subsidy agreement. The terms of the contract shall be regulated by the Act.
3. The university shall draw up its budget for the calendar year and shall manage on its basis. Sub-budgets shall be drawn up by the faculties and, if the Rector so determines, by other constituent parts of the university. The establishment and division of the budget shall be governed by a methodology reflecting the performance of the constituent parts of the university, which shall be approved by the Senate on a proposal from the Rector.
4. The university shall also use other sources to finance its activities, in particular revenues from tuition fees, study-related fees, revenues from further education, revenues from university property, revenues from intellectual property, revenues from its own financial funds, other revenues from the university's core activities, revenues from business activities, subsidies from the budgets of municipalities and budgets of higher territorial units, and loans from banks. Details of the creation and use of these sources of financing for the activities of the university shall be regulated by the Act and other generally binding legal regulations and by the internal regulations of the university.
5. The university creates funds, particularly a reserve fund, a reproduction fund, a scholarship fund, a fund to support the studies of students with specific needs, a social fund and other funds. Details of their creation and use shall be regulated by generally binding legal regulations and internal regulations of the university.

Art. 40

Management Principles

1. The basic principles of management are regulated by the Act and other generally binding legislation.
2. The Rector shall be accountable to the Minister for the efficient and effective use of subsidies and their settlement with the state budget and for the management of the university's property.
3. The Ministry of Education shall control the management pursuant to the Act. The management is also subject to the control of the Senate.

4. The Rector shall exercise control of the management, either periodically or exceptionally, by persons authorised by him/her. He/she may entrust the member of university staff with auditing the management.
5. When auditing the management, the faculties and other constituent parts of the university shall always provide all necessary supporting documents. Individual staff members shall be obliged to provide true and complete information. They shall be obliged to make a written statement on the results of the audit if requested to do so.
6. The results of inspections shall be used in management activities and in the development of the university's long-term plan.

Art. 41

Property

1. Handling of the university's property shall be governed by a special regulation pursuant to Section 17 par. 1 of the Act, unless otherwise provided by the Act. The role of the self-governing body in the handling of the university's property shall be performed by the Board of Trustees.
2. The property owned by the university shall be used by the university for the performance of tasks in education, research, development, artistic and other creative activities. It may also use it for business activities under the conditions of Section 18 of the Act, as well as for the provision of services to students and employees of the university (Section 94 par. 3 of the Act).
3. The scope of acquisition of tangible and intangible assets of the university, including their technical evaluation, is determined by the amount of funds in the reproduction fund (Section 16a par. 1 letter b) of the Act), the amount of funds obtained from loans and the amount of capital funds from the state budget provided in the form of a subsidy pursuant to Section 89 of the Act.
4. The university may deposit its immovable property as a deposit for the purpose of concluding an association agreement pursuant to a special regulation under Section 17 of the Act only if the agreed purpose of the association is related to the activities of the university; university property the value of which exceeds the amount referred to in Section 17 par. 5 of the Act may be deposited only with the consent of the Board of Trustees.
5. The university shall not grant loans, issue bonds, or issue, accept or endorse promissory notes. The university may grant loans to its students (Section 101 par. 3 of the Act).
6. If a debtor pays a claim that has been written off by the university, the payment shall not be considered a gratuitous payment, and the debtor shall not be entitled to a refund of the amount paid.
7. The Rector shall decide on the handling of the university's property.

8. The Rector may authorise other persons who are entitled to decide on matters relating to the property of the university. He/she shall specify the scope and conditions of the authorisation in a written mandate.

Art. 42

Business activity

1. The university may carry out business activity. The quality, scope and availability of activities fulfilling the mission of the university shall not be compromised by the pursuit of business activities.
2. The costs of business activity must be covered by the income from it. The income from business activities shall be revenue for the university budget.
3. Details on the implementation of business activities at the university and its constituent parts are regulated by these Principles for the Implementation of Business Activities at the University of Presov.

Part Six

Long-term Plan of the University, Annual Reports and Evaluation of Activity

Art. 43

Long-term Plan of the University, of the Faculties and of the Other Constituent Parts of the University

1. The long-term plan of the university in the educational, scientific, research, developmental, artistic or other creative activity of the university (hereinafter referred to as the “long-term plan of the university”) contains the plans in the individual areas of its activities and is one of the bases for determining the amount of the subsidy for the development of the university. The long-term plan shall be drawn up by the university for a period of at least six years and shall be updated annually.
2. The long-term plan of the university is the concept and strategy of the university's development. The preparation of the long-term plan of the university is based on the intentions of the university as a whole. The faculties and other constituent parts of the university participate in the preparation of the long-term plan by conceptualising their long-term plans. The long-term plans of the faculties and the development concepts of the other constituent parts of the university shall be based on the long-term plan of the university.

Art. 44
Annual Reports

1. The annual report on the activities of the university and the annual report on the management of the university shall be prepared in the time and form determined by the Ministry of Education according to the university supporting documents, annual reports of the faculties and supporting documents from other constituent parts of the university. The annual activity report shall also include an evaluation of the faculties and other constituent parts from the point of view of the university as a whole.
2. The conclusions of the annual reports are used mainly in management activities and for updating purposes or further updating the long-term plan of the university.
3. The university shall publish its annual reports on its website.

Art. 45
University Quality Evaluation

1. Evaluation of the university's level of scientific, educational, technical and artistic activities is conducted regularly, but at least once a year, by the university's Scientific Board. This institutional evaluation may be carried out from the point of view of the university as a whole or as an evaluation of individual faculties and constituent parts of the university.
2. The results of the evaluation of the university's activities are used mainly in management activities and for the purpose of updating or further updating the long-term plan of the university.
3. The university assures the quality of the provided higher education and has developed, implemented, used and operated its own internal quality system, which is regulated in more detail in the internal regulations of the university. The internal quality assurance system of the UP (hereinafter referred to as "IQS of UP") is based on the European Standards and Guidelines (ESG 2015) and the legislation of the Slovak Republic - Act No. 131/2002 Coll. on Higher Education Institutions and on Amendments and Additions to Certain Acts, as amended, Section 3 of Act No. 269/2018 Coll. on Quality Assurance of Higher Education and on Amendments and Additions to Act No. 343/2015 Coll. on Public Procurement and on Amendments and Additions to Certain Acts, as amended, as well as specific internal regulations of the university, which contain the university's policies and procedures in the area of quality assurance.
4. The IQS of UP is in line with the strategic goals of the university and supports their achievement both within the university and within its faculties and constituent parts. The IQS of UP is aimed at making the intentions and achievements of the university and its faculties known, at a transparent evaluation of the processes taking place at UP, as well as at the creation and strengthening of feedback among the parties involved. The IQS of UP initiates and promotes the involvement of employees, external assessors, students and employer representatives in quality assessment.
5. The development, implementation and use of the internal quality system shall be

prepared, controlled, evaluated and coordinated by the Internal Quality System Board (IQS Board) in accordance with its Statute.

6. The UP Academic Senate approves the UP Internal Quality Assurance System for Higher Education after discussion in the UP Scientific Board.

Part Seven

Academic Insignia, Academic Ceremonies and Awards

Art. 46

Academic Insignia and Symbols

1. The academic insignia of the university and of the faculties are an expression of the traditions of the university. The way of their use shall be determined by the Rector and the Deans.
2. Academic insignia of the university are:
 - a) medals on chains,
 - b) the sceptres of the Rector and of the Deans,
 - c) the coat of arms and the seal with the coat of arms.
3. Academic insignia are used especially at matriculation and graduation ceremonies, at ceremonial meetings of senates and scientific boards, and on the occasions of the commencement or completion of important events in scientific life.
4. The academic insignia are the property of the university and must be protected in a manner appropriate to their importance.
5. The symbol of the university is the coat of arms designed by the academic painter Dušan Srvátka. It consists of a purple circle, within it, in a white field, the purple outline of a girl's head with long hair and three heraldic roses, with the surrounding inscription

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This coat of arms also serves as the logo of the university and is used on official documents, printed matter, official stamps, the website, official boards and plaques, promotional material and other official places designated by the internal regulations of the university or by the Rector. A depiction of the coat of arms of the university is in Annex 3 to this Statute.

6. The university's coat of arms may be registered as a trademark.

Art. 47
Gowns and Garments of Bedels

1. University gowns are authorized to be used at the opening ceremonies of the academic year, matriculation of newly admitted students, ceremonial meetings of the university's Scientific Board, graduation ceremonies and other academic ceremonial occasions by:
 - a) Rector and Vice-Rectors
 - b) Dean and Vice-Deans
 - c) The Chairperson of the Academic Senate,
 - d) bedel,
 - e) a candidate for the title of Doctor Honoris Causa,
 - f) other academic and scientific staff and distinguished guests of the university and the faculties as decided by the Rector.
2. The Rector or the Dean shall determine the manner of use of the gowns, the appearance of which varies according to academic rank.

Art. 48
Academic Ceremonies

1. Academic ceremonies held at the university are:
 - a) matriculation of students - the solemn taking of the academic oath,
 - b) graduation of graduates - solemn oath and receipt of a Bachelor's, Master's, or Doctoral diploma; awarding of academic titles of ThLic., PhDr., RNDr., PaedDr. and ThDr. after Rigorous examinations,
 - c) the ceremonial conferral of scientific-pedagogical titles, academic titles and honorary titles,
 - d) inauguration - the ceremonial introduction of the Rector.
2. Academic ceremonies are held in the presence of the Rector or Vice-Rector, Dean or Vice-Dean of the relevant faculty.
3. Fanfares, composed by the composer Ladislav Burlas, accompany the arrival and departure of academic officials. Their use shall be associated with all academic ceremonies at which the insignia and gowns of the university are used.

Art. 49
Awards and Commemorative Medals

1. The Rector may confer the following honorary titles and awards for significant contributions to the development of the university, to the development of science, education, art, culture and sport, and for merit in the development of the university's cooperation with other universities and with other legal entities, including foreign ones:
 - a) the honorary title "Professor Emeritus",
 - b) gold, silver and bronze medals,
 - c) a commemorative plaque,
 - d) the Rector's prize.

2. The criteria, conditions and procedure for awarding honorary titles and awards are regulated by the Principles of Awarding Honorary Titles and Awards at the University of Presov issued by the Rector.

Part Eight

Common, Temporary and Final Provisions

Art. 50

Interpretive Rule

1. The provisions of this Statute shall be interpreted in accordance with the principles expressed in its preamble. Where the matter is disputed, the interpretation of the provisions of the Statute shall be given by the Rector. The Rector's interpretation shall become binding after discussion in the Senate. The Rector shall immediately inform the Senate of the interpretation.

Art. 51

Stamp of the University

2. The university uses the official round stamp with the state emblem of the Slovak Republic and the text "University of Presov" in the cases defined by a generally binding legal regulation.
3. The form, colour and rules for the use of other stamps of the university shall be laid down by the Rector.

Art. 52

Official Notice Board

1. The university and each faculty have their own official notice board. Unless otherwise provided for in an internal regulation, all documents, notices, invitations, decisions, measures or other acts and official announcements relating to the whole university shall be published on the official notice board of the university and documents relating to the faculty shall be published on the official notice board of the faculty.
2. Each official document posted on the official notice board shall indicate the date of publication under its title.
3. Anything posted on the official notice board of a university or faculty shall be irrefutably presumed to have become known to everyone affected on the date of publication or on the effective date specified in the relevant document, notice, invitation, decision, measure, or other act and official communication.
4. The official notice board must be clearly labelled and placed in an easily accessible

place in the building of the Rectorate or the faculty.

5. In particular, the following shall be published on the official notice board:
 - a) opening of a selection procedure,
 - b) notices of the adoption of the internal legal regulations of the university and the place where the full text thereof shall be open to the inspection of any person,
 - c) information on the beginning of the academic year and its division into semesters, teaching and examination periods and vacation periods, and the deadline for enrolment, and information on the dates and place of state examinations,
 - d) announcements of the date and place of meetings of the Academic Senate of the university or faculty,
 - e) notification of the adoption of the annual report and the long-term plan and where these documents may be found,
 - f) information on the admission procedure for accredited study programmes,
 - g) other information which the Rector or the Dean decides to publish.
6. Information published on the official notice board shall normally also be published on the website of the university or the faculty concerned.

Art. 53 **Temporary Provisions**

1. The Dean submits a draft of the faculty's statute aligned with the university's Statute to the Academic Senate of the university for approval after its approval by the Academic Senate of the faculty no later than August 31, 2023.
2. The faculty statute comes into force on the day of its approval by the Academic Senate of the University.
3. Until the date of approval of the internal regulations of the faculty by the Academic Senates, the faculties shall proceed according to the previous internal regulations, unless they contradict the Act or the internal regulations of the university.
4. The academic self-government bodies of the university and the faculties shall adjust their composition in accordance with this Statute within three months from the date on which the Statute enters into force.

Art. 54
Final Provisions

1. The Statute of the University of Presov dated June 24, 2002, in the wording of Appendices 1 to 11 is repealed.
2. This Statute was approved by the Academic Senate of the University of Presov on August 8, 2023.
3. This Statute shall enter into force on the date of its registration and shall take effect on the date of the entry into force of the decision on its registration by the Ministry of Education pursuant to Section 103 par. 6 of the Act.

PaedDr. Mgr. Helena Galdunová, PhD.
Chairperson of the AS of UP

Dr. h. c. prof. PhDr. Peter Kónya, PhD.
Rector

Faculties of the University of Presov

Faculty of Arts (FA)

Greek-Catholic Theological Faculty (GTF)

Faculty of Humanities and Natural Sciences (FHNS)

Faculty of Management and Business (FMB)

Faculty of Education (FE)

Faculty of Orthodox Theology (FOT)

Faculty of Sports (FS)

Faculty of Health Care (FHC)

I. University-wide Workplaces of University of Presov

The Centre of Competences and Lifelong Learning (CCLL UP)

The University of the Third Age (UTA UP)

The Institute of Digital Competences (IDC UP)

The Audiovisual Studio (AS UP)

The Institute of Language Competences (ILC UP)

The Centre of Computer Technologies (CCT UP)

The Rectorate (RUP)

University Library (UL UP)

The Centre of Languages and Cultures of National Minorities (CLCNM UP)

University of Presov Publishing House (UPPH)

The Centre of Excellence of Animal and Human Ecology

The Centre of Excellence of the Socio-Historical and Cultural-Historical Research at University of Presov

II. Special-purpose Facilities of the University of Presov

University Grounds Pod Kalváriou

Sports Complex

Sports Hall Pod kamennou baňou

Multi-purpose Sports Grounds

Student Halls of Residence and Canteen (SHRC UP)

Special-purpose Facility Batizovce

Special-purpose Facility Zemplínska Šírava

III. Specialized Workplaces of the University of Presov

Greek-Catholic Priestly Seminary of Blessed Bishop Pavel Peter Gojdič

Orthodox Priestly Seminary

Annex 3
to the Statute of UP

