# Ethics & Bioethics INSTRUCTIONS FOR AUTHORS

# **Ethics**



**Institute of Ethics and Bioethics** 

**Faculty of Arts** 

**University of Prešov** 

# 1. FORMAL RULES AND REQUIREMENTS

# 1.1 Basic rules and formatting:

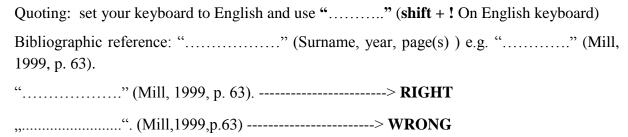
Script Font: Times New Roman

Font Size: 12 (Abstract, Keywords and Footnotes: 10)

Line Spacing: 1

Paragraph spacing: **0,5 cm** from the left and **0pt** before and after each of the paragraphs

# 1.2 Quoting, paraphrasing, indexing



In case of an unidentified author/institutional texts: (Use first word of the title, year, paragraph number) **e.g.** "....." (A letter, 2003, ¶4). In case of more texts with similar titles, use first two words from the title to differentiate them).

In case of two or more authors, use the following scheme:

2 authors	(Beauchamp & Childress, 2009, p. 60)
3 authors	(Beauchamp, Childress & Callahan, 2010, p. 55)
4 authors	(Beauchamp et al., 2011, p. 66)

When using indexes at the end of a sentence, put them after the full stop. **e.g.** *I've been dealing with this issues in my previous articles.*<sup>1</sup>

#### 1.3 References

If the article/journal/book of proceedings has been published in language other than English, German and French it is necessary to put its translation in square brackets right after its original title.

<sup>&</sup>lt;sup>1</sup> For more information see etc... (Leave a blank space after the number)

Only the original source has to be written in italics e.g. BILASOVÁ, V. (2014): Ethos and Slovak History. In: *Ethics & Bioethics*, 4(1), pp. 5–14.

All references must be written using the Latin alphabet.

These are examples of references to use at the end of your article

### 1 author

BAUMAN, Z. (2004): *Individualizovaná společnost* [*Individualised Society*]. Praha: Mladá fronta.

## 2 or more authors

BOROVANSKÁ, J., BENDOVÁ, M. & VEJVODOVÁ, D (2013): Filozofie v podzemí – filozofie v zázemí [Underground Philosophy – Institutionalized Philosophy]. Praha: Nomáda

& sign comes before the last of the group of authors

If the article you are quoting/paraphrasing in the text is retrieved from the internet, we use the following scheme to put it in the References:

BERLIN, I. (1969): Two concepts of Liberty. In: I. Berlin.: *Four Essays on Liberty*. Oxford. Oxford University Press. [online] [Retrieved April 10, 2013] Available at: <a href="http://www.wiso.uni-">http://www.wiso.uni-</a>

hamburg.de/fileadmin/wiso\_vwl/johannes/Ankuendigungen/Berlin\_twoconceptsofliberty.pdf

# 1.4 Other

Be aware of differentiating between – and -

We use - for joining two words together e.g. ethical-economic, socio-economics, etc.)

We use – for dividing and separating e.g. separating the article within a journal or a book of proceedings **e.g.** BILASOVÁ, V. (2014): Ethos and Slovak History. In: *Ethics & Bioethics*, 4(1), pp. 5–14. or when paraphrasing more pages from a particular article/book **e.g.** (Gluchman, 2008, pp. 105–110).