

Brussels, 10 February 2018

Dear Mr Ološtiak,

I am writing to you to promote the traineeship program of the Council of the EU.

These traineeships are offered at the General Secretariat of the Council, which is an EU body based in Brussels employing 3000 staff (For more information, see <http://www.consilium.europa.eu/en/general-secretariat/>).

The Council Secretariat offers c. 50 paid traineeship places for each traineeship period which run from February to June and then from September to January. The trainees are placed across the Secretariat depending on the needs of the services and the qualifications and interests of the trainees. For the translation directorate, we look for trainees with qualifications in translation - and this is the reason for me contacting you.

The Council translation service has 24 language units and employs a total of 1000 staff (see <http://www.consilium.europa.eu/en/general-secretariat/corporate-policies/multilingualism/>)

The Slovak language unit is one of these 24 language units. The unit has 37 staff out of whom 25 are translators. As for other translation units, our main task is to translate official Council documents and information for the Council website, mainly from English.

The application period for paid traineeships for the second traineeship period of 2018 (1 September 2018 - 31 January 2019) is open until **15 March (noon) 2018**. Information about the traineeships and how to apply can be found at <http://europa.eu/!MB69Dm>

I would be grateful if you could promote the Council traineeship program with potentially interested students and graduates in your department. If you have any additional questions, do not hesitate to contact me or the Council traineeship office at "stages@consilium.europa.eu, tel: +32 22813677.

Your sincerely,

Mari LINNAPUOMI

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Relevant links

Related social media posts: [Facebook](#), [Twitter](#), [LinkedIn](#).

Playlist of video testimonials from past trainees in the Council Secretariat:

<https://www.youtube.com/playlist?list=PLLu62aebfdNsBmYPwlo1NHigzqUwq1Q>