

# **THE UNIVERSITY OF PRESOV**

## **SCHOLARSHIP RULES OF the University of Presov in Presov**

**2021**

# **Scholarship Rules of the University of Presov in Presov**

Pursuant to Section 15 par. 1 letter i) of Act No. 131/2002 Coll. on Higher Education and on Amendments and Supplements to Certain Acts, as amended, and after approval by the Academic Senate of the University of Presov in Presov I hereby issue the following

## **scholarship rules**

### **Art. 1**

#### **Scope and Application of the Scholarship Rules**

1. The Scholarship Rules of the University of Presov in Presov (hereinafter referred to as the "Scholarship Rules") apply to all students at the University of Presov in Presov (hereinafter referred to as the "University") in first degree, second degree and third degree study programmes.
2. At individual Faculties of the University, the details of the provision of scholarships may be regulated by the scholarship rules of the Faculties, which must be in accordance with these Scholarship Rules.

### **Art. 2**

#### **Sources of Scholarship Resources**

1. Scholarships are paid from the University's own resources using the University's scholarship fund and from funds provided for this purpose from the state budget.
2. The scholarship fund is created mainly from the operating income of the University, from tuition fees pursuant to Section 92 par. 20 of Act No. 131/2002 Coll. on Higher Education and on Amendments and Additions to Certain Acts, as amended (hereinafter referred to as "the Act"), from a portion of the grant for the social support of students intended for social, motivational and pregnancy scholarships. The Scholarship Fund shall be used to provide scholarships pursuant to Sections 95 to 97 of the Act and loans pursuant to Section 101 par. 3 of the Act.

### **Art. 3**

#### **Types of Scholarships**

1. The University provides students with
  - a) social scholarships
  - b) motivational scholarships
  - c) doctoral scholarships

- d) pregnancy scholarships
- 2. The University may grant student loans to students under the conditions set out in Article 10 of these Scholarship Rules.

#### **Art. 4**

#### **Social Scholarship**

1. Details on the awarding of social scholarships are regulated by Section 96 of the Act and Decree No. 102/2006 Coll. on Granting Social Scholarship to Students of Higher Education Institutions as amended by subsequent provisions (hereinafter referred to as the "Decree").
2. From the funds of the state budget, students at the University in the full-time form of study, studying in the Bachelor's study programme and Master's study programme and study programmes pursuant to Section 53 par. 3 of the Act, who have permanent residence in the Slovak Republic, shall be granted a social scholarship based on fulfilment of the stipulated conditions. The student is legally entitled to the social scholarship.
3. A social scholarship (code 1 in the scholarship codebook) is awarded to a student based on a written application for a social scholarship under the conditions and in the prescribed manner as specified in the Decree.
4. The University shall decide on the application within 30 days of receipt of the application, in more complex cases within 60 days at the latest.
5. The social scholarship is granted from the first day of the calendar month in which the application is submitted.
6. If the application for a social scholarship is incomplete owing to the lack of the necessary accompanying documents, the Faculty shall ask the student to remedy the deficiencies. The appeal shall contain a precise date by which the student is obliged to remedy the deficiencies and advice on the possibility of suspending the proceedings. Once the deficiencies have been remedied, the social scholarship shall be awarded and paid out in accordance with paragraph 3. If the student fails to remedy the deficiencies within the specified period, the Faculty shall suspend the proceedings for awarding the social scholarship.
7. The following students are not entitled to a social scholarship:
  - a) a student who is studying a first-level study programme if he/she has already completed a first-level university degree,
  - b) a student who has already completed a second-level university degree,
  - c) a student who has been granted a social scholarship in the relevant year of study or part thereof in a study programme of the relevant level of higher education; for the purposes of this paragraph, the first three years of study in study programmes referred to in Section 53 par. 3 of the Act shall be deemed to be studies in a first degree study programme and the fourth and subsequent years of study as study in a second-level study programme, with the fourth year of study in a study programme under Section 53 par. 3 being considered, for the purposes of this paragraph, to be the first year of study in a second-level study programme and the

- subsequent years of study, adequately; the period during which the student received a social scholarship in the relevant year of study shall be rounded up to years,
- d) a student who studies the relevant study programme for longer than its standard length of study; or
  - e) a student who is studying in an external form of study.
8. The Rector of the University of which the student is a student or the Dean of the Faculty which provides the relevant study programme shall decide on the entitlement to a social scholarship if the status of the university so provides. In the event that the student does not meet the conditions for the award of a social scholarship, the University will not grant a social scholarship.
9. The University provides a social scholarship in a monthly amount no later than the tenth day of the relevant calendar month into a bank account held in the Slovak Republic, the number of which shall be indicated by the student in the application for a social scholarship.

## **Art. 5**

### **Motivational Scholarship**

1. The University may grant students a motivational scholarship from the resources of the state budget.
2. A motivational scholarship may be awarded by the Rector of the University to a student who has fulfilled the specified conditions.
3. The University grants students a motivational scholarship from the state budget
  - a) in the fields of study determined in the methodology referred to in Section 96a par. 1 of the Act (Art. 2 par. 2 of this document) based on analyses and prognoses of the labour economics development, taking into account study results from previous studies; in the case of a student of a first-level study programme, in the first year of study, the study results of the last year of study at the secondary school shall be taken into account (code 19 in the scholarship codebook, Section 96a par. 1 letter a) of the Act, motivational scholarship); if the student studies two selected fields of study, the scholarship is to be increased,
  - b) for excellent fulfilment of study duties, achievement of excellent results in the field of study, research, development, artistic or sporting activities.
4. The motivational scholarship pursuant to par. 3 letter a) of these Scholarship Rules shall be awarded to a maximum of fifty percent of the students of the designated field of study of the University/the relevant Faculty of the University.
5. The Rector of the University may award a motivational (academic) scholarship (code 4 in the scholarship codebook, Section 96a par. 1 letter b) of the Act, outstanding performance of study obligations) to students of credit-based studies without prior application in respect of outstanding performance of study obligations in the preceding semester, after all the conditions specified in letters a) to d) have been fulfilled, to a

maximum of 10% of the students of the Bachelor's and Master's degree of full-time study on a first-come, first-served basis.

- a) The student has newly accumulated at least 25 credits in the previous semester (credits awarded in the previous studies are not to be considered),
- b) the weighted average achieved in the previous semester must not be higher than 1.5,
- c) no course in the previous semester may have been graded FX,
- d) the student does not exceed the standard length of study.

Compliance with all conditions a) to d) is mandatory for the award of this motivational scholarship. It is awarded by the Rector of the University to first-, second- and third-year Bachelor's degree students for the previous semester and to first- and second-year Master's degree students for the previous semester. No scholarship is awarded in the first year of the Bachelor's and Master's degree in the winter semester.

6. Motivational scholarship may be awarded by the Rector of the University upon previous application (Annex 1) to students of the second and higher year of Bachelor's degree studies, to students of the first year of Master's degree studies who are graduates of Bachelor's degree studies at the University of Presov and to students of the higher year of Master's degree studies, for

- a) an outstanding result in sporting activities (code 8 in the scholarship codebook, Section 96a par. 1 letter b) of the Act, outstanding result in sporting activities),
- b) an outstanding result in artistic activities (code 7 in the scholarship codebook, Section 96a par.1 letter b) of the Act, outstanding result in artistic activities),
- c) an outstanding result in research/development (code 6 in the scholarship codebook, Section 96a par. 1 letter b) of the Act, outstanding result in research/development)

according to Annex 2.

7. Proposals for the award of a motivational scholarship pursuant to paragraph 6 shall be submitted to the Rector of the University by the Deans of Faculties or Directors of University-wide Departments by 30 October of the relevant academic year. The proposals must be substantiated. The motivational scholarship shall be awarded to a student for a qualifying activity that occurred in the preceding academic year.
8. A motivational scholarship (code 5 in the scholarship codebook, Section 96a par.1 letter b) of the Act, excellent study result) may be awarded by the Rector of the University, on the proposal of the Dean, without prior application, to students in the final years of study for an excellent study result, i.e.

- a) the achievement of an outstanding result in the field of study during the entire period of study, i.e. if the student has achieved a weighted study average of 1.00 during the entire period of study and if no part of the state examination has been taken in the retake period,
- b) for an exceptionally high quality of final thesis following its defence.

Proposals for this scholarship, which is associated with the award of the Rector's Prize to graduates under this paragraph, shall be submitted to the Rector of the University by the Deans of Faculties or Directors of University-wide Departments no later than the day after the regular deadline for the completion of the state examinations in the relevant academic year. The proposals must be substantiated.

9. The motivational scholarship can be awarded only once for the same result in an activity

or competition.

10. A motivational scholarship shall not be awarded to a student who has had an interruption in his/her studies during the period for which the fulfilment of his/her study duties is being assessed. This does not apply to students who have had an interruption in their studies due to pastoral practice.
11. A student who is awarded a motivational scholarship shall be given a separate decision by the University stating the amount of the motivational scholarship and the reasons for the award of the scholarship. The award of the motivational scholarship is not claimable.
12. Students who have been awarded a scholarship in the relevant academic year shall have the scholarship recorded in the University's academic information system under the relevant scholarship code.

## **Art. 6**

### **Doctoral Scholarship**

1. A doctoral student in the full-time form of Doctoral studies is granted a scholarship by the Faculty at which the doctoral study programme is carried out. The student is entitled to this scholarship within the terms of Section 54 par. 18 of the Act during the standard length of studies if he/she has not already obtained a third-level higher education degree.
2. A doctoral student in the full-time form of Doctoral studies shall be granted, until the dissertation examination, a scholarship of at least the 6th salary grade and the first salary step of the special salary scale for university teachers and research and development employees pursuant to Act No. 553/2003 Coll. on Remuneration of Some Employees at the Work Performance in Public Interest and on the Change and Supplement to some Acts as amended by subsequent provisions.
3. A doctoral student in the full-time form of Doctoral studies shall, after passing the dissertation examination, be granted a scholarship at least in the amount of the 7th salary grade and the first salary step of the special scale of salary scales for university teachers and research and development employees pursuant to Act No. 553/2003 Coll. on Remuneration of Some Employees at the Work Performance in Public Interest and on the Change and Supplement to some Acts as amended by subsequent provisions. The doctoral scholarship thus regulated shall be granted to the doctoral student from the first day of the calendar month following the month in which the doctoral student has successfully passed the doctoral examination.
4. A doctoral student in the full-time form of Doctoral studies who achieves high quality results in research or artistic activities or in pedagogical activities may have his/her scholarship increased by an amount equal to the personal salary supplement that may be granted pursuant to Section 10 of the Act on Remuneration to an employee classified in a similar salary grade and salary step.
5. A doctoral student in the full-time form of Doctoral studies may be granted a scholarship increased by an amount corresponding to the remuneration for the successful completion of a part of a scientific project or a scientific and technical project which has been granted special-purpose financial support.

6. The scholarship is awarded during the entire academic year.
7. No scholarship shall be awarded to a full-time doctoral student during an interruption in his/her Doctoral studies.
8. In the event of interruption or termination of studies, the scholarship shall be reduced and only an aliquot part will be paid on the date of interruption or termination of the Doctoral studies.

## **Art. 7**

### **Pregnancy Scholarship**

1. A pregnant student who has a permanent residence in the Slovak Republic and is not entitled to a pregnancy allowance shall be granted a pregnancy scholarship from the beginning of the 27<sup>th</sup> week before the expected date of childbirth by a designated medical practitioner, in particular to cover the increased expenses related to the student's medical condition, special material needs and preparation for the birth of the child. The student is legally entitled to the pregnancy scholarship.
2. For the purposes of the pregnancy scholarship, a person whose studies have been interrupted due to pregnancy is also considered to be a student.
3. The amount of the pregnancy scholarship is EUR 200 per month. A different amount of the pregnancy scholarship may be established by the Government by regulation; the amount of the pregnancy scholarship referred to in the first sentence shall cease to be valid upon the establishment of its amount by regulation.
4. The pregnancy scholarship shall be granted based on a written application by the student, accompanied by a medical certificate stating that the pregnant student has begun the 27<sup>th</sup> week before her expected date of childbirth, as determined by a medical practitioner, and a certificate from the Social Insurance Agency stating that she has not become entitled to the payment of the pregnancy allowance.
5. The Rector of the University decides on the award of a pregnancy scholarship.
6. The pregnancy scholarship is awarded from the first day of the calendar month in which the application is submitted.
7. If the conditions for the granting of a pregnancy scholarship have been fulfilled for only part of the calendar month in which the application was received, the pregnancy scholarship shall be granted for the whole calendar month. The pregnancy scholarship shall also be granted for the months of July and August.
8. The University shall grant the pregnancy scholarship in the monthly amount no later than the tenth day of the calendar month in question to a bank account held in the Slovak Republic, the number of which shall be indicated by the student in her application for the pregnancy scholarship.
9. The entitlement to the pregnancy scholarship is terminated by:
  - a. entitlement to the payment of parental allowance after the birth of a child for which the student receives a pregnancy scholarship,
  - b. entitlement to payment of the pregnancy allowance,
  - c. termination of pregnancy; or

- d. the end of the course of study.
- 10. The student shall notify the University of the circumstance referred to in par. 9 letter a), b) or c) within ten working days of the date on which it took place.
- 11. A person who has been awarded a pregnancy scholarship and who has also been given a pregnancy allowance for the same period is obliged to reimburse the University for the pregnancy scholarship awarded for the relevant period.
- 12. For the purposes of proving entitlement pursuant to paragraph 1, investigating, verifying, and monitoring the correct procedure for proving entitlement to a pregnancy scholarship, protecting, and enforcing the rights of the student and the University, the University is entitled to process the personal data of the student to the extent necessary to decide on the award of a pregnancy scholarship. For these purposes, the University is entitled to obtain the personal data of the student, without the consent of the data subject, by copying, scanning, or otherwise recording official documents on an information medium to the extent necessary to achieve the purpose of the processing.

## **Art. 8**

### **Scholarship from the University's Own Resources**

1. The University or Faculty may award from its own resources (code 9 in the codebook of scholarships), within the limits of its own possibilities, scholarships to students and graduates who are less than 90 days away from the regular completion of their studies for outstanding fulfilment of their study obligations, for achieving outstanding results in the field of study, research, development, artistic or sporting activities, or for representing the University or the Faculty.
2. A student or graduate may apply for the award of a scholarship to the Rector or Dean of the Faculty at which he/she is enrolled, or a proposal for the award of a scholarship may be submitted by the University or the relevant Faculty when the conditions referred to in paragraph 1 have been met.
3. The Rector or the Dean decides on the awarding of the scholarship on the proposal of the Scholarship Committee. The Scholarship Committee shall be established by the Rector or the Dean of the Faculty.
4. The student or graduate is entitled to the payment of the awarded scholarship and the amount of the awarded scholarship cannot be reduced during the period of validity of the decision unless the reasons according to which the scholarship was awarded have changed.
5. Student or graduate is obliged to notify the Rector or the Dean of the Faculty in writing within eight days at the latest of any changes in the data supporting the application for a scholarship.
6. Scholarships are awarded for a maximum period of one academic year and their payout must be guaranteed by the amount of funds available to the University or the Faculty for the disbursement of scholarships.
7. Of the total amount of funds allocated for the disbursement of scholarships, 20 % (in words: twenty percent) shall be at the disposal of the Rector of the University and 80 % (in words: eighty percent) shall be at the disposal of the Dean of the Faculty concerned,



or in the case of a University-wide Department, the Rector of the University.

#### **Art. 9**

##### **Disbursement of Scholarships**

1. The disbursement of scholarships shall take place on the payment dates determined by the Rector. If the student does not collect the scholarship on the designated payment date, the scholarship will be advanced to the next payment date as an alternate payment date. If the student fails to collect the scholarship on the alternate pay date, the scholarship will be terminated. The student must make a written request to the Rector or Dean of the Faculty for the resumption of payment of the awarded scholarship.
2. The disbursement of the scholarship is suspended when the student has interrupted his/her studies, abandoned his/her studies, or has been expelled from studies.
3. The disbursement of the scholarship may be suspended if the student fails to fulfil the obligations under Section 71 of the Act or commits a disciplinary offence under Section 72 of the Act. At the end of the proceedings concerning the student's breach of duty, the Rector or the Dean shall decide on the further disbursement of the scholarship awarded.
4. If a student is re-enrolled in studies after interruption of studies within the period for which the scholarship was granted prior to the interruption of studies, he/she shall be entitled to the reimbursement of the scholarship already granted. However, the student must apply for the disbursement of this scholarship by submitting a new application.

#### **Art. 10**

##### **Student Loans**

1. Students studying in Bachelor's or Master's degree programme may be granted a loan from the Education Support Fund.
2. The conditions for granting student loans are regulated by Act No. 396/2012 Coll. on the Education Support Fund.

#### **Art. 11**

##### **Scholarship Committee**

1. The members of the Scholarship Committee are the Vice-Rector for Education, the Bursar, a representative of each Faculty of the University and one representative from among the students.
2. Members of the Committee are appointed and dismissed by the Rector. The term of office of the members of the Committee shall be a maximum of four years.
3. The Chairperson of the Committee shall be the Vice-Rector for Education, the Vice-Chairperson of the Committee shall be the Bursar. The Committee shall have a quorum if an absolute majority of all members is present at its meeting. The approval of an absolute majority of the members present shall be required for the adoption of a decision

of the Committee.

4. The Committee's responsibilities include in particular:
  - a. reviewing applications for student loans,
  - b. reviewing proposals for the award of motivational scholarships, proposals for the award of doctoral scholarships, the provision of social support and other types of support to students in accordance with these Scholarship Rules,
  - c. submission of reviewed applications and proposals to the Rector for approval.

## **Art. 12**

### **Final Provisions**

1. These Scholarship Rules were approved by the Academic Senate of the University of Presov in Presov on April 26, 2021.
2. These Scholarship Rules shall enter into force on the date of approval by the Academic Senate of the University of Presov in Presov with effect from April 26, 2021.

Presov, April 26, 2021

PaedDr. Helena Galdunová, PhD.  
Chairperson of AS of UP in Presov

Dr. h. c. prof. PhDr. Peter Kónya, PhD.  
Rector of UP in Presov

## Annex 1

### Application for Motivational Scholarship Presov University of Presov

Faculty: \_\_\_\_\_

Name of student: \_\_\_\_\_

Adress of residence (current): \_\_\_\_\_

E-mail: \_\_\_\_\_

Study programme: \_\_\_\_\_

Department/Institute: \_\_\_\_\_

  

Form of study:	full-time*	part-time*
Level of study:	Bachelor*	Master/Engineer*
Year of study:	_____	

I would like to apply for the award of a motivational scholarship for outstanding achievements in the academic year 202../202.. in the field of \*\*

- a) research and development
- b) artistic activities
- c) sporting activities

#### **Reasons for the request:**

Best regards

.....  
*Applicant's signature*

In Presov on \_\_\_\_\_

**PLEASE NOTE: The application must be accompanied by verifiable proof of the implementation of the activity to be valued.**

\*delete whichever is inappropriate

\*\*circle the area desired

## Annex 2

Criteria for awarding motivational scholarships to students at the University of Presov in Presov for representing the Slovak Republic and the University of Presov in Presov **in research and development** at national and international level

(code 6 in the scholarship codebook, Section 96a par.1 letter b) of the Act, outstanding result in research/development)

Name of output, activity, event	Points	Notes
Authorship and co-authorship of an article published in a peer-reviewed journal, a Web of Science-registered journal and a SCOPUS-registered journal's database	10	an article accepted for publication will also be accepted; the article is to be provided
Authorship and co-authorship of a scientific article published in a collection of papers or in another document	5	an article accepted for publication will also be accepted; the article is to be provided
Authorship and co-authorship of a scientific article published in the collection of papers or in another document (except for the collection of papers from the faculty rounds of SSA - Student Scientific Activity – ŠVOČ in Slovak)	4	an article accepted for publication will also be accepted; the article is to be provided
Participation in an international conference (verbal presentation)	6	the programme and/or collection of abstracts is to be provided
Participation in an international conference (poster)	4	the programme and/or collection of abstracts is to be provided
Participation in a domestic conference (verbal presentation)	4	the programme and/or collection of abstracts is to be provided
Participation in a domestic conference (poster)	2	the programme and/or collection of abstracts is to be provided
National competition SSA	4	ranking up to 3 <sup>rd</sup> place
Knowledge contest (national round)	3	the organiser's confirmation is to be provided
Active participation in the organization of a scientific conference or symposium	2	a confirmation from the conference organizing supervisor is to be provided
Scientific, professional or popularisation activities organised by the University/Faculty (e.g. Children's University, sports camp)	1	the event programme is to be provided

One output is taken into account only once.

Criteria for awarding motivational scholarships to students at the University of Presov in Presov for representing the Slovak Republic and the University of Presov in Presov **in sporting activities** at national and international level

(code 8 in the scholarship codebook, Section 96a par.1 letter b) of the Act, outstanding result in sporting activities)

Name of output, activity, event	Points	Notes
Sports representation of Slovakia	10	participation: Olympic Games, World Championships, European Championships, World Universiade, Academic World Championships
Sports representation of Slovakia	8	confirmation by the sports association
Slovak championship	7	1 <sup>st</sup> - 3 <sup>rd</sup> place
Participation in the highest international or national competition in sports games	7	confirmation by the sports association or club
Slovak Universiade	6	1 <sup>st</sup> - 3 <sup>rd</sup> place
Slovak Academic Championship	6	1 <sup>st</sup> - 3 <sup>rd</sup> place
Representation of the University of Presov at international and national competitions (including medical competitions)	4	confirmation of nomination

Criteria for awarding motivational scholarships to students at the University of Presov in Presov for representing the Slovak Republic and the University of Presov in Presov **in artistic activities** at national and international level

(code 7 in the scholarship codebook, Section 96a par.1 letter b) of the Act, outstanding result in artistic activities)

Name of output, activity, event	Points	Notes
International competitions, festivals, concerts, exhibitions (soloists)	10	absolute winner, laureate, golden band
International competitions, festivals, concerts, exhibitions (soloists) in Slovakia (e.g. Moyzesiana)	8	laureate, winning one of the four main prizes
Artistic recitation, own literary work, literary competitions	7	1 <sup>st</sup> - 3 <sup>rd</sup> place
International competitions, festivals, concerts, exhibitions (ensembles)	5	absolute winner, laureate, golden band
International competitions, festivals, concerts, exhibitions (ensembles) in Slovakia (e.g. Moyzesiana)	4	laureate, winning one of the four main prizes

Academic competition (ensembles as well)	4	laureate, 1 <sup>st</sup> - 3 <sup>rd</sup> place
Conducting competitions and artistic projects	3	active participation
Non-competitive parades and festivals e.g. Do-re-mi-fa, Divertimento musicale (ensembles)	2	active participation
Performing within UP in Presov (academic and advent concerts, Presov festivals spring - autumn)	1	active participation

# Application for a Pregnancy Scholarship

## University of Presov in Presov

Department/Institute:

Year of study:

[illegible]

In Presov on \_\_\_\_\_

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